

WADHURST PARISH COUNCIL
THE MINUTES OF A MEETING OF WADHURST PARISH COUNCIL HELD
REMOTELY VIA ZOOM
ON THURSDAY 10 September 2020 AT 7.00PM

Present: Cllrs Anderson (in part), Bullock (in part), Crawford, Edwards, Gadd (Chair), Griffin, C Moore, P Moore, Murphy (Vice Chair) (in part), Niell (in part), Peaford (in part) and Smith (in part)

Also in attendance: Amanda Barlow (clerk), WDC Cllr Bob Standley (in part), WDC Johanna Howell (WDC) (in part) and 4 members of the public (in part).

1. To receive apologies and reasons for absence.
Apologies received and reasons accepted, from Cllrs Maggs and Tincombe
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
Cllr Gadd declared an interest in Agenda item 10.4 as she is a trustee of the Wadhurst Hall & Field Institute.
3. Public Forum – time limit 15 minutes

Cllr Peaford joined the meeting.

Ms Newham spoke on behalf of Wadhurst Culture giving details of events that they have held and funding received.

Cllr Bullock joined the meeting.

Ms Johnson then spoke also on behalf of Wadhurst Culture.

Cllrs Murphy, Niell and Smith joined the meeting.

Cllr Anderson joined the meeting.

Members asked about the specific grant application and Ms Johnson advised that the money is for an exhibition about photos of lock down and more of the creative arts in the bags for the village. In response to questions Wadhurst Culture advised that they have £1,200 in the bank account due to successful events last year. Members asked about the specific costs for each event.

4. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960
None.
5. To receive reports from the County Councillor and District Councillor
Reports from Cllr Bob Standley (County) and Cllr Johanna Howell (District) had been previously circulated and copies are on the website.
County - Cllr Standley advised that there was a quality check done on the High Street and he felt that the work went very well. Cllr Griffin asked Cllr Standley about the issue over the payment of invigilators by East Sussex County Council. Cllr Standley confirmed that he will look further into the issue. Cllr C Moore asked if there were any grants for "people who have fallen through the gap" such as the driver of the community bus.
District – Cllr Howell commented that lately she has regarding planning applications and asked the Planning Committee to be clear as to whether they object and or not object. Cllr Griffin asked about the non-compliance issue on Water's Reach.
6. To approve the minutes of the meeting on 9 July 2020 as a true record
Members resolved to adopt the minutes of the meeting of 9 July 2020.
7. To determine matters arising from the meeting on 9 July 2020 for updating and noting.
None.
8. Chair's Announcements
None.

Members agreed to take Agenda Item 10.1 at this point to allow the members of the public present to leave the meeting.

WADHURST PARISH COUNCIL

10. Items for decision and allocation of resources, if necessary.

10.1 To consider grant applications from:

10.1.1 Wadhurst Culture

Members discussed their concern over the fact that the grant was not for a specific item. Members felt the project was a very good idea however some commented that Wadhurst Culture had made a donation of some of their funds to charity. Cllr Gadd stated her concerns about the fact there may be a lot of applications following the Covid19 pandemic.

**Members resolved in the majority to award a grant of £150 towards the look of lockdown project. Members agreed that if Wadhurst Culture wished to apply for future grants for further events they should do so when more details are available. Cllrs Crawford, Gadd, C Moore, P Moore, Griffin, Peaford, Bullock, Anderson, Murphy, Niell and Smith voted for the proposal. (Action: RFO)
Cllr Edwards abstained from the vote.**

10.1.2 Wadhurst Twinning

Members discussed their concern over the high cost of the event, the uncertainty of holding the event due the Covid19 pandemic and the numbers of residents involved.

Members resolved to award a grant of 50% of the total cost of £5,800 to the Twinning Association to an amount of £2,900. (Action: RFO)

**Cllrs Crawford, Gadd, C Moore, P Moore, Edwards, Griffin, Peaford, Bullock, Anderson, Niell and Smith voted for the proposal.
Cllr Murphy voted against the proposal.**

Cllr Edwards abstained from the vote.

10.1.3 Wadhurst Parochial Church Council

Ms Sharman advised that all the gravestones being moved are well over 100 years and that any with inscriptions are being left. They have also maintained that all families are together. Cllr Gadd asked about the land sold for the graveyard. Cllr Griffin felt that the Members should trust the Church's judgement as they were dealing with this in the most sensitive manner.

Members unanimously resolved to award a grant of £3,000 for the graveyard maintenance. (Action: RFO)

Members resolved to award funding to the Parochial Church Council for £4,200 for the moving of the gravestones. (Action: RFO)

Cllrs Crawford, Gadd, C Moore, P Moore, Edwards, Griffin, Peaford, Bullock, Niell and Smith voted for the proposal.

Cllr Murphy and Anderson voted against the proposal.

9. Finance items for decision and allocation of resources

9.1 To note the bank statements to 23 June and 23 July 2020
Noted.

9.2 To note income and expenditure for 2020/21
Noted.

9.3 To note Cash and investment reconciliation
Noted.

9.4 To note earmarked reserves for 2020/21
Noted.

9.5 To agree membership for the Clerk to the Society of Local Council Clerks

Members agreed that the Clerk should be a member of the Society of Local Council Clerks.

9.6 To note the 2020/21 National Joint Council for Local Government Services (NJC) salary scales.
Noted.

9.7 To agree items paid and payable

Members unanimously resolved to approve items paid and payable at Appendix A.

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10. Items for decision and allocation of resources, if necessary.

10.1 To consider grant applications from:

10.1.1 Wadhurst Culture

10.1.2 Wadhurst Twinning

10.1.3 Wadhurst Parochial Church Council

This item was taken after Agenda Item 8.0.

10.2 To discuss and agree, if appropriate, a new Committee structure for the Parish Council

Members resolved to adopt the new Committee Structure as presented at Appendix B.

Members resolved to commence the new structure in October. (Action: Clerk)

Cllrs Crawford, Gadd, C Moore, P Moore, Edwards, Griffin, Bullock, Niell and Smith voted for the proposal.

Cllr Peaford against the proposal.

Cllr Murphy abstained from the vote.

Members agreed that the Clerk should circulate the membership of the Committee and it will be agreed by the Full Council meeting in October 2020. (Action: Clerk)

10.3 To agree the dates for Parish Council meetings for 2020/21

Members resolved to agree the dates as at Appendix C.

10.4 To discuss and agree next actions with regard to the children's playground in the village centre

Members agreed to take this item at the end of the meeting as the Chair had declared an interest in this item.

10.5 To discuss and agree next actions with regard to the Christmas lights for Wadhurst village

Members resolved unanimously to spend up to £3,000 towards the Christmas lights for 2020.

10.6 To discuss and agree, if appropriate, repairing the fingerpost in Cousley Wood

Members resolved unanimously to spend up to £1,000 to replace the fingerpost. Cllr P Moore advised that an attempt for part funding will be made.

10.7 To discuss and agree, if appropriate, having access to the Land Registry

Members agreed that the Cllr Griffin would discuss this item with the Clerk.

10.8 To discuss and agree next actions with regard to the filing at the pavilion

Cllr Gadd asked for a working party to review the documents stored in the filing cabinet at the pavilion. Cllr Bullock, Cllr Griffin and Cllr Niell agreed to help.

10.9 To agree who the Parish Council would like to nominate for a Recognition for Service to the Community award from Wealden District Council

Members requested that the Clerk should ask Wealden District Council if the Parish Council could nominate 3 groups for an award for a Recognition, if this was not possible it was agreed the Clerk should ask Members via email to vote for a recipient. Members were in agreement that Carillon Cottage, Simply Veg and the Cake maker should be recognised for their outstanding contribution to the village during the Covid19 pandemic. (Action: Clerk)

10.10 To adopt minutes of the meetings of the Planning Committee held on 25 July, 8 August and 5 September 2020 (not yet approved)

Members resolved to adopt the minutes of the Planning Committee meetings held on 25 July, 8 August and 5 September (not yet approved) 2020. Members agreed to discuss further at a Planning Committee meeting issues over the response to planning applications and invite Cllr Howell to attend a Planning Committee meeting. (Action: Clerk)

WADHURST PARISH COUNCIL

11. Items for discussion and noting

11.1 To receive an update on the Community Land Trust (CLT)

Cllr Bullock advised that the CLT was put on hold due to the Neighbourhood Plan. Cllr Bullock advised that the paper did not accurately reflect the last meeting. It was agreed that Cllr Bullock would assist Cllr Gadd in looking further at sites.

11.2 To receive an update from the Neighbourhood Plan Steering Group

*Cllr Gadd advised she has spoken to Mr Connoley, The NPSG has received feedback from AiRS and he has asked to meet with Members to update the Parish Council on what has come back from AiRS. Cllr Bullock advised that there have been no reports following the resignation of Cllr Morris as secretary of NPSG. Cllr C Moore advised that NPSG have been awaiting a response from AiRS and have been drawing up policies. Cllr C Moore requested that NPSG was a standing item on the Agenda. **(Action: Clerk)***

11.3 To consider a response to the Ministry of Housing, Communities and Local Government consultations on the reform of the planning system: Changes to the current planning system

Members agreed that the Councillors should respond individually to the first consultation. (Action: All Members)

Members agreed that the Planning Committee should respond to the second two consultations. (Action: Planning Committee and Clerk).

11.4 To discuss an alternative to the Council walk in surgeries during the Covid19 pandemic

Members agreed that the Clerk should put a notice at Carillon Cottage and on the website advising residents they should contact the Clerk to make an appointment for a meeting (which could be held socially distant or by zoom).

11.5 Correspondence

Noted at Appendix D.

12. Items for Focus and Communication

An article has gone to Focus. It was agreed to advise residents of the planning consultations and the new arrangements to replace the surgeries.

Cllr Gadd left the meeting.

10. Items for decision and allocation of resources, if necessary.

10.4 To discuss and agree next actions with regard to the children's playground in the village centre

Cllr Griffin advised that he had discussed funding with Cllr Standley regarding the Section 106 monies from Water's Reach. Both Wealden District Council and Rydon Homes are in agreement with the proposal to use the funding for the playground.

Members resolved that the Clerk should write to the vendors of the land who are third parties to the agreement. (Action: Clerk)

Members resolved that the playground equipment should be ordered as presented and the cost would be covered by either the Section 106 monies or funded by reserves. Members resolved that the certificate for lawful development should be obtained along with the appropriate document from the Wadhurst Hall and Field Institute.

Cllrs Crawford, C Moore, P Moore, Edwards, Griffin and Murphy voted for the proposal.

Cllrs Smith and Bullock abstained from the vote.

Members agreed that the

13. Urgent issues at the discretion of the Chair for noting or inclusion on future agenda

None.

WADHURST PARISH COUNCIL

Appendix A

Date: 03/09/2020

Wadhurst Parish Council Current Current Year

Page 1

Time: 16:32

Cashbook 1

User: RFO

Current Bank A/c

Payments made between 01/08/2020 and 31/08/2020

Nominal Ledger Analysis									
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
0/08/2020	Mayflower Washroom Solutions	100238	580.15			4052	105	580.15	Sanitiser re COVID19
0/08/2020	Biffa Waste Services Ltd	100239	71.34		11.89	4127	100	59.45	Wheelie bin emptying
0/08/2020	R Penny	100240							
0/08/2020	Claudine Feltham	100241							
0/08/2020	Amanda Barlow	100242							
0/08/2020	Europlants Ltd	100243	620.70		103.45	4304	104	517.25	Maintenance
0/08/2020	Playsafety Ltd	100244	136.80		22.80	4052	105	114.00	Play area inspection
0/08/2020	9 to 5 Supplies	100245	23.46		3.91	4401	108	19.55	Toilet tissues
0/08/2020	Wadhurst Inst Hall & Field	100246	300.00			4401	108	300.00	Toilet rent
0/08/2020	Mayflower Washroom Solutions	100247	58.46		9.74	4401	108	48.72	Bin and gloves
0/08/2020	Amanda Barlow	100248							
0/08/2020	S Gadd	100249	64.00			4052	105	64.00	2 x posters re COVID & Shops
0/08/2020	Dave Taylor	100250	280.00			4105	100	280.00	Hedge cutting at Sparrows Gree
0/08/2020	R Penny	100251	52.97			4105	100	52.97	Batteries, trimmer head/cord
0/08/2020	British Gas	DD	62.49		2.98	4102	100	59.51	Gas at Pavilion
0/08/2020	Moody Sewage	DD	114.00		19.00	4107	100	95.00	Service, inspection, mainten
Total Payments:			5,123.75	0.00	173.77			4,949.98	

WADHURST PARISH COUNCIL

Appendix A

Date: 08/09/2020		Wadhurst Parish Council Current Current Year				Page 1	
Time: 09:42		Cashbook 1				User: RFO	
		Current Bank A/c					
		Payments made between 01/09/2020 and 10/09/2020					
		Nominal Ledger Analysis					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u> <u>Centre</u>	<u>£ Amount</u> <u>Transaction Details</u>
10/09/2020	Vanessa Ramm	100252	204.00			4301 104	204.00 Litter picking
10/09/2020	Rialtas Business Solutions	100253	148.80			4005 105	148.80 Annual support and licence
10/09/2020	Europlants Ltd	100254	650.16			4304 104	650.16 Maint.x5+4 extra visits
10/09/2020	Amanda Barlow	100255	103.97			4003 105	103.97 Expenses
10/09/2020	Thorpe Building Ltd	100256	576.00		96.00	4105 100	480.00 Re issue cheque 100220
10/09/2020	Mill Sales Direct Ltd	100257	68.34		11.39	4401 108	56.95 Tissue for commemoration hall
10/09/2020	Biffa Waste Services Ltd	100258	57.07		9.51	4127 100	47.56 Wheelie bin emptying
10/09/2020	Broxap Ltd	100259	212.40		35.40	4303 104	177.00 New dog bin
10/09/2020	Hucksters Advertising & Publis	100260	90.00			4045 105	90.00 Refund error payment
10/09/2020	Tate and Tonbridge Fencing	100261	1,868.84		311.47	4140 100	1,557.37 Fence works at Marlpits
10/09/2020	Business Stream	100262	193.36			4101 100	193.36 Waste water at Pavilion
10/09/2020	Amanda Barlow	100264					Salary
10/09/2020	Claudine Feltham	100265					Salary
10/09/2020	R Penny	100266					Salary
10/09/2020	M Crawford	100267	67.13			4041 106	67.13 Allowance
10/09/2020	S Gadd	100268	228.13			4031 106	228.13 Chairmans allowance
10/09/2020	M Moore	100269	46.38			4041 106	46.38 Allowance
10/09/2020	C Morris	100270	67.13			4041 106	67.13 Allowance
10/09/2020	N Murphy	100271	50.53			4041 106	50.53 Allowance
10/09/2020	S Niell	100272	83.73			4041 106	83.73 Allowance
10/09/2020	Inland Revenue	100273	2,800.83			4002 105	2,800.83 Payroll deductions
10/09/2020	Vanessa Ramm	100274	168.00			4301 104	168.00 Litter picking Aug 2020
10/09/2020	S R Services (Wadhurst)	100275	228.00			4401 108	228.00 Toilet cleaning
10/09/2020	Castle Water	DD CASTLE	38.93			4101 100	38.93 Water rates at Pavilion
10/09/2020	Information Commissioner	DD ICO	40.00			4020 105	40.00 Data registration
10/09/2020	NEST	DD NEST 09	237.65			4067 105	237.65 Pension contributions
10/09/2020	Wealden District Council	DD WDC T	121.00			4401 108	121.00 Toilet rates
10/09/2020	Wealden DC	DD/WDC	675.00			4303 104	675.00 Dog bin emptying
Total Payments:			11,546.12	0.00	463.77		11,082.35

WADHURST PARISH COUNCIL

Appendix B

TABLE OF COMMITTEE REMITS AND AREAS OF RESPONSIBILITIES

Finance & Resources	Planning	Highways, Transport, Lighting	Amenities	Communications and Community Liaison
3 Meetings	Fortnightly	4 meetings	4 meetings	4 meetings
7 Members (including Chair, Vice Chair and Chair of Amenities, HTL and CCL)	7 Members plus 5 substitutes	7 Members	7 Members	7 Members
Standing Orders Insurance Accounts/Audit/ Bank Precept Staffing: <ul style="list-style-type: none"> • recruitment • remuneration • annual reviews • terms & conditions, job descriptions and person specifications Disciplinary and grievance matters	To make recommendations on planning applications Respond to Licence applications Report breaches of planning control to WDC Review/respond to planning documents & consultations Consider footpath diversions	General appearance of village (<i>includes grass cutting, trees, hedges, floral displays, litter, recycling, graffiti, dog fouling, traffic, parking, calming/crossings, roads, footways, fingerposts, access</i>) Street furniture (seats, litter bins, bus stops/shelters, signs, streetlighting) Bus/train services Lighting Review/respond to highways documents & consultations	To maintain and develop all the Parish Council's amenities: <ul style="list-style-type: none"> • Jardin • War Memorial • Public conveniences • Sparrow's Green Recreation Ground • Round Oak Allotments 	To deal with all social media – Facebook, Instagram etc Response for Summer and Christmas newsletter Organise Annual Parish Meeting Articles for Focus Responsible for website To make recommendations regarding community issues and activities , (<i>including voluntary organisations, culture, sport, business, youth, education and other community-related activities.</i>) To receive presentations from community-based organisations

WADHURST PARISH COUNCIL

Appendix C

Full Council – Remotely via Zoom at 7.00 pm

or at Commeration Hall/Sparrows Green Pavilion at 7.30pm

June 11

July 9

September 10

October 8

November 5

December 3

January 7

February 4

March 4

April 8

May 13

Finance & Resources – Remotely via Zoom at 7pm

December 17

Highways, Transport & Lighting – Remotely via Zoom at 7pm

October 22

Communications and Community Liaison - Remotely via Zoom at 7pm

November 19

Amenities – Remotely via Zoom at 7pm

November 12

Planning – Carillon Cottage – Saturdays at 9.30 - Remotely via Zoom or at Carillon Cottage

May 30

June 13, 27

July 11, 25

August 8, 22

September 5, 19

October 3, 17, 31

November 14, 28

December 12

January 2, 16, 30

February 13, 27

March 13, 27

April 10, 24

May 8, 15

**Tuesday 11 May 2021 at 19:00 - Annual Parish (Village) meeting
Commemoration Hall**

WADHURST PARISH COUNCIL

Appendix D

Correspondence - July 06 to September 8 2020

1. Sussex ALC Bulletin
2. WDC - Minutes for Planning Committee North, Thursday,
3. WDC -Minutes for Planning Committee South, Thursday, 9th July, 2020, 10.30 a.m.
4. ESH –TEMPORARY ROAD CLOSURE - U7541 OLD STATION ROAD, WADHURST - 8/9/2020 sent to all Cllrs
5. ESH –OSMERS HILL / SOUTH VIEW ROAD, WADHURST - 14/9/2020 TO 2/10/2020 sent to all Cllrs
6. WDC - Newly published decision: Public Spaces Protection Order
7. WDC - Newly published decision: Statement of Community Involvement (Recommendation to Full Council)
8. WDC - Newly published decision: Discretionary Business Grant Scheme - Phase 2
9. WDC - Newly published decision: Local Development Scheme (2020) (recommendation to Council)
10. ESH – RE: TEMPORARY ROAD CLOSURE - U7546 CHURCHSETTLE LANE, WADHURST- 17/9/2020sent to all Cllrs
11. News from Nus Ghani MP 14.07.20
12. WDC - Decision sheet for Cabinet, Wednesday, 15th July, 2020, 10.00 a.m.
13. UK Cycling - Advance notification of cycling event - Sunday 7th November 2020
14. WDC - Wealden Town and Parish Climate Emergency Action Day - Thursday 3 September
15. WDC - Newly published decision: Sale of Council Land, Horeham Flat Farm, Horam
16. WDC - Minutes for Local Plan Sub-Committee, Tuesday, 7th July, 2020, 2.00 p.m.
17. WDC - Minutes for Planning Committee South, Thursday, 16th July, 2020, 10.30 a.m.
18. WDC - Minutes for Overview and Scrutiny Committee, Monday, 6th July, 2020, 10.00 a.m.
19. WDC - Newly published decision: Authority to grant Pavement Licences
20. SSALC - new website operated by CAGNE www.cagnepcforum.org.uk
21. WDC - The July Wealden Parish Bulletin – sent to all Cllrs
22. WDC - Minutes for Licensing Sub-Committee, Tuesday, 28th July, 2020, 12.00 p.m.
23. SSALC - Sussex ALC Bulletin
24. SSALC - W: East Sussex Environment Strategy and ESCC Climate Change Action Plan
25. ESFRS - Planning for a Safer Future - East Sussex Fire Authority – sent to all Cllrs
26. ESH - RE: TEMPORARY ROAD CLOSURES - U7546 CHURCHSETTLE LANE / BUTTONS LANE, - sent to all Cllrs
27. News from the High Weald AONB - Summer 2020
28. WDC - Minutes for Full Council, Wednesday, 22nd July, 2020, 10.00 a.m.
29. WDC - Wealden Town and Parish Climate Emergency Action Day Thursday 3 September – Reminder
30. Sussex ALC Bulletin 10-08-2020
31. WDC – Healthy Wealden Website
32. Update from Gatwick Airport
33. News from Nus Ghani MP 12.08.2020
34. WDC – Minutes for Audit, Finance and Governance Committee, Wednesday, 29th July, 2020, 9.30 a.m.
35. SSALC - Communication from Simon Clarke MP
36. SOUTHEASTERN - We remain focused on our customers
37. ESH - EMERGENCY TEMPORARY ROAD CLOSURE - U7538 WOODS GREEN, WADHURST - 15/8/2020 TO 21/8/2020 – sent to all Cllrs
38. WDC – Newly published decision: Annual Equalities Report 2019/20
39. ESH – RE: TEMPORARY ROAD CLOSURE - U7887 NEWBURY LANE, WADHURST - 5/10/2020 TO 9/10/2020sent to all Cllrs
40. SSALC - FW: 'We're ready for school' campaign opens
41. WDC – Minutes for Planning Committee North, Thursday, 20th August, 2020, 10.30 a.m.
42. WDC – Minutes for Planning Committee South, Thursday, 13th August, 2020, 10.30 a.m.
43. News from the High Weald AONB - August 2020
44. Gatwick announces significant companywide restructure plans
45. SSALC - FW:  CHIEF EXECUTIVE'S BULLETIN
46. SOUTHEASTERN - Rail industry launches #RailtoRecovery (Other stakeholders)
47. WDC - Decision sheet for Cabinet, Wednesday, 2nd September, 2020, 10.00 a.m.
48. ESH - EMERGENCY ROAD CLOSURE -U6192 LYMDEN LANE, STONEGATE - 30/8/2020 TO 7/9/2020 -sent to all Cllrs
49. SSALC - East Sussex Fire Authority - Planning for a Safer Future