

# WADHURST PARISH COUNCIL

To all members of the Council. You are hereby summoned to attend the meeting of Wadhurst Parish Council at **The Pavilion, Sparrows Green Recreation Ground, Wadhurst at 1930 hours on Thursday 13<sup>th</sup> October 2022** for the transaction of business as set out below.

Signed *Claudine Feltham*

Clerk: Claudine Feltham

Date: 5<sup>th</sup> October 2022

Residents are welcome to submit any comments by email to the Clerk. These must be received by 4pm on 12<sup>th</sup> October 2022. E: [clerk@wadhurst-pc.gov.uk](mailto:clerk@wadhurst-pc.gov.uk)

## **AGENDA**

1. To receive apologies and reasons for absence.
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
3. Public Forum – time limit 15 minutes.
4. County Councillor and District Councillor reports.
5. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of the Public Bodies (admissions to meetings) Act 1960.
6. To approve the minutes of the parish council meeting held on 1<sup>st</sup> September 2022 as a true record.
7. To determine matters arising from the meeting on 1<sup>st</sup> September 2022 for updating and noting.
8. Chair's Announcements
9. Finance items for decision and allocation of resources
  - 9.1 To approve the payment list for September and October 2022
  - 9.2 To note the bank reconciliations for August 2022 (3 accounts)
  - 9.3 To note the bank reconciliations for September 2022 (3 accounts)
  - 9.4 To note the following RBS reports: Income and Expenditure, Ear Marked Reserves, Cash and Investment Reconciliation & Trial balance.
  - 9.5 To consider the grant application from Wadhurst Parochial Church Council
10. Items for decision and allocation of resources if necessary
  - 10.1 To adopt the minutes of the Planning Committee meeting held: 27<sup>th</sup> August and 10<sup>th</sup> September.
  - 10.2 Jardin d'Aubers lease – update from meeting held 29<sup>th</sup> September 2022 – Cllr C Moore/Cllr Shairp
  - 10.3 Purchase of items from Royal British Legion for Remembrance Day – Cllr Gadd.
  - 10.4 Purchase of Remembrance Day flag – Cllr C Moore
  - 10.5 Pavilion alterations – to consider the quotes and decide upon a contractor – Cllr Gadd.
  - 10.6 Potential purchase of St Georges Hall – Cllr Gadd
  - 10.7 To consider the telephone kiosk refurbishment quotes and decide upon a contractor – Cllr Gadd/Cllr C Moore
  - 10.8 To consider and approve the service agreement for the Lengthsman provision – Cllr C Moore/Cllr P Moore
  - 10.9 To consider the arrangements for Remembrance Sunday parade – Cllr Gadd
  - 10.10 To consider, and adopt if agreed, the scheme of delegation – Cllr C Moore/Clerk
  - 10.11 To appoint a further Councillor onto the Planning Committee – Cllr Murphy
  - 10.12 To consider the use of Consultant Dee Thornton for a review and update of the Wadhurst Emergency Plan (2019) and to set a budget.
  - 10.13 Final agreement to the appointment of the Deputy Clerk – Cllr Gadd

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11. Amenities items for decision and allocation of resources if necessary (as the meeting scheduled for 15<sup>th</sup> September 2022 had to be cancelled)

11.1 To approve the quote for the seasonal flowers displays by Europlants – Cllr Crawford.

11.2 To approve the quote from Europlants for placement wicks and soil in the promenade planters – Cllr Crawford

11.3 To approve the quote from Europlants for collection, sorting and planting of the winter plants and bulbs for the High Street planters;– Cllr Crawford

11.4 Improvements required to the area around the new sports-wall grounds and access area behind this; to agree an appropriate method and budget as this needs to be done before winter sets in – Cllr Crawford.

11.5 Retrospective approval of expenditure of £654 for the delivery and installation of replacement parts at Sparrows Green. Playdale Ltd have agreed to provide the parts free of charge (would have cost £1141). *This expenditure was agreed by Cllr Crawford, Cllr Griffin and the RFO as emergency expenditure as a matter of safety and the order has been placed.*

11.6 Washwell Lane recreation ground:

11.6.1 To note that that the required sign has been arranged and installed at Jubilee playground.

11.6.2 To consider the request for a litter bin at Jubilee playground and decide upon style and budget

11.6.3 To consider the request for a bench at Jubilee playground and decide upon style and budget

11.6.4 To consider the quotes for the grass cutting/maintenance of Jubilee playground and area underneath the Beacon.

11.7 To consider the tender applications and approve the contractor for the cleaning of the public toilets at the Commemoration Hall & the weekly checks of the Jubilee Play area, as detailed in the tender notice.

12. Neighbourhood Plan Steering Group - verbal update

13. Items for noting

14. Correspondence list.

15. Urgent issues at the discretion of the Chair for noting or inclusion on future agenda