

WADHURST PARISH COUNCIL

To all members of the Council. You are hereby summoned to attend the meeting of Wadhurst Parish Council at **The Pavilion, Sparrows Green Recreation Ground, South View Road, Wadhurst at 1900 hours on Thursday 24th June 2021** for the transaction of business as set out below.

Signed *Claudine Feltham*

Clerk (Claudine Feltham) Date: 18th June 2021

- a) Residents are welcome to submit any comments by email, text or call the Clerk. These must be received by 5pm on Wednesday 23rd June 2021
- b) Please note that the parish council will be following guidelines provided by Government to adhere to any COVID restrictions in place at the time of the meeting. If you have any queries on this please contact the Clerk:
T: 07470 837213 E: clerk@wadhurst-pc.gov.uk

AGENDA

1. To receive apologies and reasons for absence.
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
3. Public Forum – time limit 15 minutes.
4. County Councillor and District Councillor reports.
5. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of the Public Bodies (admissions to meetings) Act 1960.
6. To approve the minutes of the parish council meeting held on 6th May 2021 as a true record.
 - o Request from Cllr Bullock to amend minutes
7. To determine matters arising from the meeting on 6th May 2021 for updating and noting.
 - o Correspondence with parishioners via the Clerk – Cllr Gadd
 - o Update on the Clerk's vacancy – Cllr Gadd
 - o Papers held at Pavilion – Cllr Gadd
8. Chair's Announcements
9. Finance items for decision and allocation of resources
 - 9.1 To agree the payment list (cheques and Direct Debits) for June 2021.
 - 9.2 To retrospectively agree the payment of £885 + VAT to B & W Electrical Contractors for the emergency (they were not working) replacement of lights, switches, connectors and diffusers (plus labour) at the Pavilion.
 - 9.3 To ratify the continued expenditure to Europlants for the watering of flower displays (and maintenance) for the High Street @£56 per week.
 - 9.4 For all members to acknowledge receipt of the end of year (31.3.2021) financial document as circulated under separate cover by the RFO:
 - a. Current account bank reconciliation
 - b. Bonus Saver 1 bank reconciliation
 - c. Bonus Saver 2 bank reconciliation
 - d. Cash and Investment reconciliation
 - e. Ear marked reserves report
 - f. Summary receipts and payments report
 - g. Detailed receipts and payment report
 - h. Trial balance to 31.3.2021
 - i. Annual return details report
 - j. Previous internal audit report
 - k. Unsigned AGAR (Annual Governance and Accountability Return) documents for the year 2020-2021

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- 9.5 To acknowledge receipt of the internal auditors report for year ending 31.3.2021 and note any recommendations and actions required.
- 9.6 Annual Governance Statement; to consider and acknowledge the effectiveness of the system of internal control and prepare Section 1 – Annual Governance Statement 2020-2021 of the AGAR and resolve for the Chair and Clerk to sign page 4 of the AGAR.
- 9.7 Annual Accounting Statements; to consider and acknowledge the Accounting Statements in Section 2 of the 2020-2021 AGAR and resolve to approve this for the RFO and Chair to sign page 5 of the AGAR
- 9.8 To note the 'Notice of Public Rights and Publication of Unaudited Annual Governance and Accountability Return' document and dates.
10. Items for decision and allocation of resources if necessary
- 10.1 To adopt the minutes of the Planning Committee meetings held on 6th May, 22nd May and 5th June 2021.
- 10.2 To agree a response from WPC for the proposal for Uplands Community College to convert to academy status within the Beacon Community College Academy Trust – Cllr C Moore
- 10.3 Consideration to adopt a version of the NALC model Standing Orders (revised 2020) in place of the current Wadhurst Parish Council Standing Orders
- 10.4 CPRE (Campaign to Protect Rural England) membership – Cllr C Moore
- 10.5 To approve the Committees Area of Responsibilities document.
- 10.6 To approve for Cllr Griffin to be added as a substitute member of the Planning Committee.
- 10.7 To ratify any private and confidential matters dealt with by email – Cllr Gadd.
11. Neighbourhood Plan Steering Group
Update from Cllr C Moore/Cllr Smith
12. Items for noting
- 12.1 Update on Household Waste site – Cllr C Moore
- 12.2 Tree Wardens report on Jardin d'Aubers – Cllr Bullock
- 12.3 Notification from WDC of an alleged breach at Jardin d'Aubers – Cllr Gadd/Cllr Griffin
- 12.4 Notification of search for a site for a Health Care Centre in Wadhurst by Assura.
- 12.5 Change of July parish council meeting date from 8th July to 29th July 2021.
13. Correspondence list.
14. Urgent issues at the discretion of the Chair for noting or inclusion on future agenda