

# WADHURST PARISH COUNCIL

To all members of the Council. You are hereby summoned to attend the full council meeting of Wadhurst Parish Council at **The Pavilion, Sparrows Green Recreation Ground, Wadhurst at 1930 hours on 3<sup>rd</sup> October 2024** for the transaction of business as set out below.

Signed *Claudine Feltham*

Clerk to Wadhurst Parish Council

Date: 27<sup>th</sup> September 2024

Residents are welcome to submit any comments by email to the Clerk. These must be received by 4pm on 2<sup>nd</sup> October 2024. E: [clerk@wadhurst-pc.gov.uk](mailto:clerk@wadhurst-pc.gov.uk)

1. To receive apologies and reasons for absence.
2. To receive declarations of personal, prejudicial, and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
3. Public Forum – time limit 15 minutes.
4. County Councillor and District Councillor reports.
5. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of the Public Bodies (admissions to meetings) Act 1960.
6. To approve the minutes of the parish council meeting held on 12<sup>th</sup> September 2024 as a true record.
7. To determine matters arising from the full council meeting held on 12<sup>th</sup> September 2024 for updating and noting.
8. Correspondence List.
- 9. Finance items for decision and allocation of resources.**
  - 9.1 To approve the updated payment list for September 2024
  - 9.2 To approve the initial payment list for October 2024
  - 9.3 To receive the bank reconciliations for September 2024
  - 9.4 To receive the RBS finance reports for September 2024
  - 9.5 To note that the interim audit will be held 21<sup>st</sup> November 2024
  - 9.6 To consider and adopt the new NALC financial regulations (adapted to suit Wadhurst Parish Council), BACS payment policy and list of regular payee list
  - 9.7 Grant application from the History Society (regarding additional expenses incurred from the D Day event) – Cllr Gadd.
  - 9.8 Grant application from Wadhurst Warriors (regarding their fireworks event)
- 10. Planning Committee**
  - 10.1 To adopt the minutes of the Planning Committee meetings held 24<sup>th</sup> August and 10<sup>th</sup> September 2024.
- 11. Amenities Committee**
  - 11.1 To review the rental prices charged by Wadhurst Parish Council.
  - 11.2 To note that the annual PAT testing at the Pavilion is taking place 9.10.24
  - 11.3 To consider and decide upon the quotes for replacement outside lights at Pavilion/Recreation Ground.

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- 11.3 Spinner play equipment item – to note that following further information supplied by the Clerk, Playdale Playgrounds (the original supplier) have been advised to carry out the repair work.
- 11.4 A volunteer has come forward to carry out the weekly checks of the defibrillator (outside of the Commemoration Hall – members to confirm acceptance of this assistance.
- 11.5 To note that we are in the final year of a three-year agreement with the grass cutting contractor for the recreation ground field. (£65.46 + VAT per cut x 16 cuts per year). *The Clerk will look at getting further quotes for the new contract commencing 1.4.25.*
- 11.6 5-year electrical safety test at the Pavilion; to consider the quotes received and decide upon a contractor
- 11.7 Fire Risk Assessment – The Pavilion, Sparrows Green; to consider quotes and decide upon a contractor.

## 12. Highways Licence and Transport Committee

12.1 Street lights maintenance contract: to consider the revised contract received from East Sussex County Council for maintenance of streetlights and consider the Street Lights Co contract for maintenance – and decide upon a contractor (*taking into consideration dark skies policy*).

12.2 Quotes for streetlights repairs and replacements: to discuss and select a contractor for works to proceed (*taking into consideration dark skies policy*).

*Note: ESH have been requested to forward copies of some quotes, and Street Lights have also been requested to do the same.*

12.3 Traffic congestion and parking issues:

12.3.1 High Street

12.3.2 Faircrouch Lane; to consider the Waste Transfer Report and agree the next steps.

12.4 To consider the options of refurbishment/replacement of the telephone kiosk at Best Beech from the working party (Cllrs Anderson, P Moore, and Crawford).

## 13. Communications and Community Liaison Committee

## 14. Finance and Resources Committee

14.1 to note that correspondence about the budget setting for 2025-2026 will be circulated to all members and Committee Chairs will need to respond to Cllr C Moore and the RFO by 18<sup>th</sup> October 2024.

## 15. Other full council matters for consideration and decision:

15.1 St Georges Hall purchase: to receive an update and decide upon any proposals.

15.2 Lease for Jardin d'Aubers; ESFR have given a deadline of 8<sup>th</sup> November for our final responses.

15.3 Request from Wadhurst Primary School to be able to use Sparrows Green Recreation Ground in event of an emergency evacuation of the school.

15.4 Community / Youth Centre, Lower High Street – to consider any response from East Sussex County Council (if received in time for this meeting).

15.5 Christmas Fair / market – Cllr Gadd

15.6 VE Day 80 – 8<sup>th</sup> May 2025 – A shared Moment of Celebration. Parish Councils are being encouraged to light the beacon at 9.30 p.m. and where possible hold parties of celebration through the day. *including possibility of proclamation and beacon lighting.*

15.7 Working parties with residents – Cllr Gadd.

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- 15.8 Rural Services Network subscription: for members to consider if we wish to sign up to the subscription following our free trial.
- 15.9 ESALC AGM and Conference (Cllr P Moore is already a nominated rep with voting rights, WPC can choose another representative with voting rights – if wished).

## **16. Items for noting or inclusion on a future agenda.**

**Next Meeting Date:** 7<sup>th</sup> November 2024