

WADHURST PARISH COUNCIL

THE MINUTES OF WADHURST PARISH COUNCIL FULL COUNCIL MEETING HELD OUTSIDE¹ OF THE PAVILION, SPARROWS GREEN RECREATION GROUND, WADHURST ON THURSDAY 13TH JANUARY 2022 AT 1930 HOURS.

Present: Cllrs Gadd (Chair), Cllr C Moore, Cllr P Moore, Cllr Anderson, Cllr Griffin, Cllr Morris and Cllr Niell (arrived just after the start of the meeting).

Also, in attendance: Clerks; Claudine Feltham (CF) and Kelly Nash (KN). There was 1 members of the public present.

1. To receive apologies and reasons for absence.

Apologies were received and accepted from Cllr Edwards, Cllr Smith, Cllr Bullock, Cllr Maggs, Cllr Crawford, Cllr Tincombe, Cllr Murphy.

Cllr Morris made the following point of order: 'consistent with my emails of 8th and 10th January 2022 I wish my concerns that the arrangements for this evening's meeting may not meet the council's statutory obligations for public access under the 1972 Act be formally noted and so recorded and further, should that in due course be so confirmed, that the meeting itself and any decisions made at this evening's meeting may not be lawful, which may in turn prejudice the legality and validity of the precept.'

Cllr P Moore thanked those involved in checking the legality for this meeting to go ahead, for all of the hard work trying to deal with this situation during the current COVID pandemic, and appreciated the whilst nothing is perfect wished to acknowledge that the advice received was that the meeting was lawful to proceed.

Cllr Griffin agreed with the Cllr P Moore and felt that the Clerk had dealt with this situation with a pragmatic approach in the current circumstances in order to ensure that the precept was agreed in time for the deadline set by WDC and therefore safeguard the funding required to continue the parish council business and projects for the next financial year.

Cllr C Moore agreed with both of the statements made by Cllr P Moore and Cllr Griffin.

2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

None

3. Public Forum – time limit 15 minutes.

The parishioner advised members that as well as being the Wadhurst Speed Watch Co-Ordinator for Wadhurst he was also the Clerk for East Hoathly and Halland parish council, and enquired whether they could borrow/hire the Black Cat speed/traffic monitoring device from Wadhurst Parish Council, when it wasn't in use in Wadhurst.

Cllr P Moore advised that as Chair of the Highways Lighting and Transport Committee he would support such a request once the Neighbourhood Plan had finished their use with it.

Action: *add to next agenda for formal consideration.*

4. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of the Public Bodies (admissions to meetings) Act 1960.

None

5. To approve the minutes of the parish council meeting held on 11th November 2021 as a true record.

Resolved: *the minutes were approved as a true record. This was proposed by Cllr C Moore, seconded by Cllr P Moore and reached unanimous approval by members who were present and taking part in the vote.*

(Cllr Morris did not take part in the vote due to reasons stated under item 1)

¹ The meeting was held outside of the Pavilion due to the current threat from COVID
2022-01-13 WPC Full Council Meeting Minutes

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6. Chair's Announcements

None

7. Finance items for decision and allocation of resources

7.1 To agree the payment list (cheques and Direct Debits) for December 2021. Please see appendix A.

Resolved: the payment list for December 2021 was approved, this was proposed by Cllr C Moore, seconded by Cllr Niell and reached unanimous approval by members who were present and taking part in the vote. (Cllr Morris did not take part in the vote due to reasons stated under item 1)

7.2 To agree the payment list (cheques and Direct Debits) for January 2022. Please see appendix B.

Resolved: the payment list for January 2022 was approved; proposed by Cllr C Moore, seconded by Cllr P Moore and reached unanimous approval by members who were present and taking part in the vote. (Cllr Morris did not take part in the vote due to reasons stated under item 1)

7.3 To confirm the budget requirements for 2022-2023.

Resolved: the budget requirements were approved. This was proposed by Cllr C Moore, seconded by Cllr Griffin and reached unanimous approval by members who were present and taking part in the vote. (Cllr Morris did not take part in the vote due to reasons stated under item 1)

7.4 To decide upon the precept request for 2022-2023.

Cllr Gadd asked if any members had any questions – there were none.

Cllr C Moore advised that Cllr Anderson had asked about the increase in terms of the average Band D property, and advised that this was less than £2 per annum.

Resolved: the precept request for £159,000 for the financial year of 2022-2023 was agreed. This was proposed by Cllr C Moore, seconded by Cllr Anderson and reached unanimous approval by members who were present and taking part in the vote. (Cllr Morris did not take part in the vote due to reasons stated under item 1)

7.5 For the Chair and Clerk to sign the Wealden District Council precept request form

Resolved: it was approved for the Clerk and Chair to sign the WDC precept forms for 2022-2023. This was proposed by Cllr C Moore, seconded by Cllr Griffin and reached unanimous approval by members who were present and taking part in the vote. (Cllr Morris did not take part in the vote due to reasons stated under item 1). **Action:** Clerk to send the signed forms to WDC by 14th January 2022.

8. Items for noting

8.1 To note the proposed meeting dates for 2022.

Noted.

The Clerk commented that the Communications and Community Liaison committee meeting proposed for 20th January 2022 would not be taking place on that date.

9. Urgent issues at the discretion of the Chair for noting or inclusion on a future agenda

None

Meeting closed at 1937 hours.

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Appendix A; payment lists for December 2021

Date: 14/12/2021		Wadhurst Parish Council Current Current Year					Page 1		
Time: 15:53		Cashbook 1					User: RFO		
		Current Bank A/c							
		Payments made between 12/11/2021 and 09/12/2021							
		Nominal Ledger Analysis							
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
22/11/2021	C POULTON	BACS	75.70			4052	105	75.70	XMAS SHOPPING BANNER
09/12/2021	INLAND REVENUE	100580	3,566.71			4000	105	3,566.71	PAYROLL DDNS OCT-DEC 21
09/12/2021	DAVID CONNOLEY	BACS	19.99			4066	107	19.99	BLACK CAT SCREW DRIVER
09/12/2021	CLAUDINE FELTHAM	BACS	1,804.25			4003	105	26.00	HOA
						4000	105	1,578.25	SALARY
09/12/2021	KELLY NASH	BACS	882.96			4000	105	882.96	SALARY
09/12/2021	R PENNY	BACS	638.35			4103	100	638.35	SALARY
09/12/2021	CLAUDINE FELTHAM	BACS	258.21			4003	105	258.21	MILES AND EXPENSES
09/12/2021	WIHF	BACS	48.00			4066	107	48.00	ROOM HIRE FOR NP
09/12/2021	SLCC	BACS	410.00			4025	105	410.00	CILCA REGISTRATION
09/12/2021	B & W Electrical Contractors	BACS	649.23		108.20	4105	100	541.03	LIGHTS & REPAIRS PAVILION
09/12/2021	9 TO 5 SUPPLIES	BACS	94.11		15.68	4105	100	78.43	CLEANING MATERIALS FOR PAVILIO
09/12/2021	SECOM PLC	BACS	120.00		20.00	4401	108	100.00	REPAIR LOCKING SYSTEM TOILETS
09/12/2021	RIALTAS BUSINESS SOLUTIONS	BACS	148.80		24.80	4005	105	124.00	ANNUAL CONTRACT FOR RBS
09/12/2021	CATHERINE HEATHCOTE	BACS	135.00			4103	100	135.00	9 X SESSIONS CARETAKING
09/12/2021	P ANDERSON	BACS	160.00			4315	104	160.00	REPLACE FINGERPOST ARM
09/12/2021	SPY ALARMS	BACS	91.20		15.20	4108	100	76.00	FIRE ALARM SERVICE AT PAVILION
09/12/2021	JAMES ROXBOROUGH	BACS	75.00			4300	104	75.00	GRASS CUTTING THE WALK
09/12/2021	Avica Ltd	BACS	37.55		6.26	4401	108	31.29	TOILETS TISSUE FOR WIHF
09/12/2021	COREX ENTERPRISES	BACS	7.98		1.33	4105	100	6.65	LAMPS FOR PAVILION
09/12/2021	Eurolplants Ltd	BACS	63.72		10.62	4304	104	53.10	MONTHLY MAINTENANCE
09/12/2021	MULBERRY & CO	BACS	180.00		30.00	4010	105	150.00	INTERNAL AUDIT DEC 21
09/12/2021	HIGH WEALD HERITAGE	BACS	360.00			4230	102	240.00	G'BIN WORK & BUS STOP REPAIRS
						4237	102	120.00	G'BIN WORK & BUS STOP REPAIRS
Subtotal Carried Forward:			9,626.76	0.00	232.09			9,394.67	

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Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
09/12/2021	BROAD OAK TREE	BACS	948.00		158.00	4052	105	790.00	TREE INSPECTION
09/12/2021	ESE DIRECT	BACS	158.78		26.46	4237	102	132.30	GRIT BIN
09/12/2021	ALISON EARDLEY	BACS	1,920.00		320.00	4066	107	1,600.00	NP HEALTH CHECK
09/12/2021	WEL MEDICAL	BACS	50.34		8.39	4105	100	41.95	NEW PADS FOR DEFIB
09/12/2021	British Gas	DD	141.48		6.74	4102	100	134.74	ELECTRICITY AT PAVILION
09/12/2021	Moody Sewage	DD	120.00		20.00	4107	100	100.00	SERVICE, INSP, MAINTENANCE
09/12/2021	Biffa Waste Services Ltd	DD	62.30		10.38	4127	100	51.92	WASTE COLLECTION
09/12/2021	British Gas	DD	292.30		48.72	4102	100	243.58	GAS AT PAVILION
09/12/2021	NEST	DIRECT PAY	286.39			4067	105	286.39	PENSION CONTRIBUTIONS
Total Payments:			13,606.33	0.00	830.78			12,775.55	

Appendix B; payments list for January 2022

METHOD	PAYEE	DESCRIPTION	AMOUNT	VAT NUMBER
BACS	WIHF	TOILETS CONTRACT NOVEMBER AND DECEMBER 2021	£1,250	N/A
DD	BRITISH GAS	GAS AT PAVILION	£320.00	SAVED ON RBS
BACS	EUROPLANTS	MONTHLY MAINTENANCE	63.72 INC VAT	SAVED ON RBS
BACS	COMMERCIAL SERVICES TRADING LTD	QUARTERLY GROUNDS MAINTENANCE	271.92 INC VAT	913223952
DD	BIFFA	WASTE COLLECTION	£77.88 INC VAT	SAVED ON RBS
BACS	COREX EXTERPRISES LTD	LAMPS FOR PAVILION (BOB)	£7.98 INC VAT	837703121
BACS	CLAUDINE FELTHAM	SALARY AND HOME OFFICE ALLOWANCE	£1442.10 INCLUDING £26 HOA	N/A
BACS	KELLY NASH	SALARY	£882.96	N/A
BACS	R PENNY	SALARY	£638.55	N/A
BACS	NEST	PENSION CONTRIBUTIONS	£268.66	N/A
BACS	CATHERINE HEATHCOTE	CARETAKER RELIEF COVER	£105.00	N/A
BACS	H F BISHOP & SONS	REPAIRS X 2 INVOICES AT TOILETS WIHF	£126.24	209569538
BACS	CLUBB SECURITY	NEW LOCK AND KEYS ON MAIN FRONT DOOR OF PAVILION	£275.40 INC VAT	662171938
DD	BRITISH TELECOM	PHONE, BROADBAND @ PAVILION	£46.08 INC VAT	SAVED ON RBS
BACS	BERRY & LAMBERTS LLP	AGREED PAYMENT TOWARDS WIHF LEGAL COSTS RE LEASE FOR WASHWELL LANE PLAY AREA LEASE	£1,000.00	N/A
		TOTAL	£4,591.41	

WADHURST PARISH COUNCIL

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