

WADHURST PARISH COUNCIL
THE MINUTES OF A MEETING OF WADHURST PARISH COUNCIL HELD AT
THE PAVILION, SPARROWS GREEN RECREATION GROUND
ON THURSDAY 13 DECEMBER 2018 AT 7.30PM

Present: Cllrs. Bishop, Bullock, Dunnett (Chair), Harvest, Kent, Moore, Morris, Murphy and Wynne
Also in attendance: Amanda Barlow (clerk) and 2 members of the public

1. 1.1 To elect a Chair
Members resolved to elect Cllr Dunnett as chair.
- 1.2 To elect a Vice Chair
Members resolved to elect Cllr Harvest as vice chair.
2. To receive apologies and reasons for absence.
Apologies received, and reasons accepted, from Cllrs Gadd, Giblin, Standley, Meredeen and Buckle. The RFO is on compassionate leave.
3. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
*Cllr Dunnett advised that he has a Government appointment and the Clerk will be arrange for an updated form to be put on the website. (Action: Clerk).
Cllr Dunnett advised that he has a personal interest in Agenda Item 8.2.
Cllr Murphy advised that she has a personal interest in Agenda Item 8.4.*
4. Public Forum – time limit 15 minutes.
A member of the public asked about the Parish Council and the Wadhurst Institute, Hall and Field. Members explained that the Parish Council did not have any involvement in the plans. In response to questions Members advised that Cllr Gadd is the Parish Council's nominated Trustee on the Wadhurst Institute, Hall and Field CIO.
5. To approve the minutes of the meeting 8 November 2018 as a true record.
Members resolved to approve the minutes of the meeting 8 November 2018 as being a true record.
6. To determine matters arising from the previous minutes for updating and noting.
There were no matters arising that are not covered by items on the Agenda.
7. Chairman's Announcements & Correspondence for noting.
 - 7.1 Resignation of Graham Wells – **It was agreed that Cllr Dunnett would write a letter of thanks to Graham Wells for his long and outstanding service to the Parish Council. (Action: Cllr Dunnett and Clerk).**
 - 7.2 Death of Brian Wheeler – **Members asked the Clerk to write a letter of condolence.**
8. Items for decision and allocation of resources, if necessary
 - 8.1 To discuss and agree, if appropriate, the next actions with regard to proposals by the Neighbourhood Plan Steering Group
It was agreed to discuss this item in confidence at the end of the meeting.
 - 8.2 To discuss and agree, if appropriate, awarding a grant towards the maintenance of Wadhurst Parish Church Churchyard management
Members resolved to award a grant of £3,000 to the Wadhurst Parish Church Churchyard management. It was agreed that the Clerk would write to the Hon Treasurer to ask that, in future years, the grant application should be submitted earlier in the financial year. (Action: Clerk and RFO).
 - 8.3 To discuss and agree, if appropriate, the Village Donations Policy
This item is deferred to the Environment, Highways and Transport Committee.
 - 8.4 To discuss and agree, if appropriate, the next actions with regard to the Freedom of Information request made by a Member
Members agreed that the Clerk should contact the ICO to get more clarification on the request for information from a Member. It was agreed that Cllr Bullock would assist on this matter. (Action: Clerk and Cllr Bullock).
 - 8.5 To discuss and agree the membership of Committees
Members resolved to adopt the Committee membership as at Appendix A.

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8.6 To adopt minutes of the meetings of the Planning Committee held on 10 November, 24 November and 8 December (not yet approved) 2018

Members resolved to adopt the Planning minutes 10 and 23 November and 8 December (not yet approved) 2018

8.7 To approve/note items payable and paid.

Members resolved to approve/note the items payable and paid as at Appendix B.

9. Items for report.

9.1 Reports from committees/working parties/representatives etc.

9.1.1 County report – December 2018

Noted.

9.1.2 District report – December 2018

Noted.

9.2 Wadhurst Household Waste Recycling Centre

Noted.

9.3 Wadhurst Institute, Hall and Field CIO

9.3.1 *Noted. It was agreed that the Clerk would liaise with the Returning Officer regarding disabled access. (Action: Clerk).*

9.3.2 *Noted. Cllr Murphy has asked for the Clerk to get a copy of the plans from the Wadhurst Institute, Hall & Field. Members noted these were for WIH&F to keep, being their responsibility, and did not agree that the Parish Council should keep copies of the plans.*

9.4 Southeastern's annual stakeholder survey

Cllr Buckle has responded on behalf of the Parish Council.

10. Items for noting

10.1 To note spend, to date, against budget for 2018/110.

Noted.

10.2 To note the minutes (not yet approved) of the Strengthening Local Relationships Meeting held between East Sussex Highways and Wadhurst Parish Council on 15 November 2018

Noted.

10.3 To note the minutes (not yet approved) of the Community Committee Meeting held on 22 November 2018

Noted.

10.4 Correspondence

Noted at Appendix C.

11. Items for Focus and Communication

The Focus item has already been submitted by Cllr Harvest.

12. Urgent issues at the discretion of the Chair for noting or inclusion on future agenda.

None.

8.1 To discuss and agree, if appropriate, the next actions with regard to proposals by the Neighbourhood Plan Steering Group

Members agreed that the Clerk should seek advice from Wealden District Council's Standards Officer on the matter discussed.

There being no further business the meeting closed at 20.58.

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Appendix A

Chair: Cllr Dunnett
Deputy: Cllr Harvest

<u>Environment, Highways and Transport</u> Roy Bullock Chris Wynne Niamh Murphy Lynda Moore Sue Bishop (Chair) Chris Morris Felicity Harvest Alan Buckle	<u>Planning</u> Roy Bullock (Chair) Mike Kent Chris Wynne Bob Standley Niamh Murphy Peter Giblin (Vacancy) Subs: Serena Gadd Chris Morris Felicity Harvest
<u>Community</u> Chris Morris Bruce Meredeen Serena Gadd Lynda Moore Sue Bishop Felicity Harvest (Chair) Alan Buckle Peter Giblin	<u>Finance and Resources</u> (Chair) (Chair of Parish Council) (Vice Chair) (Chair Planning) (Chair Community) (Chair EHT) (Chair RGMT) (Communications Member)
<u>Recreation Ground Management Cttee</u> Mike Kent Bob Standley (chair) Serena Gadd (5 Vacancies)	<u>Communications Lead Member</u> Bruce Meredeen

Current representatives:-

Bowl Water Monitoring group (with Lamberhurst and Ticehurst PC's)	Chris Wynne
Uplands Community College Governors Sub-Committee (Community Services)	Sue Bishop
Wadhurst History Society Trustee	Vacancy
Wadhurst Institute, Hall & Field CIO Charity Trustee	Serena Gadd
Police Liaison	Community Committee
Wealden District Association of Local Councils	Chris Wynne
Wealden District Council Parish Planning Panel	Roy Bullock
Community Transport	Chris Wynne
Neighbourhood Plan Steering Group Chris Morris, Lynda Moore, Felicity Harvest– Parish Council Nominees Sue Bishop, Jonathon Bishop,	

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Appendix B

November Cheques					
Cheque No.	To who	Description	Amount	Agreed Bank Transfer Signature one	Agreed Bank Transfer Signature two
Transfer	Arron Services Ltd	RFO Computer Support	£63.00	A Dunnet	G Wells
Transfer	Wadhurst Warriors	Grant	£4,000.00	October Meeting 7.1	October Meeting 7.1
Transfer	East Sussex Fire Authority	license	£50.00	A Dunnet	G Wells
Transfer	Ewen Cameron	Removal tree	£200.00	A Dunnet	G Wells
Transfer	Mr B Crouch	Grass Cutting 128	£440.00	A Dunnet	G Wells
Transfer	Wadhurst Ironmongers	Materials	£1.89	A Dunnet	G Wells
Transfer	Mr R Penny	Caretaker Expenses	£39.71	A Dunnet	G Wells
Transfer	Mrs A Barlow	Clerks Expenses	£182.14	A Dunnet	G Wells
Transfer	Mrs F Hensher	RFO Expenses	£74.60	A Dunnet	G Wells
Transfer	Tivoli Services Ltd	Cutting Football pitches	£173.52	A Dunnet	G Wells
Transfer	Euro plants	inv18514	£58.58	A Dunnet	G Wells
Transfer	Euro plants	inv18606	£493.35	A Dunnet	G Wells
Transfer	S.R Services	inv1594	£570.00	A Dunnet	G Wells
Transfer	ESCC	Speed Surveys	£840.00	A Dunnet	G Wells
Transfer	Carillon Cottage	In 1812	£210.00	A Dunnet	G Wells
Transfer	Mrs A Barlow	Clerks Salary	£1,236.09	A Dunnet	G Wells
Transfer	Mrs F Hensher	RFO Salary	£620.88	A Dunnet	G Wells
Transfer	Mr R Penny	Caretaker Salary	£772.32	A Dunnet	G Wells
Bacs	Nest Pension	Employees pension contributions	£178.42	A Dunnet	G Wells
Transfer	PFK little john	External Auditor	£720.00	A Dunnet	G Wells
Transfer	Mrs A Barlow	Clerk Expenses	£10.51	A Dunnet	G Wells
100109	Royal British legion	Poppy wreath	£60.00	A Dunnet	G Wells
100108	R J Holland	Caretaker Cover	£40.00	A Dunnet	G Wells
Transfer	WDALC	Subscription	£31.00	A Dunnet	G Wells
Transfer	BT	WiFi	£40.68	A Dunnet	G Wells
Transfer	Countrymans Contractors Ltd	Verge Cutting	£2,576.40	A Dunnet	G Wells
Transfer	Birchwood	disabled parking space pavilion	£4,320.00	Email AD 9/11/18	Email GW 10/11/18
Transfer	Signs of Style	Parish Meeting 15/11/18	£74.00	Email AD 9/11/18	Email GW 10/11/18
Transfer	Wildlife Turf	Jardin	£1,404.00	Agreed Oct Meeting 18.7.2	Agreed Oct Meeting 18.7.2
		Total	£19,481.09		

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Appendix C

Correspondence

9 November to 9 December 2018

1. WDC - The Wealden Police News – sent to all Cllrs
2. Andrea Tincombe – Parish Poll
3. WDC - Minutes for Licensing Sub-Committee, Friday, 9th November, 2018, 10.00 a.m.
4. Gatwick draft master plan 2018 – consultation update
5. Invitation to Gatwick Airport and Noise Management Board Public Meeting
6. SSALC - FW: Chief executive's bulletin
7. WDC - Minutes for Overview and Scrutiny Committee, Monday, 12th November, 2018, 9.30 a.m.
8. WDC - Minutes for Planning Committee South, Thursday, 8th November, 2018, 10.30 a.m.
9. SSALC - FW: NALC Newsletter
10. WDC - Minutes for Planning Committee North, Thursday, 15th November, 2018, 10.30 a.m.
11. Invitation to Discover Gatwick 2018/19
12. WDC - Maisonette to rent in Wadhurst – on Notice Board and Website
13. WDC - Minutes for Full Council, Wednesday, 21st November, 2018, 10.00 a.m.
14. Rural Sussex - Action in rural Sussex PAT Testing Training
15. SSALC - FW: Chief executive's bulletin
16. SSALC - Sussex Police funding 2018-2022 – Survey
17. WDC - FW: Members' Allowances 2019/20 – sent to all Cllrs
18. SSALC FW: Elections Material and Guidance – sent to all Cllrs
19. WDC - Provisional Council Tax Base 2019/20 – sent to all Cllrs
20. SLCC - News Bulletin 7th December 2018
21. HWCAAG Group - HWCAAG Royal Mail door to door leaflet drop