

WADHURST PARISH COUNCIL

Topic: WPC Full Council Meeting

Time: Jul 9, 2020 19:00 London

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AGENDA

1. To receive apologies and reasons for absence.
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
3. Public Forum – time limit 15 minutes.
4. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960
5. To receive reports from the County Councillor and District Councillor
6. To approve the minutes of the meeting on 11 June 2020 as a true record
7. To determine matters arising from the meeting on 11 June 2020 for updating and noting.
8. Chair's Announcements
9. Finance items for decision and allocation of resources
 - 9.1 To adopt the Financial Regulations
 - 9.2 To agree changes to the 2020-21 budget
 - 9.3 To agree recommendations from Finance & Recourses Committee with regard to overtime and appraisals
 - 9.4 To agree recommendations from Finance & Resources Committee with regard to the Caretaker's contract
 - 9.5 To agree items paid and payable
10. Items for decision and allocation of resources, if necessary.
 - 10.1 To discuss and agree, if appropriate, the remits of the Committees
 - 10.2 To discuss and agree next actions following the new Covid19 guidelines with regard to Sparrows Green Recreation Ground and the public conveniences.
 - 10.3 To discuss and agree, if appropriate, next actions with regard to the BT kiosk project
 - 10.4 To consider applications for a grant from:
 - 10.4.1 Wadhurst Culture
 - 10.4.2 Wadhurst Twinning Association
 - 10.5 To discuss and agree, if appropriate, the undertaking of structural testing of streetlights by East Sussex Highways
 - 10.6 To discuss and agree, if appropriate, adopting a template to use for Wadhurst Parish Council meetings
 - 10.7 To adopt Freedom of Information Policy
 - 10.8 To adopt Standing Orders
 - 10.9 To adopt minutes of the meetings of the Planning Committee held on 13 June and 27 June 2020 (not yet approved)
11. Items for noting
 - 11.1 Minutes from the Environment, Highways & Transport Committee meeting held on 18 June 2020
 - 11.2 Minutes from the Recreation Ground Management Committee meeting held on 2 July 2020
 - 11.3 Minutes from the Finance & Resources Committee meeting held on 2 July 2020
 - 11.4 Newsletter draft
 - 11.5 Correspondence
 - 11.6 Meeting Dates
12. Items for Focus and Communication
13. Urgent issues at the discretion of the Chair for noting or inclusion on future agenda

AGENDA CONTENTS

1. To receive apologies and reasons for absence – Cllr Niell and Cllr Morris
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
3. Public Forum – time limit 15 minutes.
4. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960

Agenda item 9.4

5. To receive reports from the County Councillor and District Councillor – attached
6. To approve the minutes of the meeting on 11 June 2020 as a true record - attached
7. To determine matters arising from the meeting on 11 June 2020 for updating and noting
 - 7.10.3 Community Committee did not meet.
 - 7.10.5 Awaiting one further quote for war memorial fence
 - 10.4 ESFRS Letter - attached
 - 10.1 Clerk has instructed Tate fencing to carry out the work
 - 10.6 WPC response to WDC SCI – attached
 - 11.5 Cllr Morris Procedure paper - attached
8. Chair's Announcements
9. Finance items for decision and allocation of resources
 - 9.1 To adopt the Financial Regulations - attached
 - 9.2 To agree changes to the 2020-21 budget - attached
 - 9.3 To agree recommendations from Finance & Recourses Committee with regard to overtime and appraisals - attached
 - 9.4 To agree recommendations from Finance & Resources Committee with regard to the Caretaker's contract - attached
 - 9.5 To agree items paid and payable –
1 paper attached
List of Items paid and payable to follow
10. Items for decision and allocation of resources, if necessary.
 - 10.1 To discuss and agree, if appropriate, the remits of the Committees
Paper from Cllr Morris plus current remits.
 - 10.2 To discuss and agree next actions following the new Covid19 guidelines with regard to Sparrows Green Recreation Ground and the public conveniences – risk assessments taking place on Wednesday July 8 2020 – update following meeting
 - 10.3 To discuss and agree, if appropriate, next actions with regard to the BT kiosk project – to follow
 - 10.4 To consider applications for a grant from:
 - 10.4.1 Wadhurst Culture
 - 10.4.2 Wadhurst Twinning Association
 - 10.5 To discuss and agree, if appropriate, the undertaking of structural testing of streetlights by East Sussex Highways - attached
 - 10.6 To discuss and agree, if appropriate, adopting a template to use for Wadhurst Parish Council meetings – attached
 - 8.2 Streetlighting
 - 8.2.2 It was agreed that the EHT Committee would recommend to Full Council that the steel columns are included in the survey.
 - 10.7 To adopt Freedom of Information Policy - attached
 - 10.8 To adopt Standing Orders
The draft Standing Orders will be prepared over the summer break and sent to Members to review prior to adoption at the September meeting and the Financial Regs will be amended accordingly.
 - 10.9 To adopt minutes of the meetings of the Planning Committee held on 13 June and 27 June 2020 (not yet approved) – attached
2 additional papers – added - for information only – WPC

WADHURST PARISH COUNCIL

11. Items for noting

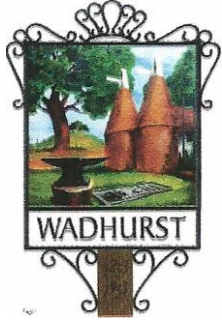
- 11.1 Minutes from the Environment, Highways & Transport Committee meeting held on 18 June 2020 - attached
- 11.2 Minutes from the Recreation Ground Management Committee meeting held on 2 July 2020 - attached
- 11.3 Minutes from the Finance & Resources Committee meeting held on 2 July 2020 - attached
- 11.4 Newsletter draft
- 11.5 Correspondence
- 11.6 Meeting Dates

12. Items for Focus and Communication

13. Urgent issues at the discretion of the Chair for noting or inclusion on future agenda

AGENDA ITEM 3.0

Public representation:



6th July 2020

Wadhurst Twinning Association

The Wadhurst Twinning Association was formed more than twenty years ago during the celebration Millennium week-end in July 2000. It followed the research done by John Mackenzie, the history teacher at Uplands, about the twenty-five Wadhurst soldiers killed as a result of the Battle of Aubers Ridge on 9th May 1915.

2020 is the twentieth anniversary of the signing of the Twinning Charter between Wadhurst and Aubers. Celebrations were to have taken place including the bellringers ringing a quarter peel as they did in 2000, but because of the pandemic everything has had to be postponed until 2021.

The purpose of the Twinning Association is to commemorate the lives lost at Aubers, but also to foster the relationship between Aubers and Wadhurst for the future, trying to find ways to encourage residents of both villages to come together. Good friends and contacts have already been established and, in the intervening years, youngsters from the Primary Schools, choirs and other musicians, painters and historians, cyclists and footballers have enjoyed exchanges. We hope to continue to involve all generations in creating and maintaining strong links between the two communities.

AGENDA ITEM 5.0

County Report to Wadhurst Parish Council July 2020

High Street

Meeting in next couple of weeks with County officers Parish and myself to finalise arrangements for re-surfacing.

Libraries

5 Libraries will open on 13th July. The nearest to Wadhurst will be Crowborough. Click and collect will be available as well as limited browsing. Books handled and not taken out will need to be quarantined for 72 hours. There will be no seating areas nor periodicals, DVDs etc

The home delivery service will be available initially with staff but moving back to the volunteer led model over time.

Covid 19

The work of the Shield (ESCC) and the Hub (WDC) continues although at a very much reduced level.

Recovery

The emphasis now is on the recovery and considerable work is being done on getting the economy back to near normal whilst minimising the risk of a Wave 2. Work is being co-ordinated by the County Council with District and Boroughs.

Team East Sussex (Tes) is also involved. Tes is the East Sussex part of the devolved South East Local Enterprise Partnership and includes Leaders of Local Govt, business reps and Further Education.

Schools

The majority of schools have been open throughout Covid with 138 out 186 open for vulnerable children and those Key worker parents.

Primary Schools opened on June 1st for years R, 1 and 6. Attendance was mixed at the early part of June but has built up since. Attendance is approx. 11k a day

There are 39,000 primary school pupils and the daily figure attending has risen from 6000 to 11000 last Thursday of this week. Given attendance is Reception, Year 1 and Year 6 plus key worker and vulnerable children the number attending should be about 19k so we have approx. 65% attendance.

The concentration of effort is now to get all schools back to full attendance from September.

Finance

The County Council has incurred extra expenditure of £43m during Covid and received £26m in extra grants from HMG. We are lobbying hard for extra funding to be fully compensated for the work done and District and County councils have been allocated an additional £500m

Council Performance

The Council Monitoring report was discussed by the Council's cabinet earlier this week. 76% of the targets were achieved.

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RWS July 2020

Covid has of course had impact on the running of the District Council. Many meetings have been run on Teams, which has been a new learning curve. After the initial phase of trying to see what everyone had in their homes and trying to not too close to the camera and remember not to pull any unfortunate faces it has worked as well as could be expected under the circumstances, but I think we are all looking forward to getting back to normal meetings where and when possible.

There have been some unfortunate incidents where people have not disposed of batteries correctly and this has led to fires in the refuse bins, so I would urge people to dispose of batteries correctly.

Wealden's procurement policy is one of the key factors in the district COVID recovery and we seek to maintain a high level of spending with local small and medium sized business. The council spend just under £4.5 million with Wealden business in 2019/20. Recent Covid support measures have seen £37 million distributed to local business through. Small Business Grants and Retail Hospitality and Leisure Grants. It is planning to allocate an additional £2.6 million through the new Discretionary Business Grant.

Wealden has re-opened applications for letting in to their retirement living courts there are of course, safety measures in place, but they are being as diligent as they can be.

Wealden has given £5000 to 12 organisations to cover cost incurred through their community support work, who have done tremendous work through this difficult time support the most vulnerable in our society.

On a lighter note I could urge you all to make the most of your recycling, composting and water, if you don't already have a water butt, they are easy to get and install, also composting is good for those of you with a garden.

Wishing all a safe summer.

Johanna Howell

AGENDA ITEM 6.

**THE MINUTES OF A MEETING OF WADHURST PARISH COUNCIL HELD
REMOTELY VIA ZOOM
ON THURSDAY 11 JUNE 2020 AT 7.00PM**

Present: Cllrs Anderson (in part), Bullock, Crawford, Edwards (in part), Gadd (Chair), Griffin (in part), C Moore. P Moore, Morris, Murphy (Vice Chair) (in part), Niell and Peaford

Also in attendance: Amanda Barlow (clerk), WDC Cllr Bob Standley (in part) and 2 members of the public (in part).

1. To receive apologies and reasons for absence.
Apologies received and reasons accepted, from Cllr Maggs and Tincombe
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
None..
3. Public Forum – time limit 15 minutes

Ben Ashton from the Fire Brigade Union advised Members of the proposed cuts to downgrade Wadhurst from 2 appliance station to 1 appliance station and explained that 2 appliance means a fire engine with land rover which could take 11 firefighters. A 1 appliance station with no land rover with less firefighters. Cllr Bob Standley advised that Fire and Rescue Services are a County matter and discussed the issues around the type of appliances and the outdated land rover. The Clerk has Mr Ashton to send the full details of his representation to her.

Cllrs Anderson and Murphy joined the meeting.

Cllrs asked Mr Ashton questions regarding the information.

Cllr Griffin joined the meeting.

4. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960.

None.

5. To receive reports from the County Councillor and District Councillor

Cllr Standley had provided a written report.

Cllr Murphy asked about the Parish Panel meeting and the change in Standing Orders with regard to the number of dwellings and speakers. Cllr Standley advised that there have been changes due to the current Covid19 pandemic and the backlog of applications. It is proposed to return to previous numbers. Cllr P Moore thanked Cllr Standley for the parking survey and the advised about proposal to meet with East Sussex Highways (ESH) to do a walking meeting through the High Street. Cllr Gadd commented that Members were disappointed that St James's Square was not included. Cllr Standley advised he has also raised with ESH the entrance to Uplands.

Cllr Edwards joined the meeting.

6. To approve the minutes of the meeting held on 21 May 2020 as a true record

Members resolved to adopt the minutes of the meeting of 21 May 2020.

7. To determine matters arising from the previous minutes for updating and noting.

10.3 Clerk and Chairs of Finance & Resources Committee and Community are preparing tender for the public conveniences and are also preparing a Tender Process Policy document to be reviewed by the F&R Committee.

10.5 Quotes from 2 other companies are being sought for the fence at the war memorial.

10.13 Standing Orders and Financial Regulations to be agreed at Finance & Resources Committee and brought to the following Full Council meeting for agreement.

8. Chair's Announcements

Cllr Gadd announced that the new RFO, Claudine Feltham has joined the Council and will be joining the next Full Council meeting in July. Cllr Gadd asked that all Members send papers for meetings to the

WADHURST PARISH COUNCIL

Clerk by the deadline of the Friday before at 1pm and if Members did not receive the by the following Monday they should contact the Clerk. **(Action: All Councillors)**

Members agreed to take Agenda Item 10.4 at this point so Mr Ashton could leave the meeting.

10. Items for decision and allocation of resources, if necessary.

10.4 To discuss and agree, if appropriate, next actions with regard to the reduction of service at the Fire Station.

Members resolved that the Council should formally oppose the proposed reductions in fire services for our local station in Wadhurst. This should be done both by the Council as a body and those Members who wish do so as individuals. It was agreed that Cllrs P Moore, Anderson and Morris would prepare a response for the Clerk to send out. (Action: Clerk, Cllrs P Moore, Anderson and Morris)

9. Finance items for decision and allocation of resources

9.1 To approve the Annual Return 2019/20

9.1.1 To approve Annual Governance Statements for 2019/20

Members resolved to approve the Annual Governance Statement for 2019/20.

Cllrs Anderson, Bullock, Crawford, Edwards, Gadd, Griffin, C Moore, P Moore, Murphy and Niell voted for the proposal.

Cllrs Morris and Peaford abstained.

9.1.2 To approve Accounting Statements for 2019/20

Members resolved to approve the Accounting Statement for 2019/20.

Cllrs Anderson, Bullock, Crawford, Edwards, Gadd, Griffin, C Moore, P Moore, Murphy and Niell voted for the proposal.

Cllrs Morris and Peaford abstained

9.2 To note the internal audit report 2019/20

Noted.

9.3 To approve/note items payable and paid.

Members resolved to approve items payable and paid at Appendix A.

Cllrs Anderson, Bullock, Crawford, Edwards, Gadd, Griffin, C Moore, P Moore, Murphy and Niell voted for the proposal.

Cllrs Morris and Peaford abstained

9.4 To note the 2020-21 budget

Noted.

10. Items for decision and allocation of resources, if necessary.

10.1 To discuss and agree, if appropriate, next actions with regard to the Marlpit Fence

Members resolved to agree to go with the quote from Tate Fencing of £2,907.75 providing that the posts were concreting it. It was agreed that Cllr Griffin would confirm with Tate Fencing the posts would be concerted in and inform the Clerk prior to instruction. (Action: Cllr Griffin and Clerk)

10.2 To discuss and agree, if appropriate, next action with regard to the website provider for the Parish Council

Members resolved to move the provision of the Parish Council website to Vision ICT. (Action: Clerk)

Cllrs Anderson, Bullock, Crawford, Edwards, Gadd, Griffin, C Moore, P Moore, Murphy and Niell voted for the proposal.

Cllrs Morris and Peaford abstained

10.3 To discuss and agree, if appropriate, next actions with regard to actions following the Covid19 pandemic

Members agreed that a poster should be produced to support local shops. (Action: Cllr Gadd)

10.5 To adopt minutes of the meetings of the Planning Committee held on 30 May 2020 (not yet approved)

Members resolved unanimously to adopt the minutes of the Planning Committee held on 30 May 2020 (not yet approved).

10.6 To discuss and agree a response to Wealden District Council's Draft Statement of Community Involvement (SCI) Consultation

Cllrs Anderson, Bullock, Crawford, Edwards, Gadd, C Moore, P Moore, Morris, Murphy and Niell and Peaford voted for the proposal.

Cllrs Griffin abstained.

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11. Items for noting

11.1 To note the Minutes from the Communications Committee meeting held on 4 June 2020

Noted.

11.2 To note newsletter draft and deadline for articles

Noted.

11.3 Correspondence

Noted.

11.4 Meeting Dates

Noted.

11.5 Procedures

Cllr Morris queried why his paper was not circulated. The Clerk advised that she was seeking advice from SSALC.

12. Items for Focus and Communication

Members agreed to submit an article regarding the proposed reduction at the Fire Station as discussed at Agenda Item 10.4.

13. Urgent issues at the discretion of the Chair for noting or inclusion on future agenda

None.

WADHURST PARISH COUNCIL

Appendix A

May 2020 Transfer and Cheques					
Cheque No.	To who	Description	Amount	VAT	NET
BP100115	Mrs A Barlow	Clerks Expenses	£106.61	£0.00	£106.61
BP100115	Europlants	Inv 21731	£61.25	£10.21	£51.04
BP100115	Cllr Murphy	Expenses	£73.44	£0.00	£73.44
BP100115	Mrs V Ramm	Inv 24	£180.00	£0.00	£180.00
Bacs	Nest Pension	Pension Contribution	£192.94	£0.00	£192.94
BP100115	Mr R Penny	Caretaker Salary	£616.41	£0.00	£616.41
BP100115	Mrs A Barlow	Caretaker Salary	£1,423.14	£0.00	£1,423.14
BP100115	Age Uk	Grant	£2,000.00	£0.00	£2,000.00
BP100115	Thorpe Building Supplies	Fixing Toilets	£144.00	£24.00	£120.00
BP100115	Richard Milson	Annual service Pavilion	£150.00	£0.00	£150.00
BP100115	Richard Milson	Annual service Pavilion	£390.00	£0.00	£390.00
BP100115	BT	WIFI	£40.00	£0.00	£40.00
BP100115	Biffa	inv 026019906	£42.80	£7.13	£35.67
BP100115	Mr R Penny	Caretaker Expenses	£294.10	£0.00	£294.10
BP100115	Streetlighting	Annual Charge	£12,506.41	£2,084.40	£10,422.01
		Total	£18,221.10	£2,125.74	£16,095.36

Appendix B

Correspondence May 15 to June 06 2020

1. Southeastern launches £400,000 community rail fund
2. News from the High Weald AONB - May 2020
3. WDC - Minutes for Planning Committee North, Thursday, 14th May, 2020, 10.30 a.m.
4. WDC - A decision by Chief Executive has been published: OFF 09/2020 - CE - Crisis Grants
5. Sussex ALC Bulletin
6. Newly published decision: Statement of Common Ground between Mid Sussex District Council and Wealden District Council
7. News from Nus Ghani MP 02.06.20
8. Minutes for Full Council, Wednesday, 20th May, 2020, 10.00 a.m.
9. COVID-19 - Community Hub update

The following have already been circulated to all Members

10. ESH - Tidebrook Road, Wadhurst - planned road closure
11. WDC - The May Wealden Parish Bulletin
12. ESH - Fortnightly Lookahead w/c 25/5/20
13. SSALC - OPEN LETTER TO ALL COUNCILLORS
14. ESH - EMERGENCY TEMPORARY ROAD CLOSURE - C214 TIDEBROOK ROAD, WADHURST - 2/6/2020 TO 5/6/2020
15. TEMPORARY ROAD CLOSURE - U7534 BEWLBRIDGE LANE, COUSLEY WOOD, WADHURST - 20/7/2020 TO 22/7/2020

WPC continue to receive updates on the Covid19 situation. Members should visit the following site for the latest information:

<https://www.nalc.gov.uk/coronavirus>

Appendix C

Full Council – Remotely via Zoom or at Sparrows Green Pavilion

June 11
July 9
September 10
October 8
November 5
December 3
January 7
February 4
March 4
April 8
May 13

Finance & Resources – Remotely via Zoom

July 2

Environment, Highways & Transport – Remotely via Zoom

June 18

Community - Remotely via Zoom

June 25

Recreation Ground Management – Remotely via Zoom

July 2

Communications – Remotely via Zoom

June 4

Planning – Carillon Cottage – Saturdays at 9.30 - Remotely via Zoom or at Carillon Cottage

May 30
June 13, 27
July 11, 25
August 8, 22
September 5, 19
October 3, 17, 31
November 14, 28
December 12
January 2, 16, 30
February 13, 27
March 13, 27
April 10, 24
May 8, 15

Tuesday 11 May 2021 at 19:00 - Annual Parish (Village) meeting Commemoration Hall

WADHURST PARISH COUNCIL

Wadhurst Parish Council

The Pavilion, Sparrow's Green Recreation Ground, South View Road, Wadhurst, East Sussex
TN5 6TW

Email: clerk@wadhurst-pc.gov.uk Telephone: 07375 062428

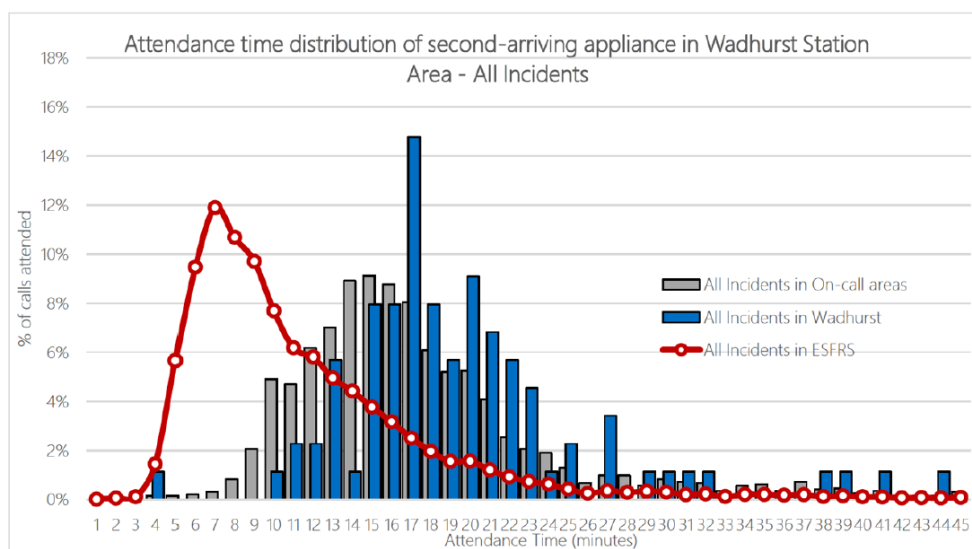
Wadhurst has a hospital, five schools, three nursing homes and numerous assisted living premises. These will all be detrimentally affected by the inability to quickly turn out two appliances.

It is our understanding that, due to operational procedures, a second appliance will need to be at the scene of any fire before fire crews can enter the building in Breathing Apparatus (BA). ESFRS figures and fire-ground experience show that second appliance arrival times, in the Wadhurst area, are, on average, around **17 minutes** but can be much longer. This is TOO late and this is the situation at present, any cuts will only serve to exacerbate this problem.

Wadhurst sits on the border of Kent and East Sussex relying on over-the-border cooperation from Kent. ESFRS and Kent Fire and Rescue Service (KFRS) operate different BA procedures, the two services cannot work side by side in BA. The pre-determined attendance for a house fire in Frant would involve an appliance from Tunbridge Wells and one from Wadhurst plus one more ESFRS appliance. In this instance no BA commitment can be made until the **THIRD** appliance arrives. The same situation exists in other parts of Wadhurst Fire station's area such as Ticehurst (Priory Hospital).

If the existing Land Rover (second appliance) is removed from Wadhurst it effectively removes Wadhurst firefighters ability to carry out their primary duty of saving lives from fire; no human being can survive in a fire for this amount of time. Minutes matter and lives will be put at risk.

Wadhurst already has the third highest number of fire related injuries (out of twenty-four comparison "on call" areas) and these proposed cuts will only increase fire related injury risk.



Wadhurst fire station also covers the largest inland body of water in south-east England which is used for leisure activities and is largely inaccessible by road. The loss of the fire-fighting Land Rover will lead to a lack of off-road capability and make accessing Bewl Water, rural properties and forest fires more difficult in what is a largely rural location.

The fire brigade in Wadhurst is made up of retained fire fighters. Retained fire fighters are notoriously difficult to recruit due, in part, to the limited amount of time they have in which to report to the fire station when called for duty and the willingness of employers prepared to lose staff at a moment's notice so that they can attend an emergency call-out.

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Wadhurst Parish Council

The Pavilion, Sparrow's Green Recreation Ground, South View Road, Wadhurst, East Sussex
TN5 6TW

Email: clerk@wadhurst-pc.gov.uk Telephone: 07375 062428

This has led to difficulties in recruitment that will not be helped by the further reduction in watch strength and may further reduce appliance availability which is already down to 51% (see below: source: Wadhurst Station Risk profile)

FJE78P5's availability has decreased significantly in the 9 year period, its almost available as half as much in 2017/18 as it was in 2009/10 – a decrease of 47%.

Appliance Availability

Callsign	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18
FJE78P5	97.7	96.0	95.6	87.4	85.6	75.8	79.6	61.9	51.5

In addition, the timing of the consultation, during the coronavirus pandemic, is the wrong time for this process, as peoples' focus is rightly elsewhere, and not enough time has been allowed for communities to respond to proposals that will have a huge impact upon them. Such proposals should be subject to maximum community engagement and scrutiny. It is also not the right time for a restructuring of an emergency service.

It is also a disappointing way to treat frontline services personnel at this time, given the extra demands that have been placed upon them during the pandemic.

In conclusion, we strongly oppose these cuts to our fire service in Wadhurst. It is clear they will increase the risk to lives in Wadhurst and so we request that the proposals to cut the firefighting Land Rover and the number of fire-fighters are dropped.

Yours sincerely



Amanda Barlow

Clerk

Wadhurst Parish Council

Cc: consult@esfrs.org

AGENDA ITEM 7.10.6

Wadhurst Parish Council (WPC) Comments and Recommendations for the Wealden District Council (WDC) Statement of Community Involvement Consultation – May 2020

Background: *WDC finds itself in the unenviable position of having a failed new Local Plan (2019), a lack of a 5 year housing land supply and substantial increased housing need (almost 3 times that of the, now current, Core Strategy (2013) Local Plan housing need). Wealden residents are concerned by the erosion of green countryside by major housing developments. Wadhurst is sited wholly within the AONB and Wadhurst residents are concerned by the inappropriate large scale planning permissions that have been granted beyond development boundaries (Waters Reach, Wadhurst Place and now Old Station Road (despite the PINS Inspector turning down a previous application)).*

Parishioners are therefore very concerned about further overdevelopment due to the impact on the AONB and the consequential impact on their quality of life due to the increased pressure on infrastructure.

Therefore, the following comments and recommendations go beyond just responding to the SCI draft text as Wadhurst Parish Council (WPC) would like to see more fundamental change and stronger provision for ongoing community involvement.

Comments and Recommendations:

1. WDC Planning Policy Team

- a. The WPC recommend that a 'Community Planning Liaison Team (CPLT)' is formed within each town/village of Wealden as soon as possible. This CPLT team to work together with the WDC Policy Management Team to agree site allocations for their communities, so that they are not a surprise to Parish Councils when first announced. The CPLT will generally have a much better understanding of available, suitable and strategic site allocation than the WDC Policy Team, who naturally are more distant from each community and lack the resources to be able to visit each individual site.
- b. Similarly, following the Call for Sites by WDC, all such sites put forward to be shared with the CPLT and initial site inspections should include a member of the CPLT.
- c. WPC ask that WDC take a stronger line on environmental issues and consult more broadly to include a wider range of experts (noting that WDC were poorly supported by both adjoining Councils and Consultative bodies (e.g. Natural England) in trying to protect the Ashdown Forest.)
- d. Section 7.8 of the draft SCI: Neighbourhood Plans include formal and accurate maps of the community in question. WPC recommends that a common, agreed standard mapping system be used across both Neighbourhood Plans and Local Plans. WDC to decide on the Mapping System and provide the expertise and / or a mapping service for Neighbourhood Plan (NP) Teams to use to provide overall District-wide mapping resource efficiency (Note that the Wadhurst NP Meeting of 21/05/20 with the WDC NP Project Manager, raised this point but at present only GSI layers are provided by WDC for NP use.)

2. WDC Development Management Team

- a. As Wealden does not have a 5 year Housing Land Supply, WPC residents are exposed to opportunistic developers gaining permission to build on green fields within the AONB and beyond current development boundaries. WPC recommends that windfall developments are included and the method of calculating the 5 year housing land supply is changed.
- b. WDC Development Management / WDC Planning Committees are guided by and refer to 'emerging Local Plans' as opposed to the current Local Plan, when determining Planning Applications. As a result, the failed emerging Local Plan (2019) was referred to and used throughout Planning Application decisions from 2015 resulting in the unsuitable development outcome posed by 2a. above. WPC recommends that Planning Committees should decide applications based on the current Local Plan in force, not emerging Local Plans (which may subsequently be failed).
- c. WPC recommends that all Planning Applications be shared immediately on receipt by WDC, with the CPLT so that the impact on the community can be assessed.
- d. WPC recommend that a ringfenced fund of WDC monies is set aside for the purpose of defending against opportunistic developer appeals. Residents are concerned that a natural reluctance to make best use of public monies can lead to developers unjustly winning at appeal due to their disproportionate ability to fund a legal challenge.
- e. WPC ask that WDC considers the impact of Climate Change during consideration of planning decisions. Of particular concern to Wadhurst residents due to the topology (e.g. high ridges) and geology (e.g. Wadhurst clay) of Wadhurst is the impact of flooding, drought and severe storms. (e.g. recurrent land-slides onto the main London-Hastings railway line).

Agenda Item 7.11.5

1. The Clerk confirmed with Trevor Leggo of SSALC that the Agenda is the Clerk's Agenda.
2. The Clerk decides on the Agenda items however If the Clerk does not put an item on the Agenda or circulate a paper they must give a reason.
3. The Clerk received Cllr Morris's paper on Friday June 5 2020 at 13.30 (see below)
4. Given the content of the paper the Clerk immediately tried to contact Trevor Leggo of SSALC however he was on annual leave on Friday June 5th.
5. The Clerk therefore did not circulate the paper as it contains comments to purposely embarrass the Clerk.
6. The Clerk emailed Trevor Leggo on 8 June 2020 with Cllr Morris's paper and had no response.
7. The Clerk finally spoke to Trevor Leggo on 2 July 2020 (after several attempts to contact him).
8. Trevor Leggo responded on 3 July 2020 (see below)
9. The Clerk, following on from advice from SSALC will not be circulating this paper.

From: Serena Gadd <sgadd@wadhurst-pc.gov.uk>
Sent: 05 June 2020 13:30
To: clerk <clerk@wadhurst-pc.gov.uk>
Subject: Fwd: Clerk - Urgent - items for Council

Please find attached papers from Cllr Morris for the agenda

He sent them to me before 1pm

S

----- Forwarded message -----

From: <cmorris@wadhurst-pc.gov.uk>
Date: Fri, 5 Jun 2020 at 11:16
Subject: Re: Clerk - Urgent - items for Council
To: Serena Gadd <sgadd@wadhurst-pc.gov.uk>

Dear Cllr Gadd

in accordance with your email below, I am writing to ask you to forward to the clerk the two attached papers for full Council next week. One is on the proposed fire service cuts, the other on a matter of procedure.

As you will know, the clerk requires these to be with her by 1pm today, 5th June. I would therefore be grateful if you would confirm by return that you have forwarded the papers to the clerk to meet that deadline. I will check my email later, and if I am left in any doubt on the matter, to ensure the papers are received in time I will follow normal procedure and forward this email and attachments directly to the clerk before her deadline.

yours sincerely
Cllr Chris Morris

From: Trevor Leggo <trevor.leggo@ssalc.co.uk>

Sent: 03 July 2020 07:39

To: clerk@wadhurst-pc.gov.uk

Subject: Re: Advice

Dear Amanda

Having read the proposal I recommend the Council does nothing with it and allows the model SO s to settle in. If pushed I suggest the Council establishes a SO Working Party to consider amendments to SO s and Financial Regs as matters progress.

You have my sympathy in such a testing environment !

Trevor

Sent from my iPhone

Trevor Leggo
CEO, SSALC Ltd
Direct Dial: 01273 830202

WADHURST PARISH COUNCIL

AGENDA ITEM 9.1 – Financial Regs Attached separately.

Name of Paper:	Adoption of new financial regulations	Cost estimate:	Cost to comply with new finance regulations is limited to the modification of some procedures and reports	Over £5,000 must obtain 3 estimates or (over £25,000) invite tenders – see Financial Regulations
Councilor:	Claire Moore	Is cost included in the budget:	N/A	Over £5,000 single item must be approved by full council
Meeting:	Full Council Meeting 9 th July 2020	If not budgeted, propose where budget should come from:	N/A	Must be approved by full council if not budgeted
Date:	2 nd July 2020	If not budgeted, propose where budget should come from:	N/A	
Committee Approval Details:	Finance & Resources 2 nd July 2020	Quotations received from:	N/A	Over £1,000 make reasonable efforts to obtain 3 quotes – see Financial Regulations

Proposal to be voted on:

The Finance & Resources Committee recommends to full council that WPC adopts the latest version of NALC's financial regulations

Brief description:

As recommended by the internal auditor, and for best practice, the latest NALC standard Financial Regulations have been amended, using their guidance, for proposed adoption by the WPC. The reference to Standing Orders to be completed when these are updated.

Unique Value Proposition:	Compliance with financial regulations; best practice, stronger controls and procedures	Timing:	At full council meeting on 7th July 2020
Estimated number of people the proposal affects:	n/a	Other key considerations:	The RFO and clerk will need to modify some procedures and reports to comply with the new regulations
Risks:	Some additional work is required in order to ensure compliance with best practice	Communication needs:	Updated policy to be placed on website

Background information:

See attached NALC standard policy, modified using track changes and key changes noted with comments. The Guidance for completion is also attached, giving explanation of what and how to modify the policy. Existing Financial regulations can be found on the WPC website.

WADHURST PARISH COUNCIL

AGENDA ITEM 9.2

Name of Paper:	<i>Proposed changes to budget: Transfer of £1,000 from EHT to RGM budget for mowing. Transfer £2,000 from general reserves for unexpected Covid-19 items.</i>	Cost estimate:	<i>Incrementally: £2,000 for Covid . (Mowing of £1,000 is simply a transfer of budget from one committee budget to another).</i>	Over £5,000 must obtain 3 estimates or (over £25,000) invite tenders – see Financial Regulations
Councillor and Date of paper:	<i>Claire Moore 3rd July 2020</i>	Is cost included in the budget:	<i>No - £2,000 Covid items not budgeted. Mowing budgeted under EHT budget.</i>	Over £5,000 single item must be approved by full council
Meeting:	<i>Full Council 9th July 2020</i>	If not budgeted, propose where budget should come from:	<i>Transfer £1,000 from EHT to RGM budget. Transfer £2,000 from general reserves for Covid items</i>	Must be approved by full council if not budgeted
Committee Approval Details:	<i>Finance and Resources 2nd July 2020</i>	Quotations received from:	<i>N/A</i>	Over £1,000 make reasonable efforts to obtain 3 quotes – see Financial Regulations

Proposal to be voted on:

The Finance and Resources Committee recommend to Full Council that the budget is amended as follows: Transfer of £1,000 from EHT to RGM budget for mowing. Transfer £2,000 from general reserves for unexpected Covid-19 items.

Brief description:

The transfer of the budget from EHT to RGM of £1,000 aligns the responsibility for the Recreation Ground mowing to the correct committee and ensures costs and revenues (Football Club) are seen in the same place in the accounts. COVID-19 was not foreseen at the time of budgeting and emergency and necessary items are needed to comply with government guidelines and health and safety (e.g. posters, sanitisers, risk assessments)

Unique Value Proposition:	<i>Compliance (with accounting guidelines and government guidelines)</i>	Timing:	<i>In the next iteration of the budget report</i>
Estimated number of people the proposal affects:	<i>Parishioners using Parish Council facilities (Covid)</i>	Is this a statutory requirement and if so, give details:	<i>Enables compliance (with accounting guidelines and government guidelines)</i>
Risks:	<i>The costs of following the COVID-19 government guidelines are not known – the £2,000 is a ball park estimate</i>	Communication needs:	<i>No external communication needed</i>

Background information:

Background information and further detail (continue on separate sheets as needed)

AGENDA ITEM 9.3

Please be advised that in May 19, Ssalc confirmed that the Chair is the line manager for employees, followed by the Chair of Finance & Resource Committee and Vice Chair (i had to request confirmation, as i was unable to find this in writing)

Paper 1-----Agreement to extra hours worked (Priv. & Conf.?)

A

As you are aware Claire and i have been looking at best practice processes and procedures.

It is apparent that, in the past, agreement to extra hours worked by the Clerk, has been delegated to either the Chair or the three signatories (Fiona's contract and now Claudine's contract, actually state 'the Chair', whereas the Clerk's contract states 'the Council')

I wish to propose, that we formally confirm that this is undertaken by the line managers, in respect of the Clerk's contract, to the Chair, or Chair of F & R in the Chair's absence.

B

Overtime budget proposal, please see minutes from F & R meeting 2/7/20

Paper 2----- Appraisals

Last year appraisals of employees were carried out by the line managers. I would like to propose, the same for this year.

AGENDA ITEM 9.4 - confidential

AGENDA ITEM 9.5

Agenda Item 9.5 Items Paid and Payable

Members are asked to approve an item to pay of £800 to water the planters in the High Street for 10 weeks over the summer period.

At the last council meeting, the council were asked to take action with the planters in the High Street. These had be replanted by a few volunteers over the last week end in May. As the volunteer numbers has dropped in recent year the planters have been left without water and a couple have had to be redone. At the last Parish Meeting the Clerk was requested to get a quote from Europlants as they currently water the hanging baskets.

Europlants have quoted £80 additional cost per visit to water all the planters. Currently they are watering once per week and this will continue to September when the frequency drops, depending on the weather.

The council should take up this offer and set aside a budget for 10 weeks watering.

Cllr Griffin

WADHURST PARISH COUNCIL

AGENDA ITEM 9.5

July 2020 cheques and direct debit						
Cheque No.	Payee	Amount	VAT	TOTAL		
100220	Thorpe Building Ltd	£480.00	£96.00	£576.00		
100221	Vanessa Ramm	£156.00	£0.00	£156.00		
100222	Mr R Penny	£154.44	£0.00	£154.44		
100223	Mrs A Barlow	£103.97	£0.00	£103.97		
100224	Mrs S Gadd	£141.12	£0.00	£141.12		
100225	Mrs C Feltham	£57.92	£0.00	£57.92		
100226	Tate & Tonbridge Fencing Ltd	£1,557.38	£311.48	£1,868.86		
100227	Netwise UK	£86.03	£0.00	£86.03		
100228	Your Head Gardener	£525.00	£0.00	£525.00		
100229	Europlants Ltd	£277.25	£55.45	£332.70		
100230	Spy Alarms Ltd	£524.00	£104.80	£628.80		
100231	Biffa Waste Services Ltd	£57.07	£0.00	£57.07		
100232-4	Administration	£2,484.68	£0.00	£2,484.68		
100235	Secom PLC	£100.00	£20.00	£120.00		
100236	East Sussex County Council	£100.00	£0.00	£100.00		
Direct Debit	NEST	£230.95	£0.00	£230.95		
Direct Debit	British Gas	£64.08	£0.00	£64.08		
Direct Debit	British Gas	£63.65	£3.18	£66.83		
Direct Debit	Vodafone	£22.43	£0.00	£22.43		
Direct Debit	Castle Water	£38.93	£0.00	£38.93		
Direct Debit	Wealden District Council	£121	£0.00	£121		
		£7,345.90	£590.91	£7,936.81		
The last 3 payment are direct debits and so the amounts have been taken from the last statement						

AGENDA ITEM 10.1

COMMUNITY COMMITTEE – 25/6/20 - REMIT AND PROTOCOLS

1 Standing Orders set out very clearly that: *Committees and sub-committees*

15. The Parish Council may appoint Committees (including sub-committees), either wholly or partly of Members of the Council, for the exercise of any powers which in the opinion of the Council can be exercised by Committees.. Committee Members (including sub-committees members) shall not hold office beyond the next Annual Meeting.

16. Each Committee shall be responsible for the production and control of its budget. All budgets must be agreed within Committees before being presented to the Finance Committee for consideration and Full Council for approval.

17. Each Committee (including sub-committees), shall have delegated powers to: Spend funds within their agreed budgets to maintain existing services and assets. To make decisions (not involving expenditure) in accordance with agreed remits and areas of responsibility. Any new projects, services and assets, or expenditure in excess of total committee (including sub-committees), budget, to be approved by the Full Council.

2 The established protocols are that in normal circumstances matters within the Committee's remit are referred in the first instance to the Committee, for decision where powers are delegated, and for recommendation to full Council where they are not. In the event that a matter is so urgent that it needs to go to full Council before it can be taken at a Committee meeting, the established protocol is that the matter is flagged up to the Committee chair, who may in turn seek the opinions of Committee members, in order to offer a view to full Council when the matter is raised there, thus observing the spirit if not the letter of Standing Orders.

3 The committee remits were clearly set out in the paper from the previous council 'Guide for new council' sent by the clerk to all members with the 'Welcome Pack' on 9/5/2019. The only changes made by the new Council to the Community Committee remit are the removal of the link to the Neighbourhood Plan Steering Group and the assumption of responsibility by full Council for grants and Operation London Bridge. Full details are appended below. For ease of reference the areas covered include *inter alia* : Jardin d'Aubers, Toilets, Youth Provision, Local Societies and Clubs, Education, Emergency Plan and Allotments.

4 As chair of the Community Committee I have been increasingly concerned that the Committee's remit is being circumvented. Members of the Committee are thus being obstructed in their proper scrutiny of duly delegated council business. The three most recent glaring examples of this are the garden maintenance contract for the Jardin d'Aubers, the cleaning contract for the public toilets, and the proposed gift of a playground to the Hall and Field.

5 At the meeting of full Council on 21/5/20 agenda item 10.6 was 'To discuss and agree, if appropriate, a contractor for the Jardin'. The matter should have been referred in advance to the Community Committee, whose brief on this is unequivocal: *'Jardin d'Aubers: This falls into the remit of the Community Committee as a local amenity. In the last year, we have brought together all aspects of the maintenance of the Jardin under one contractor'*

6 At the meeting of full Council on 11/6/20 the papers noted that *'10.3 Clerk and Chair of Finance & Resources Committee are preparing tender for the public conveniences ..'*. The Finance and Resources Committee brief covers: *'Standing Orders (for Disciplinary and grievance matters), Insurance, Accounts/Audit/ Bank, Communications (Representative), Precept, Staffing: recruitment, remuneration, annual reviews, terms & conditions, job descriptions and person specifications.* It does not therefore include producing a specification for cleaning the public toilets. In the event the meeting resolved that the matter be referred to the Community Committee – a belated recognition of proper process.

7 At the meeting of full Council on 21/5/20, the minute for agenda item 7 records: *'To determine matters arising from the previous minutes for updating and noting. 7.1 Minutes of 6 February 2020 Members agreed Cllr J Edwards should take the Chair. Cllr Morris had previously circulated comments regarding the Agenda Item 10.3 (To discuss and agree, if appropriate, the next actions with regard to a village centre playground). Cllr Morris proposed that Clerk revert (nb should read refer)*

WADHURST PARISH COUNCIL

to SSALC. Cllr Peaford seconded the proposal. Cllrs Morris, Peaford and Bullock voted for the proposal. Cllrs Smith, Murphy, Edwards, Griffin, Crawford, P Moore and C Moore voted against. **Cllr P Moore proposed that Members took the sentence in its entirety that the project should be discussed at the Finance & Resources Committee and Recreation Ground Management Committee as no funds have been committed.** Cllrs Morris, P Moore, C Moore, Crawford, Griffin, Edwards, Murphy and Smith voted for the proposal and Cllrs Peaford and Morris voted against. Cllr Bullock abstained.'

The Recreation Ground Committee brief is very precise: 'Sparrows Green recreation ground area: (including tennis and football club agreements, maintenance, security, Health & Safety, equipment, Pay & Play, other hire charges and bookings)' Not only is there no provision for Recreation Ground Management Committee to take on this matter, the remit of Community Committee explicitly states that it is the 'First point of contact for local societies and clubs.' The matter should therefore have been referred to the Community Committee, an error which should now be rectified.

8 Members are asked to note the contents of this paper which is also for onward submission to full Council.

Chris Morris

17th June 2020

Wadhurst Parish Council Guide for new Council

COMMUNITY (7 members) 4 meetings per year To make recommendations regarding community issues and activities*, (including voluntary organisations, culture, sport, business, youth, education and other community-related activities.)

To make recommendations on small and recurring grant requests*

To receive presentations from community-based organisations

Allotments, Jardin d'Aubers and War Memorial.

Review/respond to related documents & consultations

The Community Committee was created four years ago to consider all those aspects of village life which contribute to the community, over most of which the Parish Council has no direct control, but in which it hopes to play a part. This document briefly summarises achievements over the last 4 years, and highlights outstanding issues. The last Committee designated members to lead on most of these subjects, so the work was spread around.

(1 Neighbourhood Plan)

2. Grants. The Council has over the years agreed a number of organisations to which it gives funding regularly, and which have a sum set aside for them in the budget. These are the Citizens Advice Bureau, Churchyard Maintenance, the Hall and Field and Wadhurst Culture. In addition, there is a further £1,500 in the budget for small grants – further details of these will be in your information pack. In past years, this budget has been somewhat under-used, though we managed to spend it all in 18/19 – the new Council might want to think of more effective ways to promote its existence. In recent years, small grants have gone to various groups including Friends Across Wadhurst, WBDA, Witkidz, the Guides, Sticky Fingers, Wadhurst Aloud and Wadhurst Gardeners."

3. Donations Scheme. There is a draft policy for a new scheme to encourage donations for small improvements to the village – the outgoing Council agreed that the best way to start such a scheme was to invite donations towards the costs of better signposting of our assets (such as Bewl and Snape) for walkers, and for historical plaques. However, we did not go ahead and implement this scheme as we felt it would need a champion, and that would need to be someone on the new Council, so it is down to the new Council to decide whether and how to proceed. There is funding for this scheme in the 19/20 budget

4. Jardin d'Aubers. This falls into the remit of the Community Committee as a local amenity, though clearly there are aspects of it on which the Environment, Highways and Transport Committee have an interest. In the last year, we have brought together all aspects of the maintenance of the Jardin under one contractor (there were previously four, which worked badly), the current contractor being YourHeadGardener. Tree surgery is now the only aspect of maintenance of the Jardin which is dealt with separately, as and when it is needed. The issue of the posters which are placed on the fence in the Jardin is a vexed and unresolved issue. There is a policy (again, this should be in your packs) which limits the use of the space to local, non-commercial organisations, but this is frequently ignored, so you do need someone to keep an eye on it and remove inappropriate posters. In addition, it always looks messy. There was a proposal that a frame should be built to hang the posters off, but this will require permission from the Fire Service who own the land, and planning permission, and we simply ran out of time to follow this through.

5. Toilets. The Council took over the running of the public toilets when the District Council threatened to close them. There is a cleaning contract, and the cleaners let us know when there is minor damage and generally supervise things being fixed.

6. Youth Provision. The Council has been giving a regular grant to East Sussex County Council to support youth provision in the village. However, we have recently become concerned at a lack of clarity on how effective this grant is being. The Community Committee has asked that ESCC be asked to detail exactly what the outputs of this spend are, so that the Council can consider whether this is good value for money.

7. Local Societies and Clubs. First point of contact for local societies and clubs.

8. Education. First point of contact for issues relating to the schools (though EHT may also be involved with these, depending on the nature of the issue – eg. Parking issues would go to EHT)

9. Police. Officially the Committee is the first point of contact with the Police. This did not work particularly well in the last four years as the Councillor who regularly liaised with the Police was not on the Committee, so was more inclined to report to Full Council

(10 Operation London Bridge)

11. Emergency Plan The Parish Council has an emergency plan which is available from the Clerk. It will require updating with the new Council Members and other information.

12. Allotments The Parish Council own and maintain the Round Oak Allotments. They are managed by the Round Oak Allotment Management Association.

13. Christmas Lights The Parish Council have a programme to adapt the street lights in Wadhurst so that Christmas lights can be plugged in a socket. Currently 6 have been completed. The Parish Council awarded a grant of £4,000 to the Wadhurst Warriors to cover the cost of the purchase of the Christmas lights and other associated costs.

WADHURST PARISH COUNCIL TABLE OF COMMITTEE AND SUB-COMMITTEE REMITS AND AREAS OF RESPONSIBILITIES

ENVIRONMENT, HIGHWAYS AND TRANSPORT (7 members)	FINANCE & RESOURCES (Chair/ Vice Chair/Committee/Sub Committee chairs/ Communications Representative)	PLANNING (7 members + 5 substitute members)	COMMUNITY (7 members)	RECREATION GROUND COMMITTEE (4 members plus user representatives.)
4 meetings per year	3 meetings per year	Fortnightly	4 meetings per year	4 meetings per year
General appearance of village (<i>includes grass cutting, trees, hedges, floral displays, litter, recycling, graffiti, dog fouling, traffic, parking, calming/crossings, roads, footways, fingerposts, access</i>)	Standing Orders* Insurance Accounts/Audit/Bank Communications (sub- committee)	To make recommendations on planning applications Respond to Licence applications Report breaches of planning control to WDC	To make recommendations regarding community issues and activities*, (<i>including voluntary organisations, culture, sport, business, youth, education and other community-related activities.</i>)	Sparrows Green recreation ground area: (<i>including tennis* and football club* agreements, maintenance, security, Health & Safety, equipment, Pay & Play, other hire charges and bookings</i>)
Street furniture (seats, litter bins, bus stops/shelters, signs, streetlighting)	Precept*	Review/respond to planning documents & consultations	To make recommendations on small and recurring grant requests*	
Bus/train services	Staffing: • recruitment* • remuneration • annual reviews • terms & conditions, job descriptions and person specifications	Consider footpath diversions	To receive presentations from community-based organisations	
Review/respond to environmental and highways documents & consultations	Disciplinary and grievance matters*		Allotments, Jardin d'Aubers and War Memorial. Review/respond to related documents & consultations	

AGENDA ITEM 10.2

Agenda Item 10.2

Cllr Griffin and the Clerk carried out a risk assessment following the Covid19 pandemic at Sparrows Green Recreation Ground, the caretaker, Bob Penny was also present.

Guidance was issued by the Government on 30 June 2020 about reopening playgrounds and public conveniences. This was followed by further documents with information from NALC and insurers.

In order to open the playground and public conveniences at Sparrows Green Recreation the following conclusions were made:

1. Signage
 - a. 3 signs containing full information to be placed on the two entrance gates and one on the pavilion. (attached Sign A)
 - b. A child friendly sign (attached Sign B) to be placed on each gate at the entrance to the playground. (with point 6 removed)
 - c. Sign for toilet with guidance on hand washing, sanitising and throwing litter away (attached Sign C)
2. Hand sanitisers
 - a. One wall sanitiser to be mounted on the wall of the pavilion near the front entrance.
3. Public conveniences
 - a. The caretaker confirmed that only one toilet is usually open and it was agreed keep it at that.
 - b. The toilet will have the special signage – Sign C
 - c. New bin for toilet with bin liner
 - d. Wipes and dispenser to be ordered and placed in toilet
 - e. Where possible the door to the toilet will be left open
4. Playground area
 - a. Sign B to be placed on both entrance gates
 - b. Basket swing to remain tied up and closed for use (at the recommendation of the caretaker as this encourages children to sit closely together).
 - c. Baby swings – one swing to remain tied up and out of use
 - d. Swings – one swing to remain tied up and out of use
5. PPE
 - a. To order face masks and disposable gloves for the caretaker and relief caretaker.

Public Conveniences in Village

The Clerk was not present at the risk assessment:

Action: To provide 3 signs (Sign C), hand sanitiser for entrance and wipes with containers for each toilet (x3).

SIGN A

Guidance for everyone using Sparrow's Green Recreation Ground

To ensure you are ready to use the recreation ground including the playground safely please read these simple instructions and plan ahead for safe fun. Parents should ensure their families follow it carefully for the safety of their children and others.

1. The playground equipment is checked regularly for damage, wear and tear and is inspected annually by ROSPA but it is not sanitised.
2. The public conveniences are cleaned daily.
3. The equipment at the recreation ground is shared equipment, used at your own risk.
4. Do not use this equipment if you or any member of your household has coronavirus symptoms, or is self-isolating.
5. You are advised that you and your children should not use this equipment if you are clinically or extremely clinically vulnerable.
6. Encourage everyone in your family to wash their hands with hand sanitiser regularly and as a minimum before and after using the equipment.
7. A hand sanitising station is provided at the pavilion.
8. Encourage children to avoid touching their faces
9. You MUST maintain social distancing from others unless they are from the same household - current advice is to maintain at least 1m and consider wearing a face mask.
10. Some equipment can only be used by one child at a time while social distancing. Please ensure your family waits at a safe distance if the equipment is in use or return later to use the equipment
11. Try to avoid busy times.
12. If your family is wearing disposable PPE, please take it home with you or where provided use the bins – DO NOT LITTER.
13. Wash your hands when you get home.

We hope you enjoy your visit to the recreation ground and thank you for helping to keep everyone safe by always following these simple instructions.

Wadhurst Parish Council Telephone: 07375 062428 Email: clerk@wadhurst-pc.gov.uk www.wadhurst-pc.gov.uk

SIGN B



SIGN C

Guidance for using the Public Conveniences

To ensure you are ready to use the public conveniences safely please read these simple instructions.

1. The public conveniences are cleaned daily.
2. You use these facilities at your own risk.
3. Avoid touching surfaces where possible and do not touch your face.
4. Please use the wipes to sanitise the surfaces you need to touch.
5. Before leaving the facility WASH YOUR HANDS for at least 20 seconds and dry thoroughly
6. Dipose of all litter in the bins provided.
7. Please use and leave the facility as quickly as possible.
8. Wash your hands when you get home.

Thank you for helping to keep everyone safe.

WADHURST PARISH COUNCIL

AGENDA ITEM 10.4.1

Wadhurst Parish Council Small Grant Policy

WADHURST PARISH COUNCIL

GRANT APPLICATION FORM

YOUR GROUP/ORGANISATION

Name of group/organisation

Wadhurst Culture

Name of applicant and position held in group/organisation

Di Newham, Chair

Address for correspondence

Windy Ridge, Mount Pleasant, Wadhurst,
TN5 6UH

Telephone number (daytime)

0781 555 6065

Email address

di.newham@kcl.ac.uk

Summary of aims and objectives of group/organisation

The overarching aim is to broaden the engagement and participation of our whole community in the arts (in their widest form), irrespective of age, income or disability. We believe art can inspire creativity, heal hearts and celebrate wonderful moments.

Is the group/organisation a Registered Charity? If yes - tick box



(If so, please supply registration number)

1154252

Number of members in the group/organisation

Number of members resident in Wadhurst

6 Committee members. We are not a membership organisation, but work with the whole community, attracting audiences and participants of varying sizes, up to 1500 for our largest project to date.

DETAILS OF GRANT APPLIED FOR

Total cost of project: £

See notes below

Amount of grant requested: £

1,000

Details of funds from group/organisation or other bodies

Nil

WADHURST PARISH COUNCIL

Wadhurst Parish Council Small Grant Policy

Details of what the grant is for and how many Wadhurst residents will benefit (continue on a separate

We have been active during Lockdown. We ran a photography project between April and June this year entitled *Look Lockdown*. Residents were invited to submit photographs showing what they did during this strange period and we received over 60 images which have been made into an electronic album (<https://www.wadhurstculture.org.uk/photography-art>) on our new website (<https://www.wadhurstculture.org.uk>). This has been advertised through local social media groups and our mailing list. We plan to print and frame some of these and exhibit them in a suitable public space e.g. Commemoration Hall or Library, once Lockdown is over. We have created an Activities section (<https://www.wadhurstculture.org.uk/copy-of-literature-learning>) on our website and are currently planning a project entitled *Art in a Bag* which is designed for families. This is an activities pack which includes Wadhurst clay along with a number of creative activities for people of all ages. We believe that at least 200 people will access and benefit from these activities. Once live performances resume, we will continue our normal role of bringing professional artists, primarily in theatre and music, to the local Community. See Notes below.

PREVIOUS APPLICATIONS

Details of previous grants given to your group/organisation by Wadhurst Parish Council in the last five years

For the last two years we have received, with thanks, £1,000 p.a. and prior to that £500 p.a.

ACCOUNTS

Please attach a copy of your most recent accounts. New organisations should attach a budget forecast.

Signed

Di Newham

Date

06.07.2020

Name (please print)

Di Newham


Notes

In addition to the activities mentioned above we are at an early stage of developing new projects for 2020/21, due to Covid-19, so have not yet applied for any outside funding. When we do so, funding from the Parish Council will be an essential starting point for these applications. Our next major project will need some development funding in 2020/21.

We also have planned work at Wadhurst Manor as part of last year's project *When the Oak Spoke* which has had to be postponed. We raised £14.8k for this project from a number of sources including the Big Lottery Fund and The Chalk Cliff Trust

Wadhurst Culture has a very good record of attracting funding for specific projects, often on the basis of development funding from the PC.

WADHURST PARISH COUNCIL

 CHARITY COMMISSION FOR ENGLAND AND WALES	Charity Name Wadhurst Culture		No (if any) 115452		CC16a
	Receipts and payments accounts				
	For the period from	Period start date 01-Jun-18	To	Period end date 31-May-19	

Section A Receipts and payments					
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Grants	1,000	15,800	-	16,800	1,000
Donations and fundraising	107	-	-	107	1,014
Refreshment sales	511	-	-	511	338
Ticket sales	1,933	8	-	1,941	2,493
Advertising	185	-	-	185	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	3,736	15,808	-	19,544	4,845
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	3,736	15,808	-	19,544	4,845
A3 Payments					
Office and admin costs and insurance	313	-	-	313	265
Venue hire	110	216	-	326	180
Sound and equipment hire	-	441	-	441	-
Players/performers	1,586	782	-	2,368	2,183
Artists' costs	-	3,330	-	3,330	1,906
Printing and publicity	375	905	-	1,280	184
Fundraising costs	-	1,380	-	1,380	347
Producer/project manager	-	3,429	-	3,429	443
Photography	-	183	-	183	-
VAT	-	-	-	-	293
Sundry	-	87	-	87	152
Sub total	2,384	10,753	-	13,137	5,953
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	2,384	10,753	-	13,137	5,953
Net of receipts/(payments)	1,352	5,055	-	6,407	1,108
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	6,782	7,890
Cash funds this year end	1,352	5,055	-	13,189	6,782

Section B Statement of assets and liabilities at the end of the period				
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank account	13,154	-	-
	Cash	35	-	-
		-	-	-
	Total cash funds	13,189	-	-
(agree balances with receipts and payments account(s))				

Wadhurst Parish Council Small Grant Policy

WADHURST PARISH COUNCIL

GRANT APPLICATION FORM

YOUR GROUP/ORGANISATION

Name of group/organisation

WADHURST TWINNING ASSOC

Name of applicant and position held in group/organisation

Stephen Anderman Chairman

Address for correspondence

HORSEGLOVE
OSTERS HILL
WADHURST TN5 6QJ

Telephone number (daytime)

01892-784-967

Email address

Stephen@psa14d.org

Summary of aims and objectives of group/organisation

Continuing established relationships of historical significance with Aubers.
Battle of Aubers ridge 9th May 1915. 2020 is the anniversary 20th of the signing of The
Twining charter. Because of coronavirus delayed to 2021.

Is the group/organisation a Registered Charity? If yes - tick box ☐

(If so, please supply registration number)

N/A

Number of members in the group/organisation

36

Number of members resident in Wadhurst

29

DETAILS OF GRANT APPLIED FOR

Total cost of project: £

5,800

Amount of grant requested: £

4,500

Details of funds from group/organisation or other bodies

Twining Assoc £1,000
Membership £300

WADHURST PARISH COUNCIL

Wadhurst Parish Council Small Grant Policy

Details of what the grant is for and how many Wadhurst residents will benefit (continue on a separate sheet if required)

Expenditure for visit by Aubers to Wadhurst. Dates to be confirmed during 2020 for 2021 visit. - original visit postponed because of coronavirus.
To reciprocate the hospitality and generosity of the Auberss.
Majority of Twinning members are Wadhurst residents.
Also to extend to the future the relationship between Aubers and Wadhurst for all age groups. Schools, music, sport, brass band etc.

PREVIOUS APPLICATIONS

Details of previous grants given to your group/organisation by Wadhurst Parish Council in the last five years

N/A.

ACCOUNTS

Please attach a copy of your most recent accounts. New organisations should attach a budget forecast.

Signed



Date

6th July 2020

Name (please print)

Peter Stephen Anderman

AGENDA ITEM 10.5

From: Eric Ware <Eric.Ware@eastsussexhighways.com>

Sent: 21 May 2020 13:07

To: clerk@wadhurst-pc.gov.uk

Subject: street lighting structural testing

Good Afternoon Amanda

I hope you are keeping safe and well

I am contacting you as I have just been given by my manager the costs for undertaking structural testing for this year of life expired steel columns which is £10.31 per column. Please could you let me know if the parish would like to take up the option of having their columns tested at the same time as this is not included in the maintenance costs. This price is based on the testing being added to the ESCC testing programme for this year which is due to be issued at the end of June start of July.

Having a quick look at your inventory there are currently 2 columns that are life expired (over 25yrs old) and do not have a current structural test certificate from previous testing programmes. Just for a bit more information the structural testing of the columns is considered useful by ESCC as it gives them a picture of the condition of the steel columns, it also gives a level of protection, as should a column that has been tested fail prior to the re-test date they have some come back against the testing firm. Please note that this testing is only available for steel columns.

Please contact me if you have any questions

Kind Regards

Eric Ware | Electrical Supervisor | Street Lighting

Tel: 07753 101386 | **Website:** www.eastsussexhighways.com



WADHURST PARISH COUNCIL

AGENDA ITEM 10.6

Name of Paper:	<i>Short name by which the project/paper can be referred to</i>	Cost estimate:	<i>Amount that members are being asked to agree to spend on this proposal</i>	Over £5,000 must obtain 3 estimates or (over £25,000) invite tenders – see Financial Regulations
Councillor:	<i>Name of Councillor tabling the paper and Date of paper</i>	Is cost included in the budget:	Yes/No	Over £5,000 single item must be approved by full council
Meeting:	<i>Committee or meeting at which paper is being presented</i>	If not budgeted, propose where budget should come from:	<i>Transfer from other budgeted line item (state where) or reserves</i>	Must be approved by full council if not budgeted
Committee Approval Details:	<i>The appropriate Committee should have approved the proposal - please give details of committee and meeting date. If not applicable, please note reason.</i>	Quotations received from:	<i>Name of suppliers who have quoted (quotes are private and confidential). All members are responsible for obtaining value for money at all times.</i>	Over £1,000 make reasonable efforts to obtain 3 quotes – see Financial Regulations

Proposal to be voted on:

Exact proposal on which members are being asked to vote.

Brief description:

Executive summary of the issues and the proposal

Unique Value Proposition:	<i>Single clear compelling message as to why WPC should do this</i>	Timing:	<i>When will the proposal be executed / any deadlines</i>
Estimated number of people the proposal affects:	<i>Number of Parishioners or indication of section of the Parish who will benefit</i>	Is this a statutory requirement and if so, give details:	<i>Yes /No . If yes, please give details – e.g. GDPR, Employment Law,</i>
Risks:	<i>Risks of doing the project</i>	Communication needs:	<i>What needs to be communicated publicly and where</i>

Background information:

Background information and further detail (continue on separate sheets as needed)

AGENDA ITEM 10.7

FREEDOM OF INFORMATION

Introduction

1.1 The Freedom of Information Act 2000 is intended to promote a culture of openness and accountability amongst public authorities by providing people with rights of access to the information held by them.

1.2 The council will comply with the requirements of the act, and in particular will:

- Make as much information as possible available via the publication scheme
- Respond to requests for information as quickly as possible, and in any event, within the statutory timescales
- Where, exceptionally, we believe it is not going to be possible to respond fully within the statutory timescale (for example, where we have to consider the public interest tests), we will:
 - Advise you why, and give an estimated date by which the information will be provided, and
 - Provide as much of the information as possible within the earlier timescale
- Apply exemptions appropriately and consistently
- Ensure that any fees charged are calculated appropriately and consistently

1.3 Either the Clerk or the Responsible Financial Officer will deal with any request with the support of the Chair of the Finance & Resources Committee and the Chair of the Communications Committee.

How to make a request

2.1 A large amount of information is freely available on the council's website, which can be found at www.wadhurst-pc.gov.uk

2.2 If you are unable to find the information you are looking for, you can request the information directly from the council.

2.3 The preferred method for requesting information from the council is in writing; either email or letter, to ensure the request is clearly understood. Requests should be made to:

The Pavilion

Sparrow's Green Recreation Ground

South View Road

Wadhurst

East Sussex TN5 6TW

Or via email clerk@wadhurst-pc.gov.uk

2.4 The request should provide as full a description as possible of the information you require, and your preferred method for receiving the information.

Complaints

3.1 The council would normally expect the Clerk or other named officer to understand what information you have asked for and be able to tell you where you can find it. If the information you received is not what you asked for or need, you should contact the Clerk or named officer to clarify your requirements.

3.2 If you believe that the council has not dealt with your request fairly and it cannot be resolved on an informal basis, you should follow our complaints procedure.

3.3 If you have followed our complaints procedure and are still not happy with how we have dealt with your request, you may also contact the Information Commissioner's Office to ask them to investigate further. They can be contacted at:

Postal address: The Information Commissioner's Office
Wycliffe House, Water Lane
Wilmslow, Cheshire
SK9 5AF
Website: www.ico.gov.uk
Telephone: 0303 123 1113

Charges

4.1 Charges made by the council in relation to the publication scheme will be justified, transparent and kept to a minimum.

4.2 Information which is published and accessed on the council's website is provided free of charge.

4.3 Charges will be made for actual disbursements incurred as detailed below:

DESCRIPTION	BASIS OF CHARGE
Photocopying @ 10p per A4 sheet (black & white only)	Actual cost incurred
Photocopying @ 12p per A3 sheet (black & white only)	Actual cost incurred
Postage	Actual cost of Royal Mail standard 2 nd class postage

AGENDA ITEM 10.8

**Minutes of a meeting of the Planning Committee held remotely via Zoom
on Saturday 13 June 2020 at 9.30am**

Present: - Cllrs Moore (C), Moore (P), Murphy (chair) Peaford and Smith
Also present: Amanda Barlow (Clerk) and 0 members of the public

Meeting commenced at 09.30 hrs.

1. To receive apologies for absence – *None*
2. To receive declarations of interest and updates to members' register of interests -none
3. To approve the minutes of the meeting of 30 May 2020 – *approved*.
4. To discuss matters arising from the minutes of the meeting of 30 May 2020

10.1 Draft Statement of Community Involvement (SCI) Consultation

Members discussed the narrative provided by the Neighbourhood Plan Steering Group and agreed that Cllrs C Moore and Smith would draft a response from the Parish Council. (Action: Cllrs C Moore and Smith).

5. Public forum – time limit 15 minutes
None.
6. To consider licence and planning applications received and make recommendations

Planning:

Application No. WD/2020/0059/FR

Expiry date for comments: 11 June 2020 Extended to 15 June

Location: LITTLE ORCHARDS, TIDEBROOK ROAD, WADHURST, TN5 6PQ

Description: RETROSPECTIVE TWO BAY OAK FRAMED GARAGE AND CAR PORT

Amended Plans received 29 April 2020

Comment

Members would like to draw Wealden District Council's attention to the neighbour's letter of objection and to ensure that there are no planning and environmental breaches as noted in the letter. Members would advise that a Planning Officer attend the site.

Application No. WD/2020/0231/F

Expiry date for comments: 22 June 2020

Location: JENNINGS COTTAGE, THE SLADE, WADHURST, TN3 8BP

Description: PROPOSE NEW SINGLE STOREY SIDE EXTENSION

No objection.

Application No. WD/2020/0055/F

Expiry date for comments: 22 June

Location: SILVERWOOD, SOUTH VIEW ROAD, SPARROWS GREEN, WADHURST, TN5 6TW

Description: PARTIAL DEMOLITION OF GARAGE AND COMPLETE DEMOLITION OF SIDE PORCH. ERECTION OF NEW REAR TWO STOREY EXTENSION WITH PITCHED ROOF OVER. ALTERATIONS TO EXISTING CONSERVATORY; TO REMOVE EXISTING GLAZING AND REPLACING IT WITH BRICKWORK TO THE NORTH ELEVATION AND BI-FOLD DOORS TO THE EAST ELEVATION

Amended plans received 28 May 2020 to show the reduction in size of the proposed rear extension.

No objection.

Application No. WD/2020/0889/F

Expiry date for comments: 25 June 2020

Location: BRAMBLEDENE, TIDEBROOK ROAD, WADHURST, TN5 6LH

Description: REPLACEMENT DOUBLE GARAGE WITH LOG AND GARDEN STORE

No objection.

Application No. WD/2020/0996/F

Expiry date for comments: 26 June 2020

Location: COOMBE MANOR FARM, COOMBE LANE, WADHURST, TN5 6NU

Description: CONVERSION AND ALTERATION ALONG WITH PART REPLACEMENT OF AN AGRICULTURAL BUILDING TO CREATE A RESIDENTIAL DWELLING HOUSE INCLUDING BIO-MASS BOILER AND STORE ALONG WITH CHANGE OF USE OF LAND TO RESIDENTIAL.

Comment

Members would like to bring to Wealden District Council's attention that there are additional buildings on the site not included on the plans. In order not to encroach further on the AONB these structures including a mobile home should be removed once the conversion is completed. Members were also concerned that there appears to be no planning notice displayed.

Certificate of Lawful Development None

7. To consider notices of decisions received

Approvals: None

Raise no Objections: None

Prior Approval Not Required: None

Application Not Issued: None

Issue: None

Refusals: None.

Withdrawn: None

Appeals: None

Enforcement Notice:

Wannock Cottage, 2 Savage Pit, Station Road, Wadhurst, East Sussex, TN5 6RU

Breach of Conditions Notice: None

8. To discuss Tree Preservation Orders None

9. Community Infrastructure Levy (CiL)

None.

10. Urgent issues

10.1 Wealden Strategic Housing and Economic Land Availability Assessment (SHELAA) – Call for Sites and Broad Locations

Cllr C Moore commented that SHELAA is now calling for sites for 5 or more houses and it was previously 6 or more houses and that Wadhurst Parish Council, following Neighbourhood Plan surveys, had asked for smaller sites. Members agreed that Cllr Murphy would draft a response to be agreed at the next meeting of the Planning Committee.

The meeting closed at 10.25 am.

Response to WDC draft Shelaa Methodology

Wadhurst Parish Council notes that the consultation on the draft Shelaa Methodology closes on 29th June 2020. It is not entirely clear when the consultation commenced, but it is noted that this was brought to the attention of the Parish Council on 28th May 2020, and it is assumed that it commenced on 1st June 2020. Wealden District Council's call for sites also commenced on 1st June 2020, and ends on 10th August 2020. It therefore seems unlikely that consultees can influence any aspects of the draft Shelaa Methodology which relate to the call for sites.

Clarification is sought from Wealden District Council regarding the statutory status of the consultation, together with assurances regarding how you will take our consultation response into account in so far as it relates to the call for sites, given it is already underway. It is noted that the Shelaa new site form instructs that only sites that are capable of accommodating 5 or more dwellings, or economic development on sites of 0.25 hectares (or 500 square metres of floor space) and above should be submitted.

Wadhurst parish is located entirely within the High Weald Area of Outstanding Natural Beauty (HWAONB). This is a statutory national landscape designation, the primary purpose of which is to conserve and enhance natural beauty. Section 85 of the Countryside and Rights of Way Act 2000 (CROW) contains a general duty on all relevant authorities to "have regard to the purpose of conserving or enhancing the natural beauty" of AONBs when coming to any decisions or carrying out activities relating to or affecting land within these areas. Activities and developments outside the boundaries of AONBs that have an impact within the designated area are also covered by the "duty of regard."

The High Weald AONB management plan states as follows:

"the High Weald is an outstandingly beautiful landscape cherished by people and celebrated for its scenery, tranquillity and wildlife. Its ridges and valleys are clothed with an intricate mosaic of small fields interspersed with farmstead and surrounded by hedges and abundant woods, all arranged around a network of historic routeways. One of the best surviving medieval landscapes in North West Europe, the High Weald has remained a unique and recognisable areas for at least 700 years."

It also quotes Laurie Lee, as follows:

"a landscape not yet bulldozed for speed" (As I Walked Out One Midsummer Morning, Laurie Lee, 1969).

The management plan sets out five defining components of character that have made the High Weald a recognisably distinct and homogenous area for at least the last 700 years. These include the dispersed historic settlement pattern, including high densities of isolated farmsteads and late Medieval villages; a dense network of historic routeways (now roads, tracks and paths); and small, irregular and productive fields. It also notes the key characteristics of settlement as including a high density of historic farmsteads, with a long continuity of settlement in the same place; their position strongly influenced by topography and routeways; separation between settlements formed by fields associated with individual historic farmsteads; and high concentrations of historic buildings in all settlement types.

The vision set out in the management plan is of “a landscape in which the distractive and historic pattern of settlement is protected in a way that positively contributes to the natural environment and improves the connections between settlements and the countryside.”

Amongst the top five issues, it notes:

- 1) An increase in greenfield development pressure for housing threatening the character of the AONB;
- 2) Generic layout and design of new housing developments failing to respond to, or reinforce AONB character;
- 3) Erosion of AONB character through suburbanisation.

It includes the following objective:

“Seek to prioritise the delivery of new housing primarily through small-scale development and a mix of housing sizes that responds to local needs.”

The draft SHELAA Methodology (DSM) places a restriction on the size of sites to those capable of delivering 5 or more dwellings, or economic development on sites of 0.25 hectares (or 500 square metres of floor space) and above. This is not in the best interests of Wadhurst parish.

The DSM presents no rationale for this restriction, simply referring to national guidance which states that it **may** be appropriate to consider such a size restriction, and incorrectly stating that national guidance recommends this restriction. The national guidance makes no recommendation that the planning authority should so restrict sites, and goes on to state that “plan-makers may wish to consider alternative site size thresholds.” In fact, the 2019 NPPF states that small and medium sized sites can make an important contribution to meeting the housing requirement for an area, and are often built-out relatively quickly, and requires local authorities to promote more small and medium size sites including the use of tools to bring more small and medium sized sites forward.

The exclusion of sites capable of delivering 4 or less dwellings from consideration under the SHELAA places increasing pressure on greenfield land in the HWAONB; part of a landscape which the NPPF confirms has the highest status of protection. As the planning authority, when considering the availability, suitability and achievability of land within the AONB to meet the identified need, Wealden District Council should focus its resources and effort on brownfield and smaller sites. In restricting the size of sites, WDC is not promoting small sites, or using the Shelaas as a tool to bring such sites forward.

The NPPF states that “great weight should be given to conserving landscape and scenic beauty in National Parks, the Broads and Areas of Outstanding natural Beauty, which have the highest status of protection in relation to landscape and scenic beauty....planning permission should be refused for major developments in these designated areas except in exceptional circumstances and where it can be demonstrated they are in the public interest.”

The Wadhurst Neighbourhood Plan household survey provided overwhelming evidence that residents are opposed to developments of over 5 units, and consider developments of up to 5 units more “appropriate” in this sensitive AONB location. Of the 115 planning applications that WPC has been consulted on over the last year, 17 related to the creation of new residential dwellings. 13 of the 17 applications for new residential developments were for one dwelling, and only four for the creation of more than one dwelling; ranging from three dwellings to six dwellings. Of these four larger sites, only two are for new build rather than the conversion of existing buildings to residential dwellings. Hence, under the proposed methodology, just one planning application in Wadhurst in the past year would fall into the criteria set out in the draft Shelaas methodology for the call for sites, with the remaining 16 sites, totalling 29 new dwellings, excluded. It is not in the public interest to restrict the size of sites as suggested in the DSM for the parish of Wadhurst.

The DSM also states that “all housing sites with an extant planning permission of 5 (net) dwellings or above will be included in a housing trajectory within the Council’s Authority Monitoring Report (AMR) that is published at least annually. This includes a predicted timescale for the delivery of the site, including a lead-in time and delivery rate. All sites with planning permission of 5 (net) dwellings or more will be considered ‘deliverable’ or ‘developable’ in line with the NPPF (February, 2019) definition of those terms, unless there is clear evidence that the site will not come forward.”

Given WDC’s duty as the planning authority to conserve and enhance the natural beauty of the AONB landscape in Wadhurst and other towns and parishes, all planning permission granted, regardless of the number of dwellings, should be counted in the housing trajectory within the AMR.

In order that all interested parties can be kept fully up to date with regard to the housing trajectory, the AMR should be published more regularly than annually. It is suggested

that a 6 month iteration strikes the right balance between available resources and the public interest.

In summary:

- 1) In general, but with particular reference to Wadhurst and other parishes within the HWAONB, sites should not be restricted in size to those capable of delivering 5 or more dwellings or economic development on sites of 0.25 hectares (or 500 square metres of floor space) and above;
- 2) All planning permission granted, regardless of the number of dwellings, should be counted in the housing trajectory within the AMR;
- 3) The AMR should be published at least 6 monthly;
- 4) Please clarify the statutory status of the consultation, and how you will take our consultation response into account as regards to the call for sites.

WADHURST PARISH COUNCIL

Minutes of a meeting of the Planning Committee held remotely via Zoom on Saturday 27 June 2020 at 9.30am

Present: - Cllrs Anderson, Moore (C), Moore (P), Murphy (chair), Peaford, and Smith

1. To receive apologies for absence – none
2. To receive declarations of interest and updates to members' register of interests – none
3. To approve the minutes of the meeting of 13th June 2020 – approved with amendments (Cllr Peaford was not present; Cllr Anderson was present)
4. To discuss matters arising from the minutes of the meeting of 13th June 2020 – response to Wealden District Council (WDC) draft Shela methodology outstanding. Cllr Murphy to draft and circulate for comments/agreement by planning committee prior to latest submission date of 29 June 2020.
5. Public forum – 3 members of the public present, who spoke against planning applications WD/2020/0200/MAJ, and WD/2020/0201/LBR - Skinners Farm. These members of the public stated that no site notice was on display in respect of these planning applications; and also that they had not received neighbour notifications from WDC in respect of these planning applications, and had been advised by WDC that neighbour notifications are no longer issued. Concerns also expressed about lack of consultation with neighbours and the parish council prior to the planning applications being submitted.
6. To consider licence and planning applications received and make recommendations.

Licencing: *None*

Planning:

Application No. WD/2020/0200/MAJ

Expiry date for comments: 29 June 2020

Location: SKINNERS FARM, BEST BEECH HILL, WADHURST, TN5 6JT

Description: PROPOSED CONVERSION OF FORMER GRANARY TO PROVIDE A THREE-BEDROOM DWELLING, SUSSEX BARN (COLYERS BARN) TO PROVIDE A FOUR-BEDROOM DWELLING AND DAIRY TO PROVIDE A FOUR-BEDROOM DWELLING; CONVERSION OF FORMER OAST AS ANCILLARY ACCOMMODATION TO SKINNERS FARMHOUSE TO PROVIDE TWO-BEDROOM FIRST FLOOR APARTMENT WITH GAMES ROOM AND HOME OFFICE BELOW; SEPARATION OF FORMER ANNEXE FROM SKINNERS FARMHOUSE AND EXTENSION TO PROVIDE SEPARATE TWO-BEDROOM DWELLING; AND TWO NEW FOUR-BEDROOM DETACHED HOUSES AS 'ENABLING' DEVELOPMENT UNDER PARA 202 OF NPPF WITH ASSOCIATED LANDSCAPING AND EXTERNAL WORKS. RETROSPECTIVE LISTED BUILDING CONSENT FOR WORKS TO SKINNERS FARMHOUSE, GRANARY, SUSSEX BARN (COLYERS BARN) AND OAST. REPLACEMENT SEPTIC TANK FOR SKINNERS FARMHOUSE AND OAST AND THE CONSTRUCTION OF A NEW SHARED SEWERAGE TREATMENT TANK.

Comment:

Strongly Object. This application is an inappropriate use of enabling development. If planning permission was granted, then this would appear to create an incentive to owners of listed buildings to not adequately maintain them and/or to carry out works without planning consent. This would be dangerous precedent. Given the location, the proposal represents overdevelopment and an inappropriate encroachment on the AONB in an unsustainable location, outside the existing development boundary, with unsuitable access. It would cause harm to the visual and rural amenities of the High Weald AONB. The impact of the site layout on neighbours, in particular the location of the waste treatment plant and air source heat pump, is unacceptable. The parish council was not consulted by the developer/landowner or their agent, and the neighbours report a similar lack of consultation. The parish council also notes the objections of the neighbours.

Application No. WD/2020/0201/LBR

Expiry date for comments: 29 June 2020

Location: SKINNERS FARM, BEST BEECH HILL, WADHURST, TN5 6JT

WADHURST PARISH COUNCIL

Description: PROPOSED CONVERSION OF FORMER GRANARY TO PROVIDE A THREE-BEDROOM DWELLING, SUSSEX BARN (COLYERS BARN) TO PROVIDE A FOUR-BEDROOM DWELLING AND DAIRY TO PROVIDE A FOUR-BEDROOM DWELLING; CONVERSION OF FORMER OAST AS ANCILLARY ACCOMMODATION TO SKINNERS FARMHOUSE TO PROVIDE TWO-BEDROOM FIRST FLOOR APARTMENT WITH GAMES ROOM AND HOME OFFICE BELOW; SEPARATION OF FORMER ANNEXE FROM SKINNERS FARMHOUSE AND EXTENSION TO PROVIDE SEPARATE TWO-BEDROOM DWELLING; AND TWO NEW FOUR-BEDROOM DETACHED HOUSES AS 'ENABLING' DEVELOPMENT UNDER PARA 202 OF NPPF WITH ASSOCIATED LANDSCAPING AND EXTERNAL WORKS. RETROSPECTIVE LISTED BUILDING CONSENT FOR WORKS TO SKINNERS FARMHOUSE, GRANARY, SUSSEX BARN (COLYERS BARN) AND OAST. REPLACEMENT SEPTIC TANK FOR SKINNERS FARMHOUSE AND OAST AND THE CONSTRUCTION OF A NEW SHARED SEWERAGE TREATMENT TANK.

Comment: As above

Application No. WD/2020/0805/F

Expiry date for comments: 1 July 2020

Location: BALACLAVA INN, COUSLEY WOOD ROAD, WADHURST, TN5 6EE

Description: CONVERSION AND EXTENSION OF EXISTING BUILDING INTO 3 X 1 BED FLATS AND 3 X 2 BED FLATS WITH ASSOCIATED PARKING AND AMENITY SPACE.

Comment:

Despite the location of this site outside the development boundary, and the fact that the application relates to the conversion of a pub, given the pub has not been trading for some time, the parish council supports this application.

Application No. WD/2020/0816/F

Expiry date for comments: 1 July 2020

Location: LAND AT FREESTYLE, DENE FARM, WADHURST ROAD, MARK CROSS, TN6 3PD

Description: CHANGE OF USE AND CONVERSION OF 3 REDUNDANT AGRICULTURAL BUILDINGS TO RESIDENTIAL USE COMPRISING ONE 1 BED SINGLE STOREY DWELLING, ONE 2 BED SINGLE STOREY DWELLING AND ONE 3 BED SINGLE STOREY DWELLING WITH NEW DRIVEWAY EXTENSION TO PLOT A

Comment:

Strongly object. The redundant agricultural buildings have no architectural merit, and the proposed dwellings do not preserve or enhance the AONB. The proposed development is outside the development boundary in an area of sporadic development, and is remote from basic services and therefore unsustainable. This is a remote rural location, and there are no significant benefits to existing services of rural communities. The development would cause harm to the visual and rural amenities of the High Weald AONB.

Application No. WD/2020/1070/F

Expiry date for comments: 13 July 2020

Location: 1 NEWBURY COTTAGES, NEWBURY LANE, WADHURST, TN5 6HB

Description: DEMOLITION OF REAR SINGLE STOREY-EXTENSION; PROPOSED TWO-STORY SIDE EXTENSION WITH DORMERS IN ROOF AND SINGLE-STOREY REAR EXTENSION

Comment:

No objection

7. To consider notices of decisions received

Approvals: None

Raise no Objections: None

Prior Approval Not Required: None

Application Not Issued: None

Issue:

Application No. WD/2020/0542/LDE

SINGLE STOREY KITCHEN EXTENSION

WENBANS OAST, WENBANS LANE, WADHURST, TN5 6NR

Refusals: *None.*

Withdrawn:

Application No. WD/2020/0579/F

TWO STOREY SIDE EXTENSION WITH GLAZED LINK TO EXISTING COTTAGE. ASSOCIATED INTERNAL & EXTERNAL ALTERATIONS INCLUDING REMOVAL OF SIDE WINDOW AND OUTBUILDING WINDOW AND THE REMOVAL OF THE CURRENT HARD CEMENT RENDER TO THE SOUTHERN CHIMNEY.

KELLYS COTTAGE, BLACKSMITHS LANE, WADHURST, TN5 6DP

Appeals:

Appeal Ref: APP/C1435/D/20/3245199

Strood House, Wadhurst Road, Mark Cross TN6 3PB

Enforcement Notice:

Breach of Conditions Notice: *None*

8. **To discuss Tree Preservation Orders** *None*

9. **Community Infrastructure Levy (CiL)**

10. **Urgent issues**

- 10.1 To discuss and agree a response to Wealden District Council with regard to retrospective planning applications – Resolved that Cllrs C Moore and P Moore draft and circulate to members of the planning committee for agreement by 1st July 2020.

Meeting ended at 10.55

AGENDA ITEM 11.1

THE MINUTES OF A MEETING OF THE ENVIRONMENT, HIGHWAYS AND TRANSPORT COMMITTEE OF WADHURST PARISH COUNCIL HELD REMOTELY VIA ZOOM ON THURSDAY 18 JUNE AT 7.00PM

Present: Cllrs. Bullock Crawford, Gadd, Griffin (Chair), C Moore, P Moore, Murphy and Smith

Also present: Amanda Barlow (clerk) and 1 members of the public

1. To receive apologies and reasons for absence.
None.
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
Cllr Smith declared an interest in Agenda Item 7.3 as she is a Governor of Uplands.
3. To approve the minutes of the meeting held on 30 January 2020.
Members resolved to approve the minutes of the meeting 30 January 2020 as being a true record.
4. To discuss matters arising from the minutes of the meeting held on 30 January 2020
Agenda Item 6.3 Dark Skies Policy – it was agreed to discuss this policy with the Astronomical Society.
5. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960
None.
6. Public Forum – time limit 15 minutes.
*Mrs Griffin advised that the High Street planters, which were planted by volunteers in the village, had been previously been looked after and watered by Mr Turner but he was no longer able to do so. The Clerk advised that she has asked Europlants who maintain the hanging baskets for a quote to water the planters. **Members also agreed to put a request in the newsletter for volunteers. (Action: Clerk).***
7. Items for decision and allocation of resources, if necessary.
 - 7.1 To discuss and agree, if appropriate, the next actions with regard to the resurfacing of the High Street
The resurfacing has been scheduled for 3 August 2020. A walking meeting with the relevant parties has been organised for 13 July 2020. Members noted the diversion route proposed by East Sussex Highways during the resurfacing.
 - 7.2 To discuss and agree, if appropriate, the next actions with regard to promoting active travel in Wadhurst
Members agreed that the Council should advertise on Facebook and other social media for ideas from residents for promoting active travel in Wadhurst. (Cllr Smith and Clerk).
 - 7.3 To discuss and agree, if appropriate, the next actions with regard to Uplands parking and the 3G pitch project
Cllr P Moore had circulated a confidential letter from Cllr Standley (Wealden District Council).
Members agreed that Cllr P Moore would talk to Wealden District Council about a parking survey. (Action: Cllr P Moore).
 - 7.4 To discuss and agree, if appropriate, the next actions with regard to appoint a Parish maintenance person
Members agreed that Cllr C Moore, Cllr Smith, Cllr Murphy and the Clerk should put together a tender for the Parish maintenance contractor. (Action: Cllrs C Moore, Smith, Murphy and the Clerk).
 - 7.5 To discuss and agree, if appropriate, the next actions with regard to the bus shelters in Wadhurst
Members agreed that Cllr P Moore should ask the High Street Design Team give their views on the bus shelter design, seek regulations from East Sussex Highways and investigate if some part funding can be found. (Action: Cllr P Moore)

8. Items for discussion/updating

8.1 High Street Resurfacing

Discussed at Agenda 7.1

8.2 Streetlighting

8.2.1 The Clerk advised that the street cleaning will take place in September.

8.2.2 It was agreed that the EHT Committee would recommend to Full Council that the steel columns are included in the survey.

8.3 Dog bin on Baldock Road

Clerk advised that the licence has been issued and the dog bin is due to arrive by 13 July 2020.

8.4 Bus shelter opposite Jardin d'Aubers

The Clerk advised that the glass is being replaced by poly carbonate and the caretaker will install it.

8.5 Pell Crossing

Noted.

8.6 Station Survey

Noted.

8.7 Blacksmith Lane

Noted.

9. Items for inclusion on future agenda

The meeting closed at 20.31.

AGENDA ITEM 11.2

THE MINUTES OF A MEETING OF THE RECREATION GROUND MANAGEMENT COMMITTEE OF
WADHURST PARISH COUNCIL HELD AT SPARROWS GREEN RECREATION GROUND PAVILION,
WADHURST THURSDAY 11 JULY 2019 AT 18:30

Present: Cllrs Anderson, Crawford (Chair) and Griffin

Also present: Amanda Barlow (clerk), Trudi O'Neil (Wadhurst Junior Football Club), Guy Milner (Wadhurst Tennis Club) (in part) and Christopher Morris and 1 member of the public

10. To receive apologies and reasons for absence.

Apologies were received from Cllr Tincombe and Cllr Maggs.

11. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

Cllr Crawford declared an interest in Agenda Item 7.4 as a member of the tennis club.

12. Public Forum – time limit 15 minutes to include reports from WJF, WTC and other users.

Trudi O'Neill, representative of Wadhurst United Junior Football Club, advised that all football has stopped and the Football Club has had work done on the pitches during the lockdown. The FA has allowed some introduction back to football training and guidance was previously sent to the Parish Council.

Guy Milner (Wadhurst Tennis Club) advised that all the safety procedures are being adhered to. He also advised about the membership of the Tennis Club and the numbers are quite good but are down to the normal numbers. A small number of people have asked for a rebate on the fees for the rent of the Tennis Club.

13. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of the Public Bodies (admissions to meetings) Act 1960.

Members agreed to discuss the contract with the tennis club in confidence at Agenda Item 7.4.

14. To approve the minutes of the meeting held on 7 July 2019

Members resolved to approve the minutes of the meeting held on 7 July 2019 as being a true record.

15. To discuss matters arising from the minutes of the meeting held on 7 July 2019.

6.2 The Clerk confirmed she had spoken to the company and asked them to desist from parking at the recreation ground which was for its users only.

16. Items for decision and allocation of resources, if necessary.

7.1 To discuss and agree, if appropriate, the next actions with regard to the grass cutting at the recreation ground

Members resolved that Clerk should appoint Landscape Services to cut the grass at the recreation ground at a cost of £906.50. (Action: Clerk)

7.2 To discuss and agree, if appropriate, the next actions with regard to the hire charges of the pavilion and recreation ground

Members resolved that hirers of the recreation ground should pay the same rate as the hirers of the pavilion. (Action: Clerk)

7.3 To discuss and agree, if appropriate, the next actions with regard to the provision of facilities at the recreation ground and a questionnaire for residents

Members noted that there is £88,000 of which part of it is for youth and adult play area. Members agreed that the RGM Committee should look at options to engaging with the youth to ask for ideas for the recreation ground.

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7.5 To discuss and agree, if appropriate, the next actions following the guidelines issued regarding the reopening of the recreation ground facilities and pavilion during the Covid19 pandemic

Members resolved that the risk assessment should be undertaken before a date is set for the reopening. Members agreed that the Clerk should order the social distancing signs. (Action: Clerk).

7.6 To discuss and agree, if appropriate, the next actions with regard to a playground on the Wadhurst Field & Hall field at Washwell Lane

Cllr Griffin advised that he has discussed the playground and he is getting a quote for the fencing around the playground. Cllr Griffin advised that he has applied for Lawful Development Certificate to see if planning permission is required (which is not likely).

17. Items for noting

8.1 To note spend to date against budget

Noted. The Clerk advised that she has requested that the Finance & Resources Committee move the grass cutting budget for the recreation ground into the budget line for the recreation ground and that funding was moved from earmarked reserves for the Covid19 costs.

8.2 To note the report following the Health & Safety inspection

Noted. Members asked for their thanks to be recorded to Bob Penny, Caretaker, for the excellent condition of the recreation ground and pavilion.

8.3 To note the guidance regarding Covid19 from the Football Association and Lawn Tennis Association

Noted.

18. Urgent issues at the discretion of the Chair for noting or inclusion on future agenda.

None.

7.4 To discuss and agree, if appropriate, the next actions with regard to the tennis club rental agreement

Members agreed not to offer any refund for the lock down period.

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THE MINUTES OF A MEETING OF THE FINANCE AND RESOURCE COMMITTEE OF WADHURST PARISH COUNCIL HELD REMOTELY VIA ZOOM ON THURSDAY 2ND JULY 2020 AT 7.30 P.M.

Present: Cllr C Moore, Cllr Gadd, Cllr Crawford, Cllr P Moore, Cllr Morris (in part due to technical issues) and Cllr Murphy.

Also present: Claudine Feltham (RFO). There were no members of the public.

1. To receive apologies and reasons for absence.
Apologies were received and accepted from Cllr Tincombe – as a Key Worker she is currently unable to attend the meetings.
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
There were no declarations of interest.
3. Public Forum – time limit 15 minutes. *N/A.*
4. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of the Public Bodies (admissions to meetings) Act 1960.
*Cllr C Moore proposed for item 10.3 to be considered confidentially. **Resolved: agreed by majority vote.***
5. To approve the minutes of the meeting of the Finance and resources Committee on the 7 May 2020 as a true record. **Resolved: members resolved to approve the minutes of 7th May 2020 as a true record.**
6. To determine matters arising from previous minutes for updating and noting.
At the June 2020 parish council meeting it was noted that all payments would be made by cheque (rather than online transfers). Cllr C Moore updated that Cllr Gadd was kindly dealing with updating of the bank mandate, but this process that could take some time by the bank, and during this process time cheques would be used for payments.
*CIL payments – Bellerbys College. Cllr C Moore was unaware of any recent update and would ask for the Clerk to chase this. **(Action: Clerk to obtain update and report back).***
7. Items for decision and allocation of resources if necessary
 - 7.1 To discuss adopting the NALC 2019 Financial Regulations **Resolved: majority vote that this should be recommended to full council for adoption. (Action: RFO to re send NALC documents to the F & R Committee)**
 - 7.2 To discuss using the template created by Cllr C Moore as a checklist tool. **Resolved: Cllr C Moore to make the amendments as suggested by the F & R Committee and for this to recommended to full council for approval.**
8. To formally appoint Claudine Feltham as the Responsible Financial Officer (RFO) to Wadhurst Parish Council.
Resolved: recommend to full council for formal appointment of Claudine Feltham as RFO.
9. For Cllr C Moore to review the bank reconciliations for April and May 2020. **Resolved: to approve these documents, subject to seeing the originals in due course (when COVID restrictions allow).**
10. Staffing matters
 - 10.1 Delegation of agreement of extra hours worked
Resolved: carry out Cllr Gadd's proposal with delegation to go to Chair plus one other in Chairs absence, monthly payment list to include details of overtime, and to look at NALC to see if there are any policies on overtime working.
 - 10.2 Delegation of appraisals
Resolved: appraisals to be delegated to Chair and Chair of F & R.
 - 10.3 Caretakers contract. **Resolved: Members resolved to recommend to full council that the matter be delegated as proposed in the paper. Cllr Murphy voted against the proposal.**
11. Items for noting
None
12. Urgent issues at the discretion of the chair for noting or inclusion on future agenda

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Additional expenditure because of COVID. Recommend to full council next week – a budget item of up to £2k – for COVID related items such as posters, hand sanitisers etc. to comply with COVID safety.

*At the moment grass cutting whether verges or other items in the parish, all of the budget sits with 'EHT' but of course there is mowing of the recreation ground. Propose we move £1000 of EHT budget to Recreation Grounds, and a new line item for COVID expenditure to be taken from general reserves. **Resolved: all agreed that this should go to full council for approval.***

Meeting closed at 2055 hours.

AGENDA ITEM 11.5

1. Sussex ALC Bulletin
2. SSALC - NALC LAUNCHES NEW PUBLICATION ON WEBSITE ACCESSIBILITY
3. SSALC - NALC PUBLISHES NEW EDITION OF POINTS OF LIGHT
4. WDC - Minutes for Planning Committee South, Thursday, 21st May, 2020,
5. WDC - Minutes for Planning Committee South, Thursday, 28th May, 2020,
6. WDC - Decision sheet for Cabinet, Wednesday, 10th June, 2020, 10.00 a.m.
7. WDC - Helping businesses re-open
8. SSALC - NEW MODEL CODE OF CONDUCT CONSULTATION
9. WDC - Newly published decision: HRA Anti-social Behaviour Policy
10. Southeastern - Face coverings must be worn from Monday
11. ESH - Upcoming works - Three Oaks Lane, Wadhurst – sent to all Cllrs
12. Sussex ALC Bulletin
13. ESH - our Case 00477930: Upcoming works - Cousley Wood Road, Wadhurst -sent to all Cllrs
14. WDC - Minutes for Planning Committee North, Thursday, 11th June, 2020, 10.30 a.m.
15. Wealden CAB -SCAMS awareness fortnight 15th June -28th June 2020
16. Update from Gatwick Airport
17. WDC - Newly published decision: Councillor Dispensation
18. Coronavirus recovery : latest news from the ICO
19. WDC - Newly published decision: Lease of Former Coal Yard
20. WDC - Newly published decision: Review of Code of Corporate Governance
21. WDC - Newly published decision: Wealden District Council (Off Street Parking Places) Order 2015 (Amendment No.2)
22. WDC - Minutes for Planning Committee South, Thursday, 18th June, 2020, 10.30 a.m.
23. Healthwatch East Sussex Newsletter
24. Sussex ALC Bulletin
25. Healthwatch East Sussex: 2019-20 Annual Report released

For the latest updates on the Covid19 pandemic visit

<https://www.nalc.gov.uk/coronavirus#>

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AGENDA ITEM 11.5 NEWSLETTER – attached separately – in draft not for public sight yet
AGENDA ITEM 11.6

Full Council – Remotely via Zoom at 7.00 pm or at Commeration Hall/Sparrows Green Pavilion at 7.30pm

June 11
July 9
September 10
October 8
November 5
December 3
January 7
February 4
March 4
April 8
May 13

Finance & Resources – Remotely via Zoom at 7pm

July 2

Environment, Highways & Transport – Remotely via Zoom at 7pm

June 18

Community - Remotely via Zoom at 7pm

June 25

Recreation Ground Management – Remotely via Zoom at 6pm

July 2

Communications – Remotely via Zoom at 7pm

June 4

Planning – Carillon Cottage – Saturdays at 9.30 - Remotely via Zoom or at Carillon Cottage

May 30
June 13, 27
July 11, 25
August 8, 22
September 5, 19
October 3, 17, 31
November 14, 28
December 12
January 2, 16, 30
February 13, 27
March 13, 27
April 10, 24
May 8, 15

Tuesday 11 May 2021 at 19:00 - Annual Parish (Village) meeting Commemoration Hall