

WADHURST PARISH COUNCIL - ASSET REGISTER – updated and reviewed 6th April 2023

Items added 7th November 2023 and 22nd April 2024

Part A Recreation Ground

Ref no	Description	Identification	Date acquired	Cost	Custodian	Insurance reference (refer to insurance policy)	Disposal/ discharge	Physical check
A001	Pavilion at Sparrows Green Recreation Ground		2000	£419,209	Caretaker	Part A (2). June 2022 had the Pavilion surveyed for reinstatement value. Current reinstatement value report sent to Zurich Insurance for policy to be updated 27.6.22.		
A002	Tennis courts (perimeter fencing, gates and surface). Comment: the flood lights are owned by the Tennis Club, not the Parish Council		2000	£111,385	Parish Council /Tennis club	Part C (14)		
A003	Recreation ground land	Deeds held in the Parish Council safe at the Pavilion	Voelcker land acquired 13.06.01	£1 nominal value	Caretaker/ Chair of the Parish Council	Not insured		
A004	Play equipment at Sparrows Green Recreation Ground		June 2001 May 2003 March 2010 Comment: Zip wire and sports wall – unsure of installation date or value removed from site July 2022	£49,748	Caretaker	Part C (12 & 15)		

A004a	Replacement zip wire and sports wall (with new ground surface) at Sparrows Green (produced and installed by Creative Play)		July 2022	£28,284	Caretaker	Emailed insurance co 4.7.22 for these items to be added to the schedule.		
A005	Wrought iron gate at Sparrows Green Recreation Ground		2000	£1,654	Caretaker	Part C (16)		
A006	Playing field gates at Sparrows Green Recreation Ground		2000	£1,030	Caretaker	Part C (19)		
A007	Seats (6)	1.Picnic bench inscribed 'Admiral Barham' 2.Fuller memorial bench 3.Brain memorial bench 4.Concrete bench by play equipment 5& 6. Sensory Garden 7.bench by play area	June 2000 (1,2 & 3) 4. unknown 5&6. Dec 2011 7. Jan 2016	(1,2,3,5&6) £3,345 £488	Caretaker	Bench 4 not insured. Part C (21a) for 1,2,3,5,6 Part C (21b) for 7 (replaced 4)	Replaced see 7.	
A008	Tables (5) and chairs (50) Tables (large x3) Tables (small x 3) Tables (large x 3)		19.02.01 18.03.03 Dec 2004 October 2011	Tables £357 (£59.50 each) Chairs £1,475 (£29.50 each) Large tables £291.75 (£97.25 each) 2 x tables £140.50 (£70.25 each) 3 x £104 Total £2,576	Caretaker	Part A (2)(a)		
A009	Cooker		2000	£2,000	Caretaker	Part A (2)(a)		

Ref no	Description	Identification	Date acquired	Cost	Custodian	Insurance reference	Disposal/ discharge	Physical check
A010	Fridge		April 2001 (replaced May, 2016)	£100 £140	Caretaker	Part A (2)(a)		
A011	Crockery/cutlery/urn		April 2001	£640	Caretaker	Part A (2)(a)		
A012	Step ladder (x2)		February 2001	£70	Caretaker	Part A (2)(a)		
A013	Hoover		February 2001	£143	Caretaker	Part A (2)(a)		
A014	Marley Garage (repeated at item A220)		2000?	£4,000	Caretaker	Part A (1)		
A015	Sports Equipment	Adult Exercise equipment	October 2017	£1844.74				
A016	Iseki SG 15 Ride on Mower		1997	£8,774	Caretaker	Part C (18)		
A017	Stihl Brushcutter	Serial no. 29114689	January 1997	£389	Replaced (see A233)	Part C (17)		
A019	Tennis equipment 1. nets/posts 2. synthetic grass brooms x2		April 2001 Posts replaced Mch 2012	£3,406	Tennis Club	Part C (2)		
A220	Marley garage		Unknown	£5,054	Caretaker June 2022 had the garage surveyed for reinstatement value. Current reinstatement value report sent to Zurich Insurance for policy to be updated 27.6.22	Part A (1)		
A221	Goal posts		April 2003	£707	Football Club/ Caretaker	Part C (4)		
A222	Hand mower		August 2004	£485	Caretaker	Part C (9)		
A223	Chatroom		October 2004	£3,559	Caretaker	Part C (10a)		
A225	Litter bins (4)	Caretaker confirms locations of bins (2021) By pavilion entrance, next to pagoda, by gate to tennis courts, by chatroom)	March 2012	£573	Caretaker	Not insured		

A226	Pagoda		March 2012	£6,198	Caretaker	Part C (10b)		
A227	Broadband Router		Oct 2013	£25	Caretaker	Not insured.		
A228	Framed map of the parish		March 2014	£85	Caretaker	Not insured		
A229	Convector heaters (4)		Dec 2014	£77	Caretaker	Not insured		
A230	Litter bin	Gap between front and allotment pitches	Jan 2015	£281	Caretaker	Not insured		
A231	Electric kettles (2)		Sept 2015	£30	Caretaker	Not insured		
A232	CCTV equipment	System upgraded in January 2021, at a cost of £1190	Unknown initial installation, upgraded January 2021	£1190	Caretaker	Not insured		
A233	Husquavana Brush Cutter		Dec 2015	£542	Caretaker	Part C (17)		
A234	Leaf blower		Unknown	Unknown	Caretaker	Not insured		
A235	Office desk x 2 and lockable drawers	MEETING ROOM	FEBRUARY 2024	£662	Clerk			
A236	PRINTER/SCANNER/COPIER	MEETING ROOM	FEBRUARY 2024	£1455	CLERK/ CARETAKER	Email sent to Insurers 29.4.24 asking them to add to the policy.		

Part B General

Ref no	Description	Identification	Date acquired	Cost	Custodian	Insurance Reference	Disposal/discharge	Physical check	
B001	Wadhurst Charter	Receipt from ESCC dated 14.05.76 held in the Parish Council safe at the Pavilion	1253	Unknown	ESCC	Not insured			
B002	Allotments	Deeds dated 19.05.76 held in the Parish Council safe at the Pavilion	19.05.76	£1 nominal value	Round Oak Allotment Association	Not insured (Round Ok Allotment Association has their own Public Liability cover)			
B003	Street lights (161)	See lighting schedule	Various	£105,000 (last insurance value)	Parish Council	Not insured (due to high premium)		Regularly checked by ESCC	
B004a	Seats at Jardin d'Aubers/Fire Station	1. Picnic bench inscribed 'Queen's Golden Jubilee	2003	1. & 2 - £1082	Parish Council	1 & 2 Part C (6).			
		2. Bench inscribed 'Rosemary Martel							
		3. Bench inscribed 'Dickinson'	2003	£200					3-6 & 10 not insured
		4. Picnic bench inscribed 'Thomason'	Not known	£200					
		5. 1 bench and 1 picnic bench not inscribed	Not known	£400					
		6. Lake memorial bench	2006	£477					
		7. Bench – pond area	2008	N/A		8 Part C (23)			
		8.'Major's' bench opposite War Memorial	June 2013	£500					
		9.'Major's' bench in War Memorial garden	May 2015	£500		9 Part C (24)			
		10. Rose/Jones/Twinning bench	?	?					

B004b	Seats	Outside Carillon Cottage inscribed ' Queen's Golden Jubilee' Metal bench @ Washwell Lane	2003	£541	Parish Council	Part C (11)		
			2005	£602		Part C (8)		

Ref no	Description	Identification	Date acquired	Cost	Custodian	Insurance Reference	Disposal/ discharge	Physical check
B004c	Seats (general) x 13	B2100 Balaclava Lane Gloucester Place Opp primary school Corner by primary school Uplands Courthope Ave Corner Mayfield Lane Station Hill Woods Green (x2) Osmers Hill/Balaclava Donkey steps by allotments The Walk	Various	£2,600 (£200 each - these are not insured in view of policy excess)	Parish Council	Not insured		
B004d	Duck house	Hammer pond, Jardin d'Aubers	2008	£380	Parish Council	Not insured	2021 learnt this was removed years ago	
B005	Memorial gates and fence	Jardin D'Aubers		£2,206 Fence and gates were rotten and were removed in 2021. Value now £0	Parish Council	Part C (20)		
B005A	Gates and fence at the Memorial	Jardin D'Aubers	2021	£3,300	Parish Council	Part C (20)		
B006	Town sign	In High Street		£1,323	Parish Council	Part C (3)		
B007	Bus shelters	Greenman Farm (1) Opposite Station (1) Great Butts Farm (2) Greyhound (2) (3) Bus shelter opposite the memorial		(1) wooden shelters £848.50 each (2) brick shelters £1639 each (3) £4580 Total	Parish Council	1. Part C (5) 2. Part C (13)		

				£8706.50				
B007a	Oak bus shelter outside of Wadhurst Train Station			(4)		3.		
B008	Anderida Housing Association One £1 share	Certificate no. 26 held in the Parish Council safe at the Pavilion	Certificate undated	Nil	Parish Council	Not insured		
B009	Office telephone	BT Edge answerphone	July 2010	£30 Value now £0	Clerk	Not insured	Unknown date, removed from register March 2021	
B010	Filing cabinet held at the Pavilion		February 2001	£95	Parish Council	Not insured		

Ref no	Description	Identification	Date acquired	Cost	Custodian	Insurance reference	Disposal/discharge	Physical check
B011	Litter bins Replaced 10 bins	a) Jardin d'Aubers x 2 b) Jardin d'Aubers c) One Stop d) High Street x 4 e) Jardin d'Aubers x 2 ('new' green style) f) Washwell Lane ('new' green style) g) Primary School ('new' green style) h) The Walk ('new' green style)	March 2016-April 2017	N/A N/A N/A Total £3419.40	Parish Council	a-d) Not insured e-h) Part C (25)	Replaced 2014 Replaced 2013 Replaced 2015 (see f below)	
B012	Dog Waste bins	a) Tapsells Lane b) Brinkers Lane c) Little Park d) Baldock Road	March 2016 D) September 2020	£330 D) £212	Parish Council	a-c) Part C (26)		
B013	Defibrillator	Pavilion	January 2017	£1660	Parish Council	Insured		
B014	Letter Box	Pavilion	January 2017		Parish Council	Not Insured		
B015	Snow Plough	Primary school	Unknown		Parish Council	Not insured		
B016	Hose pipe							
B017	Bus shelter cleaning kit	Contents used up by Caretaker, removed from asset register March 2021		£0	N/A	Not insured		
B018	Christmas Lights	Highstreet	Nov/Dec 2017	£0	Disposed 2020. Value changed from £480 to £0			
B018a	Christmas Lights	Wadhurst Village.	December 2020	£12,000	Wadhurst Warriors – stored at the Paviion	April 2021 checked that the insurance cover for Christmas lights: £13,336.		
B019	Snow plan equipment	One grit spreader Two snow ploughs Third snow plough	Nov 2011 Feb 2014	£383 £86	Fire station - spreader and one plough, caretaker the third at Dewlands	Not Insured		
B020	Troughs (2)	Between Green Square and fire station	June 2013	£194	Parish Council	Part C (28)		

B021	Shed/store	Round Oak allotments	May 2014	£750	Parish Council	Not insured		
B022	Grit bins	Woods Green Mayfield Park Fairglen Road	Apl 2013 Oct 2013 Oct 2013 May 2014	£200 £200 £200 £200	Parish Council	Not insured		
B023	Speed Detection Device	Genesis GHD Radar	Oct 2014	£895	Community Speedwatch Coordinator Malcolm Ramsden	Part C (29)		
B024	New memorial stone	War Memorial	Dec 2014	£1,940	Parish Council	Not insured		

Ref no	Description	Identification	Date acquired	Cost	Custodian	Insurance reference	Disposal/ discharge	Physical check
B025	Planters:- Large (x2) Barrel (x6) Quadruple (5) Half barrier Barrel (x3) Fountain 5 x quadruple wooden planters	High Street	Jan/Oct 2015 May 2016 May 2016 May 2016 April 2021	£1,850 £106 £255 £336 £721	Parish Council	Not insured		
B026	Notice board	Jardin d'Aubers	March 2018	£311.04	Parish Council	Not insured		
B027	Bocking Collection	Wadhurst History Society Rooms		tba	Wadhurst History Society	Not insured		
B028	Noticeboard	Wadhurst Institute Hall & Field	Nov 2018	£1,450	Clerk	Not insured		
B012	Stiga SWP 355 Push Sweeper	The Pavilion (middle outside toilet with the snow plough)	April 2019	£387.40	Caretaker			
B030	Computer Equipment	HP laptop Projector and screen (Projector at Carilion Cottage) HP laser jet printer Elements back up drive (in cupboard at Pavilion) a) laptop for Clerk (2016) (update 29.4.24 now known as the spare laptop) 2) Projector screen 3) Claudine Feltham laptop	December 2010 June 2011 August 2011 September 2016 September 2016 September 2016 a) June 2020 2) November 2021 3) September 2023	£954 £325 £239 £60 £819 £60 a) £1180 2) £100 3) £778	Clerk RFO Clerk Clerk Clerk Pavilion 3) With Claudine Feltham at home or in	Part C (22) Part C (22) Part C (22) Part C (22) Part C (22) Part C (22) Part C (22) Part C (22) 3) £778	Clerks HP laptop value £954 disposed summer 2020, new laptop purchased £1180	

					office			
B031	Rotary stones	Jardin d'Aubers	May 2005	£1,200	Rotary Club	Not insured		
B032	Notice board	Wadhurst Institute Hall & Field	Nov 2005	Replaced	Clerk	Not insured		
B033	Hanging baskets (9)	High Street	(6) March 2008 (3) February 2009	£500	Parish Council	Not insured		
B034	Cycle racks	Washwell Lane	March 2008	£388	Parish Council	Not insured		
B034	Telephone kiosk	Durgates	February 2009	£2,000	Parish Council	Not insured		
B035	Vehicle activated speed sign	Stone Cross	2009/10	£2,982	Parish Council	Part C (27)		
B036	Black Cat Traffic Monitor and installation equipment	The Serial Number is 2021080040.	October 2021	£2,776.50	Parish Council/ Neighbourhood Plan			
B037	Beacon	By the football Pavilion on the recreation ground, Washwell Lane	June 2022 (added to insurance schedule 27.6.22)	£3500	Parish Council			
B038	Jubilee Play equipment	Installation of toddler play area in leased land from WIHF CIO behind the Commemoration Hall, Wadhurst	June 2022 (added to insurance schedule 27.6.22)	£25,745	Parish Council			
B039	Flag Pole	Installation of flag pole at the War Memorial, Wadhurst	June 2022 (added to insurance schedule 27.6.22)	£2171	Parish Council			
B040	Bench	Cranbrook Teak Bench (from Wealden Benches) text: In honor of her Majesty Queen Elizabeth II 1926-2022.		£360	Parish Council			
B041	Woodland at Tapsells Lane	LAND SIDE OF TAPSELLS LANE, WADHURST, EAST SUSSEX, TN5 6PL SALE	15.6.23	£45,500	Parish Council			

		PRICE – £45,500					
--	--	-----------------	--	--	--	--	--

Review:

£value	Date	Info
£753,637	31.3.2012	
£753,369	31.3.2013	
£754,063	31.3.2014	
£760,295	31.3.2015	
£763,526	31.3.2016	
£779,991	31.3.2020	
£786,039.	08.04.2021	£480 Christmas lights removed, £12,000 Christmas lights added.
£790,630.50	14.10.2021	Removed old gates and fence at War Memorial (minus £2206), Added new gates and fence at War Memorial (plus £3300). Removed quadruple planters – but their individual value was not specified (nothing to minus). Added 5 x quadruple planters (plus £721). Added Black Cat Traffic Monitoring equipment (plus £2,776.50)
790,405.50	9.12.2021	Removed old broken projector screen from register value £325 Added new projector screen, value £100
790,405.50	31.3.2022	End of year check for 31.03.2022
793,905.50	27.6.2022	Added beacon – value £3500
£822,189.50	4.7.22	£28,284 added for new sports wall and zip wire
£850,541.50	13.10.22	Bronze commemoration plaque added – value £436 (ex VAT) Flag pole added – value £2171 (ex VAT) Jubilee Play area £25,745 (ex VAT)
£850,901.50	7.11.23	Added new bench £360
£896,401.50	June 2023	Tapsells Lane Land £45,500

£898,634.50	Updated April 2024	Added Laptop (with Clerk CF) £778 Printer/scanner/copier and monitor £1455 (in Pavilion)
-------------	--------------------	---

Historic reviews:

Reviewed (and physical check completed): November, 2012

Reviewed: November, 2013

Reviewed: November, 2014

Reviewed: (and physical check completed) November, 2015

Reviewed: (and physical check completed) October 2017

Reviewed: May 2019

Reviewed April 2021

Reviewed October 2021

Reviewed December 2021

Updated March 2022

Updated June 2022, reviewed 7th July 2022.

Updated and reviewed 13th October 2022 by F & R committee

Reviewed by full council: April 2023

Updated: 7th November 2023

Updated: 22nd April 2024

Older bins (currently owned by Wealden District Council)

- *LH Hair * Jempsons * Layby opposite Jardin * The walk *Southern Cross *Bus shelter by Greyhound *Outside Uplands *Lower High Street *One Stop *Gloucester PI*