

# WADHURST PARISH COUNCIL

To all members of the Council. You are hereby summoned to attend the full council meeting of Wadhurst Parish Council at **The Pavilion, Sparrows Green Recreation Ground, Wadhurst at 7.30 p.m. on 5<sup>th</sup> June 2025** for the transaction of business as set out below.

Signed *Claudine Feltham*  
Clerk - Wadhurst Parish Council

Date: 28<sup>th</sup> May 2025

Residents are welcome to submit any comments by email to the Clerk. These must be received by 4pm on 4<sup>th</sup> June 2025. E: [clerk@wadhurst-pc.gov.uk](mailto:clerk@wadhurst-pc.gov.uk)

1. To receive apologies and reasons for absence.
2. To receive declarations of personal, prejudicial, and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
3. Public Forum – time limit 15 minutes.
4. County Councillor and District Councillor reports.
5. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of the Public Bodies (admissions to meetings) Act 1960.
6. Approval of minutes  
To approve the minutes of the parish council meeting held on 1<sup>st</sup> May 2025 as a true record.
7. To determine matters arising from the full council meeting held on 1<sup>st</sup> May 2025 for updating and noting.
8. Correspondence List
9. **Finance items for decision and allocation of resources.**
  - 9.1 To approve the updated payment list for May 2025
  - 9.2 To approve the initial payment list for June 2025
  - 9.3 To receive the bank reconciliations for April 2025
  - 9.4 To receive the RBS finance reports for April 2025
  - 9.5 To receive the bank reconciliations for May 2025
  - 9.6 To receive the RBS finance report for May 2025
  - 9.7 To consider the grant application from Wealden Citizen Advice Bureau (deferred from February 2025)
  - 9.8 To consider the grant application from The Tunbridge Wells Counselling Service (deferred from February 2025)
  - 9.9 To consider the grant application from Wadhurst Institute Hall and Field (deferred from February 2025)
  - 9.10 To consider the grant application from Action Against Abuse.
10. **Planning Committee (Chair: Cllr Shairp)**
  - 10.1 To adopt the minutes of the Planning Committee meetings held 26<sup>th</sup> April, 10<sup>th</sup> May, 24<sup>th</sup> May 2025
  - 10.2 To approve an updated budget for 2025-2026 for land surveys.

# WADHURST PARISH COUNCIL

10.3 To receive an update re the Bewl Water legal action and communications.

## 11 Amenities Committee (Chair: Cllr Crawford)

11.1 Contract for the cleaning of the Public Toilets at The Commemoration Hall and cleaning/checks of the play equipment in Washwell Lane will expire 31.11.2025. Members to consider the research document from the Clerk and decide upon next steps for the renewal of the contract. (*The lease between WPC and WIHF CIO is separate and runs to 31.3.2028*).

11.2 To receive Japanese Knotweed report from Aborweald, note the findings and approve the treatment plan and costs.

11.3 St Georges Hall;

11.3.1 St Georges Hall; to set a budget for, and engage an ecologist, for an ecological inspection in late summer (August–September) to verify that the roof space is no longer in use by nesting birds/bats and determine the appropriate bird exclusion measures.

11.3.2 To consider the issues with the fence and decide upon any works, so that the Clerk can look at obtaining quotes.

11.3.3 To set a date for the next St Georges Hall working party meeting, to take place in the Pavilion.

11.4 To consider the noise complaint about the play area at Sparrows Green Recreation Ground and approve a response to the neighbour.

11.5 To receive an update on the outside lights for the recreation ground (including the steps to the lower carpark).

11.6 To consider the quote for HIVE to control the heating system at the Pavilion and approve the works.

## 12. Highways Licence and Transport Committee (Chair: Cllr P Moore)

### 12.1 Street lights

### 12.2 Traffic congestion and parking issues

12.2.1 To consider the update from ESCC Cllr Standley following the car park meeting with Uplands, and decide upon the next steps.

12.3 Tidebrook Road – to consider the recent communication from a resident; members to consider contacting East Sussex Highways and request that they provide more details of planned upcoming works on Tidebrook Road and request that they coordinate utility companies.

12.4 Wadhurst Train Station – to approve a communication to residents following their concerns over the safety of the barrier system introduced on the car park.

## 13. Communications and Community Liaison Committee (Chair: Cllr Smith)

## 14. Finance and Resources Committee (Chair: Cllr C Moore)

14.1 For members to approve for funds (and the amount) to be moved to the new Unity Trust account.

14.2 For members to approve for the Clerk to set up online banking with Unity Trust.

14.3 For members to approve for two Cllrs to approve Unity Trust online payments.

14.4 To consider the Earmarked reserves headings and amounts held/any movements.

14.5 To consider setting a small IT budget to assist members on 'friends groups'.

14.6 Personnel matter (Cllr Gadd)

## 15. Other full council matters for consideration and decision:

15.1 To receive the 2025-2026 insurance documents (WPC are in a long term agreement until 1<sup>st</sup> June 2027).

# WADHURST PARISH COUNCIL

- 15.2 For members to consider and approve a formal request to WDC for S106 funds towards the tennis courts resurfacing.
- 15.3 To consider the VE80/Annual Assembly event that took place 8<sup>th</sup> May 2025.
- 15.4 To consider arrangements and a budget for VJ day (15<sup>th</sup> August 2025).
- 15.5 To consider becoming a member of CPRE and approve the budget from general reserves.
- 15.6 To adopt the new NALC Model Standing Orders
- 15.7 To adopt the new NALC Model Financial Regulations
- 16. Items for noting or inclusion on a future agenda.**

**Next Meeting Date: 3<sup>rd</sup> July 2025**