To all members of the Council. You are hereby summoned to attend the meeting of Wadhurst Parish Council in The Pavilion, Sparrows Green Recreation Ground, South View Road, Wadhurst at **7.30 p.m. on Thursday 7th December 2023** for the transaction of business as set out below.

Signed Emma Fulham

Clerk: Emma Fulham

Date: 27th November 2023

Residents are welcome to submit any comments by email to the Clerk. These must be received by 4pm on 6th December 2023. E: [clerk@wadhurst-pc.gov.uk](mailto:clerk@wadhurst-pc.gov.uk)

1. To receive apologies and reasons for absence.
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members’ register of interests.
3. Public Forum – time limit 15 minutes.
4. County Councillor and District Councillor reports.
5. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of the Public Bodies (admissions to meetings) Act 1960.
6. To approve the minutes of the parish council meeting held on 4th November 2023 as a true record
7. To determine matters arising from the meeting on 4th November 2023 for updating and noting.
8. Correspondence List.
9. **Finance items for decision and allocation of resources** 
   1. **To approve the updated payment list for November 2023**
   2. **To approve the initial payment list for December 2023**
   3. **To approve the bank reconciliations for November 2023**
   4. **To receive the RBS finance reports for November 2023**
   5. To accept the NALC salary scale update.
   6. To accept the internal mid year audit report and note there were no action points.
   7. To consider Christmas tree light donation for expenses.
   8. To consider grant for banner. Funds for the purchase of  2 banners 'Funded/ Supported by Wadhurst Parish Council'
   9. To consider the options and next steps of the office build and approve additional expenditure.
   10. To consider tree survey costs (Near Uplands School) £320.76 inc VAT.
   11. To consider line painting options and costs at the Pavilion.
   12. To consider training needs and costs 2024.
   13. To consider purchase of defibrillator £2380 from Community Heartbeat Trust.
   14. For members to consider and approve the budget proposals for 2024-2025
   15. For members to consider the finance report from the RFO and the options for precept for 2024-2025
   16. For members to decide upon the precept amount for 2024-2025 (as per the options on the finance report (above agenda item)
   17. For members to approve for the Chair and Clerk/RFO to sign the precept forms once received from WDC
10. **Non-Finance matters**
    1. To adopt Lone Worker Policy.
    2. To consider possible CCTV installation and security measures at Commemoration Hall toilet facilities and funding for additional fittings to improve resilient agains t vandalism.
    3. To consider purchase of defibrillator £2380 from Community Heartbeat Trust.
    4. To adopt the minutes of the Planning Committee meetings held on 31st October 2023 and 11th November 2023 and 25th November 2023.
    5. Jardin d’Aubers lease from ESFR – Update.
    6. St Georges Hall purchase – Update and Decision.
    7. To consider Dark Skies Report
    8. Church Footpaths – Land Registry Search.
    9. Greyhound car park – WDC discussions regarding current needs.
    10. Items for noting or inclusion on a future agenda.
    11. Next Meeting Date 1st February 2024