

# WADHURST PARISH COUNCIL

To all members of the Council.

You are hereby summoned to attend the meeting of Wadhurst Parish Council to be held at the Pavilion, Sparrows Green Recreation Ground, Wadhurst on **Thursday 9 January 2020 commencing at 7.30 p.m.** for the transaction of business as set out below.

Signed 

Clerk (Amanda Barlow) Date: 5 January 2020

## AGENDA

1. To receive apologies and reasons for absence.
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
3. Public Forum – time limit 15 minutes.
4. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960
5. To receive the County and District Report
6. To approve the minutes of the meeting 5 December 2019 as a true record.
7. To determine matters arising from the previous minutes for updating and noting.
8. Chair's Announcements
9. Finance items for decision and allocation of resources
  - 9.1 To approve/note items payable and paid.
  - 9.2 To note spend, to date, against budget for 2019-20.
  - 9.3 To discuss recommended budget for 2020-2021
  - 9.4 To discuss the gas and electricity provider contracts from April 2020
10. Items for decision and allocation of resources, if necessary.
  - 10.1 To discuss and agree, if appropriate, the next actions with regard to the Neighbourhood Plan Steering Group
  - 10.2 To discuss and agree, if appropriate, the next actions with regard to the Uplands parking and 3G Pitch.
  - 10.3 To discuss and agree, if appropriate, the next actions with regard to the Wadhurst High Street Pedestrian Improvement Plan
  - 10.4 To adopt the Code of Conduct
  - 10.5 To adopt the Winter Plan
  - 10.6 To adopt minutes of the meetings of the Planning Committee held on 14 December (not yet approved) 2019
11. Items for report.
  - 11.1 Reports from committees/working parties/representatives etc.
    - 11.1.1 Christmas Lights
12. Items for Noting
  - 12.1 To note the Minutes from the Strengthening Local Relationships Meeting with East Sussex Highways on 27 November 2019
  - 12.2 To note the Minutes of the Community Committee Meeting held on 5 December 2019
  - 12.3 Correspondence
    - 12.3.1 General Correspondence
  - 12.4 Town and Parish Councillor Allowances for 2020/21
  - 12.5 Data Protection
  - 12.6 Meeting dates to May 2020
13. Items for Focus and Communication
14. Urgent issues at the discretion of the Chair for noting or inclusion on future agenda

# WADHURST PARISH COUNCIL

Please find enclosed the summons and agenda for the full council meeting for the 9 January 2020 plus attachments.

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1. To receive apologies and reasons for absence – Cllr Niell, Cllr Bullock
  
4. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960
  
5. To receive the County and District Report
  - 5.1 County Report
  - 5.2 District Report
  
6. To approve the minutes of the meeting 5 December 2019 as a true record - attached
  
7. Matters arising
  - 10.2 CLT – no update at present
  - 10.3 – Grant has been sent to the Parents and Toddlers' Group at St George's Hall
  - 10.4 – Twinning Association – update from Cllr Gadd
  
8. Chair's Announcements
9. Finance items for decision and allocation of resources
  - 9.1 To approve/note items payable and paid.
  - 9.2 To note spend, to date, against budget for 2019-20.
  - 9.3 To discuss recommended budget for 2020-2021
  - 9.4 To discuss the gas and electricity provider contracts from April 2020
  
10. Items for decision and allocation of resources, if necessary.
  - 10.1 To discuss and agree, if appropriate, the next actions with regard to the Neighbourhood Plan Steering Group
  - 10.2 To discuss and agree, if appropriate, the next actions with regard to the Uplands parking and 3G Pitch.
  - 10.3 To discuss and agree, if appropriate, the next actions with regard to the Wadhurst High Street Pedestrian Improvement Plan
  - 10.4 To adopt the Code of Conduct – amendments in red
  - 10.5 To adopt the Winter Plan
  - 10.6 To adopt minutes of the meetings of the Planning Committee held on 14 December (not yet approved) 2019
  
11. Items for report.
  - 11.1 Reports from committees/working parties/representatives etc.
    - 11.1.1 Christmas Lights
  
12. Items for Noting
  - 12.1 To note the Minutes from the Strengthening Local Relationships Meeting with East Sussex Highways on 27 November 2019
  - 12.2 To note the Minutes of the Community Committee Meeting held on 5 December 2019 – to follow
  - 12.3 Correspondence
    - 12.3.1 General Correspondence
  - 12.4 Town and Parish Councillor Allowances for 2020/21
  - 12.5 Data Protection
  - 12.6 Meeting dates to May 2020

# WADHURST PARISH COUNCIL

## AGENDA ITEM 5.1

### Report from County Council January 2020

Firstly, Happy New Year to all

#### Highways

The recent wet weather has caused more problems than normal on many of the roads in the Parish.

Whilst appreciating that the amount of rain over a short period overwhelmed the drainage with more water was trying to get through the pipes than they were designed to carry. However, I am concerned that not enough maintenance is carried out and have taken the matter up with officers and Lead Member for Highways.

The usual problem areas of the road under the railway, Mayfield Lane /Station Hill junction, Mayfield Lane almost opposite Wadhurst Place were affected along with many other roads.

#### Potholes

With the amount of rain the worst scenario would be a freeze which will cause more damage to the surface.

**Please continue to report potholes to Highways through the website**

#### West Sussex

West Sussex County Council have been having a significant number of problems. Their Childrens Services were judged as “Inadequate” by Ofsted (East Sussex are judged “Outstanding”).

This and other factors led to the Chief Executive leaving and a new Leader of the Council being appointed. The reason for including this information in this report is that there will now be a Joint Chief Executive covering East and West Sussex. Becky Shaw, Chief Executive of East Sussex, will cover both Counties for a temporary period together with the Leader of East Sussex assisting the new Leader of West Sussex.

#### High Street

I met with County officers together with Cllrs Claire, Phil Moore and Cllr Denis Griffin to discuss arrangements for re-surfacing with a further meeting to be planned for later this month.

The question of S106 money for the High Street was raised and the agreement on Waters Reach is for 35k to be paid by the developers. This has to be for improvements not maintenance

## WADHURST PARISH COUNCIL

The resurfacing work is still on schedule for March/April with work planned to be carried out at night.

### **Christmas Lights**

Congratulations on those involved in the lights which were I think the best display we have had.

RWS Jan 2020

**AGENDA ITEM 5.2**

**District Report January 2020**

Firstly I would like to take this opportunity to wish you a Happy New Year.

In the last decade Wealden has transformed the way it operates and provides services. They have revoked £4million from the annual running costs, but still provide a high level of service

We have embraced digital technology and provide 100 council services through our on line Wealden portal, this therefore frees our staff to spend more time helping vulnerable residents. We have created a number of shred services which keep cost down and provide a greater resilience when we need it.

In 2011 we started our New Build project, building council houses, one of the first to do so. We have built 199 new Council homes, adding to the 3000 homes we already provide. In 2018 we set up our stand alone housing company, which aims to meet the demand of first time buyers and older people who wish to down size. We have created new parks in Crowborough, and Uckfield.

This year the council unanimously declared a Climate Change emergency, with achievable goals. We seek to make the District carbon neutral by 2050.

Less than 1% of our waste goes to landfill and Wealden achieves the highest rate of recycling in East Sussex.

You will probably aware that there was a fire at Fazan Court over Christmas. Both Bob and I were kept informed, all residents were offered alternative accommodation, two went to respite care, several went to East Sussex National. One resident made their way back and one refused to leave. Everyone has now returned home and all seems settled.

Finally you will have seen that the Inspector has turned down Wealden's Local Plan. The Inspector cited a failure on the Duty to Cooperate and that Wealden were overly cautious on the interpretation of Habitats Regulations re the Ashdown Forest.

At this time I have little to add since I have not had any meetings with officers to discuss the way forward.

# WADHURST PARISH COUNCIL

## AGENDA ITEM 6.0

### THE MINUTES OF A MEETING OF WADHURST PARISH COUNCIL HELD AT THE PAVILION, SPARROWS GREEN RECREATION GROUND ON THURSDAY 5 DECEMBER 2019 AT 7.30PM

Present: Cllrs Anderson, Bullock, Crawford, Edwards (in part), Gadd (Chair), Griffin, C Moore. P Moore, Morris, Murphy (Vice Chair), Neill, Peaford, Smith and Tincombe  
Also in attendance: Amanda Barlow (clerk), Fiona Hensher (rfo) (in part), Cllr Bob Standley (in part), and 10 members of the public (in part)

1. To receive apologies and reasons for absence.  
*Apologies received and reasons accepted, from Cllr Maggs and Cllr Edwards.*
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.  
*Cllr Smith and Cllr P Moore declared an interest under Agenda Item 7.10.4*
3. Public Forum – time limit 15 minutes.  
*Mrs Shairp made representation about Application No. WD/2019/2252/O and Members were provided with a tabled document (attached to minutes). Mr Robinson made representation regarding the grant application at Agenda 10.3. Mike Kent asked about a cheque which was sent to him from the Parish Council which the RFO advised was for the 2018/19 Members' allowance.*
4. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960  
**Members resolved in the majority that Agenda Item 10.1 should be discussed in confidence. Cllr Morris abstained from the vote.**
5. To receive the County and District Report  
*Cllr Standley and Cllr Howell had already submitted their written reports but as the Council is in purdah due to the forthcoming General Election no decisions have been made. Cllr Standley advised that he would be meeting with Cllr P Moore and Chris Tree of East Sussex Highways to discuss further the Wadhurst High Street Pedestrian Improvement Plan.*
6. To approve the minutes of the meeting 7 November 2019 as a true record.  
**Members resolved to approve the minutes of the meeting 7 November 2019 as being a true record.**
7. To determine matters arising from the previous minutes for updating and noting.  
*10.3 Round Oak Allotments – Cllr Griffen advised that he will meet with the new owners of Round Oak House along with the Chairman of the Round Oak Allotments.  
10.4 Uplands parking – no further update.  
10.5 Maintenance Contractor – Cllr P Moore advised that East Sussex Highways have a scheme and the Environment, Highways and Transport Committee is looking at that option.  
10.6 Cllr P Moore gave an update following the SLR meeting with East Sussex Highways.  
10.7 A projector no longer required.  
10.8 School Parking issues - Cllr Gadd advised that she and the Clerk are looking at options for signs to be placed outside the school.  
10.15 Mr Page has been informed of the Parish Council's decision*
8. Chair's Announcements  
*The Chair thanked the Clerk and RFO for their work this year.*
9. Finance items for decision and allocation of resources
  - 9.1 To approve/note items payable and paid.  
**Members resolved to approve/note the items payable and paid as at Appendix A.**
  - 9.2 To note spend, to date, against budget for 2019-20.  
*Noted.*

## WADHURST PARISH COUNCIL

9.3 To discuss recommended budget for 2020-2021

**Members resolved that the budget would be confirmed and agreed at the January 2020 meeting.**

9.4 To discuss and agree the grass cutting options for 2020-21

**Members resolved to go with option 2 presented by ESCC.**

9.5 To discuss the Christmas Lights

*The RFO advised that the cost of the lights was £10,499.40. The Wadhurst Warriors are responsible for the insurance of the lights as they put them up. The Parish Council own the lights and the RFO confirmed that the lights are covered by the Parish Council's insurance policy. The RFO advised that the £4,000 has not yet been returned to the Parish Council. Cllr Tincombe confirmed that she will talk to the shops at the end of the village which were not covered by lights. The Clerk and RFO agreed to purchase some storage boxes if required for the lights.*

9.6 To note the repair cost of the fencing at the Recreation Ground

*The RFO advised that the playground fence had been repaired at a cost of £300 as it was a health and safety issue.*

*The Chair asked Members of the public to leave the meeting.*

10. Items for decision and allocation of resources, if necessary.

10.1 To discuss and agree, if appropriate, the next actions with regard to the Neighbourhood Plan Steering Group

*Cllr Edwards arrived at the meeting.*

**Members resolved that the Neighbourhood Plan Steering Group should make no decisions and no policies should be written and agreed over the next 12 weeks and both the Parish Council and the Steering Group should actively try and recruit new members to the focus groups.**

**All Members present voted for the proposal other than Cllr Morris who abstained from the vote.**

10.2 To discuss and agree, if appropriate, the next actions with regard to the Community Land Trust  
*Members felt that the event was well attended and there was a good presentation. Several members of the public came forward and a meeting is being arranged with the consultant.*

10.3 To discuss and agree, if appropriate, awarding a grant to Parents & Toddlers' group at St George's Hall

**Members resolved to award the grant of £1,150 to the Parents and Toddlers' group at St George's Hall (Action: RFO).**

10.4 To discuss and agree, if appropriate, the next actions with regard to the Twinning Association  
**Members agreed that the Cllr Gadd and Clerk should look further at the proposal and ask for a grant application form. (Action: Cllr Gadd and Clerk)**

10.5 To discuss and agree, if appropriate, the next actions with regard to recording the Planning Committee meetings

*Cllr Peaford stated that there have been complaints at the Planning Committee meeting and she requested that the meeting should be recorded. Members resolved that the Planning Committee meeting should not be recorded or that a locum should be employed.*

10.6 To discuss and agree, if appropriate, the next actions with regard to audio recording of Council meetings

*Cllr Morris put forward a proposal to record meetings. Members resolved that the Full Council meeting should not be recorded.*

10.7 To adopt the Code of Conduct

*Members agreed that the Code of Conduct should be discussed at the January meeting. (Action: Clerk)*

10.8 To adopt the Standing Orders

**Members resolved to adopt the Standing Orders as presented.**

10.9 To adopt minutes of the meetings of the Planning Committee held on 16 and 30 November (not yet approved) 2019

**Members resolved to adopt the minutes of the Planning Committee meeting held on 16 and 30 November 2019.**

## WADHURST PARISH COUNCIL

### 11. Items for report.

- 11.1 Reports from committees/working parties/representatives etc.  
*None.*

### 12. Items for Noting

- 12.1 To note the minutes (not yet approved) of the Finance & Resources Committee Meeting held on 14 November 2019

*Noted.*

- 12.2 To note the Minutes' from the Strengthening Local Relationships Meeting with East Sussex Highways on 27 November 2019

*The Clerk advised that the minutes of the meeting need to be approved by East Sussex Highways prior to distribution.*

- 12.3 Correspondence

- 12.3.1 General Correspondence

*Noted.*

### 13. Items for Focus and Communication

*Focus – recruitment for the Focus Group, thank you to Warriors and everyone for lights, thank you to Mr Rogers, award of a grant to the playgroup.*

### 14. Urgent issues at the discretion of the Chair for noting or inclusion on future agenda

*None.*

# WADHURST PARISH COUNCIL

## Appendix A

November Transfer and Cheques							
Cheque No.	To who	Description	Amount	VAT	NET	Agreed Bank Transfer Signature one	Agreed Bank Transfer Signature two
BP10011	Lites	Christmas Lights	£6,299.64	£1,049.94	£5,249.70	Emailed authorised CM	Emailed authorised SG
BP10011	BT	Wifi	£40.68	£0.00	£40.68	JC -November Meeting	SG - November Meeting
BP10011	9 to 5 Supplies	Pavilion cleaning products	£226.15	£37.69	£188.46	JC -November Meeting	SG - November Meeting
BP10011	Mrs S Gadd	Cllr expenses	£88.87	£0.00	£88.87	JC -November Meeting	
BP10011	Wadhurst Ironmongers	June in 2000426	£49.74	£8.29	£41.45	JC -November Meeting	SG - November Meeting
Bacs	Nest Pension	Pension Contribution	£279.25	£0.00	£279.25	JC -November Meeting	SG - November Meeting
BP10011	Mr B Crouch	Grass Cutting	£512.00	£0.00	£512.00	JC -November Meeting	SG - November Meeting
BP10011	Wadhurst Ironmongers	October inv 20000869-2	£22.57	£3.76	£18.81	JC -November Meeting	SG - November Meeting
BP10011	Mrs A Barlow	Clerks Expenses	£176.28	£0.00	£176.28	JC -November Meeting	SG - November Meeting
BP10011	Mrs F Hensher	RFO Expenses	£102.37	£0.00	£102.37	JC -November Meeting	SG - November Meeting
BP10011	Europlants	Hanging inv	£61.25	£10.21	£51.04	JC -November Meeting	SG - November Meeting
BP10011	Biffa	Pavilion Waste	£159.72	£26.62	£133.10	JC -November Meeting	SG - November Meeting
BP10011	Mrs A Barlow	Clerks Salary inc back payment	£2,075.38	£0.00	£2,075.38	JC -November Meeting	SG - November Meeting
BP10011	Mrs F Hensher	RFO Salary inc back payment	£419.62	£0.00	£419.62	JC -November Meeting	SG - November Meeting
BP10011	Mr R Penny	Caretaker Salary	£976.28		£976.28	JC -November Meeting	SG - November Meeting
BP10011	James Hemsley	Hedge Cutting Pavilion	£410.00	£0.00	£410.00	JC -November Meeting	SG - November Meeting
BP10011	WDALC	Subscription	£31.00	£0.00	£31.00	JC -November Meeting	SG - November Meeting
Payments Authorised at Finance meeting							
BP10011	Mrs A Barlow	Clerks Expenses (please look on form)	£47.70	£0.00	£47.70	SG Finance Meeting	MC Finance meeting
BP10011	Mrs C Moore	Land egistry exoenses	£24.00	£0.00	£24.00	SG Finance Meeting	MC Finance meeting
BP10011	WDC	Parish Conference	£30.00	£0.00	£30.00	SG Finance Meeting	MC Finance meeting
BP10011	Mrs V Ramm	Litter Picker	£192.00	£0.00	£192.00	SG Finance Meeting	MC Finance meeting
BP10011	S.R.Servoces	Toilet clenaing	£589.00	£0.00	£589.00	SG Finance Meeting	MC Finance meeting
BP10011	Countrymans	Verge Grass Cutting	£3,126.00	£521.00	£2,605.00	SG Finance Meeting	MC Finance meeting
BP10011	Spy Alarms	Annual review	£117.60	£19.60	£98.00	SG Finance Meeting	MC Finance meeting
<b>Total</b>			<b>£11,978.50</b>	<b>£1,136.51</b>	<b>£10,841.99</b>		

# WADHURST PARISH COUNCIL

## Appendix B

November 4 to December 2 2019

1. News from Nus 05.11.2019
2. High Weald AONB - News from the High Weald AONB Partnership - Sussex Lund
3. WDC - Newly published decision: Hackney Carriage and Private Hire Driver Licensing - Criminal Convictions Policy
4. WDC - Newly published decision: Horam Parish Council: Application for designation as a Neighbourhood Area for the purposes of preparation of a Neighbourhood Development Plan.
5. WDC - Members Allowances and Remuneration
6. ESCC - Attention rural tourism businesses: Announcement: EAFRD Growth Programme National Reserve Fund
7. ESCC - National Coastal Tourism Academy: England's Coast
8. WDC - Minutes for Planning Committee South, Thursday, 7th November, 2019, 10.30 a.m.
9. WDC - This month's Parish Bulletin and Wealden Police Engagement Newsletter – sent to all Cllrs
10. WDC - Minutes for Planning Committee North, Thursday, 14th November, 2019, 10.30 a.m.
11. ESCC - FW: Devonshire Collective is seeking new Board Members
12. ESCC - FW: John Brabourne Awards - Fresh Film and TV Talent
13. WDC - Newly published decision: SDNPA Arboriculture Advice SLA Contract Authorisation
14. High Weald AONB - News from the High Weald AONB Partnership - November 2019
15. WDC - Minutes for Licensing Sub-Committee, Friday, 15th November, 2019, 10.00 a.m.
16. WDC - FW: VE Day 75 May 2020
17. SSALC - Consultation: Strengthening police powers to tackle unauthorised encampments
18. WDC -Minutes for Overview and Scrutiny Committee, Monday, 18th November, 2019, 10.00 a.m.
19. Parish Online News & Updates
20. Southeastern - Southeastern are keen to hear your views
21. SSALC - \*\*Sussex ALC Bulletin\*\*
22. WDC - Newly published decision: Street Naming and Numbering Policy Review
23. Invitation to Discover Gatwick

# WADHURST PARISH COUNCIL

## AGENDA ITEM 9.1

December Transfer and Cheques							
Cheque No.	To who	Description	Amount	VAT	NET	Agreed Bank Transfer Signature one	Agreed Bank Transfer Signature two
BP100112	HMRC	VAT	£838.72	£0.00	£838.72	SG	JMC
BP100112	WHI & F	Hall Hire	£50.00	£0.00	£50.00	Emailed authorised CM	Emailed authorised SG
BP100112	Mrs A Barlow	Clerk Expenses	£133.23	£0.00	£133.23	Emailed authorised CM	Emailed authorised SG
BP100112	Lites	Christmas Lights	£6,299.64	£1,049.94	£5,249.70	SG	JMC
BP100112	BT	Wifi	£40.68	£6.78	£33.90	SG	JMC
BP100112	Burslem	War Memorial clean	£1,170.00	£195.00	£975.00	SG	JMC
BP100112	SSALC	Training	£168.00	£28.00	£140.00	SG	JMC
BP100112	Nest Pension	Pension Contribution	£243.35	£0.00	£243.35	SG	JMC
BP100112	Mrs A Barlow	Clerks Expenses	£143.64	£0.00	£143.64	SG	JMC
BP100112	Mrs F Hensher	RFO Expenses	£57.99	£0.00	£57.99	SG	JMC
BP100112	Europlants	Hanging inv 20964	£61.25	£10.21	£51.04	SG	JMC
BP100112	Biffa	Pavilion Waste	£50.98	£8.50	£42.48	SG	JMC
BP100112	Mrs A Barlow	Clerks Salary	£1,446.64	£0.00	£1,446.64	SG	JMC
BP100112	Mrs F Hensher	RFO Salary	£530.65	£0.00	£530.65	SG	JMC
BP100112	Mr R Penny	Caretaker Salary	£654.33	£0.00	£654.33	SG	JMC
BP100112	Inland Revenue	NI and Tax	£5,467.38	£0.00	£5,467.38	SG	JMC
BP100112	Tms	Newsletter	£195.00	£0.00	£195.00	SG	JMC
BP100112	Mrs Di Newman	NHP Expenses	£111.08	£0.00	£111.08	Email Authorisation SG	JMC
BP100112	Thorpe Building Ltd	Toilet Repairs	£264.00	£44.00	£220.00	SG	JMC
BP100112	Wadhurst Ironmongers	Invoice 2009 November invoice	£18.17	£3.03	£15.14	SG	JMC
		<b>Total</b>	<b>£16,712.76</b>	<b>£1,298.43</b>	<b>£15,414.33</b>		
Payments authorised after December meeting by email							
BP100112	S.R.Services	Invoice 1711	£570.00	£0.00	£570.00	Email Authorisation MC	Emailed authorised SG
BP100112	Mrs V Ramm	invoice 19	£216.00	£0.00	£216.00	Email Authorisation MC	Emailed authorised JM
BP100112	Signs of Style	Posters for affordable housing meeting	£126.00	£0.00	£126.00	Email Authorisation MC	Emailed authorised SG
BP100112	Hall Hire	NHP 24/04/19	£90.00	£0.00	£90.00	Email Authorisation MC	Emailed authorised SG
		<b>Total</b>	<b>£17,714.76</b>	<b>£1,298.43</b>	<b>£16,416.33</b>		

# WADHURST PARISH COUNCIL

## AGENDA ITEM 9.2

		Budget 19-20								
CODE	DESCRIPTIONS	Actual 17/18	Actual 18/19	To Date 19/20	Budget 19/20	Variance	Earmark Reserve	Taken from Reserves	Recommended adjustments	
<b style="color: red;">INCOME</b>										
1000	Tennis club	£10,000.00	£11,526.85	£10,667.91	£10,200.00	-£467.91				£10,200.00
1002	Pay and Play	£500.00	£465.00		£200.00	£200.00				£200.00
1003	Junior Football	£1,000.00	£1,200.00	£1,000.00	£1,000.00	£0.00				£1,000.00
1005	Other Rentals	£8,500.00	£9,135.67	£6,829.93	£8,700.00	£1,870.07				£8,700.00
1006	Grants Received	£10,000.00	£450.00		£0.00	£0.00				£0.00
1007	Allotments	£250.00	£204.00		£210.00	£210.00				£210.00
1010	Miscellaneous income	£0.00	£16.62		£0.00	£0.00				£0.00
1012	Rate Rebate	£0.00	£0.00		£0.00	£0.00				£0.00
1076	Precept	£134,142.00	£136,231.00	£143,028.00	£143,028.00	£0.00				£143,028.00
1077	WDC PC CTB GRANT	£1,963.00	£1,227.00	£491.00	£491.00	£0.00				£491.00
1090	INTEREST	£21.50	£236.14	£297.77	£50.00	-£247.77				£50.00
1031	Neighbourhood Plan grants	£0.00	£8,775.00		£0.00	£0.00				£0.00
1030	WDC Community Toilet Scheme	£1,200.00	£1,028.00	£1,026.00	£2,056.00	£1,030.00				£2,056.00
1092	Verge Grass Cutting from Escc	£0.00	£2,399.00	£2,399.00	£2,399.00	£0.00				£2,399.00
1093	CiL WDC			£4,540.61						
	<b style="color: red;">TOTAL INCOME</b>	<b style="color: red;">£167,576.50</b>	<b style="color: red;">£172,894.28</b>	<b style="color: red;">£170,280.22</b>	<b style="color: red;">£168,334.00</b>	<b style="color: red;">-£1,946.22</b>				<b style="color: red;">£168,334.00</b>

# WADHURST PARISH COUNCIL

EXPENDITURE									
CODE	DESCRIPTIONS	Actual 17/18	Actual 18/19	To Date 19/20	Budget 19/20	Variance	Earmark Reserve	Taken from Reserves	Recommended adjustments
Recreation Ground									
Income									
1000	Tennis club	£10,000.00	£11,526.85	£10,667.91	£10,200.00	-£467.91			£10,200.00
1002	Pay and Play	£500.00	£465.00		£200.00	£200.00			£200.00
1003	Junior Football	£1,000.00	£1,200.00	£1,000.00	£1,000.00	£0.00			£1,000.00
1005	Other Rentals	£8,500.00	£9,135.67	£6,829.93	£8,700.00	£1,870.07			£8,700.00
	<b>Total Income</b>	<b>£20,000.00</b>	<b>£22,327.52</b>	<b>£18,497.84</b>	<b>£20,100.00</b>	<b>£1,602.16</b>	<b>£0.00</b>	<b>£ -</b>	<b>£20,100.00</b>
Expenditure									
4100	Rates	£1,900.00	£2,794.63	£1,071.68	£2,000.00	£928.32			£2,000.00
4101	Water	£600.00	£675.78	£612.41	£600.00	-£12.41			£700.00
4102	Gas/electricity	£4,000.00	£2,981.40	£3,755.09	£4,000.00	£244.91			£4,000.00
4103	Caretaking & Cleaning Salary	£11,750.00	£9,335.77	£6,595.39	£12,240.00	£5,644.61			£12,240.00
4105	Maintenance Build and fabric	£5,000.00	£10,727.46	£3,369.81	£5,000.00	£1,630.19			£5,000.00
4106	Maintenance - Security System	£100.00	£204.27	£573.33	£125.00	-£448.33			£150.00
4107	Maintenance - Sewage Pump	£350.00	£391.60	£276.00	£375.00	£99.00			£400.00
4108	Maintenance - Fire Alarm	£500.00	£350.00	£505.00	£500.00	-£5.00			£500.00
4109	Maintenance - Boiler/water Heat	£400.00	£340.00		£350.00	£350.00			£350.00
4110	Fire safety Contract	£185.00	£491.00	£169.97	£220.00	£50.03			£220.00
4120	Tennis Court Maintenance	£2,000.00	£2,710.00		£2,000.00	£2,000.00			£2,000.00
4127	Waste Collection	£500.00	£738.91	£489.98	£500.00	£10.02			£500.00
4130	Maintenance Play Equipment	£1,000.00	£5,506.17	£835.40	£1,000.00	£164.60	£0.00		£1,000.00
4140	Grounds Equip maintenance	£500.00	£0.00		£500.00	£500.00			£500.00
4200	PWLB	£2,400.00	£2,224.85	£2,134.56	£2,089.41	-£45.15			£2,089.41
4201	Tennis court sinking fund	£5,000.00	£0.00		£5,000.00	£5,000.00	£36,893.00		£5,000.00
	<b>Total Recreation Ground</b>	<b>£36,185.00</b>	<b>£39,471.84</b>	<b>£20,388.62</b>	<b>£36,499.41</b>	<b>£16,110.79</b>	<b>£36,893.00</b>		<b>£36,649.41</b>
HIGHWAYS									
Income									
1093	CIL WDC			£4,540.61					
	<b>Total Income</b>			<b>£1,832.65</b>					
4230	Maintenance/shelters/fingerpost	£3,000.00	£400.00	£100.00	£5,000.00	£4,900.00			£5,000.00
4233	Weald link Bus	£2,605.00	£2,880.35		£0.00	£0.00			£0.00
4237	Snow Fund	£650.00	£0.00		£500.00	£500.00			£250.00
4238	Road safety items	£3,000.00	£700.00		£3,000.00	£3,000.00	£0.00		£3,000.00
4239	Dark sky friendly	£20,000.00	£9,008.55		£3,000.00	£3,000.00			£3,000.00
4250	Energy Maintenance	£9,500.00	£11,145.72		£10,500.00	£10,500.00			£11,000.00
4251	Repairs	£500.00	£0.00		£0.00	£0.00			£0.00
4509	GPS	£0.00	£74.00		£0.00	£0.00			£0.00
	Triangles					£0.00			
	<b>Total Highways</b>	<b>£43,755.00</b>	<b>£24,208.62</b>	<b>£100.00</b>	<b>£22,000.00</b>	<b>£21,900.00</b>	<b>£0.00</b>		<b>£22,250.00</b>
ENVIRONMENT									
Income									
1092	Verge Grass Cutting from Escc	£0.00	£2,399.00	£2,399.00	£2,399.00	£0.00			£2,399.00
	<b>Total Income</b>								
4300	Grass Cutting/Leaf Clearance	£2,600.00	£3,335.00	£3,472.00	£4,000.00	£528.00			£4,000.00
4302	Verge Grass Cutting ESCC	£0.00	£2,147.00	£2,605.00	£3,000.00	£395.00			£3,000.00
4301	Litter Clearance	£3,900.00	£2,114.60	£1,554.00	£5,000.00	£3,446.00			£5,000.00
4303	Dog Bins	£2,250.00	£2,501.33	£1,182.20	£1,250.00	£67.80			£1,250.00
4304	Flower tubs	£850.00	£510.98	£1,147.86	£1,500.00	£352.14			£1,500.00
4305	Hanging Baskets	£2,500.00	£1,712.18	£999.65	£2,000.00	£1,000.35			£2,000.00
4315	Street Furniture	£3,000.00	£5,251.52	£10,611.10	£1,000.00	-£9,611.10		£ 5,361.40	£1,000.00
	<b>TOTAL ENVIRONMENT</b>	<b>£15,100.00</b>	<b>£17,572.61</b>	<b>£21,571.81</b>	<b>£17,750.00</b>	<b>-£3,821.81</b>	<b>£0.00</b>		<b>£17,750.00</b>

# WADHURST PARISH COUNCIL

CODE	DESCRIPTIONS	Actual 17/18	Actual 18/19	To Date 19/20	Budget 19/20	Variance	Earmark Reserve	Taken from Reserves	Recommended adjustments
<b>COMMUNITY</b>									
<b>Income</b>									
1031	Neighbourhood Plan grants	£0.00	£8,775.00		£0.00	£0.00			£0.00
1030	WDC Community Toilet Scheme	£1,200.00	£1,028.00	£514.00	£2,056.00	£1,542.00			£2,056.00
<b>Total Income</b>									
4404	Wealden CAB	£1,000.00	£1,000.00		£1,100.00	£1,100.00			£1,100.00
4403	Churchyard Main	£3,000.00	£3,000.00		£3,300.00	£3,300.00			£3,300.00
4401	Toilets	£8,000.00	£7,746.29	£5,365.51	£8,500.00	£3,134.49			£8,500.00
4061	Small Grants and donations	£1,500.00	£3,925.00	£8,250.00	£9,400.00	£1,150.00			£2,500.00
	Donations				£1,250.00	£1,250.00			£1,250.00
4405	WIH & FT	£4,000.00	£4,000.00	£0.00	£4,000.00	£4,000.00			£4,000.00
4066	Parish/neighbourhood Plan	£10,000.00	£18,109.46	£6,721.01	£5,000.00	-£1,721.01	£15,683.78		£5,000.00
4407	Youth Provision	£4,800.00	£4,800.00		£0.00	£0.00			£4,800.00
4408	Wadhurst Culture	£500.00	£1,000.00		£0.00	£0.00			£1,000.00
4409	Jardin maintenance/development	£3,000.00	£5,501.85	£2,454.50	£3,500.00	£1,045.50			£3,500.00
4080	Public Toilet Rent	£0.00	£480.00		£0.00	£0.00			£500.00
<b>TOTAL COMMUNITY</b>		<b>£37,000.00</b>	<b>£59,365.60</b>	<b>£23,305.02</b>	<b>£38,106.00</b>	<b>£14,800.98</b>	<b>£15,683.78</b>		<b>£37,506.00</b>
<b>ADMINISTRATION</b>									
4000	Clerk and RFO salaries	£27,800.00	£22,048.56	£21,343.17	£30,600.00	£9,256.83			£30,600.00
4002	Employers NIC's	£3,500.00	£7,044.08	£9,991.30	£6,120.00	-£3,871.30			£6,500.00
4067	Employers Pension contribution	£1,600.00	£1,882.71	£2,468.52	£2,000.00	-£468.52			£2,000.00
4003	Expenses & room Allowance	£1,500.00	£1,275.32	£866.70	£2,000.00	£1,133.30			£2,000.00
4005	Stationery/copier/computer	£1,000.00	£1,128.30	£599.83	£400.00	-£199.83			£400.00
4010	Audit	£1,050.00	£1,040.00	£1,315.47	£1,200.00	-£115.47			£1,200.00
4011	Telephone	£1,000.00	£2,219.04	£1,305.29	£1,500.00	£194.71			£1,750.00
4012	Bank Charges	£250.00	£40.60		£0.00	£0.00			£0.00
4020	Subscriptions	£1,600.00	£1,739.82	£1,521.72	£1,781.00	£259.28			£1,750.00
4025	Training	£1,500.00	£205.00	£896.50	£500.00	-£396.50			£500.00
4049	Room Hire	£1,200.00	£919.70	£628.00	£1,200.00	£572.00			£1,000.00
4052	Misc. Expenses	£0.00	£510.28	£333.85	£250.00	-£83.85			£250.00
4021	Election Expenses	£0.00	£2,838.26	£5,721.12	£2,500.00	-£3,221.12	£10,500.00		£2,500.00
4030	Chairman's Expenses	£200.00	£0.00	£60.00	£200.00	£140.00			£200.00
4031	Chairman's Allowance	£290.00	£113.51	£278.68	£300.00	£21.32			£300.00
4032	Chairman's gifts etc	£100.00	£0.00	£43.93	£0.00	-£43.93			£0.00
4041	Members Basic Allowance	£1,100.00	£1,024.29	£246.27	£1,500.00	£1,253.73			£1,500.00
4042	Members Travel & Expenses	£300.00	£21.80	£112.87	£200.00	£87.13			£200.00
4050	Insurances	£2,750.00	£2,855.33	£2,792.99	£3,000.00	£144.67			£3,000.00
<b>TOTAL ADMINISTRATION</b>		<b>£46,740.00</b>	<b>£46,906.60</b>	<b>£50,526.21</b>	<b>£55,251.00</b>	<b>£4,724.79</b>	<b>£10,500.00</b>		<b>£55,650.00</b>
<b>COMMUNICATIONS</b>									
4503	FOCUS	£200.00	£125.00		£200.00	£200.00			£200.00
4046	Newsletter	£750.00	£482.00	£321.00	£500.00	£179.00			£500.00
4506	Annual parish Meeting	£300.00	£286.41	£301.25	£150.00	-£151.25			£200.00
4507	Parish App/online	£300.00	£300.00	£74.00	£500.00	£426.00			£0.00
4508	Notice Board	£0.00	£1,790.00		£0.00	£0.00			£0.00
4026	Website	£1,000.00	£799.00		£500.00	£500.00			£500.00
4059	Tourist Leaflets	£0.00	£131.67		£0.00	£0.00			£0.00
<b>TOTAL COMMUNICATIONS</b>		<b>£2,550.00</b>	<b>£3,914.08</b>	<b>£696.25</b>	<b>£1,850.00</b>	<b>£1,153.75</b>			<b>£1,400.00</b>
<b>Reserves</b>									
<b>TOTAL EXPENDITURE</b>		<b>£181,330.00</b>	<b>£191,439.35</b>	<b>£116,587.91</b>	<b>£171,456.41</b>	<b>£54,868.50</b>	<b>£63,076.78</b>		<b>£171,205.41</b>
<b>TOTAL INCOME before precept</b>		<b>£33,434.50</b>	<b>£36,663.28</b>						

# WADHURST PARISH COUNCIL

## AGENDA ITEM 9.3

Budget 20-21										
CODE	DESCRIPTIONS	Actual 17/18	Actual 18/19	To Date 19/20	Budget 19/20	Variance	Earmark Reserve	Taken from Reserves	Estimated remaing exp or inc	Recommended budget for 2020- 2021
<b>INCOME</b>										
1000	Tennis club	£10,000.00	£11,526.85	£10,623.48	£10,200.00	-£423.48			£ -	£10,200.00
1000	Tennis Club lights			£44.43					£ -	
1002	Pay and Play	£500.00	£465.00		£200.00	£200.00			£ 200.00	£200.00
1003	Junior Football	£1,000.00	£1,200.00	£1,000.00	£1,000.00	£0.00			£ -	£1,000.00
1005	Other Rentals	£8,500.00	£9,135.67	£6,829.93	£8,700.00	£1,870.07			£ 2,500.00	£9,500.00
1006	Grants Received	£10,000.00	£450.00		£0.00	£0.00			£ -	£0.00
1007	Allotments	£250.00	£204.00		£210.00	£210.00			£ -	£210.00
1010	Miscellaneous income	£0.00	£16.62		£0.00	£0.00			£ -	£0.00
1012	Rate Rebate	£0.00	£0.00		£0.00	£0.00			£ -	£0.00
1076	Precept	£134,142.00	£136,231.00	£143,028.00	£143,028.00	£0.00			£ -	£0.00
1077	WDC PC CTB GRANT	£1,963.00	£1,227.00	£491.00	£491.00	£0.00			£ -	£0.00
1090	INTEREST	£21.50	£236.14	£297.77	£50.00	-£247.77			£ 90.00	£350.00
1031	Neighbourhood Plan grants	£0.00	£8,775.00		£0.00	£0.00			£ -	£0.00
1030	WDC Community Toilet Scheme	£1,200.00	£1,028.00	£1,026.00	£2,056.00	£1,030.00			£ 1,026.00	£2,056.00
1092	Verge Grass Cutting from Escc	£0.00	£2,399.00	£2,399.00	£2,399.00	£0.00			£ -	£0.00
1093	Cil WDC			£4,540.61					£ -	£0.00
	<b>TOTAL INCOME</b>	<b>£167,576.50</b>	<b>£172,894.28</b>	<b>£170,280.22</b>	<b>£168,334.00</b>	<b>-£1,946.22</b>	<b>£0.00</b>	<b>£ -</b>	<b>£ 3,816.00</b>	<b>£23,516.00</b>

# WADHURST PARISH COUNCIL

CODE	DESCRIPTIONS	Actual 17/18	Actual 18/19	To Date 19/20	Budget 19/20	Variance	Earmark Reserve	Taken from Reserves	Estimated remaining exp or inc	Recommended budget for 2020- 2021
<b>EXPENDITURE</b>										
<b>Recreation Ground</b>										
<b>Income</b>										
1000	Tennis club	£10,000.00	£11,526.85	£10,623.48	£10,200.00	-£423.48			£ -	£10,200.00
1000	Tennis Club lights			£44.43					£ -	
1002	Pay and Play	£500.00	£465.00		£200.00	£200.00			£ 200.00	£200.00
1003	Junior Football	£1,000.00	£1,200.00	£1,000.00	£1,000.00	£0.00			£ -	£1,000.00
1005	Other Rentals	£8,500.00	£9,135.67	£6,829.93	£8,700.00	£1,870.07			£ 2,500.00	£9,500.00
	<b>Total Income</b>	<b>£20,000.00</b>	<b>£22,327.52</b>	<b>£18,497.84</b>	<b>£20,100.00</b>	<b>£1,646.59</b>	<b>£0.00</b>	<b>£ -</b>	<b>£ 2,700.00</b>	<b>£20,900.00</b>
<b>Expenditure Pavillion</b>										
4100	Rates	£1,900.00	£2,794.63	£1,071.68	£2,000.00	£928.32			£ 357.00	£1,750.00
4101	Water	£600.00	£675.78	£612.41	£600.00	-£12.41			£ 160.00	£700.00
4102	Gas/electricity	£4,000.00	£2,981.40	£3,755.09	£4,000.00	£244.91			£ 450.00	£4,000.00
4103	Caretaking & Cleaning Salary	£11,750.00	£9,335.77	£6,595.39	£12,240.00	£5,644.61			£ 2,100.00	£12,500.00
4105	Maintenance Build and fabric	£5,000.00	£10,727.46	£3,369.81	£5,000.00	£1,630.19			£ 2,000.00	£5,000.00
4106	Maintenance - Security System	£100.00	£204.27	£573.33	£125.00	-£448.33			£ -	£500.00
4107	Maintenance - Sewage Pump	£350.00	£391.60	£276.00	£375.00	£99.00			£ 110.00	£400.00
4108	Maintenance - Fire Alarm	£500.00	£350.00	£505.00	£500.00	-£5.00			£ -	£500.00
4109	Maintenance - Boiler/water Heat	£400.00	£340.00		£350.00	£350.00			£ -	£350.00
4110	Fire safety Contract	£185.00	£491.00	£169.97	£220.00	£50.03			£ -	£220.00
4120	Tennis Court Maintenance	£2,000.00	£2,710.00		£2,000.00	£2,000.00			£ -	£2,000.00
4127	Waste Collection	£500.00	£738.91	£489.98	£500.00	£10.02			£ 300.00	£750.00
4130	Maintenance Play Equipment	£1,000.00	£5,506.17	£835.40	£1,000.00	£164.60	£0.00		£ 250.00	£1,000.00
	Bark Sinking Fund									£1,000.00
4140	Grounds Equip maintenance	£500.00	£0.00	£0.00	£500.00	£500.00			£ -	£500.00
4200	PWLB	£2,400.00	£2,224.85	£2,134.56	£2,089.41	-£45.15			£ -	£2,111.98
4201	Tennis court sinking fund	£5,000.00	£0.00		£5,000.00	£5,000.00	£36,893.00		£ -	£1,500.00
	<b>Total Recreation Ground</b>	<b>£36,185.00</b>	<b>£39,471.84</b>	<b>£20,388.62</b>	<b>£36,499.41</b>	<b>£16,110.79</b>	<b>£36,893.00</b>		<b>£ 5,727.00</b>	<b>£34,781.98</b>

# WADHURST PARISH COUNCIL

CODE	DESCRIPTIONS	Actual 17/18	Actual 18/19	To Date 19/20	Budget 19/20	Variance	Earmark Reserve	Taken from Reserves	Estimated remaining exp or inc	Recommended budget for 2020- 2021
<b>HIGHWAYS</b>										
<b>Income</b>										
1093	CIL WDC			£4,540.61					£ -	
<b>Total Income</b>				£1,832.65						
4230	Maintenance/shelters/fingerpost	£3,000.00	£400.00	£100.00	£5,000.00	£4,900.00			£ 250.00	£5,000.00
4233	Weald link Bus	£2,605.00	£2,880.35		£0.00	£0.00			£ -	£0.00
4237	Snow Fund	£650.00	£0.00		£500.00	£500.00			£ -	£250.00
4238	Road safety items	£3,000.00	£700.00		£3,000.00	£3,000.00	£0.00		£ -	£3,000.00
4239	Dark sky friendly	£20,000.00	£9,008.55		£3,000.00	£3,000.00			£ -	£3,000.00
4250	Energy street lightning	£9,500.00	£11,145.72		£10,500.00	£10,500.00			£ 12,000.00	£12,500.00
4251	Repairs	5000	£0.00		£0.00	£0.00			£ -	£850.00
4509	GPS	£0.00	£74.00		£0.00	£0.00			£ -	£0.00
	Triangles					£0.00			£ -	£0.00
<b>Total Highways</b>		<b>£43,755.00</b>	<b>£24,208.62</b>	<b>£100.00</b>	<b>£22,000.00</b>	<b>£21,900.00</b>	<b>£0.00</b>		<b>£ 12,250.00</b>	<b>£24,600.00</b>
<b>ENVIRONMENT</b>										
<b>Income</b>										
1092	Verge Grass Cutting from Escc	£0.00	£2,399.00	£2,399.00	£2,399.00	£0.00			£ -	£0.00
<b>Total Income</b>										
4300	Grass Cutting/Leaf Clearance Maintenance Contractor	£2,600.00	£3,335.00	£3,472.00	£4,000.00	£528.00			£ -	£4,000.00
4302	Verge Grass Cutting ESCC	£0.00	£2,147.00	£2,605.00	£3,000.00	£395.00		£ -	£ -	£1,000.00
4301	Litter Clearance	£3,900.00	£2,114.60	£1,554.00	£5,000.00	£3,446.00			£ 800.00	£2,500.00
4303	Dog Bins	£2,250.00	£2,501.33	£1,182.20	£1,250.00	£67.80			£ 1,182.20	£2,500.00
4304	Flower tubs	£850.00	£510.98	£1,147.86	£1,500.00	£352.14			£ 264.60	£1,500.00
4305	Hanging Baskets	£2,500.00	£1,712.18	£999.65	£2,000.00	£1,000.35			£ 330.00	£2,000.00
4315	Street Furniture	£3,000.00	£5,251.52	£10,611.10	£1,000.00	£-9,611.10		£ 6,499.40	£ -	£1,000.00
<b>TOTAL ENVIRONMENT</b>		<b>£15,100.00</b>	<b>£17,572.61</b>	<b>£21,571.81</b>	<b>£17,750.00</b>	<b>£-3,821.81</b>	<b>£0.00</b>		<b>£ 2,576.80</b>	<b>£17,000.00</b>
<b>COMMUNITY</b>										
<b>Income</b>										
1031	Neighbourhood Plan grants	£0.00	£8,775.00		£0.00	£0.00			£ -	£0.00
1030	WDC Community Toilet Scheme	£1,200.00	£1,028.00	£1,026.00	£2,056.00	£1,030.00			£ 1,026.00	£2,056.00
<b>Total Income</b>										
4404	Wealden CAB	£1,000.00	£1,000.00		£1,100.00	£1,100.00			£ -	£0.00
4403	Churchyard Main	£3,000.00	£3,000.00		£3,300.00	£3,300.00			£ -	£3,000.00
4401	Toilets	£8,000.00	£7,746.29	£5,365.51	£8,500.00	£3,134.49			£ 2,356.00	£8,500.00
4061	Small Grants and donations Donations	£1,500.00	£3,925.00	£8,250.00	£9,400.00	£1,150.00			£ 1,000.00	£9,500.00
4405	WIH & FT	£4,000.00	£4,000.00	£0.00	£4,000.00	£4,000.00			£ -	£0.00
4066	Parish/neighbourhood Plan	£10,000.00	£18,110.87	£6,721.02	£5,000.00	£-1,721.02	£13,889.13		£ 2,500.00	£5,000.00
4407	Youth Provision	£4,800.00	£4,800.00		£0.00	£0.00			£ -	£0.00
4408	Wadhurst Culture	£500.00	£1,000.00	£0.00	£0.00	£0.00			£ -	£0.00
4409	Jardin maintenance/development	£3,000.00	£5,501.85	£2,454.50	£3,500.00	£1,045.50			£ 2,000.00	£3,500.00
4080	Public Toilet Rent	£0.00	£480.00		£0.00	£0.00			£ 480.00	£500.00
<b>TOTAL COMMUNITY</b>		<b>£37,000.00</b>	<b>£59,367.01</b>	<b>£22,791.03</b>	<b>£38,106.00</b>	<b>£15,314.97</b>	<b>£13,889.13</b>		<b>£ 8,336.00</b>	<b>£32,056.00</b>

# WADHURST PARISH COUNCIL

CODE	DESCRIPTIONS	Actual 17/18	Actual 18/19	To Date 19/20	Budget 19/20	Variance	Earmark Reserve	Taken from Reserves	Estimated remaining exp or inc	Recommended budget for 2020- 2021
<b>ADMINISTRATION</b>										
4000	Clerk and RFO salaries	£27,800.00	£22,048.56	£21,343.17	£30,600.00	£9,256.83			£ 8,750.00	£32,000.00
4002	Employers NIC's	£3,500.00	£7,044.08	£9,991.30	£6,120.00	£-3,871.30			£ 2,500.00	£7,000.00
4067	Employers Pension contribution	£1,600.00	£1,882.71	£2,468.52	£2,000.00	£-468.52			£ 1,350.00	£2,500.00
4003	Expenses & room Allowance	£1,500.00	£1,275.32	£866.70	£2,000.00	£1,133.30			£ 500.00	£2,000.00
4005	Stationery/copier/computer	£1,000.00	£1,128.30	£599.83	£400.00	£-199.83			£ 150.00	£400.00
4010	Audit	£1,050.00	£1,040.00	£1,315.47	£1,200.00	£-115.47			£ -	£1,200.00
4011	Telephone	£1,000.00	£2,219.04	£1,305.29	£1,500.00	£194.71			£ 697.50	£2,000.00
4012	Bank Charges	£250.00	£40.60		£0.00	£0.00			£ -	£0.00
4020	Subscriptions	£1,600.00	£1,739.82	£1,521.72	£1,750.00	£228.28			£ -	£1,750.00
4025	Training	£1,500.00	£205.00	£896.50	£500.00	£-396.50			£ 200.00	£500.00
4049	Room Hire	£1,200.00	£919.70	£628.00	£1,200.00	£572.00			£ 400.00	£1,000.00
4052	Misc. Expenses	£0.00	£510.28	£333.85	£250.00	£-83.85			£ 150.00	£250.00
4021	Election Expenses	£0.00	£2,838.26	£5,721.12	£2,500.00	£-3,221.12	£10,500.00	£ 5,721.12	£ 5,721.12	£7,500.00
4030	Chairman's Expenses	£200.00	£0.00	£60.00	£200.00	£140.00			£ -	£200.00
4031	Chairman's Allowance	£290.00	£113.51	£278.68	£300.00	£21.32			£ -	£300.00
4032	Chairman's gifts etc	£100.00	£0.00	£43.93	£0.00	£-43.93			£ 50.00	£0.00
4041	Members Basic Allowance	£1,100.00	£1,024.29	£246.27	£1,500.00	£1,253.73			£ 78.44	£1,500.00
4042	Members Travel & Expenses	£300.00	£21.80	£112.87	£200.00	£87.13			£ 50.00	£200.00
4050	Insurances	£2,750.00	£2,855.33	£2,792.99	£3,000.00	£144.67			£ -	£3,000.00
<b>TOTAL ADMINISTRATION</b>		<b>£46,740.00</b>	<b>£46,906.60</b>	<b>£50,526.21</b>	<b>£55,220.00</b>	<b>£4,693.79</b>	<b>£10,500.00</b>	<b>£ 5,721.12</b>	<b>£ 20,597.06</b>	<b>£63,300.00</b>
<b>COMMUNICATIONS</b>										
4503	FOCUS	£200.00	£125.00		£200.00	£200.00			£ 150.00	£200.00
4046	Printing Costs Newsletter	£750.00	£482.00	£321.00	£500.00	£179.00			£ 482.00	£500.00
4506	Annual parish Meeting	£300.00	£286.41	£301.25	£150.00	£-151.25			£ -	£300.00
4507	Parish App/online	£300.00	£300.00	£74.00	£500.00	£426.00			£ -	£74.00
4508	Notice Board	£0.00	£1,790.00		£0.00	£0.00			£ -	£0.00
4026	Website	£1,000.00	£799.00		£500.00	£500.00			£ 400.00	£500.00
4059	Tourist Leaflets	£0.00	£131.67		£0.00	£0.00			£ -	£150.00
<b>TOTAL COMMUNICATIONS</b>		<b>£2,550.00</b>	<b>£3,914.08</b>	<b>£696.25</b>	<b>£1,850.00</b>	<b>£1,153.75</b>			<b>£ 1,032.00</b>	<b>£1,724.00</b>
<b>TOTAL EXPENDITURE</b>		<b>£181,330.00</b>	<b>£191,440.76</b>	<b>£116,073.92</b>	<b>£171,425.41</b>	<b>£55,351.49</b>	<b>£61,282.13</b>	<b>£ -</b>	<b>£ 50,518.86</b>	<b>£173,461.98</b>
<b>TOTAL INCOME before precept</b>		<b>£33,434.50</b>	<b>£36,663.28</b>							<b>£23,516.00</b>
<b>Precept Each Year</b>		<b>£134,142.00</b>	<b>£136,231.00</b>	<b>£143,028.00</b>						<b>£149,500.00</b>
										<b>£445.98 to be taken from GR</b>

## WADHURST PARISH COUNCIL

22/10/2019		Total to date			
<b>RESERVES</b>		<b>22/10/2019</b>	<b>22/11/2019</b>	<b>22/12/2019</b>	
Current Alc		£128,020.37	£114,993.55	£102,851.94	
General Reserves		£76,166.71	£76,192.17	£76,204.69	
Reserves		£101,288.59	£101,309.24	£101,329.22	
<b>Total in accounts</b>		<b>£305,475.67</b>	<b>£292,494.96</b>	<b>£280,385.85</b>	

## WADHURST PARISH COUNCIL

### **AGENDA ITEM 9.3**

#### **Precept Calculations 2019/20**

##### **2018/19**

Council Support Grant £1227

Precept required is £136,231

Council tax base is 2326.1

$136231/2326.1 = 58.56$

Each household will be paying £58.56

##### **2019/20**

Council Support Grant £491

Precept required is £143028.00

Council tax base is 2362.80

$143028/2362.80 = 60.53$

Each household will be paying £60.53

##### **Estimated 2020/21**

Council Support Grant £0

Precept required is £149500.00

Council tax base is 2406.4

$149500/2406.4 = 62.12$

Each household will be paying £62.12 increase £1.59 (2.6%)

# WADHURST PARISH COUNCIL

## **Agenda Item 10.1**

**From:** Faustina Bayo <Faustina.Bayo@ruralsussex.org.uk>

**Sent:** 07 January 2020 13:15

**To:** clerk@wadhurst-pc.gov.uk

**Subject:** RE: Wadhurst Neighbourhood Plan

Dear Amanda,

Happy New Year and thank you for the email below. I understand the Parish Council desire to ensure residents are fully involve and re-engage with residents as we progress to the policy drafting stages. The steering Group to date have done an excellent job in community engagement (and this is from comparing them to other communities at the stage they have reached now. The materials produced have been thoughtfully designed to be engaging and user friendly) It is always difficult getting residents showing an interest in consultation activities but the numbers and outcomes of survey returns , attendance to launch etc. has been great in Wadhurst.)

I have spoken to Sue (chair of the NDP Steering Group) and I fully support and commend the approach they have taken to achieve this. The steering group is on the right track in setting up a working party to look at the recruitment of new or additional volunteers to review and comment on the documents prepared so far. Can I clarify that these new volunteers are not joining or becoming steering group members but being used as a fresh pair of eyes to review and comment on work done to date to enable us proceed in March?

I had advised before Christmas that AirS progress with drafting the first plan as the Parish Council did not have any additional comments on the policy intentions document. However I gather the steering group will review and comment on it as well as hoping for the new volunteers to read and comment on it as well before we progress to drafting any policies. I am also aware that there is the desire to possibly undertake a housing needs survey to support the evidence base and will provide a quote for this piece of work.

In the meantime, based on the outcome of the Wealden Local Plan (failing examination) there are other tools I have suggested the group to employ to bolster your plan such as looking at Local Green Spaces Designations (LGS), Assets of Community Value (ACV) and the character assessment document (identifying and preserving/protecting views)

I will support the group with the Local Green Space designations and have provided the necessary templates and pro-formas for this. Is it possible to know whether the suggested extra hours to enable me continue to provide support has been approved. As at today, I have 10 hours remaining on Wadhurst.

Regards  
Faustina

**Faustina Bayo**  
**Senior Development Officer**

**Direct Line: 01273 407320**

**Mobile: 07775 851 888**

**Please note that I do not normally work on Mondays and off Fridays.**

## WADHURST PARISH COUNCIL

**To:** Faustina Bayo <[Faustina.Bayo@ruralsussex.org.uk](mailto:Faustina.Bayo@ruralsussex.org.uk)>

**Subject:** Wadhurst Neighbourhood Plan

Dear Faustina

On behalf of the Members of Wadhurst Parish Council could I please advise you of the following:

- 1 The Members were very pleased with the social evening, but it flagged up that members of the public have fallen by the wayside.
- 2 As this is one of the most important projects WPC has undertaken, Members wish to ensure that a positive attitude is received from the residents of Wadhurst Parish.
- 3 Therefore the Parish Council wish to re-engage actively, residents in this policy decision stage.
- 4 While the report is with Wealden District Council, Wadhurst Parish Council wish to pause the Neighbourhood Plan until 1 March, while the Parish Council and Steering Group undertake a recruitment drive.
- 5 Could you kindly recommend ways the Parish Council can get residents involved at this stage.

With best wishes and compliments of the season

**Amanda Barlow**

**Clerk to Wadhurst Parish Council**

**Telephone: 07375 062428**

**Email: [clerk@wadhurst-pc.gov.uk](mailto:clerk@wadhurst-pc.gov.uk)**

**[www.wadhurst-pc.gov.uk](http://www.wadhurst-pc.gov.uk)**

## WADHURST PARISH COUNCIL

### Agenda Item 10.2

To discuss and agree, if appropriate, the next actions with regard to the Uplands parking and 3G Pitch.

Cllr P Moore will talk on this item.

The EHT committee have asked the Finance and Resources committee to look at funding options for the Uplands project.

### Agenda Item 10.3

To discuss and agree, if appropriate, the next actions with regard to the Wadhurst High Street Pedestrian Improvement Plan

Cllr P Moore will talk on this item.

Meeting was held 20<sup>th</sup> December 2019 at Sparrows Green Pavilion to discuss the High Street improvement plan / High Street resurfacing.

Attendees: Cllr Bob Standley, Chris Tree-East Sussex Highways and Ian Johnson- East Sussex Highways, Cllr Denis Griffin, Cllr Phil Moore and Cllr Claire Moore.

It was agreed that the resurfacing of the High Street should occur as soon as practically possible and that it was not being held up by any discussions of the potential improvements. What is envisaged currently is a simple relaying of the High Street with none of the changes discussed previously which can easily be addressed later should they be deemed necessary. We are awaiting a plan from Chris Tree – East Sussex Highways and expect confirmation from him by the end of this week that the plan is progressing and will be available by the end of this month to keep the time line on track which is currently understood to be around the end of this financial year.

## AGENDA ITEM 10.4

### Wadhurst Parish Council

### Code of Conduct for Members

As a member or co-opted member of Wadhurst Parish Council I have a responsibility to represent the community and work constructively with our staff and partner organisations to secure better social, economic and environmental outcomes for all.

In accordance with the Localism Act provisions, when acting in this capacity I am committed to behaving in a manner that is consistent with the following principles to achieve best value for our residents and maintain public confidence in this authority.

#### The Seven Principles of Public Life

##### *Selflessness*

1. Members should serve only the public interest and should never improperly confer an advantage or disadvantage on any person.

##### *Integrity*

2. Members must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships.

##### *Objectivity*

3. Members should make decisions in accordance with the law and on merit, including when making appointments, awarding contracts, or recommending individuals for rewards or benefits.

##### *Accountability*

4. Members should be accountable to the public for their actions and the manner in which they carry out their responsibilities, and should co-operate fully and honestly with any scrutiny appropriate to their particular office.

##### *Openness*

5. Members should be as open as possible about their actions and those of their authority, and should be prepared to give reasons for those actions.

##### *Honesty*

6. Members should not place themselves in situations where their honesty may be questioned, should not behave dishonestly and should on all occasions avoid the appearance of such behaviour. Members should declare any private interests relating to their public duties and take steps to resolve any conflicts arising in a way that protects the public interest.

# WADHURST PARISH COUNCIL

## *Leadership.*

7. Members should promote and support these principles by leadership, and by example, and should act in a way that secures or preserves public confidence.

On their election or co-option to the Wadhurst Parish Council, members are required to sign an undertaking to comply with the authority's Code of Conduct.

This Code of Conduct, adopted by the authority on 25 July 2012, is set out below. It is made under Chapter 7 of the Localism Act 2011 and includes, as standing orders made under Chapter 7 of that Act and Schedule 12 of the Local Government Act 1972, provisions which require members to leave meetings in appropriate circumstances, while matters in which they have a personal interest are being considered.

## **Part 1 – General provisions**

### **Introduction and interpretation**

1. —(1) This Code applies to **you** as a member of the authority, when acting in that capacity.

(2) This Code is based upon seven principles fundamental to public service, which are set out above. You should have regard to these principles as they will help you to comply with the Code.

(3) If you need guidance on any matter under this Code you should seek it from the Parish Clerk or your own legal adviser – but it is entirely your responsibility to comply with the provisions of this Code.

(4) It is a criminal offence to fail to notify the Parish Clerk of a disclosable pecuniary interest, to take part in discussions or votes at meetings, or to take a decision where you have disclosable pecuniary interest, without reasonable excuse. It is also an offence to knowingly or recklessly provide false or misleading information to the Parish Clerk.

(5) Any written allegation received by the authority that you have failed to comply with this Code will be dealt with by the authority under the arrangements which it has adopted for such purposes. If it is found that you have failed to comply with the Code, the authority has the right to have regard to this failure in deciding -

(a) whether to take action in relation to you and

(b) what action to take.

6) **Councillors are required to comply with any request regarding the provision of information in relation to a complaint alleging a breach of the Code of Conduct and must comply with any formal standards investigation.**

7) **Councillors should not seek to misuse the standards process, for example, by making trivial or malicious allegations against another councillor for the purposes of political gain**

# WADHURST PARISH COUNCIL

(8) In this Code—

“authority” means Wadhurst Parish Council

“Code” means this Code of Conduct

“co-opted member” means a person who is not a member of the authority but who-

(a) is a member of any committee or sub-committee of the authority, or

(b) is a member of, and represents the authority on, any joint committee or joint sub-committee of the authority,

and who is entitled to vote on any question that falls to be decided at any meeting of that committee or sub-committee.

"meeting" means any meeting of—

(a) the authority;

(b) the executive of the authority;

(c) any of the authority's or its executive's committees, sub-committees, joint committees, joint sub-committees, or area committees;

"member" includes a co-opted member.

“register of members’ interests” means the authority's register of members' pecuniary and other interests established and maintained by the Parish Clerk under section 29 of the Localism Act 2011.

## Scope

**2.** —(1) Subject to sub-paragraphs (2) and (3), you must comply with this Code whenever you—

(a) conduct the business of your authority (which, in this Code, includes the business of the office to which you are elected or appointed); or

(b) act, claim to act or give the impression you are acting as a representative of your authority,

and references to your official capacity are construed accordingly.

## WADHURST PARISH COUNCIL

(2) This Code does not have effect in relation to your conduct other than where it is in your official capacity.

(3) Where you act as a representative of your authority—

(a) on another relevant authority, you must, when acting for that other authority, comply with that other authority's code of conduct; or

(b) on any other body, you must, when acting for that other body, comply with your authority's code of conduct, except and insofar as it conflicts with any other lawful obligations to which that other body may be subject.

### General obligations

**3.** —(1) You must treat others with respect.

(2) You must not—

(a) do anything which may cause your authority to breach any of its the equality duties (in particular as set out in the Equality Act 2010);

(b) or harass any person; (Note: Bullying may be characterised as: offensive, intimidating, malicious or insulting behaviour, an abuse or misuse of power through means that undermine, humiliate, denigrate or injure the recipient. Harassment may be characterised as unwanted conduct which has the purpose or effect of violating and individual's dignity or creating an intimidating, hostile, degrading, humiliating or offensive environment for an individual.)  
For examples of conduct that constitute bullying or harassment see Annex A.

(c) Intimidate, or improperly influence, or attempt to intimidate, or improperly influence any person who is likely to be -

(i) a complainant,

(ii) a witness, or

(iii) involved in the administration of any investigation or proceedings, in relation to an allegation that a member (including yourself) has failed to comply with his or her authority's code of conduct; or

(d) do anything which compromises or is likely to compromise the impartiality of those who work for, or on behalf of, your authority.

**4.** You must not—

(a) disclose information given to you in confidence by anyone, or information acquired by you which you believe, or ought reasonably to be aware, is of a confidential nature, except where—

## WADHURST PARISH COUNCIL

- (i) you have the consent of a person authorised to give it;
- (ii) you are required by law to do so;
- (iii) the disclosure is made to a third party for the purpose of obtaining professional advice provided that the third party agrees not to disclose the information to any other person; or
- (iv) the disclosure is—
  - (a) reasonable and in the public interest; and
  - (b) made in good faith and in compliance with the reasonable requirements of the authority;

(b) prevent another person from gaining access to information to which that person is entitled by law.

**5.** You must not conduct yourself in a manner which could reasonably be regarded as bringing your office or authority into disrepute.

**6.** You—

(a) must not use or attempt to use your position as a member improperly to confer on or secure for yourself or any other person, an advantage or disadvantage;

(b) must, when using or authorising the use by others of the resources of your authority—

(i) act in accordance with your authority's reasonable requirements;

(ii) ensure that such resources are not used improperly for political purposes (including party political purposes); and

(c) must have regard to any applicable Local Authority Code of Publicity made under the Local Government Act 1986.

**7.** —(1) When reaching decisions on any matter you must have regard to any relevant advice provided to you by—

(a) The Parish Clerk

(b) The Responsible Finance Officer

where that officer is acting pursuant to his or her statutory duties.

(2) You must give reasons for all decisions in accordance with any statutory requirements and any reasonable additional requirements imposed by your authority.

# WADHURST PARISH COUNCIL

## Part 2 – Interests

### Personal interests

8. – (1) The interests described in paragraphs 8(3) and 8(5) are your personal interests and the interests in paragraph 8(5) are your pecuniary interests which are disclosable pecuniary interests as defined by section 30 of the Localism Act 2011.

(2) If you fail to observe Parts 2 and 3 of the Code in relation to your personal interests-

(a) the authority may deal with the matter as mentioned in paragraph 1(5) and

(b) if the failure relates to a disclosable pecuniary interest, you may also become subject to criminal proceedings as mentioned in paragraph 1(4).

(3) You have a personal interest in any business of your authority where either—

(a) it relates to or is likely to affect—

(i) any body of which you are a member or in a position of general control or management and to which you are appointed or nominated by your authority;

(ii) any body—

(a) exercising functions of a public nature;

(b) directed to charitable purposes; or

(c) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union),

of which you are a member or in a position of general control or management;

(iii) the interests of any person from whom you have received a gift or hospitality with an estimated value of at least £50; or

(b) a decision in relation to that business might reasonably be regarded as affecting your well-being or financial position or the well-being or financial position of a relevant person to a greater extent than the majority of (in the case of authorities with electoral divisions or wards) other council tax payers, ratepayers or inhabitants of the electoral division or ward, as the case may be, affected by the decision;

(4) In sub-paragraph (3)(b), a relevant person is—

(a) a member of your family or a close associate; or

(b) any person or body who employs or has appointed such persons, any firm in which they are a partner, or any company of which they are directors;

## WADHURST PARISH COUNCIL

(c) any person or body in whom such persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or

(d) any body of a type described in sub-paragraph (3)(a)(i) or (ii).

(5) Subject to sub-paragraphs (6), you have a disclosable pecuniary interest as defined by section 30 of the Localism Act 2011 in any business of your authority where (i) you or (ii) your partner (which means spouse or civil partner, a person with whom you are living as husband or wife, or a person with whom you are living as if you are civil partners) within the following descriptions:

<b>Interest</b>	<b>Description</b>
Employment, office, trade, profession or vacation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by M in carrying out duties as a member, or towards the election expenses of M. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority— (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	Any tenancy where (to M's knowledge)— (a) the landlord is the relevant authority; and (b) the tenant is a body in which the relevant person has a beneficial interest.
Securities	Any beneficial interest in securities of a body where— (a) that body (to M's knowledge) has a place of business or

## WADHURST PARISH COUNCIL

	land in the area of the relevant authority; and (b) either— (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.
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These descriptions on interests are subject to the following definitions;

‘body in which the relevant person has a beneficial interest’ means a firm in which the relevant person is a partner or a body corporate of which the relevant person is a director, or in the securities of which the relevant person has a beneficial interest;

‘director’ includes a member of the committee of management of an industrial and provident society;

‘land’ includes an easement, servitude, interest or right in or over land which does not carry with it a right for the relevant person (alone or jointly with another) to occupy the land or to receive income;

‘M’ means the person M referred to in section 30 of the Localism Act 2011;

‘member’ includes a co-opted member;

‘relevant authority’ means the authority of which M is a member;

‘relevant period’ means the period of 12 months ending with the day on which M gives a notification for the purposes of section 30(1) of the Localism Act 2011;

‘relevant person’ means M or any other person referred to in section 30(3)(b) of the Localism Act 2011;

‘securities’ means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000() and other securities of any description, other than money deposited with a building society.

(6) In sub-paragraph (5), any interest which your partner may have is only treated as your interest if you are aware that that your partner has the interest.

### **Disclosure of personal interests (See also Part 3)**

**9.** —(1) Subject to sub-paragraphs (2) to (6), where you have a personal interest in any business of your authority and you attend a meeting of your authority at which any matter relating to the business is considered, you must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

## WADHURST PARISH COUNCIL

(2) If the personal interest is entered on the authority's register there is no requirement for you to disclose the interest to that meeting, but you should do so if you wish a disclosure to be recorded in the minutes of the meeting.

(3) Sub-paragraph (1) only applies where you are aware or ought reasonably to be aware of the existence of the personal interest.

(4) Where you have a personal interest but, by virtue of paragraph 14, sensitive information relating to it is not registered in your authority's register of members' interests, you must indicate to the meeting that you have a personal interest and, if also applicable, that it is a disclosable pecuniary interest, but need not disclose the sensitive information to the meeting.

(5) Subject to paragraph 12(1)(b), where you have a personal interest in any business of your authority and you have made an executive decision on any matter in relation to that business, you must ensure that any written statement of that decision records the existence and nature of that interest.

(6) In this paragraph, "executive decision" is to be construed in accordance with any regulations made by the Secretary of State under section 22 of the Local Government Act 2000.

### **Prejudicial interest generally**

**10.** —(1) Subject to sub-paragraph (2), where you have a personal interest in any business of your authority you also have a prejudicial interest in that business where either-

(a) the interest is a disclosable pecuniary interest as described in paragraph 8(5), or

(b) the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice your judgement of the public interest.

(2) For the purposes of sub-paragraph (1)(b), you do not have a prejudicial interest in any business of the authority where that business—

(a) does not affect your financial position or the financial position of a person or body described in paragraph 8;

(b) does not relate to the determining of any approval, consent, licence, permission or registration in relation to you or any person or body described in paragraph 8; or

(c) relates to the functions of your authority in respect of—

- (i) housing, where you are a tenant of your authority provided that those functions do not relate particularly to your tenancy or lease;
- (ii) school meals or school transport and travelling expenses, where you are a parent or guardian of a child in full time education, or are a parent governor of a school, unless it relates particularly to the school which the child attends;

## WADHURST PARISH COUNCIL

- (iii) statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992, where you are in receipt of, or are entitled to the receipt of, such pay;
- (iv) an allowance, payment or indemnity given to members;
- (v) any ceremonial honour given to members; and
- (vi) setting council tax or a precept under the Local Government Finance Act 1992.

# WADHURST PARISH COUNCIL

## Effect of prejudicial interests on participation

**11.** —(1) Subject to sub-paragraph (2) and (3), where you have a prejudicial interest in any matter in relation to the business of your authority—

(a) you must not participate, or participate further, in any discussion of the matter at any meeting, or participate in any vote, or further vote, taken on the matter at the meeting and must withdraw from the room or chamber where the meeting considering the matter is being held—

- (i) in a case where sub-paragraph (2) applies, immediately after making representations, answering questions or giving evidence;
- (ii) in any other case, whenever it becomes apparent that the matter is being considered at that meeting;

unless you have obtained a dispensation from the Parish Clerk

(b) you must not exercise executive functions in relation to that matter; and

(c) you must not seek improperly to influence a decision about that matter.

(2) Where you have a prejudicial interest in any business of your authority which is not a disclosable pecuniary interest as described in paragraph 8(5), you may attend a meeting (including a meeting of the overview and scrutiny committee of your authority or of a sub-committee of such a committee) but only for the purpose of making representations, answering questions or giving evidence relating to the business, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise.

(3) Where you have a prejudicial interest which is not a disclosable pecuniary interest as described in paragraph 8(5), arising solely from membership of any body described 8(3)(a)(i) or 8(3)(a)(ii)(a) then you do not have to withdraw from the room or chamber and may make representations to the committee but may not participate in the vote.

## Part 3 – Registration of Interests

### Registration of members' interests

**12.** —(1) Subject to paragraph 14, you must, within 28 days of—

(a) this Code being adopted by the authority; or

(b) your election or appointment to office (where that is later), register in the register of members' interests details of-

- (i) your personal interests where they fall within a category mentioned in paragraph 8(3)(a) and

## WADHURST PARISH COUNCIL

- (ii) your personal interests which are also disclosable pecuniary interests where they fall within a category mentioned in paragraph 8(5)

by providing written notification to your Parish Clerk.

(2) Subject to paragraph 14, you must, within 28 days of becoming aware of any new personal interest falling within sub-paragraphs (1)(b)(i) or (1)(b)(ii) or any change to any personal interest registered under sub-paragraphs (1)(b)(i) or (1)(b)(ii), register details of that new personal interest or change by providing written notification to your Parish Clerk.

### **Sensitive information**

**13.** —(1) Where you consider that the information relating to any of your personal interests is sensitive information, and your Parish Clerk agrees, the monitoring officer shall not include details of the interest on any copies of the register of members' interests which are made available for inspection or any published version of the register, but may include a statement that you have an interest, the details of which are withheld under this paragraph.

(2) You must, within 28 days of becoming aware of any change of circumstances which means that information excluded under paragraph (1) is no longer sensitive information, notify your Parish Clerk asking that the information be included in the register of members' interests.

(3) In this Code, "sensitive information" means information, the details of which, if disclosed, could lead to you or a person connected with you being subject to violence or intimidation.

### **Dispensations**

**14** - (1) The Parish Clerk may, on a written request by a member, grant a dispensation relieving the member from either or both of the restrictions in paragraph 12(1)(a) (restrictions on participating in discussions and in voting), in cases described in the dispensation.

(2) A dispensation may be granted only if, after having had regard to all relevant circumstances, the Parish Clerk

(a) considers that without the dispensation the number of persons prohibited by paragraph 12 from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business,

(b) considers that without the dispensation the representation of different political groups on the body transacting any particular business would be so upset as to alter the likely outcome of any vote relating to the business,

(c) considers that granting the dispensation is in the interests of persons living in the authority's area,

(d) if it is an authority to which Part 1A of the Local Government Act 2000 applies and is operating executive arrangements, considers that without the dispensation each member of the authority's executive would be prohibited by paragraph 12 from participating in any particular business to be transacted by the authority's executive; or

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(e) considers that it is otherwise appropriate to grant a dispensation.

(3) A dispensation must specify the period for which it has effect, and the period specified may not exceed four years.

(4) Paragraph 12 does not apply in relation to anything done for the purpose of deciding whether to grant a dispensation under this paragraph.

Adopted 12Jly2012

Reviewed: November, 2012

Reviewed: November, 2013

Reviewed: November, 2014

Reviewed: November, 2015

Reviewed: November 2016

Reviewed: February 2018

Reviewed: March 2019

Reviewed: January 2020

## Annex A

### Non-exhaustive Examples of Bullying and Harassment

With reference to paragraph 3(2)(b) of this Code –

(1) Examples of bullying behaviour include, without limitation:

- spreading malicious rumours, or insulting someone by word or behaviour
- ridiculing or demeaning someone – picking on them or setting them up to fail
- exclusion or victimisation
- unfair treatment
- overbearing supervision or other misuse of power or position
- unwelcome sexual advances – touching, standing too close,
- display of offensive materials, asking for sexual favours, making decision on the basis of sexual advances being accepted or rejected.
- making threats or comments about job security without foundation
- deliberately undermining a competent worker by overloading or constant criticism
- preventing individuals progressing by intentionally blocking promotion or training opportunities
- invading someone’s personal space
- speaking to someone in an overbearing manner
- using aggressive body language
- undermining or belittling someone

(2) Examples of harassment include, without limitation:

- making abusive, derogatory, patronising, suggestive or sexualised comments or sounds
- making offensive jokes or insulting gestures or facial expressions
- ridicule
- offensive e-mails, tweets or comments on social networking sites
- trolling via social networking sites
- threats of aggression or intimidation
- making false and malicious assertions
- intrusive questioning about private matters
- display of offensive material
- unwanted comments on dress or appearance

## AGENDA ITEM 10.5

# WADHURST PARISH COUNCIL

## Snow Plan for Wadhurst

Published by Wadhurst Parish Council January 2020

Whilst we have recently enjoyed some mild winters, we have also suffered heavy snow in previous years. To help us to be prepared for another possible bout of snow, we are reissuing an updated Parish snow plan.

### Main roads

The ESCC Highways team advises that in severe weather, they focus on clearing and gritting A and B roads. For Wadhurst, this means the *B2100 and B2099* and includes the High Street, Lower High Street, Durgates, Station Hill, Cousley Wood Road and Sparrow's Green. Where resources permit, they may also treat priority C roads, according to their criteria but we should not rely on this.

### Smaller roads and pavements

Since ESCC will not clear and grit C roads and pavements, we need to make plans locally to make it happen. The Parish Council helps to co-ordinate snow clearance on the main pavement routes (see below) but we need residents and business owners to play their part. This means safely clearing and gritting roads and pavements around your own property as well as helping vulnerable neighbours with their access routes (see 'Grit Bins List' below).

For pavements in the High Street, Sparrow's Green and Durgates, the Parish Council has purchased a grit spreader and push-along mini-snow ploughs. The Fire Station will clear the paths around the station and Uplands will clear the entrance and paths around the school.

If you can help with pavement clearing, other than around your own property, please contact the clerk ([clerk@wadhurst-pc.gov.uk](mailto:clerk@wadhurst-pc.gov.uk)) with details. We are also looking for owners of 4x4 vehicles to register their interest in helping to reach outlying areas in the village when access is difficult. Again, please contact the clerk.

### Grit Bins List

East Sussex County Council (ESCC) has installed a number of grit bins and tubes to hold salt and grit over the last 10+ years. These are, in the main, located at strategic points on main access roads around the parish. Policy changes 5-7 years ago in ESCC meant that they ceased to provide new bins; however, they continue to replenish the bins that they own. The following locations have ESCC-owned grit bins and tubes installed:

Brinkers Lane Junction Church Settle Lane - Tube  
Snape Lane 50m West of Orchard Cottage - Tube  
Wenbans Lane 70m from Riseden Road Junction - Tube  
Wenbans Lane 150m from Riseden Road Junction - Tube  
Wenbans Lane Opposite Upper Wenbans - Tube  
Wenbans Lane Adjacent to Wenbans House - Bin  
Washwell Lane Outside Playing Field - Bin  
Riseden Road 200m from Tidebrook Road Junction - Bin  
Buckhurst Lane 150m from B2099 Junction - Tube  
Buckhurst Lane Adjacent to Partridge Lane - Tube  
Fairglen Road Junction with B2100 – Yellow Bin  
Tapsells Lane 150m from B2099 Junction - Tube  
Stone Cross Road Outside Chiltern - Bin  
Buckland Hill 30m East of Buckland Hill Farm - Tube  
Tree Oaks Lane Opposite Tappington Grange - Tube  
Tree Oaks Lane 50m from Old Station Road - Bin  
Osmers Hill Opposite No 8 Osmers Hill - Tube  
Osmers Hill Opposite No 10 Osmers Hill - Tube  
Deepdene Outside No 19 Deepdene - Bin  
Jonas Lane Outside St Helier - Bin  
Jonas Lane Junction Jonas Drive – Bin  
Jonas Lane Junction Bankside - Yellow Bin  
Jonas Lane next to Holly Bank and opposite October House - Bin  
Queens Cottages Opposite No 39 - Bin (Queens Cottages Next to 79?)  
Western Road Junction Old Station Road - Bin

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In addition Wealden District Council has installed a number of grit bins that are the responsibility of Wadhurst Housing Association:

Courthope Avenue at Junction with Watts Close - Bin  
Queens Cottages Next to No 93 Opposite No 50 - Bin  
Snape View Opposite No 13 (outside Fazan Court) - Bin  
Snape View Outside No 16  
Snape View (at back door of Fazan Court – Yellow Bin  
Holmesdale Close between No. 16 and No. 17)

Since the change in ESCC policy, WPC implemented a new Grit Bins Policy whereby it will meet the cost of installing a new bin where local residents agree to provide and replenish the salt/grit required.

In 2012 and 2013 four new bins were installed by WPC in the following locations, following the request of local residents (who remain responsible for their replenishment). Note the Highway Grit Bin Assessment score from the Grit Bin Policy – available on the WPC website and App, shown in brackets:

Mayfield Park - Bin (215)  
Turners Green Road - Bin (215)  
Fairglen Rd/B2100 (Yellow Bin) (145)  
Woods Green - Bin (130)

In addition, residents have installed their own bins at the following locations at their own cost and are responsible for their replenishment:

Sacred Heart - Yellow Bin (265)  
Baldock Road - Bin (55)  
Bocking Close - Bin (25)  
Fuller Close - Bin (25)  
Wards Close – Bin (25)  
Castle Walk - 2 Bins

Expressions of interest for grit bins have also received from residents in the areas listed below; however, there has been no common agreement amongst residents to progress with the installation and commitment to replenish. Residents are invited to contact the Clerk if they wish to pursue this further:

Balaclava Lane (215)  
Little Park (100)  
Pell Hill (100)  
Primmers (100)  
Whitegates Lane (100)  
Faircrouch Lane (35)  
Styles Lane (25)

# WADHURST PARISH COUNCIL

## The Snow Code

Tips on clearing snow and ice from pavements or public spaces:

- Clear the snow or ice early in the day. It's easier to move fresh, loose snow rather than hard snow that has packed together from people walking on it. So if possible, start removing the snow and ice in the morning. If you remove the top layer of snow in the morning, any sunshine during the day will help melt any ice beneath.
- You can then cover the path with salt before nightfall to stop it refreezing overnight. Use salt or sand - not water. If you use water to melt the snow, it may refreeze and turn to black ice. Black ice increases the risk of injuries as it is invisible and very slippery. You can prevent black ice by spreading some salt on the area you have cleared.
- You can use ordinary table or dishwasher salt - a tablespoon for each square metre you clear should work. If you don't have salt, you can also use sand or ash. These won't stop the path icing over as well as salt, but will provide good grip under foot.
- Be careful not to spread salt on plants or grass as it may cause them damage.
- Take care where you move the snow. Be careful not to block people's paths or drains.
- Make sure you make a path down the middle of the area to be cleared first, so you have a clear surface to walk on. Then shovel the snow from the centre of the path to the sides.
- Pay extra attention to clearing snow and ice from steps and steep pathways - you might need to use more salt on these areas.
- Don't make the pathways more dangerous by causing them to re-freeze. But don't be put off clearing paths because you're afraid someone will get injured. Remember, people walking on snow and ice have responsibility to be careful themselves
- If your neighbour will have difficulty getting in and out of their home, offer to clear snow and ice around their property as well. Check that any elderly or disabled neighbours are alright in the cold weather. If you're worried about them, contact your local council.
- For anyone unsure about the legal position concerning liability regarding snow clearing useful guidance can be found at <https://www.gov.uk/clear-snow-road-path-cycleway>.

# WADHURST PARISH COUNCIL

## Grit Bin Policy

Published by Wadhurst Parish Council January 2020

There are two types of installation of grit bins.

- Firstly those which are considered **essential** for road safety on principal access routes within the Parish; and
- Secondly, those which are considered to be **supplementary**, specifically those within residential areas where requests for additional facilities are provided by local residents.

Grit bins will be placed in consultation with the local residents, WPC and ultimately with the East Sussex Highways Department who will do the provision and installation. Details of ESCC's activity: <http://www.eastsussex.gov.uk/roadsandtransport/roads/maintenance/saltingandgritting/gritbins.htm>

The policy that has been established by WPC is that the Council will support the provision of grit bins and meet the cost of purchase and installation where:

- There is an assessed need, as defined by the criteria established by East Sussex County Council' and applied across the county (see criteria below),
- Where the grit bin is **essential** for road safety and where there are no residents nearby to meet the costs, then (recognising that ESCC will no longer support new bins) WPC will consider installing and provisioning the bin on an annual basis, subject to availability of funds within the budget and the commitment of some persons(s) or local organisation to apply the salt as required.
- Where the grit bin is **supplementary** and the local residents have got together and agreed to share in the cost by meeting the initial and subsequent cost of the on-going consumables (i.e. at least annual replenishment of the bin).

On the basis that the above conditions met:

- If the bins are not used for two years, WPC reserves the right to have it removed and located elsewhere.
- WPC will only consider the installation of a limited number of grit bins (i.e. 4 or 5) each year and sites will be chosen from a list of existing requests that have been submitted to WPC.

WPC requires local residents to share in the costs, since past experience across the country has shown that without 'local' ownership salt is removed from bins and used by households to clear their own driveways.

**Costs** (subject to update to reflect present costs)

New bin £205 – the cost of a grit bin and installation

Salt charges £70 (approx.) for the first and each subsequent refill

The Parish Council meet the costs of the of a new grit bin. The salt cost reflects the ability of local residents being able to benefit from the bulk purchasing ability of East Sussex County Council.

Prices are set by the East Sussex Highways Department and set out on the above noted web link.

### Site criteria

Salt is stored in waterproof containers to protect the salt from weathering and to help avoid contamination from seepage wherever bins are placed. WPC will only consider green grit bins as yellow ones are unsightly.

Sites will be chosen using a points-based system against the following set of criteria, ensuring that the most needy sites get priority:

- Difficult road junctions.
- Slopes.
- Acute bends.
- Concentration of pedestrian commuter use.
- Not on a route already gritted by the County Council.
- Must be for use on the public highway (road and footway).
- The location shall not obstruct the passage of pedestrians, a minimum of 1.5m clearance on the footway is required.
- The location shall not obstruct sight lines.
- The location is not close to another grit bin location.

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- The location is either within the boundary of the public road or can be sited on private land with the landowner's permission in a way to give safe uninterrupted access by residents.
- The location must be within easy access of the highways maintenance vehicles.

## Highway Grit Bin Assessment Form

Site name  
Requested by  
District team area

Location  
Assessed by  
Date

Characteristic	Severity	Points weighting	Points allocated
<b>Vehicular Movement</b>			
Is site on Priority One precautionary treatment route	Yes	—————→	Void location rejects application.
	No	—————→	
Is treatment area off priority one routes on which bin will be safely located	Yes	25	
Surface gradient	Less than 1:10	75	
	1:10 or over	Nil	
Difficult junction requiring precise timing to exit, or Within 25m of and falling towards junction with: -	(Exit traffic at peak times)	75	
	Moderate Traffic Light traffic	30	
Bends on slope location with moderate traffic	Yes	25	
	No	Nil	
Traffic density at peak times	Moderate Traffic	40	
	Light traffic	Nil	
<b>Pedestrian Movement</b>			
Concentration of use by pedestrian's steps, ramps, footbridge, subway. (Category 1 & 2 Footways)	Yes	100	
	No	Nil	

Bin condition damaged yes / no

TOTAL POINTS

Locality density

Retain/Remove

# WADHURST PARISH COUNCIL

## AGENDA ITEM 10.6

**Minutes of a meeting of the Planning Committee held at Carillon Cottage, High Street, Wadhurst on Saturday December 14th 2019 at 9.30 a.m.**

**Present: - Cllrs Anderson, Moore (C), Moore (P), Murphy (chair), Peaford, Smith**

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Meeting commenced at 09.37 hrs.

1. To receive apologies for absence – none received.
2. To receive declarations of interest and updates to members' register of interests – none.
3. To approve the minutes of the meeting of 30th November 2019 – approved.
4. To discuss matters arising from the minutes of the meeting of 30<sup>th</sup> November 2019 – none.
5. Public forum – time limit 15 minutes – no members of the public present.
6. To consider licence and planning applications received and make recommendations

**Licencing:** *None*

**Planning:**

**Application No. WD/2019/2252/O**

**Expiry date for comments: 20 December 2019**

Location: LAND WEST OF TURNERS GREEN ROAD, WADHURST, TN5 6TW

Description: PROPOSED PHASED DEVELOPMENT OF 5 NO. SELF-BUILD DWELLINGS, ASSOCIATED ACCESS AND INFRASTRUCTURE WORKS.

COMMENT – STRONGLY OBJECT.

In addition to the objection it previously submitted, the parish council notes and supports the objection to this development submitted by the High Weald AONB unit on the grounds of harm to the landscape and scenic beauty of the High Weald AONB, and the extension of the settlement of Turners Green into the open countryside, along with the cul de sac layout which is contrary to the historic settlement pattern. The parish council also notes and supports the comments submitted by the Biodiversity & Arboricultural Officer that the development in its current form is reasoned to result in a biodiversity loss contrary to local and national policy. Further, the parish council also notes and supports the objection submitted by a neighbour that the land concerned was previously known as "Two Beeches Field" and is of historical significance given that in 1863 the last great bare fisted prize fight in England took place in the field comprising this land.

**Application No. WD/2019/2317/F**

**Expiry date for comments: 23 December 2019**

Location: 9 WESTERN ROAD, WADHURST, TN5 6TX

Description: PROPOSED SINGLE STOREY REAR EXTENSION.

COMMENT – NO OBJECTION.

**Application No. WD/2019/2136/FR**

**Expiry date for comments: 17 December 2019**

Location: OWL COTTAGE, STATION ROAD, DURGATES, WADHURST, TN5 6RU

Description: The plans have been amended due to a mistake regarding the boundary line and positioning of the Summerhouse building. Plans received 2 December 2019.

RETROSPECTIVE APPLICATION FOR A SUMMERHOUSE AND  
ERECTION OF PROPOSED BOUNDARY FENCING.

COMMENT – OBJECT.

In addition to the objection it previously submitted, the parish council notes that the Wealden District Council Conservation Officer does not support the retention of the ancillary building, and supports this and the reasons given for their decision. Regarding the fence, the parish council notes that the application states the height of the fence as 1.8m, whereas the drawings show the fence as 1.95m high. Due to the close proximity to the listed buildings, the parish council objects to a fence over 1.8m high from existing ground level. It also notes that close boarded fencing is not in keeping with the draft High Weald AONB Design Guide, and considers that a more natural boundary treatment would be preferred, particularly in this location.

**Application No. WD/2019/2092/F**

**Expiry date for comments: 19 December**

Location: 9 FULLER CLOSE, WADHURST, TN5 6HY

Description: Amended Plans and change to description received 4 December 2019.

SINGLE STOREY REAR EXTENSION AND CONVERSION OF ROOF  
SPACE WITH CONSERVATION ROOFLIGHTS

Amended Plans and change to description received 4 December 2019.

COMMENT – NO OBJECTION TO THE REVISED PLANS.

**7. To consider notices of decisions received**

**Approvals:** *None*

**Raise no Objections:** *None*

**Prior Approval Not Required:** *None*

**Application Not Issued:** *None*

**Issue:** *None*

**Refusals:**

**Application No. WD/2019/1699/F**

DEMOLITION OF EXISTING SINGLE-STOREY EXTENSION; PROPOSED  
REPLACEMENT SINGLE STOREY EXTENSION  
STROOD HOUSE, WADHURST ROAD, MARK CROSS, TN6 3PB

**Withdrawn:**

**Appeals:**

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**Dismissed:**

**Enforcement Notice:** *None*

**8. To discuss Tree Preservation Orders:** *None*

**9. Community Infrastructure Levy (CiL):** *Noted*

**10. Urgent issues:** *None*

Meeting ended at 10.24 hrs.

**AGENDA ITEM 11.1**

The Clerk has received several emails and many comments regarding the excellent Christmas Lights in the village during Christmas 2019. The Clerk suggests a public note of thanks to the Wadhurst Warriors followed with a letter from Members.

*My wife and I would like to thank all those who were involved in erecting the Christmas lights in Wadhurst High Street, they were absolutely beautiful. I sincerely hope the shop keepers benefitted by the wonderful display.*

*I drove through Wadhurst today, January 1st 2020 and I was delighted to see the really imaginative Christmas lights, it must have been quite a job to get everyone to have the same lights, it looked incredible.*

# WADHURST PARISH COUNCIL

## AGENDA ITEM 12.1

<p><b>Wadhurst Parish Council –</b>  <b>Amanda Barlow (clerk)</b>  <b>Councillor Phil Moore – Chair of EHT Committee</b>  <b>Councillor Serena Gadd - Chair</b>  <b>Councillor Denis Griffin</b>  <b>Councillor Roy Bullock</b>  <b>Councillor Pat Smith</b>  <b>Councillor Jamie Crawford</b></p>	<p>27 November 2019</p> <p>9:30am</p>
<p><b>Traffic &amp; Safety Manager – Ian Johnson (IJ)</b>  <b>Highway Steward – Dominic Ward (DW)</b>  <b>Customer Service Manager – Cat Ford (CF)</b></p>	<p style="text-align: center;"><i>Wadhurst Pavilion, Sparrows Green, Wadhurst</i></p> <p style="text-align: center;"><b><i>Strengthening Local Relationships</i></b></p>

1	<p><b>Apologies</b>  <i>Apologies were received and accepted from Cllr Standley and Cllr Murphy.</i></p>
2	<p><b>Approve minutes from the meeting held on 26 June 2019 and matters arising</b>  <i>The minutes of the meeting on 26 June 2019 were approved.</i></p>
3	<p>Pavement outside Jempsons, High Street              It was agreed that Members would contact Cllr Stanley about getting the potholes repaired as the current one in the High Street does not meet the requirements.  <b>Action: CF to look at alternative contact for the potholes. Cllr Moore to contact Cllr Standley.</b></p>
4	<p>Move 40mph Speed Limit signs away from Pell crossing towards Lamberhurst to bring crossing into 30mph zone, Pell Crossing  <i>Ian Johnson advised that ESCC would not cover the cost of this project. Members agreed to raise it with Cllr Standley and discuss it at the next EHT Committee. (Action: Cllr Moore and Clerk)</i></p>
5	<p>Path clearance &amp; soil removal (Safety Hazard- narrow &amp; overgrown). Station road, Wadhurst (B2099) from Great Durgates Close to the Railway station  <i>DW advised that he has asked for siding to be done and WDC are responsible for the clearing of the leaves. Action: DW to advised on status and time frame.</i></p>
6	<p>Path clearance &amp; soil removal (narrow &amp; overgrown- Safety Hazard). Bus stop and bench Station Road B2099 junction with Mayfield Lane (opposite petrol station)              DW confirmed that he has raised a job for this item.  <b>Action: CF to confirm status.</b></p>

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7	<p>Hedge cutting- path to station (narrow &amp; overgrown). Station road, Wadhurst (B2099) from Great Durgates Close to the Railway station  <i>DW advised that the hedges are not owned by ESCC so they will get the Enforcement Team to write to the land owners asking them to cut the hedges. (Action: DW)</i></p>
8	<p>Path clearance &amp; weed removal /weed spraying around street furniture. The High street Wadhurst B2099 from Barnetts Bookshop to B2099 Lower High Street – Uplands Community College  <b>Action: ESH confirmed that this was their problem and CF would raise a status report. CF</b></p>
10	<p>Tree cutting pollarding. The Walk / High Street St (Jardin)  <i>It was agreed that Cllr Moore would speak to James about dealing with the trees.</i>  <b>Action: Cllr Moore</b></p>
11	<p>Clean Street lights. The High Street Wadhurst B2099 from the fire station to B2099 Lower High Street - junction Waters cottages- Unit Number:9,13,14,15,16,28,29,30,31,32,33,34,143,144,145,146  <i>It was agreed that CF would speak to Eric Ware regarding the contract as to who is responsible for cleaning the lights.</i>  <b>Action: CF</b></p>
12	<p>Overhanging branches – Station Road (Marlpit to Sparrows green road). Station Road, Wadhurst B2099 (Marlpit to Sparrows green road)  <b>DW agreed to look at who owns the area as it is unsure if anyone is responsible for the branches and fence.</b>  <b>Action: DW</b></p>
13	<p>Re-Painting Bollards. Outside the war memorial  <i>ESH were unsure as to who is responsible for painting the bollards. Cllr Smith also advised that the pavement has bricks that have broken up and CF will organise to get that repaired.</i>  <b>Action: CF</b></p>
14	<p>Installation Dog Waste Bin What license required ESCC/Land ownership? Baldock Road close to junction with B2100 Mayfield Lane  <i>The Clerk confirmed that licence has been issued and the bin can now be installed.</i></p>
15	<p>Potholes – Repeat offenders. Mayfield Lane – corner outside Wadhurst Place Mayfield Lane 20m before Tidebrook Road junction Tidebrook Road – from Turning to Wadhurst Manor toward Mayfield -Road edges disintegrating/ multiple potholes  Members also mentioned an area of outside the NatWest bank and at the bottom of Brinkers Lane.  <b>CF agreed to send a status list to Cllr Moore</b>  <b>Action: CF</b></p>
16	<p>Replace Cousley Wood sign Missing/Stolen ESCC. ESH case no 399940  Opposite cricket ground  <b>Cllr Moore advised that he has raised the issues and DW was aware of the issue.</b>  <b>Action: CF</b></p>
17	<p>Safety check on unit 15 Lamppost hit by a car/police attended. Q. Does ESCC claim from drivers insurance (details held by police)  <i>The accident was notified to the police and ESCC can contact the police if they want to claim on the driver's insurance.</i></p>
18	<p>Mobility Scooter Parking - Discuss. Uplands Bus Stop Wadhurst  <i>Ian Johnson advised that it is unlikely a license would be granted.</i></p>
20	<p>Any other business  <u>Blacksmith Lane</u> – the road is totally unsuitable for HGV vehicles and lots of traffic is using it as a cut through.  <b>Action: Ian Johnson advised that he will ask one of his team to look at options.</b>  <u>St James's Square</u>  <i>Ian Johnson advised that ESH would not do a stand alone hatch box as the reconfiguration of the parking is included in the High Street Pedestrian Improvement Scheme. IJ advised that he</i></p>

## WADHURST PARISH COUNCIL

	<p>would look at options and advised the Parish Council should contact the police advising that it is an obstruction issue and not a parking issue.</p> <p><u>High Street Pedestrian Improvement Plan</u></p> <p>Cllr Bullock advised that Members were no further informed about this plan at the present time.</p> <p><b>Members asked that CF could let the Parish Council know when the resurfacing will take place.</b></p> <p><b>Action: CF</b></p> <p><b>Members asked the Clerk to arrange a meeting with Chris Tree of ESH and Cllr Standley.</b></p> <p><b>Action: Clerk</b></p>
21	<p>Next meeting – date, time and location</p> <p><i>It was agreed CF and the Clerk would arrange a suitable date.</i></p>

**AGENDA ITEM 12.2**

**THE MINUTES OF A MEETING OF THE COMMUNITY COMMITTEE OF WADHURST PARISH COUNCIL HELD AT SPARROWS GREEN RECREATION GROUND PAVILION, WADHURST THURSDAY DECEMBER 5 2019 AT 18:00**

Present: Cllrs Griffen (in part), Morris (Chair), Peaford and Tincombe

Also present: Amanda Barlow (clerk), Fiona Hensher (rfo) and 0 member of the public

1. To receive apologies and reasons for absence.  
*Apologies were received and accepted from Cllr Maggs.*
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.  
*None.*
3. Public Forum – time limit 15 minutes  
*None.*
4. To approve the minutes of the meeting held on 27 June 2019 as a true record.  
**Members resolved to approve the minutes of the meeting held on 27 June 2019 as being a true record.**  
*Cllr Griffen arrived at the meeting.*
5. To determine matters arising from the previous minutes for updating and noting.  
*6.4 Update from Business Working Party – no update.*  
*6.7 Flag was agreed by Full Council and has now been registered.*
6. Items for decision and allocation of resources, if necessary.
  - 6.1 To discuss and agree, if appropriate, next actions with regard to support for the Churchyard garden project  
*The Clerk advised that the Members do not own the allotments by the churchyard. Members agreed to find out who owns the land. (Action: Cllr Tincombe)*
  - 6.2 To discuss and agree, if appropriate, next actions with regard to the Jardin d'Aubers and war memorial fence  
**Members agreed to look at options for a notice board at the Jardin including a wooden one and a metal one. Cllr Morris agreed to talk to the planning officer at Wealden a District Council about the requirement for planning permission and get quotes for the notice boards. (Action: Cllr Morris). Members agreed that Cllr Morris should look further into putting an item of play equipment at the Jardin. (Action: Cllr Morris). The Clerk advised that it was difficult to get additional quotes and the quote received initially was so expensive was the fence is made of red oak. Members asked the RFO to get 3 quotes for a suitable replacement fence. (Action: RFO)**
  - 6.3 To discuss and agree, if appropriate, next actions with regard to the Round Oak Allotments  
**Members agreed that Cllr Griffen should meet with the new owners of Round Oak House to discuss the way forward with access to the allotments. (Action: Cllr Griffen)**
  - 6.4 To discuss and agree, if appropriate, next actions with regard to Community support projects  
*Cllr Peaford advised that she would put together a paper regarding a Community hub. (Action: Cllr Peaford)*
7. Items for report.
  - 7.1 To note spend to date  
*Noted.*
  - 7.2 To note Risk Management Policy  
*Noted. Cllr Griffen and the Clerk will carry out the risk assessment before the end of the financial year.*

## WADHURST PARISH COUNCIL

- 7.3 Update on Wadhurst Youth Club  
**Members agreed that this item should go to Full Council in January.**
- 7.4 Update on Emergency Plan  
*Cllr Gadd advised Members of the current status of the Emergency Plan.*

7.5 To note Community Committee allocation of responsibilities.  
*Noted at Appendix A.*

8. Urgent issues at the discretion of the Chair for noting or inclusion on future agenda.  
allocation of resources, if necessary.

*None.*

### Appendix A

Jardin d'Aubers	Chris Morris
Public Conveniences	Denis Griffin
Youth Provision	Serena Gadd
Police	Cllr Moore
Operation London Bridge	Clerk
Emergency Plan	To be agreed
Allotments	Denis Griffin
Christmas Lights	Jane Maggs
History Society	Denis Griffin
Risk Assessment	Denis Griffin
Community Network	Debbie Peaford

# WADHURST PARISH COUNCIL

## AGENDA ITEM 12.3.1

December 4 2019 to January 7 2020

1. SSALC - East Sussex Broadband Update
2. Southeastern Railways - Breaking the Ice
3. RSPB - Weald Autumn newsletter
4. WDC - High Weald Landscape Improvement Grants
5. \*\*Sussex ALC Bulletin\*\*
6. WDC - Minutes for Full Council, Wednesday, 27th November, 2019, 10.00 a.m.
7. Southeastern Railways - New Southeastern timetable next week
8. Southeastern On Track Newsletter - December 2019
9. \*\*Sussex ALC Bulletin\*\*
10. WDC - Newly published decision: Brownfield Land Register 2019
11. WDC - Decision sheet for Cabinet, Wednesday, 18th December, 2019, 10.00 a.m.
12. SSALC - NALC CHAIRMAN'S OPEN LETTER TO ALL COUNCILLORS
13. SSALC - Sussex Uncovered
14. WDC - Newly published decision: Regulation of Investigatory Powers Act (RIPA) Local Guidance Update
15. Festive news from the High Weald AONB Partnership
16. News from Nus Ghani MP 20.12.19
17. WDC - Newly published decision: Calculation of the Council Tax Base 2020/21
18. WDC - Newly published decision: Local Plan Authority Annual Monitoring Report 2018/19
19. WDC - Minutes for Planning Committee South, Thursday, 19th December, 2019, 10.30 a.m.

**AGENDA ITEM 12.4**

**From:** Katie Maxwell <Katie.Maxwell@wealden.gov.uk>  
**Sent:** 09 December 2019 14:15  
**Subject:** Town and Parish Councillor Allowances for 2020/21

Dear Clerk

Please find attached the final report from the Independent Remuneration Panel, who met on 4 November 2019 to consider the Town and Parish Councillor Allowances for 2020/21. The Panel was established by Wealden District Council under Regulation 27 of the Local Authorities (Members' Allowances) (England) Regulations 2003, for the Town and Parish Councils in its area.

At the Panel's meeting, the feedback from several Parish/Town Councillors was considered. The Panel expressed concern that some councillors did not realise they were entitled to an allowance. In addition, some Councils agreed en masse not to accept an allowance and it was felt that this could deter individuals from continuing as a councillor. One proposal received suggested that the acceptance of allowances should be for the clerk to communicate directly with individual councillors so that the decision is an individual rather than a group one.

To this end, I have attached a sample form you may wish to use, confidentially, to give Councillors the opportunity to accept or reject their allowances. A Clerk within the District provided this form.

Please find below the relevant extract which sets out the next steps for the Parish/Town Councils (I also attach a copy of the entire Regulations for your information):

***The Local Authorities (Members' Allowances) (England) Regulations 2003  
Recommendations of parish remuneration panels***

**28.—***(1) A parish remuneration panel shall produce a report in relation to the members of the authorities in respect of which it was established, making recommendations, in accordance with the provisions of regulation 29, as to—*

- (a) the amount of parish basic allowance payable to members of such authorities;*
- (b) the amount of travelling and subsistence allowance payable to members of such authorities;*
- (c) whether parish basic allowance should be payable only to the chairman of any such authority or to all of its members;*
- (d) whether, if parish basic allowance should be payable to both the chairman and the other members of any such authority, the allowance payable to the chairman should be set at a level higher than that payable to the other members and, if so, the higher amount so payable; and*
- (e) the responsibilities or duties in respect of which members should receive parish travelling and subsistence allowance.*

*(2) A copy of a report made under paragraph (1) shall be sent to each authority in respect of which recommendations have been made.*

***Levels of allowances***

**29.—***(1) A parish remuneration panel may, in making its recommendations in accordance with regulations 27 and 28, either—*

- (a) apply the same recommended levels of parish basic allowance and parish travelling and subsistence allowance to all the authorities in respect of which it was established; or*
- (b) make different recommendations for different authorities.*

(2) A parish remuneration panel shall express its recommendation as to the level of parish basic allowance, in respect of a parish or parishes, as a percentage of the sum that an independent remuneration panel has recommended as the level of basic allowance for the establishing authority which is the responsible authority for that parish or parishes.

(3) The percentage referred to in paragraph (2) may be one hundred per cent.

(4) A parish remuneration panel shall also express its recommendation as to the level of parish basic allowance as a monetary sum being a monetary sum equivalent to the percentage expressed in accordance with paragraphs (2) and (3).

**Publicity in respect of reports of parish remuneration panels**

**30.**—(1) Once an authority receives a copy of a report made to it by a parish remuneration panel in accordance with regulation 28, it shall, as soon as reasonably practicable—

(a) ensure that copies of that report are available for inspection by members of the public on reasonable notice; and

(b) arrange for the publication in a conspicuous place or places in the area of the authority, for a period of at least 14 days, of a notice which—

(i) states that it has received recommendations from a parish remuneration panel in respect of allowances;

(ii) describes the main features of that panel's recommendations and specifies the recommended amounts of each allowance mentioned in the report in respect of that authority; and

(iii) states that copies of the panel's report are available for inspection on reasonable notice and gives details of the manner in which notice should be given of an intention to inspect the report.

(2) An authority shall supply a copy of a report made by a parish remuneration panel in accordance with regulation 28 to any person who requests a copy and who pays to the authority such reasonable fee as the authority may determine.

If you have any further queries please contact me.

Katie

**Katie Maxwell | Democratic Services Officer**

Democratic Services, Wealden District Council  
01892 602429

[katie.maxwell@wealden.gov.uk](mailto:katie.maxwell@wealden.gov.uk)

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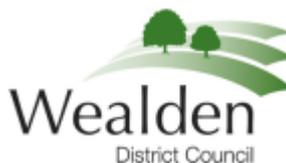
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**Report of the Wealden Parish Independent Remuneration Panel  
on Town and Parish Councillor Allowances for 2020/2021**

**Introduction**

1. This is the report of the Parish Independent Remuneration Panel for 2020/21. The Panel is established by Wealden District Council under Regulation 27 of the Local Authorities (Members' Allowances) (England) Regulations 2003, for the Town and Parish Councils in its area (full list of Town and Parish Councils to which the report applies is attached at Appendix A).

**Summary**

2. The Panel recommends:
  - a) That allowances should be paid in accordance with three bands, Levels 1 to 3 as defined in Appendix A;
  - b) That there be a 2.5% increase to all Basic and Chairman's Allowances rounded to the nearest pound.

<b>2020/21</b>	<b>LEVEL 1</b>	<b>LEVEL 2</b>	<b>LEVEL 3</b>
Basic Allowance	£167	£413	£1,318
Chairman's Allowance	£288	£649	£1,820

- c) That the policy to fix Travelling Allowances in line with HM Revenue & Customs 'Approved Mileage Allowance Payment' rates be re-affirmed;
- d) That the Subsistence Allowances remain unchanged from last year;
- e) That the recommendations set out above are all proposed for implementation at the commencement of the financial year 2020/21. However, Town and Parish Councils can choose the extent to which they wish to implement these allowances; and
- f) The Panel notes with regret that it is still not possible under the current legislation to recommend a Carers' Allowance for Parish/ Town Councillors, but would wish for all Parish and Town Councils to consider adopting a basic allowance to enable Parish/Town Councillors to use this to cover care costs where need be to attend meetings.

**Membership of Panel and Meetings**

3. The Panel consists of three members – Mr Edward Stone (Chairman), Mr Stephen Hallam and Mr Clive Mills.
4. The Panel met on Monday 4 November 2019. The Panel subsequently dealt with the preparation of this report through discussion and advice from officers by email.

**Panel Remit**

5. The Panel produces a report in relation to the members of the town and parish councils for which the Wealden District Council is the responsible authority and in respect of which it is established, making recommendations, in accordance with the provisions of regulation 29 of the Local Authorities (Members' Allowances) (England) Regulations 2003 as to:
  - a) the amount of parish basic allowance payable to members of such town and parish councils;
  - b) the amount of travelling and subsistence allowance payable to members of such town and parish councils;
  - c) whether parish basic allowance should be payable only to the Mayor or Chairman of any such town and parish council or to all of its members;

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- d) whether, if parish basic allowance should be payable to both the Mayor or Chairman and the other members of any such town and parish council, the allowance payable to the Mayor or Chairman should be set at a level higher than that payable to the other members, and, if so, the higher amount so payable (Chairman's Allowance); and
- e) the responsibilities or duties in respect of which members should receive parish travelling and subsistence allowance.

### **Parish Basic and Chairman's Allowances**

6. As in previous years, the Panel has examined available data in order to assist in determination of a recommendation on parish/town council basic allowance and whether it should be payable to both the Mayor or Chairman and the other elected members of a town or parish council.
7. The Panel has considered last year's report to Town and Parish Councils recommending allowances for 2019/20. The Panel had carried out a review of the level of allowances last year and had recommended a 2% increase.
8. The Clerk to the Panel had invited all Town and Parish Clerks to provide any comments on the allowance scheme. Six Parish/Town Councillors had responded and a summary is set out below:
  - The Parish Council does not operate a remuneration scheme
  - The allowance is sufficient.
  - The Basic Allowance is not sufficient to attract a wide range of people to become Councillors, particularly if they need child care or care for a relative to attend meetings. The allowance could be set higher - with a reminder that members can take just PART of the allowance if wanted. The current Chairman's Allowance seems to work ok; however, the Travelling and Subsistence Allowances do not seem to have gone up for ages. Perhaps it could be made clearer at election time and when co-options are made that there IS an allowance. Our council seems to accept the recommendation each time and some members scorn the allowance as they think of it as a payment rather than defraying expenses.
  - At the events held prior to the elections to encourage more people to stand as councillors, nobody asked about the money. Indeed, when I became a councillor, I was not even aware that an allowance was available. I am against any increase in allowances as my view is that no allowance should be paid, I think it immoral, but councillors should be reimbursed for out of pocket expenses, excluding travel between home and council meetings, home printing, etc.
  - I believe that it is quite common for allowances to be waived en masse – generally as a result of an open meeting request from the chair for confirmation that no one wants to receive one; those less fortunate could be embarrassed by having to publicly declare that they would like to take the allowance and for that reason discouraged from continuing in a councillor role because of the cost. Perhaps the acceptance of allowances should be for the clerk to communicate directly with individual councillors so that the decision is an individual rather than a group one?
  - As the cost of fuel and travel costs have increased dramatically and the allowance has not increased, I understand perhaps a small increase again would not go amiss.

9. The Panel notes that the last full election for all Town and Parish Councils was May 2019. The Panel is aware that it is common practice to co-opt Parish Councillors to vacancies. It noted the request that allowances should be given to co-opted members, but confirmed that this was not allowed under the Regulations.
10. However, the Panel emphasised that it is keen to see all Parish and Town Councils adopt a scheme of some sort, even if it is normal practice not to claim. This is to ensure that no potential candidate should be put off standing due to the costs of working as a local councillor, and to ensure that Parish and Town Councillors could choose to claim an allowance should they need to do so. The Panel expressed some concern regarding comments received from Councillors over what appeared to be a “bullying culture” when it came to decision making on the issue of claiming allowances.
11. Given the rise in the cost of living, it was agreed that a recommended 2.5% increase in all the basic allowances for levels 1-3 is appropriate, rounded to the nearest £1. This is in line with the Panel’s recommendations for Wealden District Council.
12. Regulation 29(2) requires that recommendations be expressed not only in cash terms but also as a percentage of the amount recommended by the Independent Remuneration Panel as the Basic Allowance for Wealden District Councillors. The Panel is recommending that the allowance is increased for District Councillors to £4,728 per annum for the financial year 2020/21. Based on that figure, the percentages have been incorporated into the attached Appendix A.

### **Chairman’s Allowance**

13. As indicated in previous reports, individual Town and Parish Councils are free to decide whether an allowance should be payable only to the Mayor or Chairman and/or to all of its members. The Chairman’s Allowance as recommended by this report is intended to be paid as a substitute for the Basic Allowance rather than in addition to it, but this is at the discretion of each Town and Parish Council.
14. Town and Parish Councils are reminded that the Chairman’s Allowance (again detailed in the attached Appendix A) is an allowance personal to the Parish/Town Councillor elected Mayor or Chairman. It is entirely separate to the allowance under the Local Government Act 1972, Sections 15(5) and 35(5), which is payable as the Parish/Town Council thinks fit to reasonably meet the expenses of the office of Mayor or Chairman.
15. The Panel **recommends** an increase to all Chairman's Allowances in Levels 1 to 3 on the same basis as increases to Parish/Town Council Basic Allowances, as detailed in Appendix A attached.

### **Travelling Allowance**

16. The Panel wanted to clarify that under Regulation 26, Town and Parish Councils may pay travelling and subsistence allowances, including an allowance in respect of travel by bicycle or by any other non-motorised form of transport, undertaken or incurred in connection with the performance of any duty within one or more of the categories set out in that Regulation.
17. Councillors can receive up to a tax-free approved amount when using their own vehicles in carrying out their duties. These payments are known as Approved Mileage Allowance Payments (**AMAP**), and as from 6 April 2011 the following rules apply:
  - Car or Van – 45p per mile for the first 10,000 miles and 25p per mile thereafter;
  - Motor Cycle – 24p per mile (all miles);
  - Cycle – 20p per mile (all miles); and
  - A 5 pence per mile per passenger supplement for up to four passengers.

# WADHURST PARISH COUNCIL

## Travelling Allowance

18. The Panel recommends that travelling allowances continue to be paid in line with the HM Revenue & Customs 'Approved Mileage Allowances Payments' (AMAP). The Panel observed that there was no mention of claims for other travel costs within the Allowance Scheme, such as public transport and taxis. It was suggested that this category be included and reimbursed in full, subject to the Leader's approval.
19. The Panel **recommends** that the policy to fix Travelling Allowances in line with AMAP be re-affirmed.

## Subsistence Allowance

The Panel **recommends** that the current level of subsistence rates remain for 2020/21, as follows:

Breakfast		£6.50	When away from home on approved Parish/ Town Council business before 8 am.
Lunch		£8.50	When away from home on approved Parish/ Town Council business between 12 noon and 2 pm.
Tea		£4.50	When away from home on approved Parish/ Town Council business between 5 pm and 7 pm.
Evening Meal		£10.50	When away from home on approved Parish/ Town Council after 7 pm.

In addition, subsistence for overnight absence other than London or specified conferences should remain at £85, and for London or specified conferences should be £95.00.

20. It was confirmed that payment should still be subject to Parish/ Town Councillors certifying that they had actually and necessarily incurred the amount being claimed.

## Co-opted Members

21. As set out above under the relevant legislation, co-opted members of Town and Parish Councils are not eligible to be paid Parish/Town Council Basic Allowances nor Chairman's Allowances, but may claim Travelling and Subsistence Allowances. It is not in the Panel's remit to make any recommendations that this change.

## Communication of Allowances

22. On receipt of this report, Town and Parish Councils must advertise receipt of the report in line with Regulation 30 (2003 Regulations).
23. In setting the levels of allowances, Town and Parish Councils must show they have regard to the IRP's recommendations, but it is entirely up to each Town and Parish Council what scheme of allowances is adopted. The Panel has expressed its preference that an allowance scheme is adopted by all Councils, even if not claimed by individual Councillors. When adopting a scheme, Parish and Town Councils must under the Regulations publish its scheme by public notice.
24. The Panel expressed concern that several councillors had responded to advise that they were unaware of the existence of an Allowance Scheme when they stood for election. The Panel, therefore, felt it important that the Parish and Town Clerks should ensure that all Parish/Town Councillors are made aware of what level of allowance is available and what other expenses can be claimed.

## Other Business

25. The Panel did not consider that it was appropriate to make a recommendation for more than one year.

## WADHURST PARISH COUNCIL

26. The Panel would like to express its thanks to the Parish and Town Councils and Officers who had assisted it in its work and the preparation of this report.

**Mr Edward Stone**  
**Chairman**

# WADHURST PARISH COUNCIL

## Appendix A

	LEVEL1	LEVEL2	LEVEL3	
Basic Allowance	£167	£413	£1,318	
Chairman's Allowance	£ 288	£649	£ 1,820	
PARISH	No. of Councillors	Maximum Basic Allowance	Maximum Chairman's Allowance	% of Recommended District Basic Allowance
<b><u>Level 1</u></b>				
Alciston	n/a	n/a	n/a	n/a
Little Horsted	n/a	n/a	n/a	n/a
Selmeston	n/a	n/a	n/a	n/a
Cuckmere Valley	7	£167	£288	3.53%
Berwick	7	£167	£288	3.53%
Wartling	7	£167	£288	3.53%
Long Man	7	£167	£288	3.53%
Hooe	7	£167	£288	3.53%
Arlington	7	£167	£288	3.53%
Laughton	7	£167	£288	3.53%
Isfield	7	£167	£288	3.53%
Chiddingly	9	£167	£288	3.53%
Hellingly	15	£167	£288	3.53%
Hadlow Down	7	£167	£288	3.53%
Fletching	9	£167	£288	3.53%
Warbleton	11	£167	£288	3.53%
Frant	11	£167	£288	3.53%
Alfriston	7	£167	£288	3.53%
East Hoathly/Halland	9	£167	£288	3.53%
Chalvington/Ripe	7	£167	£288	3.53%
Horam	11	£167	£288	3.53%
East Dean/Friston	9	£167	£288	3.53%
Framfield	11	£167	£288	3.53%
Hartfield	13	£167	£288	3.53%
Ninfield	9	£167	£288	3.53%
Danehill	9	£167	£288	3.53%
Buxted	15	£167	£288	3.53%
Withyham	13	£167	£288	3.53%
Herstmonceux	11	£167	£288	3.53%
Mayfield/ Five Ashes	15	£167	£288	3.53%
Maresfield	14	£167	£288	3.53%
Rotherfield	13	£167	£288	3.53%
Westham	13	£167	£288	3.53%
Pevensey	13	£167	£288	3.53%
Wadhurst	15	£167	£288	3.53%
<b><u>Level 2</u></b>				
Forest Row	15	£413	£649	8.76%
Willingdon/Jevington	19	£413	£649	8.76%
Polegate	15	£413	£649	8.76%
Heathfield/Waldron	21	£413	£649	8.76%
<b><u>Level 3</u></b>				
Hailsham	24	£1,318	£1,820	27.88%
Uckfield	15	£1,318	£1,820	27.88%
Crowborough	16	£1,318	£1,820	27.88%

**AGENDA ITEM 12.6**

**Full Council - Sparrows Green Pavilion at 19.30**

June 13  
July 11  
September 12  
October 3  
November 7  
December 5  
January 9  
February 6  
March 5  
April 2  
May 14

**Finance & Resources – Sparrows Green Pavilion at 19.30**

July 4  
November 14  
February 13  
**Environment, Highways & Transport – Sparrows Green Pavillion at 19:30**  
June 6  
October 17  
January 30  
March 26

**Community - Sparrows Green Pavilion at 19.:30**

June 27  
December 5 (18:00 to 19:15)  
February 27  
April 23

**Recreation Ground Management – Sparrows Green Pavilion at 18:30 to 19:15**

July 11  
November 7  
March 5

**Communications – Sparrows Green Pavilion at 18.00 to 19.15**

June 13  
October 10  
February 6

**Planning – Carillon Cottage – Saturdays at 09.30**

June 1, 15, 29  
July 13, 27  
August 10, 24  
September 7 21  
October 5, 19  
November 2, 16, 30  
December 14, 28  
January 11, 25  
February 8, 22  
March 7, 21  
April 4, 18  
May 2, 16, 30

**Tuesday 12 May 2020 at 19:00 - Annual Parish (Village) meeting -  
Commemoration Hall**