

WADHURST PARISH COUNCIL

To all members of the Council. You are hereby summoned to attend the full council meeting of Wadhurst Parish Council at **The Pavilion, Sparrows Green Recreation Ground, Wadhurst at 7.30 p.m. on 3rd July 2025** for the transaction of business as set out below.

Signed *Claudine Feltham*
Clerk - Wadhurst Parish Council

Date: 25th June 2025

Residents are welcome to submit any comments by email to the Clerk. These must be received by 4pm on 2nd July 2025. E: clerk@wadhurst-pc.gov.uk

1. To receive apologies and reasons for absence.
2. To receive declarations of personal, prejudicial, and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
3. Public Forum – time limit 15 minutes.
4. County Councillor and District Councillor reports.
5. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of the Public Bodies (admissions to meetings) Act 1960.
6. Approval of minutes
To approve the minutes of the parish council meeting held on 5th June 2025 as a true record.
7. To determine matters arising from the full council meeting held on 5th June 2025 for updating and noting.
8. Correspondence List
9. **Finance items for decision and allocation of resources.**
 - 9.1 To approve the updated payment list for June 2025
 - 9.2 To approve the initial payment list for July 2025
 - 9.3 To receive the bank reconciliations for June 2025
 - 9.4 To receive the RBS finance reports for June 2025
 - 9.5 To consider and decide upon the grant application from Wadhurst Playgroup (if the completed application and supporting documents are received in time for this meeting).
10. **Planning Committee (Chair: Cllr Shairp)**
 - 10.1 To adopt the minutes of the Planning Committee meeting held 7th June 2025
 - 10.2 Land surveys; for members to approve a communication to residents re the research on Windmill Lane
 - 10.3 To receive an update re the Bewl Water legal case
11. **Amenities Committee (Chair: Cllr Crawford)**
 - 11.1 To approve the quote specification for the cleaning of the Public Toilets at The Commemoration Hall and cleaning/checks of the play equipment in Washwell Lane (to start 1.12.25).
 - 11.2 St Georges Hall;

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11.2.1 To confirm the date of the working party meeting 28th July 2025.

11.2.2. Update from the Clerk about the previously agreed fence works.

11.3 *If available*: to receive an update on the outside lights for the recreation ground (including the steps to the lower carpark).

11.4 *If available*: to receive an update on the drainage works at the recreation ground and tennis courts.

11.5 HIVE installation for controlling of the heating system at the Pavilion; update from the Clerk.

11.6 To note: the lifebuoy at the pond to the rear of the war memorial was stolen. The Clerk ordered a replacement under emergency expenditure.

12. Highways Licence and Transport Committee (Chair: Cllr P Moore)

12.1 Street lights

12.2.1 Streetlight 147 Castle Hill outside of Bassetts Forge – request from a resident to replace this streetlight.

12.2.2 To receive a verbal update on the legal situation with East Sussex Highways regarding streetlight maintenance.

12.2 Traffic congestion and parking issues

12.2.1 Station Road, Durgates; long term road works with barriers. To note that the Clerk is receiving complaints from parishioners and has been chasing East Sussex Highways about this matter.

12.3 To receive a verbal update on the Dark Skies progress.

13. Communications and Community Liaison Committee (Chair: Cllr Smith)

14. Finance and Resources Committee (Chair: Cllr C Moore)

14.1 Unity Trust banking update

14.2 To consider the Earmarked reserves headings and amounts held/any movements.

14.3 To consider employing the Data Protection Services by Satswana

14.4 To note that the required three year auto enrolment with the Pensions Regulator has been completed online (without any changes).

15. Other full council matters for consideration and decision:

15.1 Arrangements for VJ day (15th August 2025).

15.2 To adopt the new NALC Model Financial Regulations (as proposed by the Clerk/RFO and Cllr C Moore)

15.3 To review the updated Risk Management Schedule and adopt the Risk Management Policy Statement

15.4 To approve the updated Media and Communications Policy.

15.5 To consider and adopt the CCTV Code of Practice policy

15.6 To receive an update on employment matters.

16. Items for noting or inclusion on a future agenda.

Next Meeting Date: 11th September 2025