

WADHURST PARISH COUNCIL

To all members of the Council. You are hereby summoned to attend the full council meeting of Wadhurst Parish Council at **The Pavilion, Sparrows Green Recreation Ground, Wadhurst at 1930 hours on 12TH September 2024** for the transaction of business as set out below.

Signed *Claudine Feltham*

Clerk to Wadhurst Parish Council

Date: 5th September 2024

Residents are welcome to submit any comments by email to the Clerk. These must be received by 4pm on 11th September 2024. E: clerk@wadhurst-pc.gov.uk

1. To receive apologies and reasons for absence.
2. To receive declarations of personal, prejudicial, and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
3. Public Forum – time limit 15 minutes.
4. County Councillor and District Councillor reports.
5. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of the Public Bodies (admissions to meetings) Act 1960.
6. To approve the minutes of the parish council meeting held on 11th July 2024 as a true record.
7. To determine matters arising from the full council meeting held on 11th July 2024 for updating and noting.
8. Correspondence List.
9. **Finance items for decision and allocation of resources.**
 - 9.1 To approve the updated payment list for July 2024
 - 9.2 To approve the payment list for August 2024
 - 9.3 To approve the initial payment list for September 2024
 - 9.4 To receive the bank reconciliations for July and August 2024
 - 9.5 To receive the RBS finance reports for July and August 2024
 - 9.6 Mulberry & Co Auditors
 - 9.6.1 To consider the 3-year contract offered by Mulberry & Co to ensure no increase in fees.
 - 9.6.2 To consider and approve the terms of engagement from Mulberry & Co for the internal audits for 2024-2025.
 - 9.7 Grant application from the History Society (regarding additional expenses incurred from the D Day event) – Cllr Gadd.
 - 9.8 To consider and decide upon the grant application from Kent, Surrey, Sussex Air Ambulance.
 - 9.9 To consider and decide upon the grant application from Round Oak Allotment Association.
 - 9.10 To receive the conclusion of the 2023-2024 external audit from PKF Littlejohn and note that there were no advisories or comments.

'On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

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Other matters not affecting our opinion which we draw to the attention of the authority: None'

10. Planning Committee

- 10.1 To adopt the minutes of the Planning Committee meetings held 13th July 27th July & 10th August 2024

11. Amenities Committee

- 11.1 To consider the quotes for the proposed oak framed shelter at Sparrows Green Recreation Ground and decide upon a contractor.
- 11.2 To note the conclusion of WDC investigation into tree works at Tapsells Lane woodland and note that the matter does not warrant formal enforcement.
- 11.3 To receive Aborweald tree survey on Land North of Jonas Drive and approve the next steps.
- 11.4 To consider and approve Aborweald's Woodland Management Plan for Tapsells Lane woodland and agree for Aborweald to submit the plan to the Forestry Commission.
- 11.5 Zip wire – to receive the inspection report from Playsafe Playgrounds and note that the repairs have been carried out–and their findings have been reported to the original installer (Creative Play).
- 11.6 Bark chippings for play area – to approve for the ordering of remaining bark chippings required for the play area at Sparrows Green Recreation Ground.
- 11.7 Spinner play equipment item – consider quotes for the necessary repairs and decide upon contractor.
- 11.8 High Street Flowers.
- 11.8.1 To note that the Clerk has attempted to get three quotes for this service, without success.
- 11.8.2 To consider the quotes from Europlants for next seasons planting and maintenance.
- 11.9 CCTV at Commemoration Hall toilets
- 11.9.1 To consider the latest correspondence from WIHF CIO and decide if we wish to proceed with the installation.
- 11.9.2 To approve an additional budget (£250 plus VAT) for the additional cable requirements and the extra visit the contractor made to Chairman at Commemoration Hall
- 11.9.3 Consider whether a minimum period would be required from WIHF CIO to have the CCTV installed at this location, to justify the expense.
- 11.10 CCTV upgrade at the Pavilion, Sparrows Green Recreation Ground (currently delayed due to agenda item 11.9) – depending upon outcome of 11.9 – to resolve for the Pavilion CCTV installation to go ahead.
- 11.11 A volunteer has come forward to carry out the weekly checks of the defibrillator (outside of the Commemoration Hall – members to confirm acceptance of this assistance.
- 11.12 To receive the sewers pump inspection report from CSG (Pavilion/Sparrows Green)
- 11.13 Autumn planting for High Street (25-27 October 2024)
- DG is unable to collect the plants as usual so it has been arranged for the Lengthsman to collect (25th Oct 2024) them and deliver them to JA for sorting.
 - The Clerk is ordering the bulbs and will collect/deliver.
 - Volunteers are required for the planting out.
 - Do we need any plants/bulbs for the war memorial (Remembrance Sunday)?

12. Highways Licence and Transport Committee

- 12.1 To note the repairs that Street Lights Co have carried out to date.

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12.2 Street lights maintenance contract: to consider the revised contract received from East Sussex County Council for maintenance of streetlights and consider the Street Lights Co contract for maintenance – and decide upon a contractor.

12.3 Quotes for streetlights repairs and replacements: to discuss and select a contractor for works to proceed.

12.4 Traffic congestion and parking issues:

12.4.1 High Street

12.4.2 Faircrouch Lane; to consider the Waste Transfer Report and agree the next steps.

12.5 To consider the options of refurbishment/replacement of the telephone kiosk at Best Beech from the working party (Cllrs Anderson, P Moore, and Crawford).

13. Communications and Community Liaison Committee

14. Finance and Resources Committee

15. Other full council matters for consideration and decision:

15.1 St Georges Hall purchase (*at the time of publishing this agenda the parish council's solicitor was awaiting to hear from the seller's solicitor*).

15.2 To consider and approve the arrangements for Remembrance Sunday parade road closure

15.3 Community / Youth Centre, Lower High Street – to consider the recent report from the neighbour about the deteriorating condition of the building (*please note agenda item 15.4 also*)

15.4 Assets of Community Value – to note that the Clerk has recently submitted ACV applications for:

- The Youth Centre, Lower High Street (awaiting response from Wealden District Council)
- Washwell Lane Car Park, Washwell Lane (rejected by Wealden District Council)
- Cousley Wood Cricket Ground and Pavilion (approved by Wealden District Council)

15.5 For members to approve for Cllr Gadd to undertake arrangements for the Christmas Fair

16. Items for noting or inclusion on a future agenda.

VE Day 80 – 8th May 2025 – A shared Moment of Celebration. Parish Councils are being encouraged to light the beacon at 9.30 p.m. and where possible hold parties of celebration through the day.

Next Meeting Date: 3rd October 2024