

WADHURST PARISH COUNCIL
THE MINUTES OF A MEETING OF WADHURST PARISH COUNCIL HELD AT
THE PAVILION, SPARROWS GREEN RECREATION GROUND
ON THURSDAY 3 OCTOBER 2019 AT 7.45 PM

Present: Cllrs Anderson, Bullock, Crawford, Edwards, Gadd (Chair), Maggs, C Moore, P Moore, Morris, Murphy (Vice Chair) and Peaford,
Also in attendance: Amanda Barlow (clerk), Fiona Hensher (rfo) (in part), Cllr Bob Standley, and 3 members of the public

The meeting commenced with a presentation from the Neighbourhood Plan Steering Group

1. To receive apologies and reasons for absence.
Apologies received and reasons accepted, from Cllrs Griffin, Niell, Smith and Tincombe
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
Cllr Gadd declared a personal interest in Agenda Item 9.4. Cllr Edwards declared a personal interest 11.2.
3. Public Forum – time limit 15 minutes.
Michael Flegg thanked the Parish Council for getting the remarking completed at St James's Square. Jim Hemsley thanked the Chair for visiting the primary school regarding parking. Tim Page, Neighbourhood Watch Scheme, advised that he had purchased a printer and showed Members the literature he had produced.
4. To receive the County and District Report
Cllr Standley highlighted the amount of food waste which was extremely high. Cllr Standley advised that the High Street resurfacing will be done by the end of March/April 2020. Cllr Standley reported that the appeal from Bewl Water was dismissed. Members asked Cllr Standley about the construction parking at Uplands and he suggested that Members attended the school with him to discuss some solutions.
5. To approve the minutes of the meeting 12 September 2019 as a true record.
Members resolved to approve the minutes of the meeting 12 September 2019 as being a true record.
6. To determine matters arising from the previous minutes for updating and noting.
Public forum – Parking – Cllr Gadd advised that she met with the Primary School and the Governors tried to reopen the drop off area and it was deemed unsafe. The Headteacher has agreed on a trial basis to try the drop area again using volunteers on a staged implementation with different year groups. The Headteacher is sending an email to parents asking them not park on the bend and ensure children get out pavement side. Cllr Gadd has also suggested putting signs on the hedges asking parents not to park on the bend. Cllr Gadd thanked the Headteacher of the Primary School for his efforts to work with the Council on the issue of parking.
6.6.8.3 – Advice re: Hall & Field – Cllr Morris noted that Mr Nash (the trainer) had agreed with the statement 8.3 s made in his paper were correct. Cllr Morris highlighted point 2. Cllr Bullock suggested that the Code of Conduct was updated to reflect the points learnt in training.
9.3 – Grass cutting – Cllr Murphy advised that Cllr Tincombe, Cllr P Moore, and the RFO had met and agreed to review the areas of cutting and compile a list of complaints. Cllr P Moore commented that following the feedback from the first year of the new regime Members will need to revisit the plan. Cllr Murphy also advised that Members have received notification to cut some vegetation but it is not the Parish Council's responsibility.
9.4 – East Sussex Fire & Rescue Service – Cllr Peaford advised that the sessions are being well attended and there is some interest in joining the Fire Brigade. The Clerk informed Members that the £100 grant was not required and was not given.
9.5 – Neighbourhood Watch – the grant has been awarded to Mr Page and he had supplied an update during the public forum.
11.4 – St James's Square – the relining had now been completed.

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7. Chair's Announcements

None.

8. To receive Finance Items

8.1 To approve/note items payable and paid.

Members resolved to approve/note the items payable and paid as at Appendix A.

8.2 To note spend, to date, against budget for 2019-20.

Noted.

9. Items for decision and allocation of resources, if necessary.

9.1 To discuss and agree, if appropriate, the next actions with regard to providing local homes for local people

*Cllr Bullock advised that the public meeting will be on Thursday 28 November 2019. **Members resolved that the budget for the public meeting for the Community Land Trust should be increased to £500.***

9.2 To discuss and agree, if appropriate, the next actions with regard to Remembrance Sunday
Members resolved that Clerk should apply and confirm the appropriate road closures and Cllr Gadd should lay the wreath. Members agreed that 3 members would control the traffic for the road closure.

9.3 To discuss and agree, if appropriate, a response to Wealden District Council's Street Naming Notice - Station Hill/Road Wadhurst

Members resolved that there was no objection to the street naming.

The RFO and Cllr Gadd left the meeting.

9.4 To discuss and agree, if appropriate, the next actions with regard to a playground in the village centre

*Cllr Crawford advised that the Wadhurst Hall & Field Institute have requested that the Parish Council look at playground at the site of Commemoration Hall. **Members resolved that the proposed project should be looked at in more details by the Recreation Ground Management Committee. (Action: RGM Committee).***

9.5 To discuss and agree, if appropriate, the recording of the Planning Committee meetings

*Cllr Murphy advised that as the Clerk is not present at the meeting she felt it would be appropriate to record the meeting. **Members resolved to explore the costs of recording the meeting and the cost of a Clerk to minute the meeting (Action: Clerk).***

9.6 To adopt minutes of the meetings of the Planning Committee held on 21 September (not yet approved) 2019

Members resolved to adopt the Planning Committee minutes held on 21 September (not yet approved) 2019.

10. Items for report.

10.1 Reports from committees/working parties/representatives etc.

10.1.1 Neighbourhood Plan

There was a presentation at the start of the meeting.

11. Items for noting

11.1 To note dates of meetings and training sessions

Noted at Appendix B.

11.2 To note arrangements for Christmas lights

Members agreed that the Cllr C Moore, Cllr Maggs and the Clerk should prepare paper for an Extraordinary meeting on 10 October 2019. (Action: Clerk)

Cllr Murphy voiced her concerns about the costings of the lights and Cllr Morris advised that it was important to the

11.3 To note the snow plan

Noted.

11.4 To note the Brexit Briefing from Wealden District Council

Noted.

11.5 Correspondence

11.5.1 General Correspondence

Noted at Appendix C.

11.5.2

The Clerk updated that Members on the current status of the situation.

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12. Items for Focus and Communication

It was agreed that the whole page in the Focus should be an advertisement for Housing for local people.

13. Urgent issues at the discretion of the Chair for noting or inclusion on future agenda

None.

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Appendix A

September Transfer and Cheques							
Cheque No.	To who	Description	Amount	VAT	NET	Agreed Bank Transfer Signature one	Agreed Bank Transfer Signature two
BP1009	SSALC Ltd	Training	£84.00	£14.00	£70.00	SG Sept Meeting	JM Sept Meeting
BP1009	BT	Wifi	£40.68	£0.00	£40.68	SG Sept Meeting	JM Sept Meeting
BP1009	Tivoli	Pavilion Grass Cutting	£180.46	£30.08	£150.38	SG Sept Meeting	JM Sept Meeting
BP1009	Dave Taylor	Hedge Cutting Pavillion	£280.00	£0.00	£280.00	SG Sept Meeting	JM Sept Meeting
BP1009	RBS	Annual accounting package fee	£145.20	£24.20	£121.00	SG Sept Meeting	JM Sept Meeting
Bacs	Nest Pension	Pension Contribution	£223.88	£0.00	£223.88	SG Sept Meeting	JM Sept Meeting
BP1009	Mr B Crouch	Grass Cutting Emergency	£512.00	£0.00	£512.00	SG Sept Meeting	JM Sept Meeting
BP1009	Business Stream	Water pav	£241.61	£0.00	£241.61	SG Sept Meeting	JM Sept Meeting
BP1009	Mrs A Barlow	Clerks Expenses	£111.40	£0.00	£111.40	SG Sept Meeting	JM Sept Meeting
BP1009	Mrs F Hensher	RFO Expenses	£49.79	£0.00	£49.79	SG Sept Meeting	JM Sept Meeting
BP1009	Mr R Penny	Caretaker Expenses	£47.50	£0.00	£47.50	SG Sept Meeting	JM Sept Meeting
BP1009	S.R services	Toilet Cleaning inv1684	£589.00	£0.00	£589.00	SG Sept Meeting	JM Sept Meeting
BP1009	Europlants	Hanging inv 20339	£61.25	£10.21	£51.04	SG Sept Meeting	JM Sept Meeting
BP1009	Europlants	Flower Tubs inv 20265	£326.16	£54.36	£271.80	SG Sept Meeting	JM Sept Meeting
BP1009	Biffa	Pavilion Waste	£63.72	£10.62	£53.10	SG Sept Meeting	JM Sept Meeting
BP1009	Mrs Nessie Ramm	Litter Contractor	£204.00	£0.00	£204.00	SG Sept Meeting	JM Sept Meeting
BP1009	Mrs A Barlow	Clerks Salary	£1,290.13	£0.00	£1,290.13	SG Sept Meeting	JM Sept Meeting
BP1009	Mrs F Hensher	RFO Salary	£559.33	£0.00	£559.33	SG Sept Meeting	JM Sept Meeting
BP1009	Mr R Penny	Caretaker Salary	£729.29	£0.00	£729.29	SG Sept Meeting	JM Sept Meeting
BP1009	Mr M Crawford	Members Allowance	£52.91	£0.00	£52.91	SG Sept Meeting	JM Sept Meeting
BP1009	Ms S Gadd	Chairman Allowance	£183.61	£0.00	£183.61	SG Sept Meeting	JM Sept Meeting
BP1009	Mrs M Moore	Members Allowance	£36.66	£0.00	£36.66	SG Sept Meeting	JM Sept Meeting
BP1009	Mr C Morris	Members Allowance	£65.30	£0.00	£65.30	SG Sept Meeting	JM Sept Meeting
BP1009	Miss N Murphy	Members Allowance	£52.91	£0.00	£52.91	SG Sept Meeting	JM Sept Meeting
BP1009	Mrs S Niell	Members Allowance	£65.91	£0.00	£65.91	SG Sept Meeting	JM Sept Meeting
BP1009	Inland Revenue	NI and Tax	£2,337.25	£0.00	£2,337.25	SG Sept Meeting	JM Sept Meeting
BP1009	Mr S Goacher	Payroll Additional services	£48.90	£0.00	£48.90	SG	CM
BP1009	Mr S Goacher	Payroll Additional services	£204.00	£0.00	£204.00	SG	CM
BP1009	B & W Electrical Contra	Annual Maintenance	£570.42	£95.09	£475.04	SG	CM
BP1009	Wadhurst Ironmongers	Materials Pavillion	£43.59	£7.27	£36.32	SG	CM
		Total	£9,400.86	£245.83	£9,560.69		

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Appendix B

Training for Dates and Times for Wadhurst Parish Council

Thursday October 3rd

Training from 6.30 pm to 7.30 pm

Comfort break with tea and coffee

Full Council meeting from 7.45 pm

Thursday October 10th

Training from 7.30 pm to 8.30 pm

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Full Council - Sparrows Green Pavilion at 19.30

June 13

July 11

September 12

October 3

November 7

December 5

January 9

February 6

March 5

April 2

May 14

Finance & Resources – Sparrows Green Pavilion at 19.30

July 4

November 14

February 13

Environment, Highways & Transport – Sparrows Green Pavillion at 19:30

June 6

October 17

January 30

March 26

Community - Sparrows Green Pavilion at 19.:30

June 27

October/November – meeting date tbc

February 27

April 23

Recreation Ground Management – Sparrows Green Pavilion at 18:30 to 19:15

July 11

November 7

March 5

Communications – Sparrows Green Pavilion at 18.00 to 19.15

June 13

October 10

February 6

Planning – Carillon Cottage – Saturdays at 09.30

June 1, 15, 29

July 13, 27

August 10, 24

September 7 21

October 5, 19

November 2, 16, 30

December 14, 28

January 11, 25

February 8, 22

March 7, 21

April 4, 18

May 2, 16, 30

Thursday 28 November 2019 – 7.00 pm to 9.00 pm –

Public Meeting on Community Land Trust – Commemoration Hall

Tuesday 12 May 2020 at 19:00 - Annual Parish (Village) meeting - Commemoration Hall

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Appendix C

Wadhurst Parish Council Correspondence List

September 9 to October 3 2019

1. ESCC - Commonwealth Writers' Prizes (Short Story Prize) - 2020 Applications Sought
2. ESH - Temporary Road Closure - C539 Three Oaks Lane, Wadhurst - 7/11/2019 to 15/11/2019 – sent to all Cllrs
3. Changes to Southeastern services this autumn
4. ESH - Temporary Road Closure - C83 Cottenden Road, Stonegate - 11/11/2019 to 15/11/2019 – sent to all Cllrs
5. ESH - Temporary Road Closure - C537 Monks Lane, Wadhurst - 11/11/2019 to 12/11/2019 - sent to all Cllrs
6. ESH - EMERGENCY ROAD CLOSURE - U7542 TAPSELLS LANE WADHURST - 11/9/2019 TO 16/9/2019 – sent to all Cllrs
7. Southeastern introduces 'Delay Repay 15' compensation
8. ESCC - : Bursaries for industry professionals to shape, influence and develop teaching
9. South East Water - Pipe cleaning to protect water quality in Tunbridge Wells (Forest Road)
10. ESCC - FW: Open Doors invitation
11. Action in rural Sussex - Annual Sussex Village Halls & Community Buildings Conference - sent to NPSG
12. ESCC - : Round 8 of the Community Business Fund is now open
13. WDC - Minutes for Standards Committee, Monday, 9th September, 2019, 10.00 a.m.
14. WDC - Minutes for Planning Committee South, Thursday, 12th September, 2019, 10.30 a.m.
15. ESCC - Museums Association Conference Brighton free seminars
16. ESH - : Temporary Road Closure - U7548 Brinkers Lane, Wadhurst - 2/12/2019 to 4/12/2019 - sent to all Cllrs
17. Invitation to Discover Gatwick 2019/20
18. Southeastern 'Highly Commended' in National Rail Awards
19. ESCC - East Sussex Arts Partnership Funding Event, Uckfield Tuesday 22 October 2019
20. SSALC - Sussex ALC Bulletin - 32-2019
21. WDC - Minutes for Overview and Scrutiny Committee, Monday, 16th September, 2019, 9.30 a.m.
22. ESH - Upcoming works - Tidebrook Road, Wadhurst – sent to all Cllrs
23. ESCC - Towner Seeking New trustees
24. ESH - Temporary Road Closure - C271 Faircrouch Lane, Wadhurst - 27/10/2019 – sent to all Cllrs
25. ESH - Temporary Road Closure - U7262 Church Street, Wadhurst - 11/11/2019 to 20/12/2019 – sent to all Cllrs
26. News from the High Weald AONB Partnership - Sept 2019
27. Carillon Cottage - Rural Outreach -Speakers from community support projects visiting Wadhurst – sent to all Cllrs