

# WADHURST PARISH COUNCIL

To all members of the Council. You are hereby summoned to attend the full council meeting of Wadhurst Parish Council at **The Pavilion, Sparrows Green Recreation Ground, Wadhurst at 7.30 p.m. on 7<sup>th</sup> November 2024** for the transaction of business as set out below.

Signed *Claudine Feltham*  
Clerk to Wadhurst Parish Council

Date: 1<sup>st</sup> November 2024

Residents are welcome to submit any comments by email to the Clerk. These must be received by 4pm on 6<sup>th</sup> November 2024. E: [clerk@wadhurst-pc.gov.uk](mailto:clerk@wadhurst-pc.gov.uk)

1. To receive apologies and reasons for absence.
2. To receive declarations of personal, prejudicial, and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
3. Public Forum – time limit 15 minutes.
4. County Councillor and District Councillor reports.
5. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of the Public Bodies (admissions to meetings) Act 1960.
6. To approve the minutes of the parish council meeting held on 3<sup>rd</sup> October 2024 as a true record.
7. To determine matters arising from the full council meeting held on 3<sup>rd</sup> October 2024 for updating and noting.
8. Correspondence List.
9. **Finance items for decision and allocation of resources.**
  - 9.1 To approve the updated payment list for October 2024.
  - 9.2 To approve the initial payment list for November 2025.
  - 9.3 To receive the bank reconciliations for October 2024.
  - 9.4 To receive the RBS finance reports for October 2024.
  - 9.5 To consider and decide upon the grant application / funding request from Cousley Wood Community for a Christmas Tree and event.
  - 9.6 To consider and decide upon the grant application from Baby Umbrella.
  - 9.7 To consider and decide upon the grant application from Wadhurst Playgroup.
  - 9.8 To consider and decide upon expenditure on two additional defibrillators for Best Beech and Cousley Wood (type that do not require electrical connection).
  - 9.9 Consider and approve expenditure for Public Access Trauma kits.
  - 9.10 To note the Local Government Services, Pay Agreement 2024; agreement has been reached on rates of pay applicable from 1 April 2024 (covering the period 1 April 2024 to 31 March 2025). Wadhurst Parish Council Payroll Officer to implement the pay increase and back pay for WPC staff, as per their contracts.

# WADHURST PARISH COUNCIL

## **10. Planning Committee (Chair: Cllr Shairp)**

- 10.1 To adopt the minutes of the Planning Committee meetings held 21<sup>st</sup> September 5<sup>th</sup> October and 19<sup>th</sup> October 2024.

## **11. Amenities Committee (Chair: Cllr Crawford)**

- 11.1 To consider Amenities Committee membership.  
11.2 Update on the replacement of outside lights at Pavilion/Recreation Ground.  
11.3 Uplands Cross Country – use of recreation ground; update on his year's event and considerations for next year.  
11.4 Drainage at the recreation ground – the Caretaker has reported that some drains need cleaning out. Members to approve for works and a budget for this.  
11.5 Request from WIHF CIO to consider the additional hours worked by their Caretaker dealing with incidents of vandalism at the public toilets in 2023.  
11.6 Tennis courts surface: to consider the request from the Tennis Club for replacement court surfaces in Spring 2025.

## **12. Highways Licence and Transport Committee (Chair: Cllr P Moore)**

- 12.1 To consider and decide upon on writing to our MP about reduction in speed limits.  
12.2 ESCC urban grass cutting options; to consider and approve which option the parish council would like to have for 2025.  
**12.3 Street lights**  
12.3.1 Maintenance contract: verbal update on current position from Cllr P Moore  
12.3.2 For members to approve for Wadhurst to be part of a group of councils seeking legal advice from Surrey Hills Solicitors (via ESALC) re the new street lighting maintenance contract and terms and conditions on repairs, and to set a budget for the shared costs of this legal advice.  
12.3.3 Quotes for streetlights repairs and replacements: this is an ongoing situation. In addition to the above legal advice a meeting is being set up with Balfour Beatty for 6.11.24.  
12.3.4 Insurance for streetlights – members to consider adding the streetlights to the parish council insurance policy, or if to save that premium in an EMR each year.  
12.4 To consider the options of refurbishment/replacement of the telephone kiosk at Best Beech from the working party (Cllrs Anderson, P Moore, and Crawford).

### **12.5 Traffic congestion and parking issues:**

- 12.5.1 High Street  
12.5.2 Faircrouch Lane; to consider the Waste Transfer Report and agree the next steps.

### **12.6 Grit bins**

- 12.6.1 To approve ordering of salt to replenish parish council owned grit bins.  
12.6.2 To consider adopting the grit bin at Fairglen Road

## **13. Communications and Community Liaison Committee (Chair: Cllr Smith)**

## **14. Finance and Resources Committee (Chair: Cllr C Moore)**

- 14.1 To consider and approve the budget setting for 2025-2026.  
14.2 To consider approve the precept amount required for 2025-2026.  
14.3 To approve for the Chair and the Clerk/RFO to sign the Wealden District Council precept forms.

## **15. Other full council matters for consideration and decision:**

- 15.1 St Georges Hall purchase: to receive an update and decide upon any proposals.

# WADHURST PARISH COUNCIL

- 15.2 Lease for Jardin d'Aubers; members to consider the ESFR correspondence received 1.11.24 re not allowing for a survey of the ponds until the new lease is signed and to decide upon the next steps. *(ESFR have given a deadline of 8<sup>th</sup> November for our final responses).*
- 15.3 Purchase of land from East Sussex County Council (part of area to rear of Jardin d'Aubers adjacent to Wadhurst Primary School: to note that the transaction is nearing completion and approve for two Councillors to sign the contract upon receipt (to be witnessed by the Clerk).
- 15.4 To consider the Health & Safety service provision being offered by CSS Compliance
  - 15.5 Christmas Fair / market – Cllr Gadd
  - 15.6 VE Day 80 – 8<sup>th</sup> May 2025 – A shared Moment of Celebration. Parish Councils are being encouraged to light the beacon at 9.30 p.m. and where possible hold parties of celebration through the day. *including possibility of proclamation and beacon lighting.*
  - 15.7 Annual review of the parish council policies including the updated Fixed Asset Register
  - 15.8 Review and approve the meeting date schedule for 2025.

## **16. Items for noting or inclusion on a future agenda.**

**Next Meeting Date:** 5<sup>th</sup> December 2024