

WADHURST PARISH COUNCIL

To all members of the Council. You are hereby summoned to attend the meeting of Wadhurst Parish Council in The Pavilion, Sparrows Green Recreation Ground, South View Road, Wadhurst at **7.30 p.m. on Thursday 7th September 2023** for the transaction of business as set out below.

Signed *Claudine Feltham*

Clerk: Claudine Feltham

Date: 30th August 2023

Residents are welcome to submit any comments by email to the Clerk. These must be received by 4pm on 6th September 2023. E: clerk@wadhurst-pc.gov.uk

AGENDA

- 1. To receive apologies and reasons for absence.**
- 2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.**
- 3. Public Forum – time limit 15 minutes.**
- 4. County Councillor and District Councillor reports.**
- 5. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of the Public Bodies (admissions to meetings) Act 1960.**
- 6. To approve the minutes of the parish council meeting held on 13th July 2023 as a true record.**
- 7. To determine matters arising from the meeting on 13th July 2023 for updating and noting.**
- 8. Chair's Announcements**
- 9. Finance items for decision and allocation of resources**
 - 9.1 To approve the updated July 2023 payment list
 - 9.2 To approve the payment list for August 2023
 - 9.3 To approve the payment list for September 2023
 - 9.4 To approve the bank reconciliations for April 2023
 - 9.5 To approve the bank reconciliations for May 2023
 - 9.6 To approve the bank reconciliations for June 2023
 - 9.7 To approve the bank reconciliations for July 2023
 - 9.8 To receive the RBS finance reports for transactions/activity between 1st April 2023 and 22nd July 2023.
 - 9.9 Conclusion of audit for year ending 31.3.23 by PKF Littlejohn
 - 9.9.1 To acknowledge the Notice of Conclusion of Audit was placed on the parish council website on 30th August 2023.
 - 9.9.2 To acknowledge that the certified Annual Governance and Accountability return (AGAR) Section 1, Section 2 and Section 3 were published on the parish council website on 30th August 2023.
 - 9.9.3 For members to acknowledge that there were no advisories or notices from PKF Littlejohn.
 - 9.10 To consider the grant application from Wadhurst Warriors for the 2023 fireworks display.
 - 9.11 To consider the grant application from 'Wadhurst Mums' for the Christmas grotto
- 10. Items for decision and allocation of resources if necessary**
 - 10.1 To adopt the minutes of the Planning Committee meetings held on 8th July 2023, 22nd July 2023 and 5th August 2023.
 - 10.2 Request to access telegraph pole on the outside of the recreation ground at Sparrows Green by GigaClear – Clerk.

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- 10.3 Pétanque – to decide upon the best location for the parish council to install a Pétanque pitch – Cllr Crawford
- 10.4 Public toilets main door – update and to consider the quote for painting of the door – Cllr Andeson
- 10.5 High Street flower planters - to approve the expenditure for replacement of the brackets and for the purchase of three new baskets and brackets for the new heritage lampposts – Cllr P Moore
- 10.6 Telephone kiosks – to consider and approve the updated quote for their refurbishment/painting
- 10.7 Fire alarm system upgrade – for members to formally approve the expenditure of the necessary upgrade and to remain with our existing supplier – Clerk/RFO.
- 10.8 For members to note the CiLCA training schedule for the Clerk and approve the associated costs of the training and registration – Cllr C Moore
- 10.9 South East Water incidents - to decide upon recommendations from the working party group including the creation of a communications channel – Cllr C Moore
- 10.10 To approve the next steps and a budget to address the issue of obstructive parking on footways in the parish – Cllr Anderson/Cllr P Moore
- 10.11 To approve the installation and budget for a dog waste bin and appropriate signage at Snape Wood (to be installed by WDC and licence obtained from East Sussex Highways) – Cllr C Moore
- 10.12 Woods Green – request for defibrillator in disused telephone kiosk
- 10.13 D-Day Anniversary plans (6th June 2024) – ideas update from the working party
- 10.14 To receive the tree and woodland survey report from Aborweald and to decide upon actions and budget.
- 10.15 To approve the request from the Planning Committee for an increase in the Planning Committee budget – Cllr C Moore/ Cllr Shairp
- 10.16 Verbal update with regards to the initial conversation with our Solicitor re land at Tapsells Lane – Cllr C Moore/Clerk
- 10.17 St Georges Hall – Cllr Gadd
- 10.18 Remembrance Sunday plans
- 10.19 Yellow disabled/hatch marking at Sparrows Green recreation ground car park – to consider the quotes received and decide upon a contractor – Caretaker
- 10.20 To approve the service contract with CSG for the newly installed pumps and control panel at the Pavilion – Clerk
- 10.21 To address the parking issues in Mayfield Park – Cllr P Moore/Cllr Shairp
- 10.22 To address the issue of the building supplies deliveries for WD/2022/3360/F which is causing significant traffic issues in the High Street. This could be alleviated if the supplies were permitted to being delivered through the Greyhound Car Park – Cllr P Moore
- 10.23 Jardin d'Aubers lease from ESFR – to consider any decide upon any lease matters (*if any further correspondence is received in time for this meeting*)
- 10.24 Wadhurst Park planning application – to consider this application due to the Planning Committee not being quorate on 2nd September 2023 for this item (*if received in time for the meeting*).

11. Neighbourhood Plan Steering Group

12. Items for noting

12.1 The replacement pumps and control panel for the sewage works at Sparrows Green Pavilion have been completed by CSG. They will forward details of the annual servicing in due course, and the previous contractor have been notified of cancellation of services.

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12.2 To note that the SLR meeting went ahead in August 2023 and to receive the draft minutes

13. Correspondence list.

14. Urgent issues at the discretion of the Chair for noting or inclusion on future agenda