

WADHURST PARISH COUNCIL

**Supporting paper for full council meeting 12th October 2023.
Copy for website.**

1. To receive apologies and reasons for absence.
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
3. Public Forum – time limit 15 minutes.
4. County Councillor and District Councillor reports.
To see the district report please click [here](#)
5. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of the Public Bodies (admissions to meetings) Act 1960.
6. To approve the minutes of the parish council meeting held on 7th September 2023 as a true record
To see the parish council minutes of 7th September please click [here](#)
To see the EGM minutes of September please click [here](#)
7. To determine matters arising from the meeting on 7th September 2023 for updating and noting.
8. Correspondence List.
9. Finance items for decision and allocation of resources
 - 9.1 To approve the updated September 2023 payment list
To see the document please click [here](#)
 - 9.2 To approve the payment list for October 2023
To see the document please click [here](#)
 - 9.3 To approve the bank reconciliations for August 2023
To see the Bonus Saver 1 rec please click [here](#)
To see the bonus saver 2 rec please click [here](#)
To see the current account rec please click [here](#)
 - 9.4 To receive the RBS finance reports for August 2023
To see the cash and investment rec document please click [here](#)
To see the summary income and expenditure report please click [here](#)
To see the ear marked reserves report please click [here](#)
To see the trial balance report click [here](#)
 - 9.5 To approve the bank reconciliations for September 2023
To see the Bonus Saver 1 rec please click [here](#)
To see the bonus saver 2 rec please click [here](#)
To see the current account rec please click [here](#)
 - 9.6 To receive the RBS finance reports for September 2023

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To see the cash and investment rec document please click [here](#)
To see the summary income and expenditure report please click [here](#)
To see the ear marked reserves report please click [here](#)
To see the trial balance report click [here](#)

9.7 For members to acknowledge the audit engagement letter from Mulberry & Co and note the terms of their appointment.

9.8 To review and approve the following documents:

WPC Standing Orders

WPC Financial Regulations

Deferred: until November full council meeting.

Action: please add to November full council agenda.

9.9 To consider the following grant applications:

- (i) WIHF
- (ii) Cousley wood Christmas event
- (iii) Wadhurst Warriors Christmas plans.

10.1 To adopt the minutes of the Planning Committee meetings held on 19th August 2023 and 2nd September 2023 and 30th September 2023.

To see the 19/08/23 document please click [here](#)

To see the 02/09/23 document please click [here](#)

To see the 30/09/23 document please click [here](#)

10.2 To consider the request for 'Happy to Chat' sign to go on the bench outside of Carillon Cottage.

Note: the bench belongs to the parish council

To see the document please click [here](#)

10.3 To consider and decide upon the request from the Planning Committee to subscribe to NIMBUS Maps for gaining planning and land registry information – budget up to £1,500 per annum – Planning Committee.

10.4 Remembrance Sunday

10.4.1 To note any updates on the plans/road closure request

To see the documents please click [here](#), [here](#) and [here](#)

10.4.2 To consider if the Council would like to purchase any additional products from the RBL Remembrance Sunday range.

To see the products please click [here](#)

10.5 Jardin d'Aubers lease from ESFR – Update.

10.6 St Georges Hall purchase – Update.

10.7 To re consider the quote for the mini scooter park at Sparrows Green Recreation Ground suspending the Standing Orders/Financial Regulations for this project to progress.

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- 10.8 To approve the quote for the installation of grass matting for the bench at Jubilee play area
Update: the Lengthsman are completing this work as part of their service and will invoice the parish council for the cost of the black plastic mats.
- 10.9 Lengthsman – to approve for the contract to be extended for a further year.
- 10.10 Christmas event – to consider the plans and a budget for any additional items (in excess to the grant authorised at September 2023 full council meeting for the Christmas Grotto).
- 10.11 To approve expenditure for bedding plants at the war memorial and costs for the lengthsman to plant them.
To see the document please click [here](#)
- 10.12 To consider transfer of plants from Weald Hall – Cllr Gadd.
- 10.13 To consider planting at Commemoration Hall – Cllr Gadd.
To see the document please click [here](#)
- 10.14 To consider the report from Broadoak Tree Consultants and decide upon what works are to be carried out.
To see the document please click [here](#)
- 10.15 To consider the quote for the refurbishment of the telephone kiosk and associated ground work. ***(At time of publication awaiting quote).***
- 10.16 Pétanque – to decide upon the best location for the parish council to install a Pétanque pitch – Cllr Crawford.
To see the guide of how to design and build a Pétanque pitch please click [here](#)
- 10.17 To consider signing up to the Civility and Respect pledge. (NALC/SLCC).
To see the document please click [here](#)
- 10.18 Neighbourhood Plan Steering Group Update.
- 10.19 Items for noting or inclusion on a future agenda.
- (i) The registration of the land at Tapsells Lane has now been received by the parish council.
- (ii) Next Meeting Date.

The next planning committee meeting is 19th October 2023
The next full council meeting is 2nd November 2023