

WADHURST PARISH COUNCIL
THE MINUTES OF A MEETING OF WADHURST PARISH COUNCIL HELD AT
THE PAVILION, SPARROWS GREEN RECREATION GROUND
ON THURSDAY 13 June 2019 AT 7.30PM

Present: Cllrs Bullock, Crawford, Edwards, Gadd (Chair) (in part), Griffin, Maggs, C Moore, P Moore, Morris, Murphy (Vice Chair), Peaford, Smith and Tincombe

Also in attendance: Amanda Barlow (clerk), Fiona Hensher (rfo) and 4 member of the public

1. To receive apologies and reasons for absence.
Apologies received and reasons accepted, from Cllrs Anderson and Niell
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
Cllr Gadd and Cllr Tincombe declared an interest in Agenda Item 10.4.2.
3. Public Forum – time limit 15 minutes.
Mike Kent advised that he had sent photographs to the Clerk regarding rubbish bins at Water's Edge.
4. To receive the County and District Report
Members noted the report from Cllr Standley. Cllr Standley advised that most businesses in Wadhurst do not pay business rates as they are below the threshold. Cllr Edwards asked about costings for the Uplands parking proposal and where the costings were coming from. Cllr Standley advised that he has asked Wealden District Council to provide a broad price. Cllr Murphy asked about the withdrawal of the Hall & Field site from the Local Plan and Cllr Standley confirmed that the Inspector may look at other sites which may or may not be in Wadhurst. It was noted that the Inspector will issue a statement about the Wealden Local Plan as to whether it is sound or not.
5. To approve the minutes of the meeting 21 May 2019 as a true record.
Members resolved to approve the minutes of the meeting 21 May 2019 as being a true record.
6. To determine matters arising from the previous minutes for updating and noting.
None.
7. Chair's Announcements
The Clerk and RFO are doing some housekeeping and archiving some old information onto a hard drive to be stored at the Pavilion.
8. Items for decision and allocation of resources, if necessary.
 - 8.1 To discuss and agree, if appropriate, the next actions with regard to the Neighbourhood Plan
There was nothing further to add following from the presentation by the Neighbourhood Plan Steering Group.
 - 8.2 To discuss and agree, if appropriate, the next actions with regard to providing local homes for local people
Cllr Bullock advised that this had resulted from the Neighbourhood Plan Steering Group and the details are included in his paper. Cllr Murphy asked if it was for Wealden District Council (WDC) to provide affordable housing. Cllr Bullock advised that WDC do not have to necessarily provide affordable housing specifically for Wadhurst residents. Cllr Peaford asked Cllr Standley if Wealden District Council own any land and Cllr Standley said that there was very little land owned by WDC that was not built on.
Cllr Standley left the meeting.
Members resolved that Cllr Bullock should seek more information to see if this would be a viable proposition. (Action: Cllr Bullock)
 - 8.3 To discuss and agree, if appropriate, the next actions with regard to matters arising from the Communications Committee meeting
 - 8.3.1 Annual Village Meeting
*Cllr Gadd thanked the Clerk, RFO and Cllr Moore for their help in setup. **Members agreed that the Clerk should send Jim Rogers a thank you letter. (Action: Clerk)***
 - 8.3.2 Other Communications items
Cllr Smith advised that the meeting that had preceded the Full Council Meeting and the main focus would be the website, Facebook, twitter and newsletters.

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8.4 To discuss and agree the Committee structure and Committee Membership for 2019/20

8.4.1 New Committee

Members resolved that a New Business and Networking working party should be included as part of the Community Committee. It was agreed that the Community Committee should discuss this matter at their meeting on 27 June 2019. (Action: Clerk)

8.4.2 Committee Membership

Members resolved to agree the Committee Membership for 2019/20 as at Appendix A.

8.5 To agree the dates of the meetings set for 2019/20

Members resolved to agree the dates of the meetings set for 2019/20 as at Appendix B

8.6 To adopt minutes of the meetings of the Planning Committee held on 1 June (not yet approved) 2019

Members resolved to adopt the Planning minutes 1 June (not yet approved) 2019

8.7 To discuss and agree, if appropriate, the next actions with regard to planning application WD/2019/7018/AD

Cllr Murphy advised that this application will now require full application and so the application will be seen through the normal channels.

8.8 To discuss and agree, if appropriate, the purchase of new play equipment following the ROSPA Inspection.

Members agreed that the play equipment should be replaced and agreed that the expenditure could be agreed via email. Members agreed that the Recreation Ground Management Committee should note the figure. (Action: Clerk and RFO).

8.9 To discuss and agree, if appropriate, undertaking bespoke training for the Parish Council

Members resolved that Parish Council should undertake bespoke training at a cost of approximately £200. Members resolved that Members of the Planning Committee should undertake training at SSALC at a cost of £70 per person. Members agreed that the date of the training should be Thursday 20 June 2019 at 7pm. (Action: Clerk)

8.10 To approve/note items payable and paid.

Members resolved to approve/note the items payable and paid as at Appendix C.

9. Items for report.

9.1 Reports from committees/working parties/representatives etc.

9.1.2 Update following the Wealden Local Plan examinations

Cllr Gadd advised that Cllr Murphy attended as the Wealden Local Plan examinations as a resident of the Parish and not as a representative of the Parish Council. Cllr Murphy asked that the Wealden Local Plan be on the Agenda for the next Full Council meeting to discuss the Council's involvement in Stage 2. Members agreed that Cllr Murphy should guide Members on the Local Plan and the Clerk will circulate the papers on the Local Plan. (Action: Clerk)

10. Items for noting

10.1 To note spend, to date, against budget for 2019-20.

Noted.

10.2 Members' Allowances

Noted.

10.3 To note the minutes (not yet approved) of the Environment, Highways and Transport Committee Meeting held on 6 June 2019

Noted.

10.4 Correspondence

10.4.1 General Correspondence

Noted at Appendix D.

10.4.2 Copy email from John Mitchell, Chair of Wadhurst Institute, Hall & Field CIO

Noted at Appendix D. Cllr Murphy took over the Chair for this meeting.

Cllr Gadd and Cllr Tincombe left the meeting.

Members agreed that the paper tabled by Cllr Morris should be discussed at a following meeting.

Members discussed the email received from John Mitchell, Chair of Wadhurst Institute, Hall & Field CIO. Cllr Morris stated his concern over Parish Council's legal position on possible implications.

Cllr Gadd and Cllr Tincombe returned to the meeting.

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11. Items for Focus and Communication

Campaign for Pot Holes and a welcome to the new Councillors,

12. Urgent issues at the discretion of the Chair for noting or inclusion on future agenda
None.

There being no further business the meeting closed 21.41.

Appendix A

Chair: Cllr Gadd

Deputy: Cllr Murphy

<u>Environment, Highways and Transport</u> Ian Anderson Roy Bullock Jamie Crawford Denis Griffin Claire Moore Phil Moore (Chair) Niamh Murphy Sarah Niell Debbie Peaford Pat Smith	<u>Planning</u> Ian Anderson Claire Moore Phil Moore Niamh Murphy (Chair) Sarah Niell Debbie Peaford Pat Smith Andrea Tincombe
<u>Community</u> Denis Griffin Jane Maggs Chris Morris (Chair) Andrea Tincombe	<u>Finance and Resources</u> Jamie Crawford Claire Moore (Chair) Phil Moore Chris Morris Niamh Murphy Pat Smith Andrew Tincombe
<u>Recreation Ground Management</u> Ian Anderson Jamie Crawford (Chair) Jane Maggs Andrea Tincombe	<u>Communications</u> James Edwards Pat Smith - Chair Claire Moore Phil Moore Debbie Peaford

Current representatives:-

Bowl Water Monitoring group (with Lamberhurst and Ticehurst PC's)	
Uplands Community College Governors Sub-Committee (Community Services)	Jamie Crawford
Wadhurst History Society Trustee	Serena Gadd
Wadhurst Institute, Hall & Field CIO Charity Trustee	Sarah Niell
Police Liaison	Phil Moore
Wealden District Association of Local Councils	Phil Moore
Wealden District Council Parish Planning Panel	Niamh Murphy
Wadhurst & District Business Association	Debbie Peaford
Neighbourhood Plan Steering Group	
Chris Morris, Phil Moore, Claire Moore, Pat Smith	

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Appendix B

Full Council - Sparrows Green Pavilion at 19.30

June 13
July 11
September 12
October 3
November 7
December 5
January 9
February 6
March 5
April 2
May 14

Finance & Resources – Sparrows Green Pavilion at 19.30

July 4
November 14
February 13

Environment, Highways & Transport – Sparrows Green Pavillion at 19:30

June 6
October 10
January 30
March 26

Community - Sparrows Green Pavilion at 19.:30

June 27
November 28
February 27
April 23

Recreation Ground Management – Sparrows Green Pavilion at 18:30 to 19:15

July 11
November 7
March 5

Communications – Sparrows Green Pavilion at 18.00 to 19.15

June 13
October 3
February 6

Planning – Carillon Cottage – Saturdays at 09.30

June 1, 15, 29
July 13, 27
August 10, 24
September 7 21
October 5, 19
November 2, 16, 30
December 14, 28
January 11, 25
February 8, 22
March 7, 21
April 4, 18
May 2, 16, 30

Tuesday 12 May 2020 at 19:00 - Annual Parish (Village) meeting - Commemoration Hall

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Appendix C

May Transfer and Cheques							
Cheque No.	To who	Description	Amount	VAT	NET	Agreed Bank Transfer Signature one	Agreed Bank Transfer Signature two
BP1005	ESALC Ltd	Subscription	£1,474.83	£266.11	£1,208.72	FC 11.4.19 Ag item 7.6	FC 11.4.19 Ag item 7.6
BP1005	WHI & F	Grant	£4,000.00	£0.00	£4,000.00	FC 11.4.19 Ag item 6.1	FC 11.4.19 Ag item 6.1
BP1005	Wadhurst Culture	Grant	£1,000.00	£0.00	£1,000.00	FC 11.4.19 Ag Item 6.2	FC 11.4.19 Ag item 6.2
Transfer	Zurich Insurance	Annual Insurance	£2,792.99	£0.00	£2,792.99	FC 11.4.19 Ag Item 7.5	FC 11.4.19 Ag Item 7.5
100113	NHP Prizes	Surveys	£100.00	£0.00	£100.00	Felicity Harvest	Bob Standley
100114	NHP Prizes	surveys	£25.00	£0.00	£25.00	Felicity Harvest	Bob Standley
100115	NHP Prizes	surveys	£25.00	£0.00	£25.00	Felicity Harvest	Bob Standley
100116	NHP Prizes	Surveys	£25.00	£0.00	£25.00	Felicity Harvest	Bob Standley
100117	NHP Prizes	Surveys	£25.00	£0.00	£25.00	Felicity Harvest	Bob Standley
BP1005	Mrs A Barlow	Clerks Salary	£1,239.69	£0.00	£1,239.69	Felicity Harvest	Bob Standley
BP1005	Mrs F Hensher	RFO Salary	£574.95	£0.00	£574.95	Felicity Harvest	Bob Standley
BP1005	Mr R Penny	Caretaker Salary	£747.49	£0.00	£747.49	Felicity Harvest	Bob Standley
Bacs	Nest Pension	Employees pension contributions	£227.44	£0.00	£227.44	Felicity Harvest	Bob Standley
BP1005	Europlants	inv 19525	£61.25	£10.21	£51.04	Felicity Harvest	Bob Standley
BP1005	Biffa	Waste Removal Pavilion Bin	£50.98	£7.66	£43.32	Felicity Harvest	Bob Standley
BP1005	Mrs Nessie Ramm	Litter Picker 11	£156.00	£0.00	£156.00	Felicity Harvest	Bob Standley
BP1005	BT	Wifi and Pav Phone	£40.68	£0.00	£40.68	Felicity Harvest	Bob Standley
BP1005	Carillon Cottage	Hall hire	£210.00	£0.00	£210.00	Felicity Harvest	Bob Standley
BP1005	Wadhurst Ironmongers	Pavilion Materials	£8.65	£1.44	£7.21	Felicity Harvest	Bob Standley
BP1005	Mr C Wynne	Members Expenses	£7.50	£0.00	£7.50	Felicity Harvest	Bob Standley
BP1005	Tivoli	Pavilion Grass Cutting	£180.46	£30.08	£150.38	Felicity Harvest	Bob Standley
BP1005	9 to 5 Supplies	Toilet and cleaning products	£168.62	£28.11	£140.51	Felicity Harvest	Bob Standley
BP1005	9 to 5 Supplies	Public Toilet tissues	£90.89	£15.15	£75.74	Felicity Harvest	Bob Standley
BP1005	Your Head Gardener	Jardin	£505.00	£0.00	£505.00	Felicity Harvest	Bob Standley
BP1005	B & W Electrical	Pavilion Repairs	£157.24	£26.20	£131.04	Felicity Harvest	Bob Standley
BP1005	Mrs A Barlow	Clerks expenses	£129.39	£0.00	£129.39	Felicity Harvest	Bob Standley
BP1005	Mrs F Hensher	RFO Expenses	£123.37	£0.00	£123.37	Felicity Harvest	Bob Standley
BP1005	Mr B Penny	Caretaker Expenses	£93.79	£0.00	£93.78	Felicity Harvest	Bob Standley
BP1005	Get Mapping	Parish online	£88.80	£14.80	£74.00	Felicity Harvest	Bob Standley
BP1005	S.R Services	Toilet cleaning	£570.00	£0.00	£570.00	Serena Gadd	Jamie Crawford
BP1005	Mr J Bishop	NHP Expenses	£25.58	£0.00	£25.58	Serena Gadd	Jamie Crawford
BP1005	Mr Bruce Crouch	Grass Cutting	£492.00	£0.00	£492.00	Serena Gadd	Jamie Crawford
BP1005	Mrs A Barlow	Clerks expenses	£68.26	£0.00	£68.26	Serena Gadd	Jamie Crawford
BP1005	Uplands School	Hall hire	£18.00	£0.00	£18.00	Serena Gadd	Jamie Crawford
			£15,503.85	£399.76	£15,104.09		

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Appendix D

May 16 to June 9 2019

1. News From Nus Ghani MP
2. Sussex ALC Bulletin 21-2019
3. ESH - RE: Temporary Road Closure - C271 Fairglen Road, Wadhurst - 22/7/2019 TO 31/7/2019 – sent to all Cllrs
4. SSALC - Sample Accessibility Statement (Accessibility Regulations 2018)
5. Southern Water - INVITATION: Working Together to Build a Resilient Water Future for the South East - Southern Water, South East Water & Portsmouth Water
6. WDC - Newly published decision: Transitional Rent Arrangements, Grants Hill Court
7. WDC - Minutes for Planning Committee North, Thursday, 30th May, 2019, 10.30 a.m.
8. WDC - Wealden Crematorium Open Day - Saturday 15th June 11 am to 3pm
9. High Weald AOB - How can the High Weald AONB Partnership help your Parish Event - Tuesday 2 July - sent to all Cllrs
10. ESH - RE: Temporary Road Closure - U7262 Church Street, Wadhurst - 12/8/2019 to 16/8/2019 – sent to all Cllrs