

WADHURST PARISH COUNCIL

Supporting papers for full council meeting being held on 2nd February 2023 for publication on website.

SUPPORTING PAPERS

1. To receive apologies and reasons for absence.
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
3. Public Forum – time limit 15 minutes.
4. County Councillor and District Councillor reports.
To see the district report please click [here](#)
To see the country report please click [here](#)
5. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of the Public Bodies (admissions to meetings) Act 1960.
6. To approve the minutes of the parish council meeting held on 1st December 2022 as a true record.
To see the minutes of 1st December 2022 please click [here](#)
7. To determine matters arising from the meeting on 1st December 2022 for updating and noting.
8. Chair's Announcements
8.1 Thank you to Jemma Pantrey and Wadhurst Warriors
9. Finance items for decision and allocation of resources
9.1 To approve the updated December 2022 payment list
To see Decembers updated payment list please click [here](#)

9.2 To approve the payment lists for January 2023 and February 2023
To see January 2023 payment list please click [here](#)
To see February 2023 payment list please click [here](#). Please note this is the first version of the Feb payment list because we are still awaiting some invoices and the payroll documents.

9.3 To note the bank reconciliations for December 2022 and January 2023
To see the current account bank reconciliation for December 2022 please click [here](#)
To see the bonus saver 1 bank reconciliation for December 2022 please click [here](#)
To see the bonus saver 2 bank reconciliation for December 2022 please click [here](#)

To see the current account bank reconciliation for January 2023 please click [here](#)
To see the bonus saver 1 bank reconciliation for January 2023 please click [here](#)
To see the bonus saver 2 bank reconciliation for January 2023 please click [here](#)

9.4 To note the following RBS reports: Income and Expenditure, Ear Marked Reserves, Cash and Investment Reconciliation & Trial balance.
DATA RUN TO DECEMBER 2022:
To see the Income and Expenditure RBS report please click [here](#)
To see the Ear Marked Reserves RBS report please click [here](#)
To see the Cash and Investment Reconciliation RBS report please click [here](#)
To see the Trial balance RBS report please click [here](#)

DATA RUN TO JANUARY 2023
To see the Income and Expenditure RBS report please click [here](#)
To see the Ear Marked Reserves RBS report please click [here](#)

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To see the Cash and Investment Reconciliation RBS report please click [HERE](#)

To see the Trial balance RBS report please click [here](#)

9.5 To acknowledge and accept the Chairman and Cllr allowances report as recommended by WDC.

To see the Members allowance document please click [here](#)

To see the final parish report please click [here](#)

9.6 To acknowledge the conclusion of the internal intermediate audit (December 2022) and consider any actions / recommendations raised

To view the report please click [here](#)

9.7 To acknowledge receipt of the grant from South East Water and consider options for spending

9.8 To agree to using some of the existing Christmas budget for purchase of storage containers for the excess Christmas items – Cllr C Moore

9.9 To consider using Flagstone (cash deposit platform) for the setting up on new bank accounts – Cllr C Moore

To see the safeguarding structure document please click [here](#)

To see the client guide document please click [here](#)

To see the charges information please click [here](#)

9.10 Grant application from WIH&F towards an event to mark their 100-year centenary and a re-commemoration of the hall – Cllr C Moore

10. Items for decision and allocation of resources if necessary

10.1 To adopt the minutes of the Planning Committee meetings held on 17th December 2022 and 14th January 2023.

To see the minutes of 17th December please click [here](#)

To see the minutes of 14th January please click [here](#)

10.2 Pavilion sewage pumps and control panel; to consider the quotes received and decide upon a contractor – Clerk (*if quotes received in time*)

10.3 Pavilion alterations – Cllr Gadd

10.4 Pavilion fire alarm system required upgrade – Cllr Anderson

10.5 Jardin d'Aubers: professional plan – update

10.6 Jardin d'Aubers lease from ESFR (*if received in time*) – Cllr Griffin

Not received at time of producing this document

10.7 Commemoration Hall toilets refurbishment – to consider quotes received and decide upon a contractor – Cllr Griffin.

10.8 The Kings Coronation; plans for an event – Cllr C Moore

To see the letter from the Secretary of State - please click [here](#)

10.9 Recruitment and general staffing matters – Cllr Gadd

10.10 Appointment of a relief Caretaker – Cllr Gadd

10.11 Tennis courts refurbishment or re surfacing – Cllr Griffin/Cllr Crawford

10.12 St Georges Hall update – Cllr Gadd/Cllr C Moore

Please refer to the documents/email circulated by Cllr Gadd

10.13 To approve a format, working party and budget for the Annual Parish Assembly (1st June 2023)

10.14 Christmas 2022 round up – Cllr C Moore

10.14.1. To agree an amount of compensation for the properties that provided electricity for the Christmas lights.

10.14.2 To agree the purchase of 10 sets of lights to replace ones that are broken and to be able to extend the lights slightly

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11. Neighbourhood Plan Steering Group

11.1 Neighbourhood plan next steps: To agree the draft Neighbourhood Plan can go forward for Regulation 15 and 16 consultation.

- 11.2 To decide next steps for response to Wealden District Council's comments re the Design Code including a budget for Create Streets up to £1,500 – Cllr C Moore

12. Items for noting

12.1 Defibrillator for centre of village - update from the Clerk

12.2 Updated meetings timetable (to include the Annual Parish Assembly to take place on 1st June 2023 and October full council to take place 12th October 2023)

To see the document please click [here](#)

12.3 Update from the meeting (27.1.23) with Uplands Academy, MP Nus Ghani and members of the parish council.

13. Correspondence list.

To see the document please click [here](#)

14. Urgent issues at the discretion of the Chair for noting or inclusion on future agenda