

## WADHURST PARISH COUNCIL

### THE MINUTES OF A MEETING OF WADHURST PARISH COUNCIL HELD AT UPLANDS COMMUNITY COLLEGE, HIGH STREET, WADHURST ON TUESDAY 21 MAY 2019 AT 7.30PM

Present: Cllrs. Anderson, Bullock, Crawford, Edwards, Gadd (Chair), Maggs, Moore C, Moore P, Morris, Murphy (Vice Chair), Niell, Peaford, Smith and Tincombe

Also in attendance: Amanda Barlow (clerk), Fiona Hensher (rfo) and 6 member of the public

1. Annual General Meeting

1.1 To elect a Chair.

**Members resolved to elect Cllr Gadd as chair.**

1.2 To elect a Vice-Chair.

**Members resolved to elect Cllr Murphy as vice-chair.**

1.3 To discuss and agree the Committee structure and elect Members.

**Resolved as per appendix A.**

1.4 To discuss and agree the scheduling of meetings

*Members agreed that the meetings should remain as per the schedule previously agreed.*

1.5 To elect Committees Chairs.

**Resolved as per appendix A.**

1.6 To elect Council Representatives.

**Resolved as per appendix A.**

2. To receive apologies and reasons for absence.

**Apologies received, and reasons accepted, from Cllr Griffin.**

3. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

*None.*

4. Public Forum – time limit 15 minutes.

*Michael Flegg advised that he was going to take some photographs at the meeting and he asked about the process in which the Parish Council would receive the District report. Malcolm Ramsden (Speedwatch Co-ordinator) asked if any Members would like to join the Speedwatch group. Jim Hemsley complained about the parking by the fire station. A member of public asked about rumours to close Uplands Community College and Cllr Standley confirmed that there was absolutely no plans to do so.*

5. District & County Council Report

*Members noted the report.*

**Members resolved to take Agenda Item 9.6 whilst Cllr Standley was still at the meeting.**

9.6 To discuss and agree the next actions, if appropriate, with regard to parking at Uplands

*Members agreed that Cllr Standley would get a quote to extend the car park and this matter would be discussed in further detail at the Environment, Highways and Transport Committee.*

6. To approve the minutes of the meeting 11 April 2019 as a true record.

**Members resolved to approve the minutes of the meeting 11 April 2019 as being a true record.**

7. To determine matters arising from the minutes of the meeting 11 April 2019

*There were no matters arising.*

8. Chairman's Announcements & Correspondence for noting.

9. Items for decision and allocation of resources, if necessary.

9.1 Annual Return 2018/19

9.1.1 To approve Annual Governance Statements for 2018/19

**Members resolved to accept the Annual Governance Statements for 2018/19.**

9.1.2 To approve Accounting Statements for 2018/19

**Members resolved to accept the Accounting Statements for 2018/19.**

9.2 To discuss and agree the next actions, if appropriate, with regard to the Neighbourhood Plan  
*Cllr Morris advised that the Neighbourhood Plan has just met and Sue Bishop has been elected as Chair. Members noted the excellent contribution to the Group made by the previous Chair, Jonathan Bishop. The Neighbourhood Plan has secured funding from a national organisation called Locality and the Group are now exploring additional funding. Cllr C Moore advised that they are trying to promote for more Members and more members of the public to join the Steering Group and Focus Groups.*

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9.3 To discuss and agree the next actions, if appropriate, with regard to the Wealden Local Plan  
***Cllr Gadd advised that she had arranged for Wadhurst Parish Council to be present at the Wealden Local Plan Examinations if the new Council wished to attend. Members resolved that Cllr Murphy with Cllr Peaford and Cllr Tincombe would attend on behalf of the Parish Council. Cllr Bullock raised concerns over what remit would be presented by Cllr Murphy at the Examinations as the Parish Council had already made the submissions and agreed not to make oral representations.***

9.4 To discuss and agree the next actions, if appropriate, with regard to Parish emails and IT support

***Members resolved that the Clerk should issue all Councillors with a Parish email. (Action: Clerk). Members agreed that***

9.7 To discuss and agree the next actions, if appropriate with regard to the Annual Parish meeting  
***Members resolved that the Chairs of the Committees should meet to discuss the plans for the Annual Parish meeting and agreed that any decisions could be made by email due to the shortness of time.***

9.5 To discuss and agree the next actions, if appropriate, with regard to the transparency and accountability of the Parish Council

***Members resolved that the new Council should review the budget and it was agreed that the Finance & Resources Committee should take this item forward. Members agreed to make an award to Cllr Mike Kent. Members resolved that they did not want to have the meetings video recording.***

9.8 To discuss and agree the next actions with regard to the defibrillator at the Pavilion

***Members resolved that the defibrillator should be repaired.***

9.9 To agree the signatories on the Parish bank account

***Members resolved that Cllr Gadd, Cllr Maggs, Cllr Niell and Cllr Edwards would be the signatories o the bank account.***

9.10 To approve/note items payable and paid

***Members resolved to agree items payable and paid at Appendix B.***

### 10. Items for noting

10.1 To note spend, to date, against budget for 2018/19

*Noted.*

10.2 To note correspondence

*Noted.*

### 11. Items for Focus and Communication

*Neighbourhood Plan additional members, New Council Members and actions from Annual Parish Meeting.*

### 12. Urgent issues at the discretion of the Chair for noting or inclusion on future agenda

*The RFO advised that she will be contacting Members regarding the Members' Allowance.*

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## Appendix A

Chair: Cllr Gadd  
Deputy: Cllr Murphy

<u>Environment, Highways and Transport</u> Ian Anderson Roy Bullock Jamie Crawford Denis Griffin Claire Moore Phil Moore (Chair) Niamh Murphy Sarah Niell Pat Smith	<u>Planning</u> Ian Anderson Roy Bullock Claire Moore Phil Moore Niamh Murphy (Chair) Sarah Niell Debbie Peaford Pat Smith Andrea Tincombe
<u>Community</u> Denis Griffin Jane Maggs Chris Morris (Chair) Andrea Tincombe	<u>Finance and Resources</u> Jamie Crawford Claire Moore (Chair) Phil Moore Chris Morris Niamh Murphy Pat Smith Andrew Tincombe
<u>Recreation Ground Management</u> Ian Anderson Jamie Crawford (Chair) Jane Maggs Sarah Niell Andrea Tincombe	<u>Communications</u> James Edwards Pat Smith - Chair Claire Moore Phil Moore Debbie Peaford

### Current representatives:-

Bowl Water Monitoring group (with Lamberhurst and Ticehurst PC's)	
Uplands Community College Governors Sub-Committee (Community Services)	Jamie Crawford
Wadhurst History Society Trustee	Serena Gadd
Wadhurst Institute, Hall & Field CIO Charity Trustee	Sarah Niell
Police Liaison	Phil Moore
Wealden District Association of Local Councils	Phil Moore
Wealden District Council Parish Planning Panel	Niamh Murphy
Wadhurst & District Business Association	Debbie Peaford
<b>Neighbourhood Plan Steering Group</b> Chris Morris, Phil Moore, Claire Moore, Pat Smith	

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## Appendix B

April Transfer and Cheques							
Cheque No.	To who	Description	Amount	VAT	NET	Agreed Bank Transfer Signature one	Agreed Bank Transfer Signature two
Transfer	Mrs A Barlow	Clerks Expenses	£215.43	£0.00	£215.43		
Transfer	Mrs F Hensher	RFO Expenses	£87.08	£0.00	£87.08		
Transfer	TWFP	Annual Fire Extinguisher Charge	£203.96	£33.99	£169.97		
Transfer	S.R Services	inv1639	£589.00	£0.00	£589.00		
Transfer	Mrs A Barlow	Clerks Salary	£1,256.71	£0.00	£1,256.71		
Transfer	Mrs F Hensher	RFO Salary	£533.44	£0.00	£533.44		
Transfer	Mr R Penny	Caretaker Salary	£592.56	£0.00	£592.56		
Bacs	Nest Pension	Employees pension contributions	£211.19	£0.00	£211.19		
Transfer	Europlants	inv 19349	£61.25	£10.21	£51.04		
Transfer	Biffa	Waste Removal Pavilion Bin	£45.94	£7.66	£38.28		
Transfer	Mrs Nessie Ramm	Litter Picker 11	£192.00	£0.00	£192.00		
Transfer	Thorpe Building Ltd	Repairs playground	£588.00	£98.00	£490.00		
Transfer	R J Holland	Caretaker Cover	£180.00	£0.00	£180.00		
Transfer	Wadhurst Ironmongers	Pavillion Materials	£29.90	£4.98	£24.92		
Transfer	Wadhurst Ironmongers	Pavillion Materials	£6.69	£1.12	£5.57		
Transfer	Mr S Goacher	Annual Payroll	£455.47	£0.00	£455.47		
transfer	Sam Turner & Sons	Sweeper	£396.99	£66.17	£330.82		
			<b>£5,645.61</b>	<b>£222.13</b>	<b>£5,423.48</b>		

# WADHURST PARISH COUNCIL

April 4 to May 15 2019

1. WDC - Minutes for Audit and Finance Committee, Wednesday, 20th March, 2019, 9.30 a.m.
2. WDC - Minutes for Licensing Sub-Committee, Monday, 8th April, 2019
3. Sussex ALC Weekly Bulletin 16-2019
4. Minutes for Planning Committee North, Thursday, 4th April, 2019, 10.30 a.m.
5. WDC - Hailsham Neighbourhood Plan - Regulation 16
6. WDC - Hellingly Neighbourhood Plan - Regulation 16
7. Sussex ALC Bulletin 18-2019
8. How can the High Weald AONB Partnership help your Parish: 2 July 2019
9. Southeastern Railway - Best ever punctuality on Southeastern
10. News from the High Weald AONB Partnership - May 2019  
News from the High Weald AONB Partnership - May 2019
11. RE: Invitation to Discover Gatwick 2018/19
12. Sussex ALC Weekly Bulletin - 20-2019
13. WDC - Wealden Crematorium Open Day - Saturday 15th June 2019 11am to 3pm