

WADHURST PARISH COUNCIL

THE MINUTES OF A MEETING OF WADHURST PARISH COUNCIL HELD AT THE PAVILION, SPARROWS GREEN RECREATION GROUND ON THURSDAY 14 FEBRUARY 2019 AT 7.30PM

Present: Cllrs. Bishop, Buckle, Gadd, Harvest, Kent, Moore, Morris, Murphy, Standley and Wynne
Also in attendance: Amanda Barlow (clerk), Fiona Hensher (rfo) and 3 members of the public

1. 1.1 To elect a Chair
Members resolved to elect Cllr Harvest as chair.
Cllrs voted 9 for and 1 against.
- 1.2 To elect a Vice Chair
Members resolved to elect Cllr Gadd as vice chair.
Cllrs voted 9 for, 1 abstention.
2. To receive apologies and reasons for absence.
Apologies received, and reasons accepted, from Cllrs Bullock, Meredeen and Giblin
3. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
None.
4. Public Forum – time limit 15 minutes.
Roger Bishop stated that he hoped everyone could be inclusive and work together and he was concerned that Cllr Harvest has stated that the MUGA did not go through due to the objections of the neighbours which in his view was incorrect. It was ESCC which had imposed the extra requirements on the school. Cllr Standley advised that he will look into the application to confirm the reason why the application could not go ahead. Mr Bishop then brought up the issue over David Connoley and his membership of Neighbourhood Plan Steering Group. A member of the public complained about the Parish Council not keeping the village clean and tidy. He also complained about the drugs problem in Wadhurst. Cllr Standley advised that this is a police matter.
5. To approve the minutes of the meeting 10 January 2019 as a true record.
Members resolved to approve the minutes of the meeting 10 January 2019 as being a true record.
6. To determine matters arising from the previous minutes for updating and noting.
There were no matters arising that are not covered by the Agenda.
7. Chairman's Announcements & Correspondence for noting.
Members agreed that they need to prepare a document with all the information and responsibilities for the new Council. (Action: Clerk)
8. Items for decision and allocation of resources, if necessary.
 - 8.1 To discuss and agree, if appropriate, the next actions with regard to the Neighbourhood Plan Steering Group
 - 8.1.1 To receive an update from the Secretary
Members noted the update.
 - 8.1.2 To discuss and agree, if appropriate, a quote from Action in Rural Sussex
Members resolved to accept the quote from Action in Rural Sussex (AIRs) at a cost of £5,956 for the full service of engagement of Wadhurst NDP Survey. Members resolved to approve a further £2,500 to cover the analysis should the return be higher.
 - 8.1.3 To note the Membership of the Neighbourhood Plan Steering Group
Members noted the Membership. Members resolved that the email to Mr Connoley should be sent by the Clerk. (Action: Clerk).

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8.2 To discuss and agree, if appropriate, the next actions with regard to projects discussed at the Environment, Highways and Transport Committee Meeting

Members resolved that the feasibility survey at the Station should be undertaken and a brief would be included as an item on the Agenda for discussion at the next SLR meeting with East Sussex Highways. (Action: Clerk). Members resolved not to proceed with the feasibility survey to extend the speed restriction on the B2100. (Action: Clerk). Members noted that the plans of the Wadhurst High Street Pedestrian Scheme were different to those discussed and agreed at a previous meeting. Members agreed to leave the decision for the Wadhurst High Street Pedestrian Scheme to the new Council. (Action: Clerk). Cllr Standley advised that he has asked East Sussex Highways to look at the resurfacing of the road at an earlier date. Cllr Bishop advised that the Parish Council will approach the Primary School to ask if they can house the snow plough and clear the corner of the pavement around the school.

8.3 To discuss and agree, if appropriate, the next actions with regard to the Great Wealden Spring Clean

Members agreed that the date should be set for the Great Wealden Spring Clean on 6 April 2019. Cllr Buckle agreed to co-ordinate the event. (Action: All Cllrs).

8.4 To discuss and agree, if appropriate, to adopt the Recording of Public Meetings Policy
Members asked the Clerk to check with SSALC that is up to date. (Action: Clerk)

8.5 To discuss and agree, if appropriate, the next actions with regard to Operation London Bridge
Members resolved that Parish Council should purchase a condolence book and ask Netwise to prepare a suitable page for the website. Members resolved that all Council business and lettings should be suspended during the official ten day mourning period. Members resolved that the most suitable place for the condolence book would be Carillon Cottage and asked the Clerk to confirm this arrangement. (Action: Clerk). Members resolved that the Parish Council would use the Jardin as the appropriate area for residents to place flowers. (Action: Clerk).

8.6 To discuss and agree, if appropriate, the Co-options of Members Policy

Members agreed that the amendments should be included and the policy re-drafted. (Action: Cllr Morris and Clerk)

8.7 To discuss and agree the Financial Regulations

Members resolved to adopt the Financial Regulations.

8.8 To discuss and agree the membership of Committees

Members resolved to agree the membership of Committees and that the chair of the Community Committee should be elected by the meeting

8.9 To adopt minutes of the meetings of the Planning Committee held on 19 January and 2 February (not yet approved) 2019

Members resolved to adopt the Planning minutes 19 January and 2 February (not yet approved) 2019.

8.10 To approve/note items payable and paid.

Members resolved to approve/note the items payable and paid as at Appendix A.

8.11 To discuss and agree, if appropriate, the next actions with regard to the Freedom of Information request made by a Member

Members noted that this matter has now been resolved.

9. Items for report.

9.1 Reports from committees/working parties/representatives etc.

9.1.1 County report – January 2019

Noted.

9.1.2 District report – January 2019

Noted.

9.2 Elections and Co-options 2019

Noted.

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9.3 Uplands Development Consultation

*Members noted that there had been a public consultation. Members stated their concern over the disconnect of the plans for the new building and the new plans for the buses. Members also discussed their concern as to where the construction parking would be located. Members also noted that their concern for parking long term on site for staff and sixth form students. **Members agreed that the Clerk should write a formal letter to Cllr Standley as the lead member raising the above issues. (Action: Clerk).***

10. Items for noting

10.1 To note spend, to date, against budget for 2018/2019.

Noted.

10.2 To note the minutes (not yet approved) of the Environment, Highways and Transport Committee Meeting held on 31 January 2019

Noted.

10.3 Correspondence

Noted at Appendix B.

10.4 Dates for Council meetings in 2019

Noted.

11. Items for Focus and Communication

The following items were agreed for the Focus Spring Clean, Parish Council elections and Lund Fund applications. The Finance & Resources Committee had agreed to take down the Parish Council's face book and twitter account and close the App account. (Action: RFO)

12. Urgent issues at the discretion of the Chair for noting or inclusion on future agenda.

Members resolved that Cllr Standley should be a signatory on the bank account. (Action: RFO).

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Appendix A

January Transfer and Cheques					
Cheque No.	To who	Description	Amount	Agreed Bank Transfer Signature one	Agreed Bank Transfer Signature two
Transfer	Wadhurst Church Grant	Grant	£3,000.00	13.12.18 Agenda item 8.2	13.12.18 Agenda item 8.2
Transfer	Signs of Cheshire	Noticeboard	£918.00	Email Authorisation AD	Email Authorisation FH
Transfer	Spy Alarms	inv 504845 Repairs	£91.20	Email Authorisation AD	Email Authorisation FH
Transfer	Mrs Nessie Ramm	Inv 7 Litter Picking	£176.00		
Transfer	Mrs A Barlow	Clerks Expenses	£174.59		
Transfer	Mrs F Hensher	RFO Expenses	£90.08		
Transfer	BT	WiFi	£40.68		
Transfer	S.R Services	inv 1612	£589.00		
Transfer	Mrs A Barlow	Clerks Salary	£1,270.36		
Transfer	Mrs F Hensher	RFO Salary	£448.04		
Transfer	Mr R Penny	Caretaker Salary	£604.84		
Bacs	Nest Pension	Employees pension contributions	£157.54		
Transfer	Carillion Cottage	Kier Services	£49.76		
Transfer	Biffa	Waste Collection	£45.94		
Transfer	Focus	Advertising	£100.00		
Transfer	Euro plants	inv 18947	£61.25		
Transfer	Carillion Cottage	invoice 1902	£180.00		
Transfer	Richard Milsom	inv 14055 - toilet repairs	£290.00		
Transfer	Richard Milsom	inv 14065 - boiler service	£190.00		
		Total	£8,477.28		

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Appendix B

9 January 2019 to 8 February 2019

1. ESH - RE: Temporary Road Closure - C14 Tidebrook Road, Wadhurst - 8/4/2019 to 12/4/2019 – Sent to all Cllrs
2. Sussex ALC Weekly Bulletin
3. News from the High Weald AONB Partnership
4. WDC - 2019/20 Tax Base Confirmation – sent to Chair and RFO
5. Sussex Planning - P1581 - Uplands Community College, Lower High Street, Wadhurst, TN5 6AZ - Public Consultation Event – sent to all Cllrs
6. WDC - Newly published decision: Gambling Act 2005 - Adoption of Statement of Principles
7. Invitation to Discover Gatwick 2018/19
8. WDC - Wealden Local Plan – sent to all Cllrs
9. Rural Sussex - Media Release #VillageHallsWeek 2019 Announced - Social Isolation and Loneliness
10. Sussex ALC Weekly Bulletin
11. WDC - Minutes for Planning Committee South, Wednesday, 16th January, 2019, 10.30 a.m.
12. ESH - RE: Temporary Road Closure - U7545 Buckhurst Lane, Wadhurst - 25/3/2019 to 5/4/2019
13. WDC Energy Desk
14. South East Water Open Day at Bewl Water - Saturday 13 April (J3275)
15. WDC - Minutes for Planning Committee North, Thursday, 17th January, 2019, 10.30 a.m.
16. WDC - Newly published decision: Estimate of Collection Fund 2018/19 Surplus for Distribution
17. WDC - Submission of the Wealden Local Plan – sent to all Cllrs
18. Rother - Notification of Submission of Rother District DaSA Local Plan
19. WDC - Supplement: Item No. 3 - General Fund and Council Tax 2019/20 to the agenda for Cabinet, Wednesday, 30th January, 2019, 10.00 a.m.
20. Sussex ALC Weekly Bulletin 5-2019
21. WDC - Decision sheet for Cabinet, Wednesday, 30th January, 2019, 10.00 a.m.
22. WDC - Newly published decision: Approval of the NNDR1 Form 2019/20
23. Southeastern Railway - Southeastern staff discuss personal safety on BBC One tonight
24. Sussex ALC Weekly Bulletin 6-2019
25. ESH - RE: Temporary Road Closure - U7546 Snape Lane, Wadhurst - 11/2/2019 – sent to all Cllrs
26. ESH - RE: Temporary Road Closure - U7547 Snape Lane, Wadhurst - 18/2/2019 to 22/2/2019 – sent to all Cllrs
27. WDC - Minutes for Planning Committee South, Thursday, 31st January, 2019, 10.30 a.m.
28. ESH- RE: Temporary Road Closure - U7546 Wenbans Lane, Wadhurst - 25/2/2019 to 1/3/2019 - sent to all Cllrs
29. WDC - Wealden Local Plan Letter from the Programme Officer
30. WDC - Newly published decision: Review of the Council's Pay Policy 2019/20 (Recommendation to Council)
31. WDC - Newly published decision: Community Infrastructure Levy Governance Arrangements