

Supporting papers for Wadhurst Parish Council meeting 5th November 2020

AGENDA

To all members of the Council.

You are hereby summoned to attend the meeting of Wadhurst Parish Council to be remotely via Zoom on **Thursday 5th November 2020 commencing at 7.00 p.m.** for the transaction of business as set out below.

Signed *Claudine Feltham*

Clerk (Claudine Feltham) Date: 31st October 2020

- a) Residents are welcome to submit any comments by email, text or call the Clerk. These must be received by 5pm on Wednesday 4th November 2020.
- b) Please refer to the WPC Remote Meeting Guidelines available on the website or from the Clerk for further details on how to use Zoom and the procedure for attending Parish Council meetings remotely.

Telephone: 07470 837213

Email: clerk@wadhurst-pc.gov.uk

Topic: WPC Parish Council Meeting

Time: Nov 5, 2020 19:00 London

Join Zoom Meeting

<https://zoom.us/j/95406607317?pwd=Mno0bFJzWUFJKzFCZ0NNeDdTNnFjUT09>

Meeting ID: 954 0660 7317

Passcode: 611986

One tap mobile

+441314601196,,95406607317#,,,,,0#,,611986# United Kingdom

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Find your local number: <https://zoom.us/u/abGMUV7kxp>

AGENDA

1. To receive apologies and reasons for absence.
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
3. Public Forum – time limit 15 minutes.
4. To receive reports from the County Councillor and District Councillor
5. To approve the minutes of the meeting on 10 September 2020 as a true record
6. To determine matters arising from the meeting on 10 September 2020 for updating and noting.
 - 6.1 Wadhurst Culture – update postponed
 - 6.2 WDC recognition award
 - 6.3 Grant request from Wadhurst Football Club – this has been withdrawn
7. Chair's Announcements
8. Finance items for decision and allocation of resources
 - 8.1 To note the bank statements and bank reconciliations to 22 August 2020 (three bank accounts)

- 8.2 To note the bank statements and bank reconciliations to 22 September 2020 (three bank accounts)
- 8.3 To note the RBS Income and Expenditure, Cash and Investment and Ear Marked Reserves reports for August and September 2020.
- 8.4 To retrospectively agree the payment list (cheques and direct debits) for September and October 2020.
- 8.5 To agree the payment list (cheques and Direct Debits) for November 2020.
- 8.6 To agree for the parish council to cover the Wadhurst Warriors public liability insurance costs (£540) in relation to the hanging and taking down of the village Christmas lights in 2018 and 2019. The parish council can then request to be refunded £3640 from Wadhurst Warriors for the £4000 grant issued.
- 8.7 to agree for future British Telecommunications invoices (phone line and Broadband at the Pavilion) to be paid by Direct Debit.
- 9. Items for decision.
 - 9.1 Grant application – Citizens Advice Bureau
 - 9.2 Membership and Chairs of new committees’ structure
 - 9.3 HR advice and costs
 - 9.3.1 Increase 2020 budget for HR Services
 - 9.3.2 To ratify private and confidential HR related emails
 - 9.4 Parish Council response to National and Local Consultation documents
 - 9.5 Washwell Lane bin
 - 9.6 New boiler at Sparrows Green Pavilion
 - 9.7 To adopt the minutes of the Planning Committee meeting held on September 19 2020, 3rd October 17th October 2020.
 - 9.8 Save Wadhurst’s pubs – proposal from Cllr Anderson
 - 9.9 Cover for the Clerks role
- 10. Items for noting
 - 10.1 To receive a verbal update from the Neighbourhood Plan Steering Group
- 10.3 Correspondence list
- 11. Urgent issues at the discretion of the Chair for noting or inclusion on future agenda

Agenda item 4 – Country and District Cllr reports.

County Council report to Wadhurst Parish Council September 2020

Covid

A month seems a long time in the Covid pandemic. Last month I reported that staff re-deployed during Covid were being transferred back to “normal” duties given the low number of cases in East Sussex but latest developments have reversed this trend.

The cases still remain low (although have increased). Given the low numbers a local outbreak will skew the figures. The latest figures I have on a 7-day rolling average (at 29/9) are

National 59.22 per 100k

East Sussex 10.05

Wealden 6.81

The “state of alert” in ESCC has been raised from Green to Yellow (Level 2 of 4)

Schools

The attendance at schools on a weekly average is 80%. There have been reported cases and form groups and “bubbles” being asked to self-isolate.

The larger outbreak at Hastings Academy amongst some pupils and staff has meant the school has been closed until the 14th October.

There are no reported cases in Wadhurst Schools

Council Monitoring Qtr. 1

58 individual targets – 95% (55) met 1 red and 2 amber

Full report on the council website

Bob Oct 2020

County Report from Bob Standley to Wadhurst Parish Council Nov 2020

Covid

The number of cases in East Sussex is still relatively low compared with the rest of the country but have increased in the last couple of weeks. I had a briefing on Monday that stated we were at approx. 80 a day. However, the estimate is that approx. 12 of those are not currently residents in East Sussex in that they are students living away from home but are registered with a local GP. The local GP is notified and becomes part of East Sussex stat.

Local testing sites also cause a spike in that prior to testing those with the virus but not tested do not show in the stats.

As a % of the population positive cases in East Sussex are still amongst lowest in the country.

Clinical Extremely Vulnerable (CEV)

Although the shielding used in March will not be put in place for this lockdown the Govt recognise there are some CEV's that will need special assistance and is providing funding to upper tier authorities to facilitate

Schools

This "lockdown" is different from the March lockdown in that schools are to remain open. ESCC are keeping close eye on any reports of reported cases amongst pupils but more likely amongst staff and any effect on individual schools remaining open.

Post Covid Recovery

Districts and Boroughs each have their own recovery plan and these are feed into the East Sussex Recovery Strategy. SELEP are also co-ordinating responses across the LEP. Clearly the month-long lock down will delay implementation but given it is a long-term strategy if the lock down is only a month then the delay will be short-lived.

High Street

There are still some snagging issues on the High Street re-surfacing work. Work on further improvements (as opposed to maintenance) is continuing between ESCC and the Parish.

Bob Nov 2020

Wealden District Council from Cllr Johanna Howell – October 2020

Wealden District Council has launched a new website to help its residents stay healthy and active. [The Healthy Wealden website](#) provides the tools and resources needed to embark on a healthier lifestyle.

Wealden is supporting the *Solar Together* scheme to help residents save on the electricity bills and cut their carbon emissions. It enables them to buy solar photovoltaic (PV) panels and battery storage at reduced prices.

[Solar Together](#) uses the power of group-buying to secure significant savings. The scheme is being run in conjunction with iChoosr Ltd, the independent experts in group-buying, and other councils across Sussex.

Residents can register online to become part of the group until 5 October at www.solartogether.co.uk/wealden. It is free to register and there is no obligation to go ahead with an installation. It is also open to businesses, as long as they have landlord consent.

Wealden is urging its 3,000 council house tenants to get in contact if they are unable to pay their rent, or are getting into arrears. Private tenants concerned that they could face eviction should also contact the Council.

East Sussex Highways is currently conducting a long-term tree survey on the rural highway network, i.e. all roads not within 30mph speed limits.

All trees within falling distance of the highway are being inspected. Any trees considered to be a potential hazard to any of the below within the next three years, are being reported:

- * Highway users
- * The Highway Authority
- * Third party assets

Reported trees may be dead, dying, diseased or otherwise potentially hazardous for structural reasons. The issues the survey is identifying range from relatively minor to serious.

Online or in class? There is a range of free adult learning opportunities available this autumn through Street Learning.

Some courses will begin online, with a view to going back to a classroom environment when Government regulations allow. Other Street Learning classes this term will be fully online. Others, later in the year, will be taking place back in class.

Information about all these courses, and other sector-based training to help you secure the job you want, is available in Street Learning's *September-December 2020* brochure, which can be downloaded from the [Street Learning page](#) of the Wealden website.

Wealden District Council's first shared ownership scheme, at the new Woodpecker View development in Jarvis Brook, Crowborough, is now providing new homes for two local families.

The 12 affordable council homes at the development, the first completed by the Council's own Sussex Weald Homes company, have also been fully let to local people.

The Woodpecker View development also includes 22 homes for market sale. Interest in these properties has been strong. The majority of prospective buyers coming from within 10 miles of the site. Woodpecker View was completed this year. It was built for Sussex Weald Homes by Trinity Homes. It has regenerated the former council depot in Jarvis Brook. The commercial benefit from the sale of the private homes will enable Sussex Weald Homes to continue to provide further niche developments. These can create more flexibility for local people in the housing market. Wealden's shared ownership scheme can work out cheaper than privately renting a property, as the buyer is paying a mortgage on only part of the property, and rents the remaining share from Wealden District Council. The share of the property bought can be between 25% and 75% of the new home. The deposit should be at least 5% on the value of the share being bought. The joint household income should be less than £80,000.

District Report from Bob Standley to Wadhurst Parish Council Nov 2020

Covid

As with the County Council we are putting back in place the staff seconded to other duties during the original lockdown. The Hub has been working throughout the period but demand has been low. The peaks of March/April are not expected as many households have their own support networks. Online food deliveries are also more available given supermarkets have scaled up

Business grants

Businesses forced to close by the regulations will receive financial assistance. As in March the level of support will depend on RV. It levels of help

Up to RV15000 £1334 per 4 weeks

RV15.01-51k £2000 per 4 weeks

RV <51k £3000 per 4 weeks.

Business rate relief continues

We are waiting the detailed regulations re grants to business but given the work done in the march lockdown then it is hoped that this time will be far easier to implement given the database has been already created.

An Additional Restrictions Grant will support businesses which have been significantly affected in other ways. A total of £1.1bn is being given to Local Authorities, distributed on the basis of £20 per head of population. This discretionary scheme will be created across East Sussex in the coming days/weeks. The regulations on this is still unclear but expected in the next few days

Electric Vehicle Points

As part of its climate change programme WDC are looking for a joint Venture partner to install EV charging points in the majority of our car parks.

Bob Nov 2020

Agenda item 5 – minutes of the parish council meeting 8th September 2020

WADHURST PARISH COUNCIL

THE MINUTES OF A MEETING OF WADHURST PARISH COUNCIL HELD

REMOTELY VIA ZOOM

ON THURSDAY 10 September 2020 AT 7.00PM

Present: Cllrs Anderson (in part), Bullock (in part), Crawford, Edwards, Gadd (Chair), Griffin, C Moore. P Moore, Murphy (Vice Chair) (in part), Niell (in part), Peaford (in part) and Smith (in part)

Also in attendance: Amanda Barlow (clerk), WDC Cllr Bob Standley (in part), WDC Johanna Howell (WDC) (in part) and 4 members of the public (in part).

1. To receive apologies and reasons for absence.

Apologies received and reasons accepted, from Cllrs Maggs and Tincombe

2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

Cllr Gadd declared an interest in Agenda item 10.4 as she is a trustee of the Wadhurst Hall & Field Institute.

3. Public Forum – time limit 15 minutes

Cllr Peaford joined the meeting.

Ms Newham spoke on behalf of Wadhurst Culture giving details of events that they have held and funding received.

Cllr Bullock joined the meeting.

Ms Johnson then spoke also on behalf of Wadhurst Culture.

Cllrs Murphy, Niell and Smith joined the meeting.

Cllr Anderson joined the meeting.

Members asked about the specific grant application and Ms Johnson advised that the money is for an exhibition about photos of lock down and more of the creative arts in the bags for the village. In response to questions Wadhurst Culture advised that they have £1,200 in the bank account due to successful events last year. Members asked about the specific costs for each event.

4. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960

None.

5. To receive reports from the County Councillor and District Councillor

Reports from Cllr Bob Standley (County) and Cllr Johanna Howell (District) had been previously circulated and copies are on the website.

County - Cllr Standley advised that there was a quality check done on the High Street and he felt that the work went very well. Cllr Griffin asked Cllr Standley about the issue over the payment of invigilators by East Sussex County Council. Cllr Standley confirmed that he will look further into the issue. Cllr C Moore asked if there were any grants for "people who have fallen through the gap" such as the driver of the community bus.

District – Cllr Howell commented that lately she has regarding planning applications and asked the Planning Committee to be clear as to whether they object and or not object. Cllr Griffin asked about the non-compliance issue on Water's Reach.

6. To approve the minutes of the meeting on 9 July 2020 as a true record

Members resolved to adopt the minutes of the meeting of 9 July 2020.

7. To determine matters arising from the meeting on 9 July 2020 for updating and noting.

None.

8. Chair's Announcements

None.

Members agreed to take Agenda Item 10.1 at this point to allow the members of the public present to leave the meeting. **WADHURST PARISH COUNCIL**

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10. Items for decision and allocation of resources, if necessary.

10.1 To consider grant applications from:

10.1.1 Wadhurst Culture

Members discussed their concern over the fact that the grant was not for a specific item. Members felt the project was a very good idea however some commented that Wadhurst Culture had made a donation of some of their funds to charity. Cllr Gadd stated her concerns about the fact there may be a lot of applications following the Covid19 pandemic.

Members resolved in the majority to award a grant of £150 towards the look of lockdown project.

Members agreed that if Wadhurst Culture wished to apply for future grants for further events they should do so when more details are available.

Cllrs Crawford, Gadd, C Moore, P Moore, Griffin, Peaford, Bullock, Anderson, Murphy, Niell and Smith voted for the proposal. (Action: RFO)

Cllr Edwards abstained from the vote.

10.1.2 Wadhurst Twinning

Members discussed their concern over the high cost of the event, the uncertainty of holding the event due the Covid19 pandemic and the numbers of residents involved.

Members resolved to award a grant of £2,900, 50% of the total cost of £5,800 to the Twinning Association. (Action: RFO)

Cllrs Crawford, Gadd, C Moore, P Moore, Edwards, Griffin, Peaford, Bullock, Anderson, Niell and Smith voted for the proposal.

Cllr Murphy voted against the proposal.

Cllr Edwards abstained from the vote.

10.1.3 Wadhurst Parochial Church Council

Ms Sharman advised that all the gravestones being moved are well over 100 years and that any with inscriptions are being left. They have also maintained that all families are together. Cllr Gadd asked about the land sold for the graveyard. Cllr Griffin felt that the Members should trust the Church's judgement as they were dealing with this in the most sensitive manner.

Members unanimously resolved to award a grant of £3,000 for the graveyard maintenance. (Action: RFO)

Members resolved to award funding to the Parochial Church Council for £4,200 for the moving of the gravestones. (Action: RFO)

Cllrs Crawford, Gadd, C Moore, P Moore, Edwards, Griffin, Peaford, Bullock, Niell and Smith voted for the proposal.

Cllr Murphy and Anderson voted against the proposal.

9. Finance items for decision and allocation of resources

9.1 To note the bank statements to 23 June and 23 July 2020

Noted.

9.2 To note income and expenditure for 2020/21

Noted.

9.3 To note Cash and investment reconciliation

Noted.

9.4 To note earmarked reserves for 2020/21

Noted.

9.5 To agree membership for the Clerk to the Society of Local Council Clerks

Members agreed that the Clerk should be a member of the Society of Local Council Clerks.

9.6 To note the 2020/21 National Joint Council for Local Government Services (NJC) salary scales.

Noted.

9.7 To agree items paid and payable

Members unanimously resolved to approve items paid and payable at Appendix A. WADHURST PARISH COUNCIL

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10. Items for decision and allocation of resources, if necessary.

10.1 To consider grant applications from:

10.1.1 Wadhurst Culture

10.1.2 Wadhurst Twinning

10.1.3 Wadhurst Parochial Church Council

This item was taken after Agenda Item 8.0.

10.2 To discuss and agree, if appropriate, a new Committee structure for the Parish Council

Members resolved to adopt the new Committee Structure as presented at Appendix B.

Members resolved to commence the new structure in October. (Action: Clerk)

Cllrs Crawford, Gadd, C Moore, P Moore, Edwards, Griffin, Bullock, Niell and Smith voted for the proposal.

Cllr Peaford against the proposal.

Cllr Murphy abstained from the vote.

Members agreed that the Clerk should circulate the membership of the Committee and it will be agreed by the Full Council meeting in October 2020. (Action: Clerk)

10.3 To agree the dates for Parish Council meetings for 2020/21

Members resolved to agree the dates as at Appendix C.

10.4 To discuss and agree next actions with regard to the children's playground in the village centre
Members agreed to take this item at the end of the meeting as the Chair had declared an interest in this item.

10.5 To discuss and agree next actions with regard to the Christmas lights for Wadhurst village

Members resolved unanimously to spend up to £3,000 towards the Christmas lights for 2020.

10.6 To discuss and agree, if appropriate, repairing the fingerpost in Cousley Wood

Members resolved unanimously to spend up to £1,000 to replace the fingerpost. Cllr P Moore advised that an attempt for part funding will be made.

10.7 To discuss and agree, if appropriate, having access to the Land Registry

Members agreed that the Cllr Griffin would discuss this item with the Clerk.

10.8 To discuss and agree next actions with regard to the filing at the pavilion

Cllr Gadd asked for a working party to review the documents stored in the filing cabinet at the pavilion. Cllr Bullock, Cllr Griffin and Cllr Niell agreed to help.

10.9 To agree who the Parish Council would like to nominate for a Recognition for Service to the Community award from Wealden District Council

Members requested that the Clerk should ask Wealden District Council if the Parish Council could nominate 3 groups for an award for recognition, if this was not possible it was agreed the Clerk should ask Members via email to vote for a recipient. **Members were in agreement that Carillon Cottage, Simply Veg and Queen Alfred Cakes should be recognised for their outstanding contribution to the village during the Covid19 pandemic and that these three organisations were all equally deserving of the award. (Action: Clerk)**

10.10 To adopt minutes of the meetings of the Planning Committee held on 25 July, 8 August and 5 September 2020 (not yet approved)

Members resolved to adopt the minutes of the Planning Committee meetings held on 25 July, 8 August and 5 September (not yet approved) 2020. Members agreed to discuss further at a Planning Committee meeting issues over the response to planning applications and invite Cllr Howell to attend a Planning Committee meeting. (Action: Clerk) WADHURST PARISH COUNCIL

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11. Items for discussion and noting

11.1 To receive an update on the Community Land Trust (CLT)

Cllr Bullock advised that the CLT was put on hold due to the Neighbourhood Plan. Cllr Bullock advised that the paper did not accurately reflect the last meeting. It was agreed that Cllr Bullock would assist Cllr Gadd in looking further at sites.

11.2 To receive an update from the Neighbourhood Plan Steering Group

Cllr Gadd advised she has spoken to Mr Connoley, The NPSG has received feedback from AiRS and he has asked to meet with Members to update the Parish Council on what has come back from AiRS. Cllr Bullock advised that there have been no reports following the resignation of Cllr Morris as secretary of NPSG. Cllr C Moore advised that NPSG have been awaiting a response from AiRS and have been drawing up policies. Cllr C Moore requested that NPSG was a standing item on the Agenda. **(Action: Clerk)**

11.3 To consider a response to the Ministry of Housing, Communities and Local Government consultations on the reform of the planning system: Changes to the current planning system

Members agreed that the Councillors should respond individually to the first consultation. (Action: All Members)

Members agreed that the Planning Committee should respond to the second two consultations. (Action: Planning Committee and Clerk).

11.4 To discuss an alternative to the Council walk in surgeries during the Covid19 pandemic

Members agreed that the Clerk should put a notice at Carillon Cottage and on the website advising residents they should contact the Clerk to make an appointment for a meeting (which could be held socially distant or by zoom).

11.5 Correspondence

Noted at Appendix D.

12. Items for Focus and Communication

An article has gone to Focus. It was agreed to advise residents of the planning consultations and the new arrangements to replace the surgeries.

Cllr Gadd left the meeting.

10. Items for decision and allocation of resources, if necessary. 10.4 To discuss and agree next actions with regard to the children's playground in the village centre

Cllr Griffin advised that he had discussed funding with Cllr Standley regarding the Section 106 monies from Water's Reach. Both Wealden District Council and Rydon Homes are in agreement with the proposal to use the funding for the playground.

Members resolved that the Clerk should write to the vendors of the land who are third parties to the agreement. (Action: Clerk)

Members resolved that the playground equipment should be ordered as presented and the cost would be covered by either the Section 106 monies or funded by reserves. Members resolved that the certificate for lawful development should be obtained along with the appropriate document from the Wadhurst Hall and Field Institute.

Cllrs Crawford, C Moore, P Moore, Edwards, Griffin and Murphy voted for the proposal.

Cllrs Smith and Bullock abstained from the vote.

Members agreed that the

13. Urgent issues at the discretion of the Chair for noting or inclusion on future agenda

None. **WADHURST PARISH COUNCIL** Appendix B

TABLE OF COMMITTEE REMITS AND AREAS OF RESPONSIBILITIES	Planning	Highways, Transport, Lighting	Amenities	Communications and Community Liaison
S Finance & Resources				
3 Meetings 7 Members (including Chair, Vice Chair and Chair of Amenities, HTL and CCL) Standing Orders Insurance Accounts/Audit/Bank Precept Staffing: • recruitment • remuneration • annual reviews • terms & conditions, job descriptions and person specifications Disciplinary and grievance matters	Fortnightly 7 Members plus 5 substitutes To make recommendations on planning applications Respond to Licence applications Report breaches of planning control to WDC Review/respond to planning documents & consultations Consider footpath diversions	4 meetings 7 Members General appearance of village (<i>includes grass cutting, trees, hedges, floral displays, litter, recycling, graffiti, dog fouling, traffic, parking, calming/crossings, roads, footways, fingerposts, access</i>) Street furniture (seats, litter bins, bus stops/shelters, signs, streetlighting) Bus/train services Lighting Review/respond to highways documents & consultations	4 meetings 7 Members To maintain and develop all the Parish Council's amenities: • Jardin • War Memorial • Public conveniences • Sparrow's Green Recreation Ground • Round Oak Allotments	4 meetings 7 Members To deal with all social media – Facebook, Instagram etc Response for Summer and Christmas newsletter Organise Annual Parish Meeting Articles for Focus Responsible for website To make recommendations regarding community issues and activities, (<i>including voluntary organisations, culture, sport, business, youth, education and other community-related activities.</i>) To receive presentations from community-based organisations

Agenda item 6.2

Carillon Cottage, Wadhurst

Carillon Cottage is run by a small group of volunteers who provide a community information centre, serving Wadhurst, Tidebrook and Stonegate. During Covid-19 they have mobilised a wide group of volunteers, who provided a huge network of services and assistance to the whole community. Volunteers have been helping those in self-isolation with shopping, prescription collection, delivering meals, transporting people to hospital and many other forms of assistance. We would like to thank the Carillon Cottage team and all their volunteers on behalf of the wider community for the fantastic support they have given, and continue to provide, to so many people during these incredibly challenging times.



Agenda item 8 Finance

8.1 To note the bank statements and bank reconciliations to 22 August 2020 (three bank accounts)

Date: 05/10/2020

Wadhurst Parish Council Current Current Year

Page 1

Time: 10:45

Bank Reconciliation Statement as at 22/08/2020
for Cashbook 4 - Bonus Saver 1

User: RFO

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Bonus Saver 1	22/08/2020	25	101,438.19
			<u>101,438.19</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	<u>0.00</u>
			101,438.19
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	<u>0.00</u>
			101,438.19
		Balance per Cash Book is :-	101,438.19
		Difference is :-	0.00

Wadhurst
East Sussex
TN5 6TW



Account Summary

Opening Balance	✓ 101,437.33
Payments In	0.86
Payments Out	0.00
Closing Balance	✓ 101,438.19

Interest Rate - Valid as at end date of the statement period
0.01% AER

International Bank Account Number
GB47HBUK4044372247909

Branch Identifier Code
HBUKGB4160J

23 July to 22 August 2020

Account Name
Wadhurst Parish Council

Sortcode Account Number Sheet Number
40-44-37 22247909 25

Your Business Money Manager details

Date	Payment type and details	Paid out	Paid in	Balance
22 Jul 20	BALANCE BROUGHT FORWARD			101,437.33
22 Aug 20	CR GROSS INTEREST TO 21AUG2020		✓ 0.86	101,438.19
22 Aug 20	BALANCE CARRIED FORWARD			101,438.19 ✓

Date: 05/10/2020

Wadhurst Parish Council Current Current Year

Page 1

Time: 11:22

Bank Reconciliation Statement as at 22/08/2020
for Cashbook 5 - Bonus Saver 2

User: RFO

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Bonus Saver 2	22/08/2020	25	76,273.28
			76,273.28
Unpresented Cheques (Minus)		Amount	
		0.00	0.00
			76,273.28
Receipts not Banked/Cleared (Plus)		0.00	0.00
			76,273.28
		Balance per Cash Book is :-	76,273.28
		Difference is :-	0.00

Wadhurst
East Sussex
TN5 6TW



Account Summary

Opening Balance	✓ 76,272.63
Payments In	0.65
Payments Out	0.00
Closing Balance	✓ 76,273.28

Interest Rate - Valid as at end date of the statement period
0.01% AER

International Bank Account Number
GB67HBUK40443702247895

Branch Identifier Code
HBUKGB4160J

23 July to 22 August 2020

Account Name
Wadhurst Parish Council

Sortcode Account Number Sheet Number
40-44-37 02247895 25

Your Business Money Manager details

Date	Payment type and details	Paid out	Paid in	Balance
22 Jul 20	BALANCE BROUGHT FORWARD			76,272.63
22 Aug 20	CR GROSS INTEREST TO 21AUG2020		0.65	76,273.28
22 Aug 20	BALANCE CARRIED FORWARD			76,273.28

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current	22/08/2020	73	96,032.00
			96,032.00
Unpresented Cheques (Minus)			Amount
31/03/2020 100120	Mrs S Niell	81.50	
10/08/2020 100238	Mayflower Washroom Solutions	580.15	
10/08/2020 100246	Wadhurst Inst Hall & Field	300.00	
10/08/2020 100247	Mayflower Washroom Solutions	58.46	
10/08/2020 100249	S Gadd	64.00	
10/08/2020 100250	Dave Taylor	280.00	
10/09/2020 100252	Vanessa Ramm	204.00	
10/09/2020 100253	Rialtas Business Solutions	148.80	
10/09/2020 100254	Europlants Ltd	650.16	
10/09/2020 100255	Amanda Barlow	103.97	
10/09/2020 100256	Thorpe Building Ltd	576.00	
10/09/2020 100257	Mill Sales Direct Ltd	68.34	
10/09/2020 100258	Biffa Waste Services Ltd	57.07	
10/09/2020 100259	Broxap Ltd	212.40	
10/09/2020 100260	Hucksters Advertising & Publis	90.00	
10/09/2020 100261	Tate and Tonbridge Fencing	1,868.84	
10/09/2020 100262	Business Stream	193.36	
10/09/2020 100264	Amanda Barlow	1,498.42	
10/09/2020 100265	Claudine Feltham	405.91	
10/09/2020 100266	R Penny	616.41	
10/09/2020 100267	M Crawford	67.13	
10/09/2020 100268	S Gadd	228.13	
10/09/2020 100269	M Moore	46.38	
10/09/2020 100270	C Morris	67.13	
10/09/2020 100271	N Murphy	50.53	
10/09/2020 100272	S Niell	83.73	
10/09/2020 100273	Inland Revenue	2,800.83	
10/09/2020 DD/WDC	Wealden DC	675.00	
10/09/2020 DD ICO	Information Commissioner	40.00	
10/09/2020 DD CASTLE	Castle Water	38.93	
10/09/2020 DD WDC T	Wealden District Council	121.00	
10/09/2020 100274	Vanessa Ramm	168.00	
10/09/2020 100275	S R Services (Wadhurst)	228.00	
10/09/2020 100276	SLCC	254.00	
			83,105.42
Receipts not Banked/Cleared (Plus)			
		0.00	

<u>Amount</u>	<u>Balances</u>
	0.00
	83,105.42
Balance per Cash Book is :-	83,105.42
Difference is :-	0.00

Contact tel 03457 60 60 60
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062232_235 5/ 8 00003 2077 496 36700

Wadhurst Parish Council
 The Pavillon
 Sparrows Green Recreation Ground
 South View Road
 Wadhurst
 East Sussex
 TN5 6TW



Your Statement

Account Summary

Opening Balance	104,052.76 ✓
Payments In	616.84
Payments Out	8,636.61
Closing Balance	96,032.99 ✓

23 July to 22 August 2020

International Bank Account Number
 GB89HBUK40443702247887

Branch Identifier Code
 HBUKGB4160J

Account Name
 Wadhurst Parish Council

Sortcode **Account Number** **Sheet Number**
 40-44-37 02247887 73

Your Community Account details

Date	Payment type and details	Paid out	Paid in	Balance
22 Jul 20	BALANCE BROUGHT FORWARD			104,052.76
23 Jul 20	CHQ 100236	/ 100.00 ✓		
	CHQ 100220	X / 576.00 ✓		
	CR 100220		X 576.00 ✓	103,952.76
24 Jul 20	DD VODAFONE LTD	/ 22.43 ✓		
	CHQ 100229	/ 332.70 ✓		
	CHQ 100235	/ 120.00 ✓		
	CR JENNIFER PIPER Jen Piper Pilates			
27 Jul 20	DD BG BUSINESS	/ 63.81 ✓	0.01 ✓	103,477.64
	CHQ 100227	/ 86.03 ✓		
	CHQ 100226	/ 1,868.86 ✓		
	CR FIELD RENT Day2Day Fitn			
28 Jul 20	CHQ 100221	/ 156.00 ✓	12.00 ✓	101,470.94
29 Jul 20	CHQ 100237	/ 84.28 ✓		101,314.94
30 Jul 20	DD NEST	✓ 248.08		101,230.66
31 Jul 20	CR JENNIFER PIPER Jen Piper Pilates			100,982.58
03 Aug 20	CHQ 100228	/ 525.00 ✓	0.01 ✓	100,982.59
05 Aug 20	DD CASTLE WATER LTD	/ 88.93 ✓		100,457.59
06 Aug 20	CHQ 100214	/ 7.98 ✓		100,418.66
07 Aug 20	CR JENNIFER PIPER Jen Piper Pilates			100,410.68
10 Aug 20	DD MOODY SEWAGE	114.00 ✓	0.01 ✓	100,410.69
11 Aug 20	DD NEST	467.83 ✓		100,296.69
	CHQ 100242	1,492.46 ✓		
	CHQ 100248	244.60 ✓		98,091.80
	BALANCE CARRIED FORWARD			98,091.80

105 Mount Pleasant Tunbridge Wells Kent TN1 1QP

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23 July to 22 August 2020

Your Statement

Account Name
 Wadhurst Parish Council

Sortcode Account Number Sheet Number
 40-44-37 02247887 74

Your Community Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			98,091.80
13 Aug 20	CHQ 100241	405.91 ✓		97,685.89
14 Aug 20	CR JENNIFER PIPER Jen Piper Pilates			
17 Aug 20	DD WEALDEN D C	121.00 ✓	0.01 ✓	97,685.90
	CHQ 100251	52.97 ✓		
	CHQ 100240	616.41 ✓		96,895.52
18 Aug 20	DD BG BUSINESS	62.49 ✓		96,833.03
19 Aug 20	CHQ 100239	71.34 ✓		
	CHQ 100244	136.80 ✓		96,624.89
21 Aug 20	CHQ 100243	620.70 ✓		
	CR JENNIFER PIPER Jen Piper Pilates		28.80	96,032.99
22 Aug 20	BALANCE CARRIED FORWARD			96,032.99

Information about the Financial Services Compensation Scheme

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Credit Interest Rates	<i>balance</i>	<i>AER variable</i>	Debit Interest Rates	<i>balance</i>	<i>EAR variable</i>
Credit interest is not paid			Debit interest		21.34%

105 Mount Pleasant Tunbridge Wells Kent TN1 1QP

8.2 To note the bank statements and bank reconciliations to 22 September 2020 (three bank accounts)

080185_266 5/ 8 00003 25355 5588 36700

Your Statement

Wadhurst Parish Council
 The Pavillon
 Sparrows Green Recreation Ground
 South View Road
 Wadhurst
 East Sussex
 TN5 6TW



Account Summary

Opening Balance	✓	96,032.99
Payments In		4,292.92
Payments Out		4,977.43
Closing Balance	✓	95,348.48

23 August to 22 September 2020

International Bank Account Number

GB89HBUK40443702247887

Branch Identifier Code

HBUKGB4160J

Account Name

Wadhurst Parish Council

Sortcode

40-44-37

Account Number Sheet Number

02247887 75

Your Community Account details

Date	Payment type and details	Paid out	Paid in	Balance
22 Aug 20	BALANCE BROUGHT FORWARD			96,032.99
24 Aug 20	CHQ 100238	580.15 ✓		95,394.38
	CHQ 100247	58.46 ✓		
25 Aug 20	CR FIELD RENT Day2Day Fitn		12.00 ✓	95,406.38
26 Aug 20	DD VODAFONE LTD	22.43		95,103.95
	CHQ 100250	280.00 ✓		95,038.90
27 Aug 20	DD BG BUSINESS	65.05		
28 Aug 20	CR JENNIFER PIPER Jen Piper Pilates		28.80 ✓	95,067.70
01 Sep 20	CHQ 100224	141.12 ✓		94,862.58
	CHQ 100249	64.00 ✓		
04 Sep 20	CR JENNIFER PIPER Jen Piper Pilates		28.80 ✓	94,891.38
07 Sep 20	CR HMRC VAT REPAY	38.93 ✓	3,961.72 ✓	
	DD CASTLE WATER LTD			
	CR Round Oak Allotmen ROUND OAK AA RENT		204.00 ✓	99,018.17
10 Sep 20	DD ICO	35.00 ✓		98,983.17
11 Sep 20	CR JENNIFER PIPER Jen Piper Pilates		28.80 ✓	99,011.97
15 Sep 20	DD WEALDEN D C	21.00 ✓		98,890.97
16 Sep 20	DD BG BUSINESS	52.29 ✓		98,838.68
17 Sep 20	CHQ 100256	576.00 ✓		98,262.68
18 Sep 20	CR JENNIFER PIPER Jen Piper Pilates		28.80 ✓	98,291.48
21 Sep 20	CHQ 100258	57.07 ✓		
	CHQ 100275	228.00 ✓		
	BALANCE CARRIED FORWARD			98,006.41

105 Mount Pleasant Tunbridge Wells Kent TN1 1QP

23 August to 22 September 2020

Your Statement

Account Name
 Wadhurst Parish Council

Sortcode 40-44-37 **Account Number** 02247887 **Sheet Number** 76

Your Community Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			98,006.41
	CHQ 100266	616.41 ✓		
	CHQ 100255	103.97 ✓		
	CHQ 100264	1,498.42 ✓		95,787.61
22 Sep 20	CHQ 100274	168.00 ✓		
	CHQ 100252	204.00 ✓		
	CHQ 100267	67.13 ✓		95,348.48
22 Sep 20	BALANCE CARRIED FORWARD			95,348.48

Information about the Financial Services Compensation Scheme

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Credit Interest Rates	<i>balance</i>	<i>AER variable</i>	Debit Interest Rates	<i>balance</i>	<i>EAR variable</i>
Credit interest is not paid			Debit interest		21.34%

080185_266 1/ 8 00003 25351 5588 36700

Your Statement

Wadhurst Parish Council
 The Pavillon
 Sparrows Green Recreation Ground
 South View Road
 Wadhurst
 East Sussex
 TN5 6TW



Account Summary

Opening Balance	101,438.19
Payments In	0.86
Payments Out	0.00
Closing Balance	101,439.05

Interest Rate - Valid as at end date of the statement period
 0.01% AER

23 August to 22 September 2020

International Bank Account Number

GB47HBUK40443722247909

Branch Identifier Code

HBUKGB4160J

Account Name

Wadhurst Parish Council

Sortcode

40-44-37

Account Number

22247909

Sheet Number

26

Your Business Money Manager details

Date	Payment type and details	Paid out	Paid in	Balance
22 Aug 20	BALANCE BROUGHT FORWARD			101,438.19
22 Sep 20	CR GROSS INTEREST TO 21SEP2020		0.86	101,439.05
22 Sep 20	BALANCE CARRIED FORWARD			101,439.05

Information about the Financial Services Compensation Scheme

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Date: 30/10/2020

Wadhurst Parish Council Current Current Year

Page 1

Time: 10:14

Bank Reconciliation Statement as at 07/10/2020
 for Cashbook 1 - Current Bank A/c

User: RFO

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Current	22/09/2020	75	95,348.48
			95,348.48

Unpresented Cheques (Minus)	Amount
31/03/2020 100120 Mrs S Niell	81.50
10/08/2020 100246 Wadhurst Inst Hall & Field	300.00
10/09/2020 100253 Rialtas Business Solutions	148.80
10/09/2020 100254 Europlants Ltd	650.16
10/09/2020 100257 Mill Sales Direct Ltd	68.34
10/09/2020 100259 Broxap Ltd	212.40
10/09/2020 100260 Hucksters Advertising & Publis	90.00
10/09/2020 100261 Tate and Tonbridge Fencing	1,868.84
10/09/2020 100262 Business Stream	193.36
10/09/2020 100265 Claudine Feltham	405.91
10/09/2020 100268 S Gadd	228.13

10/09/2020	100269	M Moore	46.38
10/09/2020	100270	C Morris	67.13
10/09/2020	100271	N Murphy	50.53
10/09/2020	100272	S Niell	83.73
10/09/2020	100273	Inland Revenue	2,800.83
10/09/2020	DD/WDC	Wealden DC	675.00
10/09/2020	100276	SLCC	254.00
15/09/2020	DD WDC	Wealden DC	121.00
07/10/2020	100278	Multiprint Digital & Display	204.90
07/10/2020	100279	Fiona Hensher	50.00
07/10/2020	100280	Wadhurst Parish Church	7,200.00
07/10/2020	100281	Wadhurst Culture	150.00
07/10/2020	100282	Thorpe Building Ltd	192.00
07/10/2020	100283	British Telecommunications PLC	172.84
07/10/2020	100284	Biffa Waste Services Ltd	57.07
07/10/2020	100285	Europlants Ltd	812.70
07/10/2020	100286	Mayflower Washroom Solutions	403.20
07/10/2020	100287	A C Barlow	91.74
07/10/2020	100288	Supplies for School	23.46
07/10/2020	100289	Your Head Gardener	525.00
07/10/2020	100291	Claudine Feltham	462.43
07/10/2020	100292	R J Penny	616.41

07/10/2020	100293	Vanessa Ramm	168.00
07/10/2020	100294	H R Services Partnership Ltd	426.00
07/10/2020	DD NEST 10	NEST	258.60
07/10/2020	DD PWLB 10	PWLB	1,010.85
07/10/2020	DD BGAS 10	British Gas	68.60
07/10/2020	DD WDC 10	Wealden DC	675.00
07/10/2020	100295	Corex Enterprises Ltd	63.98

Date: 30/10/2020

Wadhurst Parish Council Current Current Year

Page 2

Time: 10:14

Bank Reconciliation Statement as at 07/10/2020
for Cashbook 1 - Current Bank A/c

User: RFO

	<u>Amount</u>	<u>Balances</u>
		<u>21,978.82</u>
		73,369.66
Receipts not Banked/Cleared (Plus)		
24/09/2020	74,750.00	
		<u>74,750.00</u>
		148,119.66
	Balance per Cash Book is :-	148,119.66
	Difference Excluding Adjustments is :-	0.00
Adjustments to Reconciliation		
07/10/2020 100288	Supplies for Schools Ltd	0.00
		<u>0.00</u>
	Unreconciled Difference is :-	0.00

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Bonus Saver 1	22/09/2020	26	101,439.05
			<hr/> 101,439.05
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			101,439.05
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			101,439.05
		Balance per Cash Book is :-	101,439.05
		Difference is :-	0.00

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Bonus Saver 2	22/09/2020	26	76,273.93
			<hr/> 76,273.93
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			76,273.93
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			76,273.93
		Balance per Cash Book is :-	76,273.93
		Difference is :-	0.00

090185_266 3/ 8 00003 25353 5588 36700

Your Statement

Wadhurst Parish Council
 The Pavillon
 Sparrows Green Recreation Ground
 South View Road
 Wadhurst
 East Sussex
 TN5 6TW



Account Summary

Opening Balance	76,273.28
Payments In	0.65
Payments Out	0.00
Closing Balance	76,273.93

Interest Rate - Valid as at end date of the statement period
 0.01% AER

23 August to 22 September 2020

International Bank Account Number

GB67HBUK40443702247895

Branch Identifier Code

HBUKGB4160J

Account Name

Wadhurst Parish Council

Sortcode

40-44-37

Account Number Sheet Number

02247895 26

Your Business Money Manager details

Date	Payment type and details	Paid out	Paid in	Balance
22 Aug 20	BALANCE BROUGHT FORWARD			76,273.28
22 Sep 20	CR GROSS INTEREST TO 21SEP2020		0.65	76,273.93
22 Sep 20	BALANCE CARRIED FORWARD			76,273.93

Information about the Financial Services Compensation Scheme

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8.3 To note the RBS Income and Expenditure, Cash and Investment and Ear Marked Reserves reports for August and September 2020.

August 2020

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>100 Recreation</u>						
1000 Tennis Club	0	10,200	10,200			0.0%
1002 Pay and Play	0	200	200			0.0%
1003 Junior Football	0	1,000	1,000			0.0%
1005 Other Rentals	281	9,500	9,219			3.0%
4100 Rates	(605)	(1,750)	1,145		1,145	34.6%
4101 Water at Pavilion	(427)	(700)	273		273	61.0%
4102 Gas/Electricity at Pavilion	(1,615)	(4,000)	2,385		2,385	40.4%
4103 Caretaking & Cleaning salary	(4,315)	(12,500)	8,185		8,185	34.5%
4105 Maintenance Build and Fabric	(1,086)	(5,000)	3,914		3,914	21.7%
4106 Maintenance - Security System	(100)	(500)	400		400	20.0%
4107 Maintenance - Sewage Pump	(190)	(400)	210		210	47.5%
4108 Maintenance - Fire Alarm	0	(500)	500		500	0.0%
4109 Maintenance - Boiler/WaterHeat	(540)	(350)	(190)		(190)	154.3%
4110 Fire Safety Contract	(524)	(220)	(304)		(304)	238.2%
4120 Tennis Court Maintenance	0	(2,000)	2,000		2,000	0.0%
4127 Waste Collection		(295)	(750)	455	455	39.3%
4130 Maintenance Play Equipment		0	(1,000)	1,000	(1,000)	100.0%
4135 Bark Sinking Fund		0	(1,000)	1,000	1,000	0.0%
4140 Grounds Equip Maintenance		(3,115)	(500)	(2,615)	(2,615)	623.0%
4200 PWLB		(2,044)	(2,112)	68	68	96.8%
<u>101 Other Costs</u>						
4201 Tennis Court Sinking Fund		0	(1,500)	1,500	(5,000)	(3,500) 333.3%
<u>102 Highways</u>						
4230 Maintenance-shelters/fingerpos		(154)	(5,000)	4,846	4,846	3.1%
4237 Snow Fund		0	(250)	250	250	0.0%
4238 Road safety items		0	(3,000)	3,000	3,000	0.0%
4239 Dark sky friendly		0	(3,000)	3,000	3,000	0.0%
<u>103 Lighting</u>						
4250 Energy Maintenance		724	(12,500)	13,224	13,224	(5.8%)
4251 Repairs		0	(850)	850	850	0.0%
<u>104 Environment</u>						
1007 Allotments		0	210	210		0.0%
4302 verge grass cutting		(945)	(1,000)	55	55	94.5%
4312 Maintenance contractor		0	(2,500)	2,500	2,500	0.0%
4300 Grass Cutting/Leaf Clearance		0	(4,000)	4,000	4,000	0.0%
4301 Litter Clearance		(1,236)	(2,500)	1,264	1,264	49.4%
4303 Dog Bins		(2,347)	(2,500)	154	154	93.9%

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4305 Hanging Baskets	(1,057)	(2,000)	943		943	52.8%
4307 Licence Jardin d'Aubers	(1,050)	0	(1,050)		(1,050)	0.0%
4315 Street Furniture	(4,000)	(1,000)	(3,000)		(3,000)	400.0%

<u>105 Administration & Central Cost</u>							
1076	Precept	149,500	149,500	0		100.0%	
1090	Interest	79	350	271		22.5%	
4000	Clerk and RFO Salaries	(12,476)	(32,000)	19,524	19,524	39.0%	
4002	Employers Payroll Deductions/N	(5,336)	(7,000)	1,664	1,664	76.2%	
4003	Expenses & Room Allow	(357)	(2,000)	1,643	1,643	17.8%	
4005	Stationery/copier/computer	(1,561)	(400)	(1,161)	(1,161)	390.2%	
4010	Audit	(180)	(1,200)	1,020	1,020	15.0%	
4011	Telephone	(861)	(2,000)	1,139	1,139	43.0%	
4020	Subscriptions	(2,108)	(1,750)	(358)	(358)	120.5%	
4025	Training	0	(500)	500	500	0.0%	
4045	Focus	(90)	0	(90)	(90)	0.0%	
4046	Newsletter	0	(500)	500	500	0.0%	
4049	Room hire	0	(1,000)	1,000	1,000	0.0%	
4052	Misc. expenses	(1,865)	(250)	(1,615)	(1,615)	745.9%	
4067	Employers Pension contribution	(1,354)	(2,500)	1,146	1,146	54.2%	
4068	DNU RFO Salary	(952)	0	(952)	(952)	0.0%	
<u>106 Civic Expenses</u>							
4021	Elections Expenses	0	(7,500)	7,500	7,500	0.0%	
4030	Chairman's expenses	0	(200)	200	200	0.0%	
4031	Chairman's allowance	(228)	(300)	72	72	76.0%	
4041	Member's Basic Allow	(315)	(1,500)	1,185	1,185	21.0%	
4042	Member's Travel & expenses	(73)	(200)	127	127	36.7%	
4050	Insurances	(2,944)	(3,000)	56	56	98.1%	
4051	Election Provision	0	0	0	(1,500)	(1,500)	0.0%
<u>107 Admin Misc</u>							
4059	Tourist Leaflet	0	(150)	150	150	0.0%	
4061	Grants & Donations	(9,350)	(9,500)	150	150	98.4%	
4066	Neighbourhood Plan	(5,698)	(5,000)	(698)	(698)	114.0%	
<u>108 Community</u>							
1030	WDC Community Toilet scheme	0	2,056	2,056		0.0%	
4080	Public toilets pepercorn rent	0	(500)	500	500	0.0%	
4026	Website	(86)	(500)	414	414	17.2%	
4401	Toilets	(894)	(8,500)	7,606	7,606	10.5%	
4403	Churchyard Maintenance	0	(3,000)	3,000	3,000	0.0%	
4409	'Jardin' Maintenance/Devlpmnt	(488)	(3,500)	3,013	3,013	13.9%	

05/10/2020
18:53

Wadhurst Parish Council Current Current Year

Page 3

Detailed Income & Expenditure by Budget Heading 07/10/2020

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>109 Communications</u>						
4503	FOCUS	0	(200)	200	200	0.0%
4506	Annual Parish Meeting	0	(300)	300	300	0.0%
4507	Parish app'	0	(74)	74	74	0.0%
<hr/>						
Grand Totals:- Income	149,860	173,016	23,156			86.6%
Expenditure	73,611	171,406	97,794	7,500	90,294	47.3%
Net Income over Expenditure	76,249	1,610	(74,639)			
Movement to/(from) Gen Reserve	76,249					

Confirmed Bank & Investment Balances

Bank Statement Balances

22/08/2020	Current	96,032.00	
28/03/2018	Business Reserve	0.00	
30/08/2011	Treasury Reserve	0.00	
22/08/2020	Bonus Saver 1	101,438.19	
22/08/2020	Bonus Saver 2	76,273.28	
			273,743.47

Unpresented Payments

12,926.58

260,816.89

All Cash & Bank Accounts

1	Current Bank A/c	142,390.06
2	Business Reserve A/c	0.00
3	Treasury Reserve A/c	0.00
4	Bonus Saver 1	101,438.19
5	Bonus Saver 2	76,273.28
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	320,101.53

05/10/2020
18:51

**Wadhurst Parish Council Current Current Year
Earmarked Reserves**

Page 1

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 Earmarked Reserves	0.00		0.00
325 EMR - Tennis Crt Resurfacing	36,893.00		36,893.00
330 EMR - Elections	11,000.00		11,000.00
335 EMR - Road Safety	5,000.00		5,000.00
340 EMR - Recreation Ground Bark	0.00		0.00
345 EMR - NHP	10,000.00		10,000.00
	62,893.00	0.00	62,893.00

September 2020

03/11/2020
14:55

**Wadhurst Parish Council Current Current Year
Detailed Income & Expenditure by Budget Heading 22/09/2020**

Page 1

Cost Centre Report

	<u>Actual Year To Date</u>	<u>Current Annual Bud</u>	<u>Variance Annual Total</u>	<u>Committed Expenditure</u>	<u>Funds Available</u>	<u>% Spent</u>
<u>100 Recreation</u>						
1000 Tennis Club	0	10,200	10,200			0.0%
1002 Pay and Play	0	200	200			0.0%
1003 Junior Football	0	1,000	1,000			0.0%
1005 Other Rentals	409	9,500	9,091			4.3%
4100 Rates	(605)	(1,750)	1,145		1,145	34.6%
4101 Water at Pavilion	(427)	(700)	273		273	61.0%
4102 Gas/Electricity at Pavilion	(1,732)	(4,000)	2,268		2,268	43.3%
4103 Caretaking & Cleaning salary	(4,315)	(12,500)	8,185		8,185	34.5%
4105 Maintenance Build and Fabric	(1,086)	(5,000)	3,914		3,914	21.7%
4106 Maintenance - Security System	(100)	(500)	400		400	20.0%
4107 Maintenance - Sewage Pump	(190)	(400)	210		210	47.5%
4108 Maintenance - Fire Alarm	0	(500)	500		500	0.0%
4109 Maintenance - Boiler/WaterHeat	(540)	(350)	(190)		(190)	154.3%
4110 Fire Safety Contract	(524)	(220)	(304)		(304)	238.2%

4120	Tennis Court Maintenance	0	(2,000)	2,000		2,000	0.0%
4127	Waste Collection	(295)	(750)	455		455	39.3%
4130	Maintenance Play Equipment	0	(1,000)	1,000	(1,000)	0	100.0%
4135	Bark Sinking Fund	0	(1,000)	1,000		1,000	0.0%
4140	Grounds Equip Maintenance	(3,115)	(500)	(2,615)		(2,615)	623.0%
4200	PWLB	(2,044)	(2,112)	68		68	96.8%
<u>101 Other Costs</u>							
4201	Tennis Court Sinking Fund	0	(1,500)	1,500	(5,000)	(3,500)	333.3%
<u>102 Highways</u>							
4230	Maintenance-shelters/fingerpos	(154)	(5,000)	4,846		4,846	3.1%
4237	Snow Fund	0	(250)	250		250	0.0%
4238	Road safety items	0	(3,000)	3,000		3,000	0.0%
4239	Dark sky friendly	0	(3,000)	3,000		3,000	0.0%
<u>103 Lighting</u>							
4250	Energy Maintenance	724	(12,500)	13,224		13,224	(5.8%)
4251	Repairs	0	(850)	850		850	0.0%
<u>104 Environment</u>							
1007	Allotments	204	210	6			97.1%
4302	verge grass cutting	(945)	(1,000)	55		55	94.5%
4312	Maintenance contractor	0	(2,500)	2,500		2,500	0.0%
4300	Grass Cutting/Leaf Clearance	0	(4,000)	4,000		4,000	0.0%
4301	Litter Clearance	(1,236)	(2,500)	1,264		1,264	49.4%
4303	Dog Bins	(2,347)	(2,500)	154		154	93.9%
4304	Flower Tubs	(1,476)	(1,500)	24		24	98.4%

Continued over page

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Wadhurst Parish Council Current Current Year
Detailed Income & Expenditure by Budget Heading 22/09/2020
Cost Centre Report

Page 2

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4305 Hanging Baskets	(1,057)	(2,000)	943		943	52.8%
4307 Licence Jardin d'Aubers	(1,050)	0	(1,050)		(1,050)	0.0%
4310 Street Furniture	(4,000)	(1,000)	(3,000)		(3,000)	400.0%
<u>105 Administration & Central Cost</u>						
1076 Precept	149,500	149,500	0			100.0%
1090 Interest	80	350	270			23.0%
4000 Clerk and RFO Salaries	(10,833)	(32,000)	21,167		21,167	33.9%
4002 Employers Payroll Deductions/N	(5,336)	(7,000)	1,664		1,664	76.2%
4003 Expenses & Room Allow	(357)	(2,000)	1,643		1,643	17.8%
4005 Stationery/copier/computer	(1,561)	(400)	(1,161)		(1,161)	390.2%
4010 Audit	(180)	(1,200)	1,020		1,020	15.0%
4011 Telephone	(882)	(2,000)	1,118		1,118	44.1%
4020 Subscriptions	(1,849)	(1,750)	(99)		(99)	105.7%
4025 Training	0	(500)	500		500	0.0%
4045 Focus	(90)	0	(90)		(90)	0.0%
4046 Newsletter	0	(500)	500		500	0.0%
4049 Room hire	0	(1,000)	1,000		1,000	0.0%
4052 Misc. expenses	(1,918)	(250)	(1,668)		(1,668)	767.2%
4067 Employers Pension contribution	(1,354)	(2,500)	1,146		1,146	54.2%
4068 DNU RFO Salary	(952)	0	(952)		(952)	0.0%
<u>106 Civic Expenses</u>						
4021 Elections Expenses	0	(7,500)	7,500		7,500	0.0%
4030 Chairman's expenses	(141)	(200)	59		59	70.6%
4031 Chairman's allowance	(228)	(300)	72		72	76.0%
4041 Member's Basic Allow	(315)	(1,500)	1,185		1,185	21.0%

4042 Member's Travel & expenses	(73)	(200)	127		127	36.7%
4050 Insurances	(2,944)	(3,000)	56		56	98.1%
4051 Election Provision	0	0	0	(1,500)	(1,500)	0.0%
<u>107 Admin Misc</u>						
4059 Tourist Leaflet	0	(150)	150		150	0.0%
4061 Grants & Donations	(9,350)	(9,500)	150		150	98.4%
4066 Neighbourhood Plan	(5,698)	(5,000)	(698)		(698)	114.0%
<u>108 Community</u>						
1030 WDC Community Toilet scheme	0	2,056	2,056			0.0%
4080 Public toilets pepercorn rent	0	(500)	500		500	0.0%
4026 Website	(86)	(500)	414		414	17.2%
4401 Toilets	(1,015)	(8,500)	7,485		7,485	11.9%
4403 Churchyard Maintenance	0	(3,000)	3,000		3,000	0.0%
4409 'Jardin' Maintenance/Devlpmnt	(488)	(3,500)	3,013		3,013	13.9%

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Wadhurst Parish Council Current Current Year

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Detailed Income & Expenditure by Budget Heading 22/09/2020

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>109 Communications</u>						
4503 FOCUS	0	(200)	200		200	0.0%
4506 Annual Parish Meeting	0	(300)	300		300	0.0%
4507 Parish app'	0	(74)	74		74	0.0%
Grand Totals:- Income	150,193	173,016	22,823			86.8%
Expenditure	72,164	171,406	99,242	7,500	91,742	46.5%
Net Income over Expenditure	78,029	1,610	(76,419)			
Movement to/(from) Gen Reserve	78,029					

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Wadhurst Parish Council Current Current Year

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Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
320 Earmarked Reserves	0.00		0.00
325 EMR - Tennis Crt Resurfacing	36,893.00		36,893.00
330 EMR - Elections	11,000.00		11,000.00
335 EMR - Road Safety	5,000.00		5,000.00
340 EMR - Recreation Ground Bark	0.00		0.00
345 EMR - NHP	10,000.00		10,000.00
	62,893.00	0.00	62,893.00

Wadhurst Parish Council Current Current Year

Bank - Cash and Investment Reconciliation as at 22 September 2020

<u>Confirmed Bank & Investment Balances</u>			
<u>Bank Statement Balances</u>			
22/09/2020	Current	95,348.48	
28/03/2018	Business Reserve	0.00	
30/08/2011	Treasury Reserve	0.00	
22/09/2020	Bonus Saver 1	101,439.05	
22/09/2020	Bonus Saver 2	76,273.93	
			273,061.46
<u>Unpresented Payments</u>			
			21,978.82
			251,082.64
<u>Receipts not on Bank Statement</u>			
			74,750.00
Closing Balance			
			325,832.64
<u>All Cash & Bank Accounts</u>			
1	Current Bank A/c	148,119.66	
2	Business Reserve A/c	0.00	
3	Treasury Reserve A/c	0.00	
4	Bonus Saver 1	101,439.05	
5	Bonus Saver 2	76,273.93	
	Other Cash & Bank Balances	0.00	
	Total Cash & Bank Balances	325,832.64	

8.4 To retrospectively agree the payment list (cheques and direct debits) for September and October 2020.

Date: 07/09/2020

Wadhurst Parish Council Current Current Year

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Time: 09:26

Cashbook 1

User: RFO

Current Bank A/c

Payments made between 01/09/2020 and 10/09/2020

<u>Nominal Ledger Analysis</u>									
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
10/09/2020	Vanessa Ramm	100252	204.00			4301	104	204.00	Litter picking
10/09/2020	Rialtas Business Solutions	100253	148.80			4005	105	148.80	Annual support and licence
10/09/2020	Europlants Ltd	100254	650.16			4304	104	650.16	Maint.x5+4 extra visits
10/09/2020	Amanda Barlow	100255	103.97			4003	105	103.97	Expenses
10/09/2020	Thorpe Building Ltd	100256	576.00		96.00	4105	100	480.00	Re issue cheque 100220
10/09/2020	Mill Sales Direct Ltd	100257	68.34		11.39	4401	108	56.95	Tissue for commemoration hall
10/09/2020	Biffa Waste Services Ltd	100258	57.07		9.51	4127	100	47.56	Wheelie bin emptying
10/09/2020	Broxap Ltd	100259	212.40		35.40	4303	104	177.00	New dog bin
10/09/2020	Hucksters Advertising & Publis	100260	90.00			4045	105	90.00	Refund error payment
10/09/2020	Tate and Tonbridge Fencing	100261	1,868.84		311.47	4140	100	1,557.37	Fence works at

10/09/2020	Business Stream	100262	193.36		4101	100	193.36	Waste water at Pavilion
10/09/2020	Amanda Barlow	100264	1,498.42		4000	105	1,498.42	Salary
10/09/2020	Claudine Feltham	100265	405.91		4000	105	405.91	Salary
10/09/2020	R Penny	100266	616.41		4103	100	616.41	Salary
10/09/2020	M Crawford	100267	67.13		4041	106	67.13	Allowance
10/09/2020	S Gadd	100268	228.13		4031	106	228.13	Chairmans allowance
10/09/2020	M Moore	100269	46.38		4041	106	46.38	Allowance
10/09/2020	C Morris	100270	67.13		4041	106	67.13	Allowance
10/09/2020	N Murphy	100271	50.53		4041	106	50.53	Allowance
10/09/2020	S Niell	100272	83.73		4041	106	83.73	Allowance
10/09/2020	Inland Revenue	100273	2,800.83		4002	105	2,800.83	Payroll deductions
10/09/2020	Castle Water	DD CASTLE	38.93		4101	100	38.93	Water rates at Pavilion
10/09/2020	Information Commissioner	DD ICO	40.00		4020	105	40.00	Data registration
10/09/2020	NEST	DD NEST 09	237.65		4067	105	237.65	Pension contributions
10/09/2020	Wealden District Council	DD WDC T	121.00		4401	108	121.00	Toilet rates
10/09/2020	Wealden DC	DD/WDC	675.00		4303	104	675.00	Dog bin emptying
Total Payments:			11,150.12	0.00	463.77		10,686.35	

Date: 06/10/2020

Wadhurst Parish Council Current Current Year

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Time: 15:07

Cashbook 1

User: RFO

Current Bank A/c

Payments made between 01/10/2020 and 07/10/2020

Nominal Ledger Analysis									
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
07/10/2020	Society of Local Council Clerk	100277	254.00			4020	105	254.00	Membership SLCC
07/10/2020	Multiprint Digital & Display	100278	204.90		34.15	4052	105	170.75	COVID signs x 13
07/10/2020	Fiona Hensher	100279	50.00			4000	105	50.00	Advice to new RFO
07/10/2020	Wadhurst Parish Church	100280	7,200.00			4081	107	7,200.00	Grants
07/10/2020	Wadhurst Culture	100281	150.00			4081	107	150.00	Grant
07/10/2020	Thorpe Building Ltd	100282	192.00		32.00	4052	105	80.00	Toilets and dog bin
						4303	104	80.00	Toilets and dog bin
07/10/2020	British Telecommunications PLC	100283	172.84			4011	105	172.84	Phone and broadband
07/10/2020	Biffa Waste Services Ltd	100284	57.07		9.51	4127	100	47.56	Waste at Pavilion
07/10/2020	Europlants Ltd	100285	812.70		135.45	4305	104	677.25	10 x maint. visits
07/10/2020	Mayflower Washroom Solutions	100286	403.20		67.20	4052	105	336.00	A3 & A4 posters
07/10/2020	A C Barlow	100287	91.74			4011	105	77.35	Expenses
						4003	105	14.39	Expenses
07/10/2020	Supplies for Schools Ltd	100288	0.00			105			Toilet tissue for
07/10/2020	Supplies for School	100288	23.46			4401	108	23.46	Tissues for toilets
07/10/2020	Your Head Gardener	100289	525.00			4307	104	525.00	Jardin d'Aubers
07/10/2020	Vanessa Ramm	100293	168.00			4301	104	168.00	Litter picking x 14 hours
07/10/2020	H R Services Partnership Ltd	100294	426.00		71.00	4052	105	355.00	HR support and advice x 5 hour
07/10/2020	Corex Enterprises Ltd	100295	63.98		10.66	4052	105	53.32	Heavy duty cleaning wipes
07/10/2020	British Gas	DD BGAS 10	66.60		3.27	4102	100	65.33	Electricity at Pavilion
07/10/2020	NEST	DD NEST 10	258.60			4067	105	258.60	Pension contributions
07/10/2020	PWLB	DD PWLB 10	1,010.85			4200	100	1,010.85	Loan repayment
07/10/2020	Wealden DC	DD WDC 10	675.00			4303	104	675.00	Dog bins
Total Payments:			15,529.34	0.00	363.24			15,166.10	

8.5 To agree the payment list (cheques and Direct Debits) for November 2020.

Cheque	Date	Payee	Details	Amount	VAT	Total	VAT number
100297	05/11/2020	S Gadd	Telephone expenses	£89.83	0	£89.83	N/A
100298	05/11/2020	R Penny	Strimmer line, fuel for strimmer, bin liners, hand soap	£52.59	0	£52.59	N/A

100299	05/11/2020	Claudine Feltham	Zoom annual membership	£119.90	0	£119.90	N/A
100300	05/11/2020	Claudine Feltham	Mileage July to October and stamps	£101.82	0	£101.82	N/A
100301	05/11/2020	David Connoley	for WiX.com re NP website	£179.25	0	£179.25	N/A
100302	05/11/2020	Principal Colour Ltd	Printing of newsletter	£332.50	0	£332.50	N/A
100303	05/11/2020	Claudine Feltham	RFO salary plus overtime for Clerks work	£750.32	0	£750.32	N/A
100304	05/11/2020	R Penny	Caretaker salary	£616.41	0	£616.41	N/A
100305	05/11/2020	Quality Sussex Plants	Flowers x 3 invoices	£686.40	0	£686.40	N/A
100306	05/11/2020	HR Services Partnership	Prepair hours for HR support and advice x 10 hours	£710	£142	£852	821877805
100307	05/11/2020	Europlants Ltd	Winter seasonal displays supply and installation and maintenance	£478.20	£95.64	£573.84	702683545
100308	05/11/2020	WEL Medical	Replacement battery for Defibrillator	£152	£30.40	£182.40	887750270
100309	05/11/2020	S R Services Wadhurst	Cleaning conveniences September 2020	£570	0	£570	
100310	05/11/2020	BT	Phone and broadband at Pavilion	£36.90	£7.38	£44.28	245719348
100311	05/11/2020	R Holland	Caretaker cover 3-11 Ocgtober 2020	£120.00	0		N/A
100312	05/11/2020	S R Services Wadhurst	Cleaning conveniences October 2020	£589.00	0		N/A
100313	05/11/2020	Vanessa Ramm	Litter picking October 2020	£168.00	0		N/A
100314	05/11/2020	Europlants Ltd	Maintenance - November 2020	£52.06	£10.41	£62.47	702683545
100315	05/11/2020	S Gadd	Payment of newsletter distribution to Dor to Dor	£360.00	0	£360.00	N/A
100316	05/11/2020	R Penny	Puncture and new tyre on mower	£96.00	0	£96.00	N/A
100317	05/11/2020	Quality Sussex Plants	15 x plants	£5.55	0	£5.55	N/A
100318	05/11/2020	WDALC	Annual subscription for WDAAL	£32.00	0	£32.00	
Online payment	05/11/2020	NEST	Pension scheme contributions £71.67 CF. £56.79 RP	£128.46	0	£128.46	N/A
Direct Debit	27/10/2020	British Gas	Electricity at Pavilion	£84.31	£4.21	£88.52	
Direct Debit	06/11/2020	British Gas	Gas at Pavilion 9 Sept to 21 Oct 2020	£139.35	£6.96	£146.31	
Direct Debit	TBC	Moody Sewage	Service, inspection, maintenance Oct 2020	£95.00	£19	£114	
Direct Debit	17/11/2020	British Gas	Gas at Pavilion 22-31 Oct 2020	£52.19	£2.60	£54.79	
			Totals	£6,798.04	146.2	£6,239.64	

Agenda item 9.1 Citizen Advice Bureau grant

Uckfield Citizens Advice

The Hub, Civic Approach
Uckfield, East Sussex
TN22 1AL



Advice: 0300 330 9022 / 03444 111 444
Office: 01825 764940
Fax: 01825 767181
E-mail: officeuck@wealdencitizensadvice.org.uk
Website: www.wealdencitizensadvice.org.uk

2021/22 GRANT PROGRAMME

21st September 2020

Dear Amanda

I am writing in support of a grant application for £1,000 towards the core costs of Wealden Citizens Advice for 2021/2022

Wealden Citizens Advice provides a free, independent, confidential and impartial information and advice service to all Wadhurst residents.

Wealden Citizens Advice helped 4,573 local residents with 21,054 issues in 2019/20 which is an increase of 11% of issues dealt with on the previous year. Whilst we are open to all, our clients are five times more likely than the national average to be living on a low income. This is reflected in the main reason for clients seeking help, with 1 in 3 seeking help with universal credit, welfare benefits or tax credits and 1 in 5 needing help relating to debt, financial services or budgeting. Increasingly, we are finding that we are providing ongoing support to a number of highly vulnerable Wealden residents who have limited support at home.

During the pandemic, we have continued to support and help Wealden residents. Despite closing our offices during this time, we have supported over 1,500 clients via our dedicated Adviceline phone service and Email. Our committed staff and volunteers are working from their own homes to ensure that we continue to look after the most vulnerable in our society. We are currently working hard to identify how and when we can open our offices to provide face to face support to clients unable to access our service remotely.

Through the efforts of our committed volunteers and staff we have achieved some amazing results for our Wealden clients, securing around £2.5m in improved financial outcomes for them. The team also helped over 200 people who were homeless or at risk of losing their home.

Reason Clients sought our help in 2019/20

According to national survey data, it is estimated that Citizens Advice helps 2 out of 3 clients resolve their issues. During our annual customer satisfaction survey 99% of clients said they would recommend our service.

Thanks to the support of Wealden District Council we have been able to maintain an expert money advice service across the District supporting over 300 clients, with an average of £8,750 debt each. In addition to helping clients get their finances back on track, 9 in 10 clients said they felt: more in control of their finances; less stressed/anxious; more able to manage their finances and with greater peace of mind for the future.

The work we do therefore has greater benefits than can be seen in the practical outcomes achieved. It is estimated that 2 in 3 clients feel stressed and anxious about their problem before they come to see us - resolving the practical issue can therefore contribute to reduced anxiety and improved well-being.

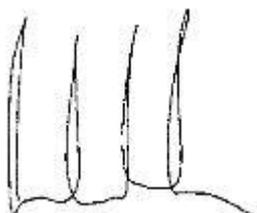
We are able to support clients who need help with Universal Credit to apply online or who need personal budgeting support to help them manage the transition from weekly to monthly payment arrangements. Given the absence of a Job Centre in the region we have negotiated with out of area Job Centres to provide weekly access to a Work Coach in the District, using Wealden District Council and our offices in Uckfield and Crowborough.

Our service would not be possible at all without the commitment of our 80 dedicated highly trained volunteers who help their local community and make up of 85% our workforce. Our volunteers are supported by a small team of paid staff who provide the support, nationally recognised training and quality assurance to maintain our standards. Becoming a full adviser requires over a year of training and practical experience and our volunteers also help us as trustees or with finance, payroll, IT, administration and our research and campaigning work.

We are an independent charity - we do not receive any funding from national Citizens Advice or the Government - to provide our service we have to raise every penny ourselves, which is why we are so grateful to Wadhurst Parish Council for all their support - we simply could not provide the help we do without you. We will continue to make funding applications to charitable foundations and other funding sources as we have done in previous years.

We recognise that we are making this application at a time of sustained financial challenge for local councils, but we hope Wadhurst Parish Council will recognise the service and value our committed team provides and will feel able to continue vital support to our core costs to help us safeguard the service for the future benefit of Wadhurst residents.

Yours sincerely



Kate Davidson
Chief Executive

Budget 2020/21

Income

General Advice

Bank Interest	600	
Donations	5,000	
Fundraising	1,000	
Local Authorities		
WDC	April & quarterly	165,000
Parishes		64,366

Other Grants

DWP via Cita	Help to Claim/Universa I Support	43,638
ESCC	Warm Home Check Service*	
Sussex Community Foundation: New project	2,500	
CitA	BESN	3,500
EAP	7,800	
CitA	BESW	2,000
Other	(DROs)	550
Total Income		295,954
Expenses		
Salaries		194,927
Pension		2,546
NI'er		10,689
NI'er		-4,000
204,162		
Staff & Volunteer Subsistence	780	
Training	900	
Staff Travel	1,500	
Vol. Training & Expenses	7,000	
Other	350	
10,530		
Office Other	100	
Depn	838	
Payroll etc	180	
IT Equipment	6,250	
Office Equip.	300	
Insurance	Est inc contents & computers	1,500
Postage	Est	2,000
Print & Stat	4,800	
Ref Material & Subs	1,750	
Telephones	7,500	
25,218		
Premises Rent	32,572	
Rates	350	
Heat & Light	4,000	
Insurance Property	490	
Repairs & Maint	2,000	
Other	3,500	
42,912		
Governance Other	Cita Sub	4,436
Audit	950	
Legal & Prof	100	
Trustee Expenses	300	
5,786		
Other Energy Projects	5,600	
Bank charges	120	
Misc	120	
5,840		

Total Expenses 294,448
Surplus 1,506

Member Name Is there anything more you'd like to tell us Quarter Year

Wealden Citizens Advice

All I would wish for sympathetic, but practical. Showed me the way forward and I am now able to sort remainder on my own.

Thank you so much. Q1 2020/21

Wealden Citizens Advice All very nice and helpful thank you for all your help you still are providing in these difficult times. Q1 2020/21

Wealden Citizens Advice Always good advice and helpful people Q1 2020/21

Wealden Citizens Advice

Citizens advice have helped me so much I don't know what I would have done without them I am very grateful indeed thank

you . Q1 2020/21

Wealden Citizens Advice

Crowborough CAB:

Wonderful, kind, very professional and compassionate staff. Thank you ?? Q1 2020/21

Wealden Citizens Advice I did not realise how easy it was to get help. Q1 2020/21

Wealden Citizens Advice

I required assistance in completing a claim form for Assistance Allowance. Diana at Crowborough Office assisted me in

completion of the form, the result of which the allowance was granted. Without Dianas help I don't think I would have been

successful. Q1 2020/21

Wealden Citizens Advice

I think it marvellous that despite lockdown and our final appointment being cancelled, contact was still maintained and we had

a follow up phonecall to check all was well, this was very reassuring. Q1 2020/21

Wealden Citizens Advice I was treated in an efficient and civil way and it was done without any waiting.

Excellent service, Q1 2020/21

Wealden Citizens Advice

Im very thankful for the assistance that I received, the gentleman that assisted me was polite, friendly and professional. Im

ever so grateful Q1 2020/21

Wealden Citizens Advice

Informative and helpful. The lady I spoke to put my mind at ease telling me that I had avenues to go down in order to resolve

my issue. She also forwarded me some helpful links Q1 2020/21

Wealden Citizens Advice Kind helpful staff. Support all the way through the ongoing process of a DRO Q1 2020/21

Wealden Citizens Advice

My contact Caroline was very calm, assuring and diligent. She followed up and provided the advice sought. Whilst this advice

alone could not solve the problems I am facing, I could not ask more of the service. Q1 2020/21

Wealden Citizens Advice Thank you so much for the food parcel and time regarding debts and referral back to step change Q1 2020/21

Wealden Citizens Advice Thank you very much for your time and effort I very much appreciate ?? Q1 2020/21

Wealden Citizens Advice Thankyou so much for all your help I don't know what I would have done without you Q1 2020/21

Wealden Citizens Advice

The CAB were very busy the morning I went there, but they went to a lot of trouble to also fit me in. Thank you to

Crowborough CAB in Sussex. They were most helpful. Q1 2020/21

Wealden Citizens Advice

The people at the Crowborough branch are fantastic they are very helpful, thorough and understanding. I suffer with dyslexia

and I wouldn't know where I would be without them. Q1 2020/21

Wealden Citizens Advice

The service has been very helpful and knowledgeable. Everyone I have spoken to has listened and given me the best advice and help. The issue is ongoing but everyone's given me great advice. Q1 2020/21
Wealden Citizens Advice
They helped me so so much with debt issues. And went insolvent! But massive weight off my mind. Very very good. Could have done it on my own but they pointed myself in the right direction and speed the process up! Thank you cab ! ?? Q1 2020/21
Wealden Citizens Advice
To whom it may concern.
I found the CAB very friendly and helpful. I didn't know which way to turn! but my advisor put my mind at rest, and helped me a great deal with my problem.
Thank you very much. Q1 2020/21
Wealden Citizens Advice Very helpful lady, went out of her way to do all that she could. Certainly helped me quite a lot. Many thanks Q1 2020/21
Wealden Citizens Advice Very kind and helpful staff at Crowborough who provide an excellent service. I am most grateful to them. Q1 2020/21
Wealden Citizens Advice
Without their help I couldn't have coped with filling out the forms I needed for the appeal
They are fantastic kind people Q1 2020/21
Wealden Citizens Advice Found all I spoke to very helpful Q1 2020/21
Wealden Citizens Advice They do a good job . Q1 2020/21

**Financial statements
for the year ended 31 March 2019
Registered Charity Number 1090666
Company Number 04287877** Wealden Citizens Advice
2 Wealden Citizens Advice

**Financial statements
for the year ended 31 March 2019**

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Report of the Directors and Trustees
The Trustees of the Charity (who are also the Directors of the Company for the purpose of Company Law) have pleasure in presenting their annual report and the financial statements for the year ended 31 March 2019. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities.

1. REFERENCE AND ADMINISTRATIVE DETAILS

Charity Name: Wealden Citizens Advice
Charity Registration: 1090666
Company Registration: 04287877
Registered Office: The Hub
Civic Approach
Uckfield
East Sussex
TN22 1AL
Chief Executive: Kay Birch
Company Secretary: Robert Vanderpump
Bank: CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent

ME19 4JQ
Independent Examiner: Andy Fowler
Solicitors: Dawson Hart
The Old Grammar School
Church Street
Uckfield
East Sussex
TN22 1BH Wealden Citizens Advice
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Report of the Directors and Trustees continued ...

The following people were directors/trustees of the Charity during this financial year were:

DIRECTORS/ TRUSTEES

	ROLE	CHANGE 2018-19
Mr Michael David	Treasurer	Resigned 13 May 2019
Ms Janet Downes	Acting Chair	Appointed 20 November 2018,
Dr David Horne	Chair	resigned
Mr Christopher Jago		28 February 2019
Mr Michael Salter		Resigned 30 January 2019
Mr James Stockdale		
Ms Jeanine Townsend		
Mr Frank Winslett		

Agenda item 9.2 Membership and Chairs of new committees' structure

Chair: Cllr Gadd
 Vice Chair: Cllr Murphy

<u>Highways, Transport and Lighting</u> Ian Anderson Roy Bullock Jamie Crawford Denis Griffin Claire Moore Phil Moore (Chair) Niamh Murphy Pat Smith Substitute: Sarah Niell	<u>Planning</u> Ian Anderson Claire Moore Phil Moore Niamh Murphy (Chair) Sarah Niell Debbie Peaford Pat Smith Substitute: Jane Maggs Andrea Tincombe
<u>Communications and Community Liaison</u> James Edwards Pat Smith (Chair) Phil Moore Debbie Peaford Chris Morris Andrea Tincombe	<u>Finance and Resources</u> Jamie Crawford Claire Moore (Chair) Phil Moore Chris Morris Niamh Murphy Pat Smith Andrea Tincombe
<u>Amenities</u> Ian Anderson Jamie Crawford (Chair) Dennis Griffin Jane Maggs Andrea Tincombe Chris Morris Sarah Niell	

Current representatives: -

Bowl Water Monitoring group (with Lamberhurst and Ticehurst PC's)	James Edwards
Uplands Community College Governors Sub-Committee (Community Services)	Jamie Crawford
Wadhurst History Society Trustee	Serena Gadd
Wadhurst Institute, Hall & Field CIO Charity Trustee	Sarah Niell
Police Liaison	Phil Moore
Wealden District Association of Local Councils	Phil Moore
Wealden District Council Parish Planning Panel	Niamh Murphy
Wadhurst & District Business Association	Debbie Peaford
Neighbourhood Plan Steering Group Phil Moore, Claire Moore, Pat Smith	

COMMITTEE REMITS AND AREAS OF RESPONSIBILITIES

Finance & Resources	Planning	Highways, Transport, Lighting	Amenities	Communications and Community Liaison
3 Meetings	Fortnightly	4 meetings	4 meetings	4 meetings
7 Members (including Chair, Vice Chair and Chair of Amenities, Planning, OHTL and CCL)	7 Members plus 5 substitutes	7 Members	7 Members	7 Members
<p>Standing Orders</p> <p>Insurance</p> <p>Accounts/Audit/Bank</p> <p>Precept</p> <p>Staffing:</p> <ul style="list-style-type: none"> • recruitment • remuneration • annual reviews • terms & conditions, job descriptions and person specifications <p>Disciplinary and grievance matters</p>	<p>To make recommendations on planning applications</p> <p>Respond to Licence applications</p> <p>Report breaches of planning control to WDC</p> <p>Review/respond to planning documents & consultations</p> <p>Consider footpath diversions</p>	<p>General appearance of village (<i>includes grass cutting, trees, hedges, floral displays, litter, recycling, graffiti, dog fouling, traffic, parking, calming/crossings, roads, footways, fingerposts, access</i>)</p> <p>Street furniture (seats, litter bins, bus stops/shelters, signs, streetlighting)</p> <p>Bus/train services</p> <p>Lighting</p> <p>Review/respond to highways documents & consultations</p>	<p>To maintain and develop all the Parish Council's amenities:</p> <ul style="list-style-type: none"> • Jardin • War Memorial • Public conveniences • Sparrow's Green Recreation Ground • Round Oak Allotments <p>Liaison with Wadhurst Hall & Field Institute</p> <p>Remembrance Sunday</p>	<p>To deal with all social media – Facebook, Instagram etc</p> <p>Response for Summer and Christmas newsletter</p> <p>Organise Annual Parish Meeting</p> <p>Articles for Focus</p> <p>Responsible for website</p> <p>Operation London Bridge</p> <p>Emergency Plan</p> <p>To make recommendations regarding community issues and activities , (<i>including voluntary organisations, culture, sport, business, youth, education and other community-related activities.</i>)</p> <p>To receive presentations from community-based organisations</p>

Agenda item 9.3 HR Costs

Name of Paper:	<i>HR advice and cost - to discuss recent advice from HR advisers and agree if any further advice is sort. To agree extra funds for our HR budget going forward.</i>	Cost estimate:	<i>Additional £1,000 maybe required</i>	Over £5,000 must obtain 3 estimates or (over £25,000) invite tenders – see Financial Regulations
Councillor:	<i>Cllr Gadd</i>	Is cost included in the budget:	<i>Yes- Additional may be required</i>	Over £5,000 single item must be approved by full council
Meeting:	<i>Full Council</i>	If not budgeted, propose where budget should come from:	<i>Reserves</i>	Must be approved by full council if not budgeted
Committee Approval Details:	<i>N/A - Line Management</i>	Quotations received from:	<i>None</i>	Over £1,000 make reasonable efforts to obtain 3 quotes – see Financial Regulations
Proposal to be voted on:				

HR advice and cost

Brief description:
<i>Please see above</i>

Unique Value Proposition:	<i>Professional advice</i>	Timing:	<i>Immediately</i>
Estimated number of people the proposal affects:	<i>All</i>	Is this a statutory requirement and if so, give details:	<i>No</i>
Risks:	<i>None</i>	Communication needs:	<i>None</i>
Background information:			

Agenda item 9.4

Parish Council responses to National and Local Consultation Documents

At the last virtual Parish Council meeting there was a discussion on whether a response to a Consultation Paper that had a short response date for completion of the consultation should be brought back, albeit by virtual means, to Full Parish Council for approval before being forwarded to the Consulting Body.

Despite the Chair suggesting the response could be circulated amongst Councillors for approval, a vote was taken and the motion to circulate was lost.

It is to be appreciated that the Council as Corporate Body is made up of a range of Councillors who represent different interest groups and individuals in the Village and an important part of the councils function is to ensure, collectively, that their views are heard and reported upon in any consultation.

Consequently it is, in my experience, for any dissenting view or additional comments on a particular consultation, can and indeed are allowable in any consultation response and that is why no one individual has the authority to respond to a consultation document representing their own views or that of a sub-committee of the council and claim he/she/they claim they are speaking in response to the consultation as representing the view of the body corporate, the Parish Council, unless agreed by Full Council.

I would therefore propose that we embrace good practice in all future consultation responses and they are agreed by Full Council and incorporate any dissenting or alternative views within the consultation response.

Note it would be acceptable outside of the Covid pandemic, to gain agreement other than by Full Council, if closing dates fall before the next immediate Council meeting, by circulating the draft response to all councillors for comment.

Cllr Roy Bullock MBE.

Agenda item 9.5 Washwell Lane bin

Wadhurst Parish Council

Name of Paper:	<i>Washwell Lane Bin-replacement parts</i>	Cost estimate:	<i>£286.03</i>	Over £5,000 must obtain 3 estimates or (over £25,000) invite tenders – see Financial Regulations
Councillor:	<i>Phil Moore</i>	Is cost included in the budget:	<i>Yes (4315 Street Furniture budget of £1000)</i>	Over £5,000 single item must be approved by full council
Meeting:	<i>EHL date tbc</i>	If not budgeted, propose where budget should come from:	<i>N/A</i>	Must be approved by full council if not budgeted
Committee Approval Details:	<i>It is proposed that members agree this by email and ratify at the first EHL meeting</i>	Quotations received from:	<i>Not possible to get more than one quote: - these are replacement parts for a specific bin and only the original supplier appears to make them.</i>	Over £1,000 make reasonable efforts to obtain 3 quotes – see Financial Regulations
Proposal to be voted on:				
<i>Members are asked to agree to purchasing replacement parts for Washwell Lane Bin</i>				
Brief description:				
<i>Members of the public have complained that foxes are getting into the Washwell Lane bin (located near the entrance to the Commem Hall fields) and rubbish is being strewn over the area. Similar bins in the area have a hood on them that prevent this from happening so the proposal is to replace the bin hood and internal basket. Note that this bin is not part of the High Street Improvement area (where it is proposed to upgrade Street Furniture).</i>				

Unique Value Proposition:	<i>To prevent rubbish from being strewn down Washwell Lane</i>	Timing:	<i>Order to be made asap due to long lead times</i>
Estimated number of people the proposal affects:	<i>Washwell Lane visors and residents plus users plus users of the fields behind the Commem Hall</i>	Is this a statutory requirement and if so, give details:	<i>No</i>
Risks:	<i>The bin hood may be lost again (it is not clear what happened to the original)</i>	Communication needs:	<i>Decision to be communicated to the members of the public who have complained (and possibly update people via Social Media)</i>
Background information:			
<p><i>See attached quotation</i></p> <p><i>Note that this bin is not part of the High Street Improvement area (where it is proposed to upgrade Street Furniture). The cost of replacement parts is estimated to be cheaper than replacing the entire bin.</i></p> <p><i>Ian Johnson of ESH has explained that any new bin would need a license.</i></p> <p><i>Dates for the EHL meetings are not yet agreed and lead times for new bins and parts are long because of COVID. and so approval is sought by email so that the order can be placed and decision ratified at the first EHL meeting.</i></p>			

Update from Cllr P Moore

Currently it is a concrete bin made by townscape and is missing a cowl to prevent foxes getting in and also the internal wire basket.

We can either purchase a replacement cowl and wire basket for which you have kindly arranged a quote or purchase a new style steel green bin from Broxap (who supplied others in Wadhurst).

Unfortunately the design has changed slightly see below and the lead time is long. The colour is Moss Green RAL 6005 : Style Derby Weyburn Litter Bin.£308 Current delivery time is 6-8 weeks and delivery cost £61 (up to 4 bins).

I have tried to contact Graham Thorpe for an installation cost (no answer as yet but maybe in files somewhere)

Hope this helps

Kind regards

Phil Moore

Current bin- Washwell Lane



Existing new style bin in wadhurst



New cowl from Townscape



Similar Bin in Greyhound carpark



New bin From Broxap - Slightly different design (old design discontinued) plus £61 delivery 6-8 week lead time



Derby Weyburn Litter Bin

BX45G 2550-WBN

The Derby Weyburn has a 120 litre capacity. The tough galv steel construction makes it ideal for high streets, parks and recreation areas and all suburban and rural locations.

From
£308.95 ex-vat.

*Top
 Flat Top (Standard)
 Pyramid Top +£10.00

*Colour
Moss Green - RAL 6005

Optional Extras
 Fixing Kit +£9.95

Agenda Item 9.6 new boiler for the Pavilion

Await details from Cllr Gadd

Agenda item 9.7 Planning Minutes of 19th September, 3rd October and 17th October 2020

WADHURST PARISH COUNCIL

20 09 19 WPC Planning Committee Minutes Page 1 of 3

Minutes of a meeting of the Planning Committee held remotely via Zoom on Saturday 19th September 2020 at 9.30am

Meeting commenced at 9.34hrs

Present: - Cllrs Anderson, Moore (C), Moore(P), Murphy (chair), Peaford

1. To receive apologies for absence – apologies from Cllr Smith received and accepted.
2. To receive declarations of interest and updates to members' register of interest – none.
3. To approve the minutes of the meeting of 6th September 2020 – approved.
4. To discuss matters arising from the minutes of the meeting of 6th September 2020 – item 10.1 – actioned by the clerk; 10.2 – no update from the clerk; 10.3 – no update from the clerk; 10.4 – no update from the clerk – Cllr Murphy to add items 10.2, 10.3, and 10.4 to the Planning Committee Action Tracker and seek updates from the clerk.
5. Public forum – no members of the public present.
6. To consider licence and planning applications received and make recommendations.

Licensing: *None*

Planning:

Application No. WD/2020/1427/F

Expiry date for comments: 15 September 2020 extended to 21 September

Location: COUSLEY PLACE, COUSLEY WOOD ROAD, WADHURST, TN5 6HF

Description: SINGLE STOREY REAR EXTENSION

COMMENT – Given the amendment and removal of glazed gable, the parish council supports this planning application

Application No. WD/2020/1653/F

Expiry date for comments: 22 September 2020

Location: 10 PENDRILL PLACE, COCKMOUNT LANE, WADHURST, TN5 6UE

Description: PROPOSED SINGLE STOREY REAR EXTENSION, ROOF CONVERSION INCLUDING DORMER WINDOWS AND INTERNAL AND EXTERNAL ALTERATIONS.

COMMENT – No objection

Application No. WD/2020/1625/F

Expiry date for comments: 28 September 2020

Location: VILLIERS, BUSS'S GREEN, BUCKLAND HILL LANE, WADHURST, TN5 6RA

Description: THE REMODELLING AND ENLARGEMENT OF A TWO STOREY DETACHED RESIDENTIAL DWELLING. RE SUBMISSION OF PREVIOUS CONSENT WD/2017/2237/F.

COMMENT – No objection WADHURST PARISH COUNCIL

Application No. WD/2020/1667/AN

Expiry date for comments: 5 October 2020

Location: HELIX HOUSE, HIGH STREET, WADHURST, TN5 6AA

Description: REPLACEMENT OF EXISTING WALL MOUNTED SIGNAGE AND INSERTION OF A NEW HANGING SIGN

COMMENT – Objection. Helix House is located in the conservation area and has Grade 2 listed building status. The parish council notes that there appears to have been no planning permission granted for the existing wall mounted sign. It views the proposed wall mounted signage as intrusive and unnecessary. The proposal is not in keeping with the Wealden Design Guide (section 13); the colours are too vibrant, and the signage is not sympathetic to the surroundings. In certain circumstances (where there is historic or existing precedent) the use of projecting signs may be considered. The parish council would like to see a new proposal put forward for a hanging sign only, which takes account of the Wealden Design Guide and High Weald AONB Design Guide, and which has the ability to enhance the street scene in the conservation area. The Wealden Design Guide states that traditional signwriting or applied individual metal/timber letters should be used with painted timber as a base. The use of 'standard' vinyl, perspex or similar materials is not considered to be appropriate, particularly in Conservation Areas and when applied to Listed Buildings. Where new brackets are required, they would need to be detailed to fit in with the overall style of the building and their location should be carefully selected so as to minimise any potential for detrimental impact on the building itself or its neighbours. Any board should be painted timber and signwritten. The High Weald Colour Study, part of the High Weald AONB Design Guide, offers a palette of muted colours based on a careful study of the built and natural environment, and designers are expected to use this to help shape their proposal.

Certificate of Lawful Development

Application No. WD/2020/1617/LDE

WESTWOOD HOUSE, FAIRCROUCH LANE, WADHURST, TN5 6PR

REPLACEMENT SWIMMING POOL AND MAINTENANCE WORKS TO THE TRACKWAY

COMMENT – No comment

7. To consider notices of decisions received

Approvals

Application No. WD/2020/1256/F

AMENDMENTS TO APPROVAL WD/2018/0722/F TO INCLUDE DOUBLE DOORS TO REPLACE WINDOWS WITH BALCONY TO MASTER BEDROOM AND LOG STORE BY STUDY WALL.

OAKENSHAW, NEWBURY LANE, WADHURST, TN5 6HD

Application No. WD/2020/1141/F

GARAGE LOFT CONVERSION, INCLUDING INSERTION OF 8 NO. ROOFLIGHTS'

WATERGATE WOOD, RIVERHALL HILL, WADHURST, TN5 6LF

Application No. WD/2020/1235/F

REMOVAL AND REPLACEMENT OF EXISTING SINGLE STOREY OUTBUILDING WITH NEW SINGLE STOREY OUTBUILDING.

1 STONEBRIDGE COTTAGES, THREE OAKS LANE, WADHURST, TN5 6PY

Application No. WD/2020/1274/F

DEMOLISH AND REMOVE EXISTING GARAGE AND REPLACE WITH A TWO STOREY SIDE AND REAR EXTENSION

4 MANOR BANK, COCKMOUNT LANE, WADHURST, TN5 6UD **WADHURST PARISH COUNCIL**

20 09 19 WPC Planning Committee Minutes Page 3 of 3

Application No. WD/2020/0925/F

REDEVELOPMENT OF EXISTING FLAT AND PARTIAL CHANGE OF USE OF SHOP TO CREATE 1 NO. TWO-BED FLAT, 1 NO. ONE-BED FLAT AND A SHOP.

THE GREIG, HIGH STREET, WADHURST, TN5 6AJ

Raise no Objections:

Prior Approval Required:

Application No. WD/2020/7034/ADP

PROPOSED BARN FOR THE STORAGE OF AGRICULTURAL AND FORESTRY EQUIPMENT COOMBE FARM, COOMBE LANE, WADHURST, TN5 6NU

Application None

Not Issued: None

Issue: None

Refusals: None

Withdrawn: None

Permits the Modification: *None*

Appeals: *None*

Enforcement Notice: *None*

Breach of Conditions Notice: *None*

8. To discuss Tree Preservation Orders *None*

9. Community Infrastructure Levy (CiL) – nothing to report

10. Urgent issues

10.1 To discuss response to Surrey & Sussex Local Association of Councils' email regarding the Ministry of Housing, Communities and Local Government three consultations on reform of the planning system.

Action – carry over to the next meeting of Planning Committee the two outstanding consultations (Clerk). Members of Planning Committee to discuss via email prior to next meeting of Planning Committee (Action – all members of Planning Committee)

10.2 To discuss email received from Cllr Johanna Howell of Wealden District Council – **Cllr Howell to be invited to an informal meeting of Planning Committee to discuss (Action – Clerk.) Response to Cllr Howell in respect of Merryfields (WD/2019/2319/F) that, in hindsight, the Planning Committee's comments should have included an objection to this planning application (Action – Clerk).**

10.3 To discuss email received from Jane Tamlyn Smith re: Great Shoemiths planning application, WD/2018/2742/F – **The Parish Council notes that this planning application was refused by Wealden District Council (WDC) on 17th September 2020. The Parish Council shares the concerns of Ms Tamlyn Smith that the full comments in its objection to this planning application agreed at Planning Committee on 9th August 2020, and submitted to WDC were not included in the Officer report, and therefore not presented to members of WDC's Planning Committee North. (Action – Clerk to write to WDC registering our concern on this matter).**

Meeting closed 10.37

WADHURST PARISH COUNCIL

20 10 03 WPC Planning Committee Page 1 of 3

Minutes of a meeting of the Planning Committee held remotely via Zoom on Saturday 3rd October 2020 at 9.30am

Meeting commenced at 9.38hrs

Present: - Cllrs Smith, Moore (C), Moore(P) (chair), Niell, Peaford

1. To receive apologies for absence – **apologies from Cllrs Murphy and Anderson received and accepted.**

2. To receive declarations of interest and updates to members' register of interest – **none.**

3. To approve the minutes of the meeting of 19th September 2020 – **approved with a minor amendment – item 4 should read 'Cllr Murphy to add items 10.2 (rather than 102)'**.

4. To discuss matters arising from the minutes of the meeting of 19th September 2020

- item 10.1 (To discuss response to Surrey & Sussex Local Association of Councils' email regarding the Ministry of Housing, Communities and Local Government three consultations on reform of the planning system) – **see agenda item 10.1**

- 10.2 (To discuss email received from Cllr Johanna Howell of Wealden District Council) - **see agenda item 6**

- Cllr Murphy updates to the Planning Committee Action Tracker -**noted**

9.42am the meeting was closed as Cllr Smith left the meeting due to internet issues

9.44am Cllr Smith re-joined and the meeting was re-opened

5. Public forum – **no members of the public present.**

6. Discussions with Cllr Howell (Wealden District Council)

It was agreed to go ahead with the meeting arranged with Cllr Howell on Thursday 8th October, in spite of the inability of some committee members to attend (including the Chair and Cllr Neill) due to Cllr Howell's limited availability and because Cllrs wish to understand her concerns as soon as possible. Action - Cllrs to provide questions in advance, as requested by the clerk.

7. To consider licence and planning applications received and make recommendations.

Licencing: *None*

Planning:

Application No. WD/2020/1611/F

Expiry date for comments: 1 October 2020 extended to 5 October 2020

Location: RIVENDELL, FAIRCROUCH LANE, WADHURST, TN5 6PN

Description: REPLACEMENT OF STABLE BUILDING. INSTALLATION OF OUTDOOR SWIMMING POOL WITH ASSOCIATED OUTBUILDINGS AND HARD LANDSCAPING, INCLUDING STEPPED ACCESS

COMMENT – No objection WADHURST PARISH COUNCIL

20 10 03 WPC Planning Committee Page 2 of 3

a) creating an asymmetrical roof line

b) being inappropriately proportioned: by being greater than the recommended maximum 1/3 of the overall roof width

c) overlooking neighbouring property: i.e. the flat above 'Coast' (where this has not previously occurred)

d) having a (flat roofed) form that is inappropriate to the existing building's age and character

Application No. WD/2020/1799/F

Expiry date for comments: 6 October 2020

Location: HATTERS, HIGH STREET, WADHURST, TN5 6AG

Description: PROPOSED CONVERSION OF ROOF SPACE TO HABITABLE FLOOR AREA WITH DORMERS AND ROOFLIGHTS.

COMMENT – Objection : The Parish Council objects on the grounds that the proposed dormers are on a prominent building in a sensitive conservation area and contravene Section 10 – 7.5 of the Wealden design guide by having a detrimental visual impact due to the proposed dormers;

Application No. WD/2020/1722/F

Expiry date for comments: 19 October 2020

Location: ST VALENTINE, SOUTH VIEW ROAD, SPARROWS GREEN, WADHURST, TN5 6TL

Description: DEMOLITION OF EXISTING DWELLING AND ERECTION OF PAIR OF SEMI-DETACHED DWELLINGS WITH ASSOCIATED ACCESS, PARKING AND LANDSCAPING

COMMENT – No objection. The Parish Council supports the proposal, noting the sympathetic design and inclusion of parking but notes that the design could be further enhanced by the addition of chimneys to match the adjacent buildings.

Certificate of Lawful Development

7. To consider notices of decisions received

Approvals

Application No. WD/2020/1331/F

BASEMENT UPGRADE, GARAGE CONVERSION AND ASSOCIATED ALTERATIONS
THE SHRUBBERY, COUSLEY WOOD ROAD, WADHURST, TN5 6EF

Application No. WD/2020/1358/F

REPLACEMENT OF ROOF AND DORMERS AFTER FIRE DAMAGE WITH AMENDED PROFILE AND DORMERS

RAVENSDALE COTTAGE, FAIRCROUCH LANE, WADHURST, TN5 6PT

Application No. WD/2020/1427/F

SINGLE STOREY REAR EXTENSION

COUSLEY PLACE, COUSLEY WOOD ROAD, WADHURST, TN5 6HF

Raise no Objections: *None*

Prior Approval Required: *None*

Application: *None*

Not Issued: *None*

Issue: *None* **WADHURST PARISH COUNCIL**

20 10 03 WPC Planning Committee Page 3 of 3

Refusals:

Application No. WD/2018/2742/F

PROPOSED CONVERSION AND CHANGE OF USE OF EXISTING RURAL BUILDING TO A HOLIDAY LET.

FORMER COW SHED, GREAT SHOESMITHS FARM, WHITEGATES LANE, WADHURST, TN5 6QG

Withdrawn: *None*

Permits the Modification: *None*

Appeals: *None*

Enforcement Notice: *None*

Breach of Conditions Notice: *None*

8. To discuss Tree Preservation Orders *None*

9. Community Infrastructure Levy (CiL) – *nothing to report*

10. Urgent issues

10.1 To discuss response to;

Planning for the future - the planning white paper (NALC deadline for responses 15 October)

Transparency and competition: a call for evidence on data on land control (NALC deadline for responses 16 October) **Action – Members of Planning Committee to share information and key points by 13th October via email (following SSALC meeting on 8th October) for collation and submission (Action – all members of Planning Committee)**

10.2 To receive minutes of the Wealden District Council Parish Panel Minutes 26 August 2020 - Noted

10.3 Dates for Planning Committee meetings in December 2020 - Cllrs agreed to adopt the dates proposed by the clerk

Meeting closed 10.28

Minutes of a meeting of the Planning Committee held remotely via Zoom on Saturday 17th October 2020 at 9.30am

Meeting commenced at 9.46hrs

Present: - Cllrs Gadd, Moore (C), Moore (P) , Murphy (chair), Smith

1. To receive apologies for absence – **apologies from Cllr Anderson received and accepted.**
2. To receive declarations of interest and updates to members' register of interest – **none.**
3. To approve the minutes of the meeting of 3rd October 2020 – **approved.**
4. To discuss matters arising from the minutes of the meeting of 3rd October 2020 – **item 6 – scheduled informal meeting with Cllr Howell (WDC) did not take place due to technical difficulties. To be re-arranged – Action Clerk. Item 10.1 (To discuss response to Surrey & Sussex Local Association of Councils' email regarding the Ministry of Housing, Communities and Local Government three consultations on reform of the planning system) – see agenda item 10**
5. Public forum – **no members of the public present.**
6. Discussions with Cllr Howell (Wealden District Council) – **Cllr Howell not present.**
7. To consider licence and planning applications received and make recommendations

Licencing: *None*

Planning:

Application No: [WD/2020/1944/F](#)

Expiry date for comments: 30th October 2020

Location: Devonshire, Mayfield Lane, Wadhurst, TN5 6JE.

Description: Reforming the detached garage roof space to provide additional ancillary living accommodation to the main house, including 3no. roof dormers, a roof terrace and installing 4no. roof windows.

COMMENT – No objection. Planning committee notes that the proposed dormer is greater than one third of the roof width, and therefore in contravention of the Wealden Design Guide, and that the proposal raises the roof height. Given the boundary hedge, the parish council does not object to this application, but requests a condition to retain the hedge and its current height or greater in order to maintain the character of Mayfield Lane.

Application No: [WD/2020/1163/FA](#)

Expiry date for comments: 30th October 2020.

Location: Thornbury, South View Road, Sparrows Green, Wadhurst, TN5 6TW

Description: Minor material amendment to WD/2018/1928/F (single-storey rear and side extension) involving variation of condition 3 (list of approved plans) to enable amendments to location and size of external openings and addition of covered front porch.

COMMENT – No Objection.

Certificate of Lawful Development

7. To consider notices of decisions received

Approvals

Application No. [WD/2020/1177/F](#)

Location: Rooks Wood, Buckhurst Lane, Wadhurst, TN5 6JY

Description: Proposed link attached part subterranean annexe for elderly relative.

Application No. [WD/2020/1653/F](#)

Location: 10 Pendrill Place, Cockmount Lane, Wadhurst, TN5 6UE.

Description: Proposed single storey rear extension, roof conversion including dormer windows and internal and external alterations.

Raise no Objections: *None*

Prior Approval Required: *None*

Application *None*

Not Issued: *None*

Issue:

Application No: [WD/2020/1617/LDE](#)

Description: Replacement swimming pool and maintenance works to the trackway.

Location: Westwood House, Faircrouch Lane, Wadhurst, TN5 6PR.

Refusals:

Application No.

Location:

Description:

Withdrawn: *None*

Permits the Modification: *None*

Appeals: *None*

Enforcement Notice: *None*

Breach of Conditions Notice: *None*

8. To discuss Tree Preservation Orders

Location: MAPLE LODGE, MAYFIELD LANE, WADHURST, TN5 6HX

Proposal: Prune/remove lower branches from lime and horse chestnut (G3) to give ground clearance of approx. 3m within tree preservation order (Wadhurst) no 12, 1986.

COMMENT – No comment.

9. Community Infrastructure Levy (CiL) – Nothing to report

10. Urgent issues

Response to Government White paper – Planning for the Future. Cllr Smith to co-ordinate with planning committee members to agree a response for submission by 29th October 2020. Action – all members of planning committee.

Meeting closed: 10.39hrs

Agenda item 9.8 Save Wadhurst’s pubs – proposal from Cllr Anderson

Name of Paper:	<i>Save <u>Wadhurst's Pubs</u></i>	Cost estimate:	<i>Initially £50</i>	Over £5,000 must obtain 3 estimates or (over £25,000) invite tenders – see Financial Regulations
Councillor:	<i>Ian Anderson</i>	Is cost included in the budget:	<i>Yes</i>	Over £5,000 single item must be approved by full council
Meeting:	<i>Full Council</i>	If not budgeted, propose where budget should come from:	<i>N/A</i>	Must be approved by full council if not budgeted
Committee Approval Details:	<i>Not approved by committee but now urgent due to impending second wave of COVID</i>	Quotations received from:	<i>N/A</i>	Over £1,000 make reasonable efforts to obtain 3 quotes – see Financial Regulations

Proposal to be voted on:
<i>Plans to make the three remaining pubs assets of communal value (ACV)</i>
Brief description:
<i>Pubs were under pressure before the recent COVID 19 restrictions and I can only assume that many <u>many</u> pubs across the country will close as a result of the pandemic. Pubs in the south east of England are under greater pressure to perform as they have a high re-development value, in fact they are probably worth more as housing than they are as pubs. I would like Wadhurst PC to explore the feasibility of saving any pubs that may fall on difficult times and in the meantime I propose that we make the remaining three pubs ACV's.</i>

Unique Value Proposition:	<i>Retain important public buildings</i>	Timing:	<i>Within 3 months</i>
Estimated number of people the proposal affects:	<i>5000</i>	Is this a statutory requirement and if so, give details:	<i>no</i>
Risks:	<i>Setting up ACV's No risk or cost</i>	Communication needs:	<i>Lobby/inform local people</i>
Background information:			
<i>To gain an ACV we need 21 signatures of people registered to vote in this area.</i>			

Agenda item 10.3

1. Three Southeastern stations compete to be crowned best
2. News from Nus Ghani MP 21.09.20
3. Solar Together group-buying scheme - Wealden District Council
4. WDC - Committee South, Thursday, 10th September, 2020, 10.30 a.m.
5. WDC - Talk to us, tenants urged – posted on website and facebook
6. Southeastern - Times are changing this Autumn
7. WDC - Minutes for Planning Committee North, Thursday, 10 September
8. WDC Community Hub update 25/09/20
9. WDC - Minutes for Overview and Scrutiny Committee, Monday, 14th September, 2020, 10.00 a.m.
10. WDC - Newly published decision: Response to Ministry of Housing, Communities and Local Government (MHCLG) Consultation on 'Changes to the Current Planning System'
11. SSALC - MHCLG / NALC Right to Contest Snapshot Online Survey
12. East Sussex Cultural Information and Opportunities
13. Lamberhurst neighbourhood development plan – consultation – opens 30th October 2020 for 6 weeks. The submitted Plan and supporting documents can be viewed on the Borough Council's website at <https://www.tunbridgewells.gov.uk/planning/planning-policy/neighbourhood-plans/lamberhurst> or on the Council's consultation portal at <https://consult.tunbridgewells.gov.uk/kse/>.