

**WADHURST PARISH COUNCIL**  
**THE MINUTES OF A MEETING OF WADHURST PARISH COUNCIL HELD AT**  
**THE PAVILION, SPARROWS GREEN RECREATION GROUND**  
**ON THURSDAY 9 JANUARY 2020 AT 7.30PM**

Present: Cllrs Anderson, Crawford, Edwards (in part), Gadd (Chair), Griffin, Maggs (in part), C Moore, P Moore, Morris, Murphy (Vice Chair), Niell, Peaford, Smith and Tincombe (in part)  
Also in attendance: Amanda Barlow (clerk), Fiona Hensher (rfo) (in part), WDC Cllr Bob Standley (in part), WDC Cllr Johanna Howell and 3 members of the public (in part)

1. To receive apologies and reasons for absence.  
*Apologies received and reasons accepted, from Cllr Bullock.*
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.  
*Cllr Smith, Cllr P Moore, Cllr Edwards and Cllr Murphy declared an interest under Agenda Item 10.2.*
3. Public Forum – time limit 15 minutes.  
*Mr Eldridge spoke about the Footpath Society. Cllr Gadd advised that she has asked the Clerk to forward all copies of footpath applications to the society. Mr Flegg asked that the Agenda be changed to correctly show that the reports were from a County and District Councillor and not from the County or District Council. **The Clerk agreed to make this change. (Action: Clerk)***
4. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960  
*None.*
5. To receive the County and District Report  
*The reports had been previously circulated. Members commented that they were surprised about the outcome of the Local Plan and Cllr Howell advised that WDC were very disappointed about the result and it meant the area would probably be required to have more housing. Cllr Howell explained that one of the reasons that the WDC give approval to planning applications is so that WDC can keep control or they can lose control of the application.*
6. To approve the minutes of the meeting 5 December 2019 as a true record.  
**Members resolved to approve the minutes of the meeting 5 December 2019 as being a true record.**
7. To determine matters arising from the previous minutes for updating and noting.  
*10.2 Community Land Trust – no update at present*  
*10.4 Twinning Association – there is no update as yet but Cllr Gadd and the Clerk are meeting with members of the Association to discuss next steps.*
8. Chair's Announcements  
*Cllr Gadd asked Members to put in their diary the date of the Annual Parish meeting and the date for the Twinning Association celebrations.*  
*VE Day 7 May 2020*  
*Wadhurst Twinning event 20 September 2020*  
*Cllr Tincombe left the meeting.*
9. Finance items for decision and allocation of resources
  - 9.1 To approve/note items payable and paid.  
**Members resolved to approve/note the items payable and paid as at Appendix A.**
  - 9.2 To note spend, to date, against budget for 2019-20.  
*Noted.*
  - 9.3 To discuss recommended budget for 2020-2021  
**Members resolved to adopt the 2020-21 budget as presented. Members unanimously resolved to set the precept for 2020-21 at £149,500.**
  - 9.4 To discuss the gas and electricity provider contracts from April 2020  
*Cllr C Moore advised that the Parish Council need to give notice that they will be going out for tender for the energy contractors.*

## WADHURST PARISH COUNCIL

10. Items for decision and allocation of resources, if necessary.
  - 10.1 To discuss and agree, if appropriate, the next actions with regard to the Neighbourhood Plan Steering Group  
*Cllr Gadd advised that the Faustina Bayo has responded to the email sent by the Clerk on behalf of the Parish Council. Cllr P Moore circulated a list of all the groups the NPSG have engaged with over the past few years and asked if any Members can help to encourage members of the public to get involved.*
  - 10.2 To discuss and agree, if appropriate, the next actions with regard to the Uplands parking and 3G Pitch.  
*Cllr P Moore advised that he has approached grant bodies on behalf of the school and has asked the Finance & Resources Committee to review the costings.*
  - 10.3 To discuss and agree, if appropriate, the next actions with regard to the Wadhurst High Street Pedestrian Improvement Plan  
*Cllr P Moore advised that he, Cllr Griffin and Cllr C Moore had met with Cllr Standley and Chris Tree and Ian Johnson of East Sussex Highways. Cllr Standley advised that the resurfacing is going ahead. Cllr P Moore advised that the Wadhurst High Street Improvement Plan will also be discussed as the project is currently on hold. Members agreed to discuss car parking at the Environment, Highways and Transport Committee.*
  - 10.4 To adopt the Code of Conduct  
**Members agreed to discuss the updated Code of Conduct to the next Full Council Meeting.**
  - 10.5 To adopt the Winter Plan  
**Members resolved to adopt the Winter (Snow) Plan. Members agreed to discuss further the grit bins at the Environment, Highway and Transport Committee. (Action: Clerk)**
  - 10.6 To adopt minutes of the meetings of the Planning Committee held on 14 December (not yet approved) 2019  
**Members resolved to adopt the minutes of the Planning Committee meeting on 14 December (not yet approved) 2019.**
11. Items for report.
  - 11.1 Reports from committees/working parties/representatives etc.
    - 11.1.1 Christmas Lights  
*Members noted the many excellent comments on the Christmas lights and asked the Clerk to send a letter of thanks to the Wadhurst Warriors and it was agreed that Cllr Moore and Cllr Anderson would meet to carry out a debrief. (Action: Clerk)*
12. Items for Noting
  - 12.1 To note the Minutes from the Strengthening Local Relationships Meeting with East Sussex Highways on 27 November 2019  
*Noted.*
  - 12.2 To note the Minutes of the Community Committee Meeting held on 5 December 2019  
*Noted.*  
*Cllr Standley left the meeting.*
  - 12.3 Correspondence
    - 12.3.1 General Correspondence  
*Noted.*
  - 12.4 Town and Parish Councillor Allowances for 2020/21  
*Noted.*
  - 12.5 Data Protection  
*It was agreed to update the Freedom of Information Policy and Data Protection Policy.*
  - 12.6 Meeting dates to May 2020  
*Noted.*
13. Items for Focus and Communication  
*Christmas lights thank you, Potholes, NPSG recruitment, snow plan*
14. Urgent issues at the discretion of the Chair for noting or inclusion on future agenda  
*None.*

*The meeting ended at 20.34.*

# WADHURST PARISH COUNCIL

## Appendix A

December Transfer and Cheques							
Cheque No.	To who	Description	Amount	VAT	NET	Agreed Bank Transfer Signature one	Agreed Bank Transfer Signature two
BP100112	HMRC	VAT	£838.72	£0.00	£838.72	SG	JMC
BP100112	WHI & F	Hall Hire	£50.00	£0.00	£50.00	Emailed authorised CM	Emailed authorised SG
BP100112	Mrs A Barlow	Clerk Expenses	£133.23	£0.00	£133.23	Emailed authorised CM	Emailed authorised SG
BP100112	Lites	Christmas Lights	£6,299.64	£1,049.94	£5,249.70	SG	JMC
BP100112	BT	Wifi	£40.68	£6.78	£33.90	SG	JMC
BP100112	Burslem	War Memorial clean	£1,170.00	£195.00	£975.00	SG	JMC
BP100112	SSALC	Training	£168.00	£28.00	£140.00	SG	JMC
BP100112	Nest Pension	Pension Contribution	£243.35	£0.00	£243.35	SG	JMC
BP100112	Mrs A Barlow	Clerks Expenses	£143.64	£0.00	£143.64	SG	JMC
BP100112	Mrs F Hensher	RFO Expenses	£57.99	£0.00	£57.99	SG	JMC
BP100112	Europlants	Hanging inv 20964	£61.25	£10.21	£51.04	SG	JMC
BP100112	Biffa	Pavilion Waste	£50.98	£8.50	£42.48	SG	JMC
BP100112	Mrs A Barlow	Clerks Salary	£1,446.64	£0.00	£1,446.64	SG	JMC
BP100112	Mrs F Hensher	RFO Salary	£530.65	£0.00	£530.65	SG	JMC
BP100112	Mr R Penny	Caretaker Salary	£654.33	£0.00	£654.33	SG	JMC
BP100112	Inland Revenue	NI and Tax	£5,467.38	£0.00	£5,467.38	SG	JMC
BP100112	Tms	Newsletter	£195.00	£0.00	£195.00	SG	JMC
BP100112	Mrs Di Newman	NHP Expenses	£111.08	£0.00	£111.08	Email Authorisation SG	JMC
BP100112	Thorpe Building Ltd	Toilet Repairs	£264.00	£44.00	£220.00	SG	JMC
BP100112	Wadhurst Ironmongers	Invoice 2009 November invoice	£18.17	£3.03	£15.14	SG	JMC
		<b>Total</b>	<b>£16,712.76</b>	<b>£1,298.43</b>	<b>£15,414.33</b>		
Payments authorised after December meeting by email							
BP100112	S.R.Services	Invoice 1711	£570.00	£0.00	£570.00	Email Authorisation MC	Emailed authorised SG
BP100112	Mrs V Ramm	invoice 19	£216.00	£0.00	£216.00	Email Authorisation MC	Emailed authorised JM
BP100112	Signs of Style	Posters for affordable housing meeting	£126.00	£0.00	£126.00	Email Authorisation MC	Emailed authorised SG
BP100112	Hall Hire	NHP 24/04/19	£90.00	£0.00	£90.00	Email Authorisation MC	Emailed authorised SG
		<b>Total</b>	<b>£17,714.76</b>	<b>£1,298.43</b>	<b>£16,416.33</b>		

# WADHURST PARISH COUNCIL

## Appendix B

December 4 2019 to January 7 2020

1. SSALC - East Sussex Broadband Update
2. Southeastern Railways - Breaking the Ice
3. RSPB - Weald Autumn newsletter
4. WDC - High Weald Landscape Improvement Grants
5. \*\*Sussex ALC Bulletin\*\*
6. WDC - Minutes for Full Council, Wednesday, 27th November, 2019, 10.00 a.m.
7. Southeastern Railways - New Southeastern timetable next week
8. Southeastern On Track Newsletter - December 2019
9. \*\*Sussex ALC Bulletin\*\*
10. WDC - Newly published decision: Brownfield Land Register 2019
11. WDC - Decision sheet for Cabinet, Wednesday, 18th December, 2019, 10.00 a.m.
12. SSALC - NALC CHAIRMAN'S OPEN LETTER TO ALL COUNCILLORS
13. SSALC - Sussex Uncovered
14. WDC - Newly published decision: Regulation of Investigatory Powers Act (RIPA) Local Guidance Update
15. Festive news from the High Weald AONB Partnership
16. News from Nus Ghani MP 20.12.19
17. WDC - Newly published decision: Calculation of the Council Tax Base 2020/21
18. WDC - Newly published decision: Local Plan Authority Annual Monitoring Report 2018/19
19. WDC - Minutes for Planning Committee South, Thursday, 19th December, 2019, 10.30 a.m.