

WADHURST PARISH COUNCIL

Annual Maintenance Contract for the Public Conveniences Cleaning Contract

The Council is inviting tenders for a contractor to clean and maintain the Public Conveniences from April 1st 2022 to 30th November 2022 (to be confirmed)

Background

The Public Conveniences are situated at the front of the Commemoration Hall in the High Street. The council lease these from WIH&F and are provided under the Community Toilet Scheme sponsored by Wealden District Council.

The Parish council is obliged to maintain and keep the toilets clean and provide sufficient supplies to do so. This is especially important during the current epidemic and thus requires a more rigorous cleaning regime than that which may have been acceptable in previous times.

Tender Submission.

The Closing Date for Expressions of Interest is Friday 25th February 2022

The Cleaning Service will be provided during the hours that the toilet is open, except Christmas day. The opening hours are controlled by a Parish installed time lock and are from 07:00 to 19:00 daily.

- Cleanliness inspections at least once a day.
- Checking everything is ok, replenishing if needed
- Full clean once a day, at a minimum. General cleaning toilets/sinks/sides and floors
- Deep clean once a week due to COVID-19. All cleaning plus cubicles, walls and doors etc.
- Public display of an inspection / cleaning log
- Report any damage immediately to the Parish Clerk
- Ensure there is adequate stock of materials including hand sanitiser
- Ensure all safety signs are in place - else report to the Parish Clerk

The contractor will provide the necessary cleaning tools and materials.

All stock items for public use will be provided by the Parish.

Payment terms will be monthly on invoice.

For more information please contact the Parish Clerk at
clerk@wadhurst-pc.gov.uk

Phone: 07470 837213