

WADHURST PARISH COUNCIL

To all members of the Council. You are hereby summoned to attend the annual meeting of Wadhurst Parish Council at **The Pavilion, Sparrows Green Recreation Ground, Wadhurst at 1930 hours on Thursday 9th May 2024** for the transaction of business as set out below.

Signed *Claudine Feltham*

Clerk to Wadhurst Parish Council

Date: 2nd May 2024

Residents are welcome to submit any comments by email to the Clerk. These must be received by 4pm on 8th May 2024. E: clerk@wadhurst-pc.gov.uk

1. Annual Meeting

- 1.1 To elect a Chairman for the next council year
- 1.2 To receive the Chairman's Declaration of Acceptance of Office
- 1.3 To elect a Vice Chairman for the next council year
- 1.4 To receive the Vice Chairman's Declaration of Acceptance of Office
- 1.5 To receive all Councillors Acceptance of Office/ receiving Parish Council documentation via electronic means (email/Sharepoint/OneDrive etc. form and Register of Interest forms)
- 1.6 To elect a Chairman for the Planning Committee
- 1.7 To elect members of the Planning Committee
- 1.8 To elect a Chairman for the Finance & Resources Committee
- 1.9 To elect members of the Finance & Resources Committee
- 1.10 To elect a Chairman for the Amenities Committee
- 1.11 To elect members of the Amenities Committee
- 1.12 To elect a Chairman for the Highways Lighting and Transport Committee
- 1.13 To elect members of the Highways Lighting and Transport Committee
- 1.14 To elect a Chairman for the Communications and Community Liaison Committee
- 1.15 To elect members of the Communications and Community Liaison Committee

2. To receive apologies and reasons for absence.

3. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

4. Public Forum – time limit 15 minutes.

5. County Councillor and District Councillor reports.

6. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of the Public Bodies (admissions to meetings) Act 1960.

7. To approve the minutes of the parish council meeting held on 4th April 2024 as a true record.

8. To determine matters arising from the full council meeting held on 4th April 2024 for updating and noting.

8.1 Cllr Standley to update members on the enquiries with ESCC and Balfour Beatty about the removed streetlights.

9. Correspondence List.

10. To elect parish council representatives for the following:

- Bewl Water
- Uplands Academy

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- Wadhurst & District Business Association
- Wadhurst History Society
- Wadhurst Institute, Hall and Field
- Sussex Police
- East Sussex Association of Local Councils
- Wealden District Association of Local Councils
- Wealden District Council Parish Planning Panel
- Wadhurst Neighbourhood Plan Steering Group
- Flag Team

11. Finance items for decision and allocation of resources.

- 11.1 To approve the updated payment list for March 2024
- 11.2 To approve the updated payment list for April 2024
- 11.3 To approve the initial payment list for May 2024
- 11.4 To approve the bank reconciliations for the 2023-2024 financial year end (31.3.24).
- 11.5 To receive the RBS finance reports for the 2023-2024 financial year end (31.3.24)
- 11.6 To note that the internal audit by Mulberry & Co is scheduled for 9th May 2024
- 11.7 To consider Wadhurst PTA grant request – Cllr Gadd
- 11.8 For members to approve for Wadhurst Parish Council to sign up to the Dark Skies Community and the payment of the membership costs of £250 - Cllr C Moore.

12. Planning Committee

- 12.1 To adopt the minutes of the Planning Committee meetings held on 6th April and 20th April 2024.

13. Amenities Committee

- 13.1 Jardin d'Aubers lease from ESFR – update and decision (if documentation received in time for this meeting).
- 13.2 To consider and approve the design and quote for the L shaped oak building at the recreation ground – Clerk/RFO.

14. Highways Licence and Transport Committee

- 14.1 Street lights repairs and replacements – verbal update from Cllr P Moore.
- 14.2 Traffic congestion/parking issues in High Street, Wadhurst; to consider the quote from the Consultant – Cllr C Moore/Cllr P Moore
- 14.3 To consider the Lengthsman contract – Cllr P Moore.
- 14.4 To consider what improvements should be carried out in the area around the refurbished telephone kiosk at Durgates – Cllr Gadd.

15. Communications and Community Liaison Committee

16. Finance and Resources Committee

17. Neighbourhood Plan

- 17.1 To receive the Neighbourhood Plan update.

18. Other full council matters for consideration and decision:

- 18.1 St Georges Hall purchase – update and decision.

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18.2 For members to consider and adopt the Vexatious Complaints Policy

18.3 For members to consider and approved the proposed changes to the parish council grant policy.

18.4 Land surveys – Cllr Gadd

19. Items for noting or inclusion on a future agenda.

Next Meeting Date: 6th June 2024