

WADHURST PARISH COUNCIL

To all members of the Council. You are hereby summoned to attend the meeting of Wadhurst Parish Council at **The Pavilion, Sparrows Green Recreation Ground, Wadhurst at 1930 hours on Thursday 2nd February 2023** for the transaction of business as set out below.

Signed *Claudine Feltham*

Clerk: Claudine Feltham

Date: 27th January 2023

Residents are welcome to submit any comments by email to the Clerk. These must be received by 4pm on 1st February 2023. E: clerk@wadhurst-pc.gov.uk

AGENDA

- 1. To receive apologies and reasons for absence.**
- 2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.**
- 3. Public Forum – time limit 15 minutes.**
- 4. County Councillor and District Councillor reports.**
- 5. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of the Public Bodies (admissions to meetings) Act 1960.**
- 6. To approve the minutes of the parish council meeting held on 1st December 2022 as a true record.**
- 7. To determine matters arising from the meeting on 1st December 2022 for updating and noting.**
- 8. Chair's Announcements**
 - 8.1 Thank you to Jemma Pantrey and Wadhurst Warriors
- 9. Finance items for decision and allocation of resources**
 - 9.1 To approve the updated December 2022 payment list
 - 9.2 To approve the payment lists for January 2023 and February 2023
 - 9.3 To note the bank reconciliations for December 2022 and January 2023
 - 9.4 To note the following RBS reports: Income and Expenditure, Ear Marked Reserves, Cash and Investment Reconciliation & Trial balance.
 - 9.5 To acknowledge and accept the Chairman and Cllr allowances report as recommended by WDC.
 - 9.6 To acknowledge the conclusion of the internal intermediate audit (December 2022) and consider any actions / recommendations raised
 - 9.7 To acknowledge receipt of the grant from South East Water and consider options for spending
 - 9.8 To agree to using some of the existing Christmas budget for purchase of storage containers for the excess Christmas items – Cllr C Moore
 - 9.9 To consider using Flagstone (cash deposit platform) for the setting up on new bank accounts – Cllr C Moore
 - 9.10 Grant application from WIH&F towards an event to mark their 100-year centenary and a re-commemoration of the hall – Cllr C Moore
- 10. Items for decision and allocation of resources if necessary**
 - 10.1 To adopt the minutes of the Planning Committee meetings held on 17th December 2022 and 14th January 2023.
 - 10.2 Pavilion sewage pumps and control panel; to consider the quotes received and decide upon a contractor – Clerk (*if quotes received in time*)
 - 10.3 Pavilion alterations – Cllr Gadd
 - 10.4 Pavilion fire alarm system required upgrade – Cllr Anderson
 - 10.5 Jardin d'Aubers: professional plan – update

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- 10.6 Jardin d'Aubers lease from ESFR (*if received in time*) – Cllr Griffin
- 10.7 Commemoration Hall toilets refurbishment – to consider quotes received and decide upon a contractor – Cllr Griffin.
- 10.8 The Kings Coronation; plans for an event – Cllr C Moore
- 10.9 Recruitment and general staffing matters – Cllr Gadd
- 10.10 Appointment of a relief Caretaker – Cllr Gadd
- 10.11 Tennis courts refurbishment or re surfacing – Cllr Griffin/Cllr Crawford
- 10.12 St Georges Hall update – Cllr Gadd/Cllr C Moore
- 10.13 To approve a format, working party and budget for the Annual Parish Assembly (1st June 2023)
- 10.14 Christmas 2022 round up – Cllr C Moore
 - 10.14.1. To agree an amount of compensation for the properties that provided electricity for the Christmas lights.
 - 10.14.2 To agree the purchase of 10 sets of lights to replace ones that are broken and to be able to extend the lights slightly

11. Neighbourhood Plan Steering Group

- 11.1 Neighbourhood plan next steps: To agree the draft Neighbourhood Plan can go forward for Regulation 15 and 16 consultation.
- 11.2 To decide next steps for response to Wealden District Council's comments re the Design Code including a budget for Create Streets up to £1,500 – Cllr C Moore

12. Items for noting

- 12.1 Defibrillator for centre of village - update from the Clerk
- 12.2 Updated meetings timetable (to include the Annual Parish Assembly to take place on 1st June 2023 and October full council to take place 12th October 2023)
- 12.3 Update from the meeting (27.1.23) with Uplands Academy, MP Nus Ghani and members of the parish council.

13. Correspondence list.

14. Urgent issues at the discretion of the Chair for noting or inclusion on future agenda