

# WADHURST PARISH COUNCIL

## Supporting papers for full council 2<sup>nd</sup> March 2023 - WEBSITE

### AGENDA

1. To receive apologies and reasons for absence.
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
3. Public Forum – time limit 15 minutes.
4. County Councillor and District Councillor reports.  
To see the county report please click [here](#)  
To see the district report please click [here](#)
5. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of the Public Bodies (admissions to meetings) Act 1960.
6. To approve the minutes of the parish council meeting held on 2<sup>nd</sup> February 2023 as a true record.  
To see the document please click [here](#)
7. To determine matters arising from the meeting on 2<sup>nd</sup> February 2023 for updating and noting.
8. Chair's Announcements
9. Finance items for decision and allocation of resources
  - 9.1 To approve the updated February 2023 payment list  
To see the document please click [here](#)
  - 9.2 To approve the payment lists for March 2023  
To see the document please click [here](#)
  - 9.3 To note the bank reconciliations for February 2023  
To see the current account document please click [here](#)  
To see the Bonus 1 account document please click [here](#)  
To see the Bonus 2 account document please click [here](#)
  - 9.4 To note the following RBS reports: Income and Expenditure, Ear Marked Reserves, Cash and Investment Reconciliation & Trial balance.  
To see the RBS Income and expenditure document please click [here](#)  
To see the RBS Ear marked reserves document please click [here](#)  
To see the RBS Cash & Investment Reconciliation document please click [here](#)  
To see the RBS trial balance document please click [here](#)
  - 9.10 To approve for the new bus shelter and replacement lamp column expenditure to come from the CIL funds and for the Clerk/RFO to include these costs on the CIL return to WDC at the end of the financial year – Cllr C Moore
  - 9.11 To increase the budget for Focus – Cllr Smith
  - 9.12 To consider using Flagstone as a platform for opening additional bank accounts.  
To see the safeguarding structure document please click [here](#)  
To see the client guide document please click [here](#)  
To see the charges information please click [here](#)
10. Items for decision and allocation of resources if necessary

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10.1 To adopt the minutes of the Planning Committee meetings held on 28<sup>th</sup> January and 11<sup>th</sup> February 2023.

**To see the minutes of 28<sup>th</sup> January 2023 please click [here](#)**

**To see the minutes of 11<sup>th</sup> February please click [here](#)**

10.2 Request for Cllr Howell to arrange a meeting with Wealden Planning and Rydon Homes at Waters Reach – Cllr Griffin.

10.3

10.4 Pavilion sewage pumps and control panel; to consider the quotes received and decide upon a contractor – Clerk

10.5 Pavilion alterations – Cllr Gadd

10.6 Consideration of revised quote for the Pavilion fire alarm system upgrade – Cllr Anderson

10.7 Jardin d'Aubers lease from ESFR (*if received in time*) – Cllr Griffin

10.8 Commemoration Hall toilets refurbishment – to consider quotes received and decide upon a contractor – Cllr Griffin.

10.9 Cycle racks for outside of The White Hart

10.9.1 To approve a budget from the High Street Improvements EMR – Cllr P Moore

10.9.2 To consider the quotes obtained and decide upon a contractor – Cllr P Moore

10.10 The Kings Coronation;

10.10.1 Update on the plans for the event taking place 7<sup>th</sup> May 2023 – Cllr C Moore

10.10.2 To agree a budget and supplier for a beacon shield to mark the King's coronation – Cllr C Moore

10.11 St Georges Hall update – Cllr Gadd/Cllr C Moore

10.12 Correspondence from Hadlow Down Parish Council with regards to the issues with East Sussex Highways

**To see the document please click [here](#)**

10.13 Consideration for some form of memorial plaque for the recently passed benefactor to the parish – Cllr C Moore

10.14 Consideration for a replacement bus shelter for outside of The Greyhound (rather than the intended refurbishment work) – Cllr Griffin

10.15 Change of wheelie bin at Pavilion to 'paladin' bin

**Information – Ian asked for some prices for changing the type of bin we have at the Pavilion, so that the groundsman could use if for litter etc that was collected:**

**We currently have a 240l bin collected from the Pavilion on a weekly basis.**

**The next size up is a 660l bin.**

**Costings below for weekly collection (per week).**

**£17.77 per collection plus VAT for 240l**

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£40.87 per collection plus VAT for 660l

£81.45 per lift for 1100l bin

Alternatively, we could ask for a second 240l bin @ £17.77 per weekly collection.

## 10.16 Community Resilience Plan – Clerk

Note: originally we agreed for Dee Thornton to carry out this work – which she was going to do on behalf of all town and parish councils. She soon found that this was not possible, as majority of parish and town councils were having difficulties getting enough volunteers for the roles.

Instead of doing all the work, Dee has create a master template and associated information documents for parish councils to use. Wadhurst can purchase this for £120.

To see the executive summary from Dee Thornton please click [here](#)

To see the presentation please click [here](#)

## 10.17 Purchase of buildings – Cllr Gadd

## 10.18 HR matters – Cllr Gadd

## 11. Neighbourhood Plan Steering Group

### 12. Items for noting

12.1 Defibrillator for centre of village - update from the Clerk

To see the awareness session leaflet please click [here](#)

12.2 Due to the May elections and the Kings Coronation, there will not be a parish assembly this year.

12.3 To note the updated document: Meetings Dates 2023

To see the document please click [here](#)

### 13. Correspondence list.

To see the document please click [here](#)

## 14. Urgent issues at the discretion of the Chair for noting or inclusion on future agenda