

Wadhurst Parish Council

To all members of the Council.

You are hereby summoned to attend the meeting of Wadhurst Parish Council to be held at the Pavilion, Sparrows Green Recreation Ground, Wadhurst on **Thursday 13 December 2018 commencing at 7.30 p.m.** for the transaction of business as set out below.

Amanda Barlow

Signed

Clerk (Amanda Barlow) Date: 7 December 2018

AGENDA

1. 1.1 To elect a Chair.
- 1.2 To elect a Vice-Chair.
2. To receive apologies and reasons for absence.
3. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
4. Public Forum – time limit 15 minutes.
5. To approve the minutes of the meeting 8 November 2018 as a true record.
6. To determine matters arising from the previous minutes for updating and noting.
7. Chairman's Announcements
8. Items for decision and allocation of resources, if necessary.
 - 8.1 To discuss and agree, if appropriate, the next actions with regard to proposals by the Neighbourhood Plan Steering Group
 - 8.2 To discuss and agree, if appropriate, awarding a grant towards the maintenance of Wadhurst Parish Church Churchyard management
 - 8.3 To discuss and agree, if appropriate, the Village Donations Policy
 - 8.4 To discuss and agree, if appropriate, the next actions with regard to the Freedom of Information request made by a Member
 - 8.5 To discuss and agree the membership of Committees
 - 8.6 To adopt minutes of the meetings of the Planning Committee held on 10 November, 24 November and 8 December (not yet approved) 2018
 - 8.7 To approve/note items payable and paid.
9. Items for report.
 - 9.1 Reports from committees/working parties/representatives etc.
 - 9.1.1 County report – December 2018
 - 9.1.2 District report – December 2018
 - 9.2 Wadhurst Household Waste Recycling Centre
 - 9.3 Wadhurst Institute, Hall and Field CIO
 - 9.4 Southeastern's annual stakeholder survey
10. Items for noting
 - 10.1 To note spend, to date, against budget for 2018/110.
 - 10.2 To note the minutes (not yet approved) of the Strengthening Local Relationships Meeting held between East Sussex Highways and Wadhurst Parish Council on 15 November 2018
 - 10.3 To note the minutes (not yet approved) of the Community Committee Meeting held on 22 November 2018
 - 10.4 Correspondence
11. Items for Focus and Communication
12. Urgent issues at the discretion of the Chair for noting or inclusion on future agenda.

Wadhurst Parish Council

Please find enclosed the summons and agenda for the full council meeting for the 13 December 2018 plus attachments.

WIFI CODE: BTBHub6- 2FGZ PASSWORD - 9DG7M9LbCVxE

1. 1.1 Elect Chair

1.2 Elect Vice Chair

2. Apologies – Cllr Bullock, Cllr Giblin, Cllr Standley, Cllr Buckle, Cllr Gadd

5. Minutes of the meeting 8 November attached

6. Matters arising from minutes:

There are no matters arising that are not covered by items on the Agenda.

7. Chairman's Announcements

7.1 Resignation of Graham Wells – attached

7.2 Death of **Brian Wheeler**

8. Items for decision and allocation of resources, if necessary.

8.1 To discuss and agree, if appropriate, the next actions with regard to proposals by the Neighbourhood Plan Steering Group

8.2 To discuss and agree, if appropriate, awarding a grant towards the maintenance of Wadhurst Parish Church Churchyard management

8.3 To discuss and agree, if appropriate, the Village Donations Policy

This item to be deferred to the next EHT Committee Meeting in January.

8.4 To discuss and agree, if appropriate, the next actions with regard to the Freedom of Information request made by a Member

8.5 To discuss and agree membership of Committees

8.6 To adopt minutes of the meetings of the Planning Committee held on 10 November, 24 November and 8 December (not yet approved) 2018 - attached

8.7 To approve/note items payable and paid.

9. Items for report.

9.1 Reports from committees/working parties/representatives etc.

9.1.1 County report – December 2018 (Cllr Standley) - attached

9.1.2 District report – December 2018 (Cllr Wells)

As Cllr Standley will not be at the meeting if you have any queries on Cllr Wells report please contact him on cldr.graham.wells@wealden.gov.uk

9.2 Wadhurst Household Waste Recycling Centre

9.3 Wadhurst Institute, Hall and Field CIO

9.3.1 Result of Parish Poll – attached

9.3.2 Response to an email from a Member

9.4 Southeastern's annual stakeholder survey

10. Items for noting

10.1 To note spend, to date, against budget for 2018/110.

10.2 To note the minutes (not yet approved) of the Strengthening Local Relationships Meeting held between East Sussex Highways and Wadhurst Parish Council on 15 November 2018

10.3 To note the minutes (not yet approved) of the Community Committee Meeting held on 22 November 2018

10.4 Correspondence

Wadhurst Parish Council

AGENDA ITEM 8.2

From: Paul Stephens <paul.stephens.tn4@btinternet.com>

Sent: 25 November 2018 16:45

To: Amanda Barlow Parish Clerk <clerk@wadhurst-pc.gov.uk>; Felicity Harvest <fharvest@wadhurst-pc.gov.uk>; Fiona Hensher <rfo@wadhurst-pc.gov.uk>

Cc: Jean Sermon at Church Office <wadhurst.church.office@gmail.com>

Subject: Request for Grant: towards the maintenance of Wadhurst Parish Church Churchyard management

To: Amanda Barlow, Clerk Wadhurst Parish Council

cc: Felicity Harvest, Chair Communities Committee
Fiona Hensher, Responsible Finance Officer

Dear Mrs. Barlow

As you are aware the Wadhurst Parish Council (WPC) have provided an annual grant to The Parochial Church Council of St Peter & St Paul's Church (Wadhurst's parish church), to help meet part of the costs of managing the churchyard - the public space provided and managed by the Church. As you are aware the public have access to this public space and all residents of Wadhurst have the right to be buried there. In prior years, WPC's support has been approximately 50% of the total maintenance costs.

I am pleased to provide a report, as in previous years, of the works undertaken over the past year, (totaling £7,740), which included substantial tree surgery works. We would like to request the provision of a grant for £3,000, the amount that WPC have kindly provided to us in recent years.

You will note that next year 2019 we will need to relay the (public) footpath through the churchyard to the South West corner, which is likely to lead to an additional cost of £3,000 to £4,000.

Thank you for your consideration. If it is possible for you to look into this prior to 31 December it would be very much appreciated, as our Church Accounts for the financial year 2018 close on 31 December 2018.

Kind Regards

Paul

Paul Stephens

Hon. Treasurer Wadhurst Parochial Church Council
St. Peter & St. Paul's Church, Wadhurst

Mobile: +44 (0)7775 533 685 Email: paul.stephens.tn4@btinternet.com

AGENDA ITEM 8.4

The Clerk has received an email from a Member containing the following statement:

Whilst I still require responses, I feel that I must now make a request to the parish council for all correspondence in to and out of the parish council, and between parish councillors in which I am referred to.

This matter has been referred to SSALC and Trevor Leggo has advised that this must be treated as a Freedom of Information Request.

The following information has been requested from the Member

In order for the Parish Council to respond to your request you will need to provide more specific information on exactly what information you want.

- i. "All emails". Is that emails that include you as an addressee or emails where your name is contained in the text of the email.
- ii. "Parish Council" – Do you require emails to and from both the Clerk and RFO email accounts and emails between all Parish Councillors.
- iii. For What time Period – Do you require all emails as defined in (i) and (ii) from the period when you became a Parish Councillor or do you want to include the period before you became a Parish Councillor.

The following advice (from SSALC) has been given:

It will not be possible for the Parish Council to respond in the statutory time period of 20 days. This is because of the following:

- i. Your request will require a large number of additional hours of work for the Clerk
- ii. The RFO is currently unable to take on any more additional hours so a locum will need to be found, interviewed and appointed to undertake a review of the RFO's emails.
- iii. Parish Councillors will have to allocate a large amount of their own time to carry out this task.
- iv. The cost to the Parish Council will be approximately £1,000. This is the cost of approximately 5 working days of the Clerk and expenses plus the cost of employing a locum for 2 days and covering their expenses.
- v. This amount is not included in the budget and will need to be put to the Members at the next Full Council meeting.
- vi. The next Full Council meeting is not until 13 December 2018.

Once the meeting has taken place and the Parish Council have appointed a locum the Clerk will give you an approximate time frame for response.

Members are being asked to approve a cost of up to £1,000 to respond to this Freedom of Information request.

Wadhurst Parish Council

AGENDA ITEM 8.5

Chair:

Deputy:

| | |
|---|--|
| <u>Environment, Highways and Transport</u> Anthony Dunnett (Chair) Roy Bullock Chris Wynne Niamh Murphy Lynda Moore Sue Bishop Chris Morris Felicity Harvest Alan Buckle | <u>Planning</u> Roy Bullock (Chair) Mike Kent Chris Wynne Bob Standley Niamh Murphy Peter Giblin (Vacancy) Subs: Serena Gadd Chris Morris (Vacancy) |
| <u>Community</u> Chris Morris Bruce Meredeen Serena Gadd Lynda Moore Sue Bishop Felicity Harvest (Chair) Alan Buckle Peter Giblin | <u>Finance and Resources</u> (Chair) (Chair of Parish Council) (Vice Chair) (Chair Planning) (Chair Community) (Chair EHT) (Chair RGMT) (Communications Member) |
| <u>Recreation Ground Management Cttee</u> Mike Kent Bob Standley (chair) Serena Gadd (5 Vacancies) | <u>Communications Lead Member</u> Bruce Meredeen |

Current representatives:-

| | |
|---|---|
| Bowl Water Monitoring group (with Lamberhurst and Ticehurst PC's) | Chris Wynne |
| Uplands Community College Governors Sub-Committee (Community Services) | Sue Bishop |
| Wadhurst History Society Trustee | Vacancy |
| Wadhurst Institute, Hall and Field Trust Development Steering Committee | Felicity Harvest, Graham Wells, Anthony Dunnett |
| Wadhurst Institute, Hall & Field CIO Charity Trustee | Serena Gadd |
| Police Liaison | Graham Wells |
| Wealden District Association of Local Councils | Chris Wynne |
| Wealden District Council Parish Planning Panel | Roy Bullock |
| Community Transport | Chris Wynne |

Neighbourhood Plan Steering Group

Chris Morris, Lynda Moore, Felicity Harvest– Parish Council Nominees
 Sue Bishop, Jonathon Bishop, Malcolm Ramsden, David Connoley, Matty Ford, Briony Russell, Alan Buckle and Paul Hanley

Wadhurst Parish Council

AGENDA ITEM 8.6

Minutes of a meeting of the Planning Committee held at Carillon Cottage, High Street, Wadhurst on Saturday November 10 2018 at 9.30 a.m.

Present Cllrs Bullock, Kent, Giblin, Murphy, Standley, Wells and Wynne

1. To receive apologies for absence *None*
2. To receive declarations of interest and updates to members' register of interests *None*
3. To approve the minutes of the meeting of 27 October 2018. *Approved*
4. To discuss matters arising from the minutes of the meeting of 27 October 2018. *None*
5. Public forum – time limit 15 minutes. *No members of the public present*
6. To consider licence and planning applications received and make recommendations

Licencing: *None.*

Planning:

Application No. WD/2018/2134/F

Expiry date for comments: 14 November 2018

Location: HILLTOP HOUSE, SLEEPERS STILE ROAD, COUSLEY WOOD, WADHURST, TN5 6QT
Description: TENNIS COURT MEASURING 36.58 M X 18.29M AND EXTENSION TO RESIDENTIAL CURTILAGE

Recommend refusal. Strongly object to the extension of the residential curtilage into the AONB and the subsequent construction of a tennis court with such a colour pallet. The committee expressed the view that if WDC were minded to approve, suitable conditions should be attached to reduce its impact on the AONB especially possible illumination for residential and/or commercial use.

Application No. WD/2018/2241/F

Expiry date for comments: 14 November 2018

Location: RIVENDELL, FAIRCROUCH ROAD, WADHURST, TN5 6PN
Description: INSTALLATION OF SUB GROUND SOLAR PV PANELS FOR RESIDENTIAL USE.

No objection

Application No. WD/2018/2222/F

Expiry date for comments: 15 November 2018

Location: 11 OSMERS HILL, WADHURST, TN5 6QJ
Description: ERECTION OF SINGLE STOREY CONSERVATORY AT THE SIDE OF THE PROPERTY

No objection.

7. To consider notices of decisions received

Wadhurst Parish Council

Approvals:

Application No. WD/2018/1775/F

PROPOSED LOFT CONVERSION AND INTERNAL AND EXTERNAL ALTERATIONS
CROFT COURT, BEST BEECH HILL, WADHURST TN5 6JH

Application No. WD/2018/1928/F

SINGLE STOREY REAR AND SIDE EXTENSION.
THORNBURY, SOUTH VIEW ROAD, SPARROWS GREEN, WADHURST, TN5 6TW

Application No. WD/2015/2258/F

REPLACEMENT WINDOWS, DOORS AND ROOFLIGHTS
1 - 4 AND 12-16 BASSETTS FORGE, STATION ROAD, WADHURST TN5 6BF

Application No. WD/2015/2526/LB

REPLACEMENT WINDOWS, DOORS AND ROOFLIGHTS
1-4 AND 12-16 BASSETTS FORGE, STATION ROAD, WADHURST TN5 6BF

Prior Approval Not Required: *None*

Application Not Issued: *None*

Issue: *None*

Refusals:

Application No. WD/2018/1705/F

DEMOLITION OF BUNGALOW AND GARAGE. ERECTION OF FOUR BEDROOM HOUSE AND
DETACHED GARAGE
MEADOW BUNGALOW, BEST BEECH HILL, WADHURST, TN5 6JJ

Withdrawn: *None*

Appeals: *None*

Enforcement Notice: *None*

8. To discuss Tree Preservation Orders

9. Urgent issues. None

The meeting closed at 0950 hrs

Wadhurst Parish Council

Minutes of a meeting of the Planning Committee held at Carillon Cottage, High Street, Wadhurst on Saturday November 24 2018 at 9.30 a.m.

Present: Cllrs Bullock, Kent, Murphy, Standley, Wells and Wynne

1. To receive apologies for absence . *Apology received from Cllr Giblin*
2. To receive declarations of interest and updates to members' register of interests

Cllr Standley declared a prejudicial in WD2018/1729/M

3. To approve the minutes of the meeting of 10 November 2018.

Minutes approved.

4. To discuss matters arising from the minutes of the meeting of 10 November 2018.

None

5. Public forum – time limit 15 minutes.

No members of the public present.

6. To consider licence and planning applications received and make recommendations

Licencing: *None.*

Planning:

Application No. WD/2018/2253/F

Expiry date for comments: 29 November 2018

Location: FOXHOLE OAST, FOXHOLE LANE, WADHURST, TN5 6NB

Description: CHANGE OF USE OF PART OF ANNEXE TO ALLOW IT TO BE LET AS A SEPARATE UNIT.

No objection

Application No. WD/2018/2179/F

Expiry date for comments: 3 December 2018

Location: LITTLE FRANKHAM, WADHURST ROAD, MARK CROSS, CROWBOROUGH TN6 3PD

Description: CONVERSION OF DWELLING TO 7 NO. APARTMENTS WITH ASSOCIATED IMPROVEMENTS INCLUDING SIDE AND FRONT EXTENSIONS WITH DORMER WINDOWS

Recommend REFUSAL. The committee were concerned at the increase in traffic movements and its impact on the Ashdown Forest. They were also concerned that this form of development is outside the LBD and as such is contrary to Policies within the emerging Local Plan. The committee noted that the previous application was for self build and as such did not attract CIL.

Wadhurst Parish Council

Application No. WD/2018/1792/MFA

Expiry date for comments: 7 December 2018

Location: BELLERBYS COLLEGE WADHURST, MAYFIELD LANE, WADHURST, TN5 6JE

Description: MINOR MATERIAL AMENDMENT TO APPLICATION WD/2017/2405/MAJ
(ERECTION OF 15 RESIDENTIAL DWELLINGS INCLUDING ALTERATIONS TO PLOTS 2, 5, 6, 7,
8, 9, 10 OF THE SITE LAYOUT APPROVED IN APPLICATION WD/2016/2444/MAJ). VARIATION
OF

CONDITION 17 IN ORDER TO VARY THE APPROVED LAYOUT AND INCORPORATE MINOR
AMENDMENTS TO THE APPROVED HOUSE TYPES.

*The committee was concerned at the apparent overall increase in square meterage proposed under
this application and fully support the comments of E Sussex Highways. Recommend REFUSAL.*

7. To consider notices of decisions received

Approvals:

Application No. WD/2018/1902/LBR

TO REGULARISE RETROSPECTIVE WORK CARRIED OUT IN 2003 - CONVERSION OF ATTIC
AREA INTO BEDROOM & SHOWER ROOM

CHURCH HOUSE, CHURCH STREET, WADHURST, TN5 6AR

Prior Approval Not Required: *None*

Application Not Issued: *None*

Issue: *None*

Refusals: *None.*

Withdrawn: *None*

Appeals: *None*

Enforcement Notice: *None*

8. To discuss Tree Preservation Orders

9. Urgent issues. None. The meeting closed at 1010 hrs

Wadhurst Parish Council

Minutes of a meeting of the Planning Committee held at Carillon Cottage, High Street, Wadhurst on Saturday December 8 2018 at 9.30 a.m.

Present:- Cllrs Bullock, Gadd, Murphy and Wynne. The meeting was not quorate and so comments on applications are noted for Approval by Full Council.

1. To receive apologies for absence *Apologies are received from Cllrs Standley, Kent and Giblin. It was noted that Cllr Wells had resigned from the Council and the Committee agreed to record their appreciation to the working and decision making of the Planning Committee during his period of office.*
2. To receive declarations of interest and updates to members' register of interests *None*
3. To approve the minutes of the meeting of 24 November 2018. *Approved*
4. To discuss matters arising from the minutes of the meeting of 24 November 2018. *None*
5. Public forum – time limit 15 minutes. *No members of the public present*
6. To consider licence and planning applications received and make recommendations

Licencing: *None.*

Planning:

Application No. WD/2018/2443/F

Expiry date for comments: 14 December 2018

Location: ROOKS WOOD, BUCKHURST LANE, WADHURST, TN5 6JY

Description: PROPOSED LINK ATTACHED SUBTERRANEAN ANNEXE FOR ELDERLY RELATIVE

No comment

Application No. WD/2018/2459/F

Expiry date for comments: 18 December 2018

Location: TAPSELLS OAST, TAPSELLS LANE, WADHURST TN5 6PL

Description: PURSUANT TO APPROVED APPLICATION WD/2017/2489/F: REPLACE 1 NO. EXISTING VELUX ROOFLIGHT WITH 1 NO. LARGER VELUX ROOFLIGHT AND EXCHANGE 1 NO. FORMERLY APPROVED VELUX ROOFLIGHT WITH 1 NO. LARGER VELUX ROOFLIGHT, AND ENLARGE WINDOW AT FIRST FLOOR LEVEL OF APPROVED EXTENSION.

In the case of this application and the LB application for the same site, the committee were concerned that it was difficult to reach any judgement due to the lack of detail on the submitted drawings

Application No. WD/2018/2390/LB

Expiry date for comments: 19 December 2018

Location: TAPSELLS OAST, TAPSELLS LANE, WADHURST, TN5 6PL

Description: PURSUANT TO APPROVED APPLICATION WD/2017/2490/LB: REPLACE 1 NO. EXISTING VELUX ROOFLIGHT WITH 1 NO. LARGER VELUX ROOFLIGHT AND EXCHANGE 1 NO. FORMERLY APPROVED VELUX ROOFLIGHT WITH 1 NO. LARGER VELUX ROOFLIGHT, AND ENLARGE WINDOW AT FIRST FLOOR LEVEL OF APPROVED EXTENSION.

Wadhurst Parish Council

See response to WD/2018/2459/F

Wadhurst Parish Council

Application No. WD/2018/2489/F

Expiry date for comments: 21 December 2018

Location: BUCKHURST FARM, BUCKHURST LANE, WADHURST, TN5 6JY

Description: REMOVAL OF EXISTING CONSERVATORY AND ADDITION OF BESPOKE TIMBER AND DOUBLE GLAZED GARDEN ROOM.

No comment

7. To consider notices of decisions received

Approvals:

Application No. WD/2018/2144/F

PROPOSED DEMOLITION OF EXISTING GARAGE/ANNEXE AND STORAGE BUILDING AND THEIR

REPLACEMENT WITH A NEW SINGLE-STOREY ANNEXE/STORAGE BUILDING.

GREAT PELL OAST HOUSE, PELL HILL, WADHURST TN5 6EF

Application No. WD/2017/2786/F

REPLACEMENT DWELLING WITH ASSOCIATED OUTBUILDINGS AND REALIGNMENT OF RESIDENTIAL CURTILAGE (PREVIOUSLY APPROVED APPLICATION WD/2015/1427/FA)

THE HERMITAGE, FAIRCROUCH LANE, WADHURST, TN5 6PP

Application No. WD/2018/1687/F

INTERNAL AND EXTERNAL ALTERATIONS TO INCLUDE REINSTATEMENT OF LOST ENCLOSURE TO HISTORIC GROUND FLOOR ROOMS, EXTERNAL REPAIRS, ALTERATIONS TO

C20TH REAR EXTENSION AND REINSTATEMENT OF A PREVIOUSLY DEMOLISHED LINK TO THE

LAUNDRY RANGE

THE OLD VICARAGE, HIGH STREET, WADHURST TN5 6AA

Application No. WD/2018/1688/LB

INTERNAL AND EXTERNAL ALTERATIONS TO INCLUDE REINSTATEMENT OF LOST ENCLOSURE TO HISTORIC GROUND FLOOR ROOMS, EXTERNAL REPAIRS, ALTERATIONS TO

C20TH REAR EXTENSION AND REINSTATEMENT OF A PREVIOUSLY DEMOLISHED LINK TO THE

LAUNDRY RANGE

THE OLD VICARAGE, HIGH STREET, WADHURST TN5 6AA

Prior Approval Not Required: *None*

Application Not Issued: *None*

Issue: *None*

Refusals:

Application No. WD/2018/1934/F

DEMOLITION OF EXISTING DWELLING AND CONSTRUCTION OF A REPLACEMENT DWELLING.

Wadhurst Parish Council

FIELDEN COTTAGE, THE DENS, WADHURST, TN5 6NJ

Withdrawn:

Application No. WD/2018/2134/F

TENNIS COURT MEASURING 36.58 M X 18.29M AND EXTENSION TO RESIDENTIAL CURTILAGE.

HILLTOP HOUSE, SLEEPERS STILE ROAD, COUSLEY WOOD, WADHURST, TN5 6QT

Appeals: *None*

Enforcement Notice: *None*

8. To discuss Tree Preservation Orders

9. Urgent issues *There being no other business the meeting closed at 0955hrs*

Wadhurst Parish Council

AGENDA ITEM 8.7

| November Cheques | | | | | |
|------------------|-----------------------------|---------------------------------|-------------------|------------------------------------|------------------------------------|
| Cheque No. | To who | Description | Amount | Agreed Bank Transfer Signature one | Agreed Bank Transfer Signature two |
| Transfer | Arron Services Ltd | RFO Computer Support | £63.00 | A Dunnet | G Wells |
| Transfer | Wadhurst Warriors | Grant | £4,000.00 | October Meeting 7.1 | October Meeting 7.1 |
| Transfer | East Sussex Fire Authority | license | £50.00 | A Dunnet | G Wells |
| Transfer | Ewen Cameron | Removal tree | £200.00 | A Dunnet | G Wells |
| Transfer | Mr B Crouch | Grass Cutting 128 | £440.00 | A Dunnet | G Wells |
| Transfer | Wadhurst Ironmongers | Materials | £1.89 | A Dunnet | G Wells |
| Transfer | Mr R Penny | Caretaker Expenses | £39.71 | A Dunnet | G Wells |
| Transfer | Mrs A Barlow | Clerks Expenses | £182.14 | A Dunnet | G Wells |
| Transfer | Mrs F Hensher | RFO Expenses | £74.60 | A Dunnet | G Wells |
| Transfer | Tivoli Services Ltd | Cutting Football pitches | £173.52 | A Dunnet | G Wells |
| Transfer | Euro plants | inv18514 | £58.58 | A Dunnet | G Wells |
| Transfer | Euro plants | inv18606 | £493.35 | A Dunnet | G Wells |
| Transfer | S.R Services | inv1594 | £570.00 | A Dunnet | G Wells |
| Transfer | ESCC | Speed Surveys | £840.00 | A Dunnet | G Wells |
| Transfer | Carillon Cottage | In 1812 | £210.00 | A Dunnet | G Wells |
| Transfer | Mrs A Barlow | Clerks Salary | £1,236.09 | A Dunnet | G Wells |
| Transfer | Mrs F Hensher | RFO Salary | £620.88 | A Dunnet | G Wells |
| Transfer | Mr R Penny | Caretaker Salary | £772.32 | A Dunnet | G Wells |
| Bacs | Nest Pension | Employees pension contributions | £178.42 | A Dunnet | G Wells |
| Transfer | PFK little john | External Auditor | £720.00 | A Dunnet | G Wells |
| Transfer | Mrs A Barlow | Clerk Expenses | £10.51 | A Dunnet | G Wells |
| 100109 | Royal British legion | Poppy wreath | £60.00 | A Dunnet | G Wells |
| 100108 | R J Holland | Caretaker Cover | £40.00 | A Dunnet | G Wells |
| Transfer | WDALC | Subscription | £31.00 | A Dunnet | G Wells |
| Transfer | BT | WiFi | £40.68 | A Dunnet | G Wells |
| Transfer | Countrymans Contractors Ltd | Verge Cutting | £2,576.40 | A Dunnet | G Wells |
| Transfer | Birchwood | disabled parking space pavilion | £4,320.00 | Email AD 9/11/18 | Email GW 10/11/18 |
| Transfer | Signs of Style | Parish Meeting 15/11/18 | £74.00 | Email AD 9/11/18 | Email GW 10/11/18 |
| Transfer | Wildlife Turf | Jardin | £1,404.00 | Agreed Oct Meeting 18.7.2 | Agreed Oct Meeting 18.7.2 |
| | | Total | £19,481.09 | | |

AGENDA ITEM 9.1.1

County Council Report to Wadhurst Parish Council December 2018

Finance

It is disappointing that the Local Govt financial settlement due on the 6th December was delayed till after the Brexit vote which was itself postponed.

The uncertainty is not helpful but no doubt the figures will be announced in due course.

I have spoken about the challenges to County especially on Children's' Services and Adult Social Care (ASC) and they are still there. County will set a balanced budget but are also continuing to lobby Government at all levels for additional resources and some certainty for the years ahead.

The Comprehensive Spending Review (CSR) is due to be announced next Autumn and be implemented for 20/21 onwards together with the promised ASC funding review give that longer-term certainty.

Performance

The 2nd quarter monitoring shows the vast majority of KPI's on or above target which shows that despite the tight resources the County are still delivering good quality services to the community

Takeover Day

A couple of weeks ago I attended the Takeover Day when the Youth Cabinet and their colleagues come into County Hall to discuss issues pertinent to them. They also have the opportunity to "grill" officers and myself. The feature topic this year, decided by the Youth Cabinet was mental health. It was an interesting and though provoking few hours.

RWS Dec 2018

AGENDA ITEM 9.1.2

WDC REPORT TO PARISH COUNCIL Corporate Plan 2019-23

December 2018

Wealden District Council's new Corporate Plan outlines its vision for the future. It aims to

- Protect and enhance Wealden's high quality natural environment and heritage
- Promote a better quality of life for Wealden people through activities that improve health, resilience and well-being
- Improve access to essential services for all our communities
- Ensure development meets future needs, with associated investment in infrastructure
- Take advantage of opportunities to promote new, cleaner technologies
- Work with partners to regenerate our diverse market towns, creating jobs and attracting investment
- Support our local businesses and entrepreneurs to achieve a locally sustainable economy
- Generate ongoing sources of income to reinvest in local priorities and optimise funding from external sources

For the full document, see the December Cabinet papers.

Council Tax 2019-20

The proposal at the next Cabinet is for a 2.7% increase, to go out for public consultation. The final decision will be in February 2019.

Building new Council Houses

Following the Government decision to allow Councils to borrow more money to spend on building new Council Houses, the Housing Revenue Account budget for next year reflects this as an increase in capital expenditure.

Waste Contract

A new contractor has been appointed to replace Kier, details in January 2019.

Cllr Graham Wells

Wealden District Council

Wadhurst Parish Council

AGENDA ITEM 9.2

From: adunnett@wadhurst-pc.gov.uk <adunnett@wadhurst-pc.gov.uk>

Sent: 17 November 2018 07:02

To: Justin Foster <Justin.Foster@eastsussex.gov.uk>

Cc: Amanda Barlow Parish Clerk <clerk@wadhurst-pc.gov.uk>; Bob Standley <bstandley@wadhurst-pc.gov.uk>; Councillor Bob Standley <cllr.bob.standley@eastsussex.gov.uk>; Graham Wells <gwells@wadhurst-pc.gov.uk>

Subject: Re: Wadhurst HWRS proposal

Dear Justin

I have been asked by the Clerk to reply to you regarding the outcome of discussions at the Wadhurst Parish Council meeting last week. I have copied Cllr Standley and Cllr Wells as the WPC County Councillor (and Leader of Wealden District Council) and the Chair of WP respectively.

It is with huge regret that the WPC will not be progressing its plans to find an independent future for the HWRC in Wadhurst. This direct costs identified by Veolia along with their management surcharge has risen to an unsustainable level. Had the total costs been in the order of £50-60k then we believed that we could have found a way of bridging the gap with some version of per visit charging. This would not be possible with Veolia's level of stated direct and overhead costs.

We were particularly saddened by the inability to identify the portion of compensation payment which apparently is being paid by ESCC to Veolia upon the closure of the site. Unfortunately, we will never know whether we might have been able to forge a solution if:

- (a) we had known the level of ongoing closure-site-compensation (setting this against Veolia's stated management overhead); and
- (b) ESCC had encouraged Veolia to come to an agreement with Wadhurst looking at the totality of their County-wide contract.

Wadhurst Parish Council, indeed, identified a solution to raise the amount recognised by ESCC (in their published Cabinet papers) that would be the savings to ESCC of keeping the site open. In the event the amount required by Veolia was significantly higher than identified by ESCC when they made their decision to close the site and give the Parish Council an opportunity to find a solution to plug their "budget gap" for the Wadhurst site.

This one issue had united the Wadhurst electorate in a way never seen in the 32 years that I have lived here. Unfortunately, while we understand and are very grateful for Cllr Standley working closely with the County Council to delay the closure of the site and for a 'peppercorn' rent to be charged had WPC taken on the running of the site, one might have hoped that our elected County Council might have sought to be a little more proactive in enabling its Wadhurst residents to find an operating solution with Veolia.

Sincerely

Anthony

Cllr. Anthony Dunnett

Vice Chair

Chair, Environment, Highways & Transport Committee

Wadhurst Parish Council

Wadhurst Parish Council

On 12 Nov 2018, at 11:42, Justin Foster <Justin.Foster@eastsussex.gov.uk> wrote:

Hi Amanda and Anthony,
I hope you are well.

I'm just getting in touch to ask how your proposal for the site is shaping up.

We have asked Veolia to hold off on clearing the site until the end of this month, in order to give yourselves and Forest Row time to put alternative plans together but I'm just conscious that I haven't heard anything from you as yet.

I'm not party to the detail of your conversation with Veolia, but I understand that costs provided were looking high.

Let me know if you have anything for me to review, as any potential link with ESCC for waste disposal will also take time to consider.

I'm also very happy to discuss any aspects if you prefer to give me a call. My mobile below is the best way to reach me.

Regards,
Justin.

Justin Foster
Waste Team Manager
Waste Team

[01273 335805](tel:01273335805) | [07701 395157](tel:07701395157)
eastsussex.gov.uk
<[image001.png](#)><[image002.png](#)>

<[image003.png](#)>

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PARISH POLL

Wadhurst Parish Poll

Thursday 15 November 2018

I, Heather Blanshard, being the Deputy Returning Officer at a Parish Poll for the Wadhurst Parish Council area held on Thursday 15 November 2018, do hereby give notice that the number of votes recorded for each answer at the said poll is as follows:

| Question | Answer | |
|---|------------|------------|
| | Yes | No |
| Are you in favour of the redevelopment of the Commemoration Hall and Football Field as proposed by the Wadhurst Hall & Field CIO? | 450 | 796 |

| The number of ballot papers rejected was as follows: | Number of ballot papers |
|--|-------------------------|
| A want of official mark | 0 |
| B voting for and against the same question | 0 |
| C writing or mark by which voter could be identified | 0 |
| D unmarked or void for uncertainty | 0 |
| E rejected in part | 0 |
| Total | 0 |

Electorate: 3549

Ballot Papers Issued: 1246

Turnout: 35.1%

And I do hereby declare that the proposal to which the question relates has not been carried.

Dated 15 November 2018

Heather Blanshard
Deputy Returning Officer

AGENDA ITEM 9.3.2

There has been a request by a Member regarding grants made by Wadhurst Parish Council to Wadhurst Institute, Hall and Field.

The following have been made since 2015.

1. 6 September 2015 - £4,000
Agenda Item 6.3 15 06 23 Finance Committee Meeting
2. 12 November 2015 - £6,000
Agenda Item 5.5 15 10 12 Community Committee Meeting (attached)
Agenda Item 7.9 15 11 12 Full Council Meeting (attached)
3. 27 May 2016 - £4,500
No record found of this grant which was the standard annual grant.
4. 15 March 2018 - £4,000
Agenda Item 6.2 17 11 30 Community Committee Meeting
5. 10 May 2018 - £4,000 –
Agenda Item 6.7 18 04 05 Community Committee Meeting

The grant made on 12 November 2015 was towards architect's fees and please find below a copy of the paper to support Agenda Item 7.9 and the Minutes of the Community and Full Council Meeting approving the grant.

Agenda Item 7.9 15 11 12 Full Council Meeting

For new Community Committee from Paddy McFarlen: (Oct. 2015)

NEW WADHURST COMMEMORATION HALL PROJECT

We have reached an important milestone in the development of the project and the Trust has decided to appoint an architect to be involved in the consultation process and produce a scheme which can be put to the village. We have limited the costs at this stage to £10,000 plus VAT. We hope that the Parish Council might invest in this phase of the development.

Why are we doing it?

1. The Chairman of the Parish Council suggested it would be a good idea at the Annual Parish Meeting in 2014.
2. The present Hall cannot be maintained from letting fees alone, over the last decade we have spent over £350,000 of which less than 25% was provided through our own funds. Grant sources are more difficult to obtain today.
3. The known problems are that we should replace the main windows. The History Society, who manage a very important village resource, are located in unsuitable accommodation. The Orchard room is damp and floods from time to time. The scenery store floods frequently. The Hall itself needs a new heating system and is very energy inefficient. It needs money spent on renovation, electric wiring to bring it up to modern standards and consumption.
4. It was noticeable that when the Methodist Church closed none of the organisations, who had to relocate, were able to use the Commemoration hall because it is too big for their needs and inflexible. We have compared it to more modern examples and are confident we can increase the usage by the use of more flexible space.

Current position.

Extensive consultation has taken place both with the public and the users which has resulted in the preparation of a draft Architect's Brief. An Architectural competition, by interview, has taken place and one of the candidates, (*name withheld*), was the first choice of 5 of us and second for the other 2, we therefore decided to recommend that (*name withheld*) be appointed architects for the project. The steering group made it quite clear that none of the submissions satisfied our requirements but that in itself was not the purpose of the interviews, we were trying to see who was most likely to best interpret our wishes, with whom we thought we could work and a reasonable fee proposal.

The next stage.

This stage of the project, up to Planning, should continue, ideally in partnership with the WPC with the expectation that the construction phase would be entirely the responsibility of the WIH&F.

(*name withheld*), who have designed a Community Centre, have offered to develop the project through further consultation up to the Public meeting at a cost of £10,000 plus vat which will form part of the planning fee.

The eventual design will be developed from the draft architect's brief, providing a new commemoration hall on the existing football pitch, with a mix of domestic development such as for people over the age of 55 and starter homes. A main feature will be the way in which the memorial aspect of the redevelopment is handled and a new consideration is the inclusion of a new doctor's surgery.

Wadhurst Parish Council

The Proposal.

That the WIH&F engage (*name withheld*) to provide architectural services necessary to obtain Public approval for the project.

This engagement can only be confirmed after we have identified the necessary funding to pay for this stage of the architect's fees.

WADHURST PARISH COUNCIL

THE MINUTES OF A MEETING OF WADHURST PARISH COUNCIL HELD AT THE PAVILION, SPARROWS GREEN RECREATION GROUND ON THURSDAY 12TH NOVEMBER, 2015 AT 7.45PM

Present: Councillors Gadd, Glenney, Harvest (chair), Kent, Mace, Meredeen (from 8:26 pm), Morris, Siegel, Standley, Wells and Wynne.

Also in attendance: Malcolm Ramsden (clerk) and four members of the public.

Agenda

1. To receive apologies and reasons for absence.
Apologies received, and reasons accepted, from Cllrs. Bullock and Meredeen (who stated he would be late, if subsequently able to attend).
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
Cllr. Wells declared his interest in item No. 7.7 as a member of The Rotary Club of Wadhurst.
3. Public Forum – time limit 15 minutes.
Members of the public raised the following points:-
 - *Council thanked for arranging a public meeting to gather views regarding the District Council 'Local Plan'.*
 - *In view of Wadhurst being a 'ridge top' village members should be urged to limit the amount of housing growth and should object to the number of houses proposed in the District Council 'Local Plan'.*
 - *Progress queried regarding the removal of the Washwell Lane cherry tree with response that the outcome of an approach to Wealden District Council, as the tree is in the Conservation Area, was still outstanding.*
 - *The chair responded to a question concerning how the District Council 'Local Plan' meeting was being advertised and explained that the cost of erecting boards at the Jardin area was not value for money.*
4. To approve the minutes of the meeting 8th October, 2015 as a true record.
Members resolved to approve the minutes of the meeting 8th October, 2015 as being a true record.
5. To determine matters arising from the previous minutes for updating and noting.
 - 5.6.7.2 Bocking Collection meeting arranged for 20th November.*
 - 5.6.7.4 No record of any refundable donations found.*
 - 5.6.9.1 Presentation relating to the High Street Safety Review expected in January, 2016.*
 - 5.8.9 Defibrillator had been ordered.*
 - 5.9.1 Terms of the floodlight s.106 would be discussed at the next meeting of the Recreation Ground Management Committee.*
 - 7.4 Some members had contacted Cllr. Kent regarding us of the pc.gov email address.*
 - 9.4 Lead meeting being held on 16th November.*
6. Chairman's Announcements & Correspondence for noting.

Wadhurst Parish Council

The chair updated members regarding Cllrs. Adele and Richard Gainey – she had attempted to contact them by email, 'phone and letter regarding their non-attendance but had received no response. It was noted that this was unfortunate, as this put extra pressure on active members, but it was agreed that nothing further could be done unless either the Councillors began to attend meetings, or were absent for six months in which case they would automatically cease to be Councillors. She also updated the meeting on responses for the Greyhound quiz. Members resolved to note the items of correspondence.

7. Items for decision and allocation of resources, if necessary.

7.1 To agree meeting dates for 2016.

Members resolved to approve the 2016 meeting dates. (See appendix A).

7.2 To discuss and agree a draft response to the Wealden Local Plan to be put to a public meeting, to be held at some time before the next meeting of the full council.

The chair referred members to the previously circulated draft response drawn up by Cllrs. Gadd, Harvest, Morris and Wynne. Members resolved that reference to the Ashdown Forest limit be included after discussing the housing numbers not been stated as a range and that phasing requests would most likely be rejected. Members agreed that the proposed draft response be displayed on the notice board and website. Matter to be included as an agenda item for the next meeting of the full council (after the public meeting).

(8.26 pm Cllr. Meredeen arrives)

Cllr. Siegel asked that items relating to facilities for the young be added to the response and Cllr. Wells offered to produce draft wording on Gypsy and Traveller Sites.

7.3 To approve recommendation from Finance & Resources committee:

7.3.1 to adopt a draft budget, subject to consideration regarding toilets, policing and/or youth club, for 2016/17 requiring no change to the 2015/16 precept amount of £128,765.

Members noted that an element of costs for the toilets had been included but that further discussion would be required regarding youth and policing. Decision deferred until December meeting of the full council.

7.3.2 that, in view of the cancellation of the Uplands MUGA/car park project, £16,893 earmarked towards some of the car park costs be returned to the tennis court resurfacing fund and that the remaining £42,928 be transferred, together with £2,889 earmarked for the car park loan repayment, to General Reserves.

Members resolved that, in view of the cancellation of the Uplands MUGA/car park project, £16,893 earmarked towards some of the car park costs be returned to the tennis court resurfacing fund and that the remaining £42,928 be transferred, together with £2,889 earmarked for the car park loan repayment, to General Reserves.

7.3.3 to continue adoption of the Finance Regulations.

Members resolved to continue adoption of the Finance Regulations.

7.3.4 to continue adoption of the asset register noting additions and insurance provisioning.

Members resolved to continue adoption of the asset register noting additions and insurance provisioning. Members noted that the physical audit of assets had been completed by Cllr. Harvest.

7.3.5 to continue adoption of the Code of Conduct.

Members resolved to continue adoption of the Code of Conduct.

7.3.6 to continue adoption of the Risk Management document.

Members resolved to continue adoption of the Risk Management document.

Wadhurst Parish Council

- 7.4 To approve, in principle and in conjunction with neighbouring parishes, to take up the offer of the Police and Crime Commissioner's office to part fund a Community Warden for the area.
Discussion quickly highlighted that members had received conflicting and incomplete information regarding the scheme. Resolved that clerk obtain single, definitive, details of scheme from the Police and Crime Commissioner.
- 7.5 To approve proposal to take on responsibility of the public conveniences from Wealden District Council and approve associated costs.
Members discussed Cllr. Gadd's papers including terms of lease, cleaning contracts, layout of facilities, time lock and management provision before resolving, in principle, that members and the clerk proceed with taking over the facilities with costs to be met from General Reserves. District Cllr. Standley is to approach Wealden regarding the possibility of extending the operation by District to allow the Council to complete the necessary formalities.
(ACTION: Cllr. BS)
- 7.6 To approve proposal regarding funding for the Youth Club and approve associated costs.
Cllr. Wells referred members to his previously circulated report highlighting the probable closure of the youth club as County funding would cease in December following a prioritization exercise recognizing support for only the most vulnerable children in society. Members resolved to approve a grant of £600 from budgeted funds, which Cllr. Wells had managed to use as leverage for matched funding from County to enable the probable closure to be extended until March, 2016. With no offer of matched funding continuing beyond 2015/16 members further resolved to increase the youth budget element from £2,000 to £4,800 for 2016/17 to enable the club to continue for a further year. Members noted that the club would continue to be run by experienced, trained youth workers and would seek to achieve an targeted increase in club members by March, 2016.
- 7.7 To approve, if appropriate, request for grant of £214 from the Rotary Club of Wadhurst.
Chair reminded members that when the last grant, of £1,161.90 in October, 2012, was awarded it was suggested that the Rotary Club retain some of the proceeds to fund future purchases and replacements of their Christmas lights. Members agreed that it was of concern that the Council appeared to be becoming responsible for the Christmas lights with the net effect being that any grant would, effectively, become a donation to the Rotary's chosen charity. Following robust debate members resolved, by a majority, to approve a grant of £214 in the belief that this would be the last time the Council would be approached with a request to continue funding the Christmas lights.
- 7.8 To approve recommendation, if appropriate, from the Community committee regarding a churchyard maintenance grant.
Members unanimously resolved to approve the recommendation of the Community committee regarding a churchyard maintenance grant of £3,000 however, it was felt that the request for additional funding towards exceptional expenditure on path repairs and tree work could not, at present, be supported.
- 7.9 To approve recommendation, if appropriate, from the Community Committee regarding a request from the Wadhurst Institute, Hall and Field Trust for a grant of £6,000.
Members discussed the previously circulated request from Wadhurst Institute, Hall and Field Trust and unanimously approved the recommendation of the Community Committee to award of a grant of £6,000.
- 7.10 To approve, if appropriate, request from East Sussex Fire and Rescue Service to carry out Speed Watch sessions in the parish.

Wadhurst Parish Council

Cllr. Siegel reported that four new volunteers had been trained for the Speed Watch initiative and referred members to the previously circulated request from East Sussex Fire and Rescue Service to complement the village initiative and carry out independent speed checks and support existing groups. Members learnt that the Speed Watch group co-ordinator, Helen Price, approved of the request before members resolved to accept the offer of East Sussex Fire and Rescue Service.

- 7.11 To approve publication of meeting agenda papers to members of the press and public.
Members resolved to approve publication of meeting agenda papers to members of the press and public and agreed that papers be posted on the website with one hard copy to be made available at meetings.
- 7.12 To approve/note items payable and paid.
Members resolved to approve/ note items paid/payable.
- 7.13 To adopt minutes of Planning Committee meetings held on 3rd October, 2015, 17th October, 2015 and 31st October, 2015 (not yet approved).
Members resolved to adopt the minutes of the Planning Committee meetings held on 3rd October, 2015 and 17th October, 2015. Members noted that the minutes of the meeting held on 31st October were incomplete.
8. Items for discussion (if any).
 - 8.1 To discuss approach to be adopted to provide a draft response to the County/Brighton/South Downs Waste and Minerals Consultation.
Members resolved that, as the village wouldn't be affected, no response be made to the County/Brighton/South Downs Waste and Minerals Consultation
9. Items for report.
 - 9.1 Reports from committees/working parties/representatives etc.
 - 9.1.1 Notes from October SLR meeting.
Members resolved to note the notes from the October SLR meeting.
 - 9.1.2 To note minutes (not yet approved) of Community meeting 15th October, 2015.
Members resolved to note the minutes (not yet approved) of Community meeting 15th October, 2015.
 - 9.1.3 To note minutes (not yet approved) of Finance & Resources meeting 22nd October, 2015.
Members resolved to note the minutes (not yet approved) of Finance & Resources meeting 22nd October, 2015.
 - 9.1.4 County report.
County Cllr. Standley referred members to his previously circulated report highlighting the speed at which devolution was proceeding and reported that a 3Counties (East and West Sussex and Surrey) bid was being prepared. Members also learnt that free WiFi was to be made available at all libraries in the County.
 - 9.1.5 District report.
Dist. Cllr. Wells referred members to his previously circulated report highlighting the 2016/17 Council Tax Support Scheme, shopping locally, Christmas festive events, a shop window competition, boundary changes and the 'Local Plan' (the Wadhurst exhibition attracted 152 visitors).
10. To agree details of items of interest for FOCUS and forwarding to 'The Courier'.
Items of interest to include 'Local Plan' meeting, toilets, youth club, budget and grants awarded
11. Urgent issues at the discretion of the Chair for noting or inclusion on future agenda.
The chair encouraged members to distribute notices advertising the 'Local Plan' public meeting.

Wadhurst Parish Council

There being no further business the meeting closed at 9:35 pm

WADHURST PARISH COUNCIL

THE MINUTES OF A MEETING OF THE COMMUNITY COMMITTEE OF WADHURST PARISH COUNCIL HELD AT SPARROWS GREEN RECREATION GROUND PAVILION, WADHURST – THURSDAY 15TH OCTOBER, 2015 AT 8.00 P.M.

Present: Cllrs. Gadd (until 9.35pm), Glenney, Harvest (from 8.50pm) and Morris (chair).

Also present: Malcolm Ramsden (clerk) and three members of the public.

AGENDA

1. To receive apologies and reasons for absence.
Apologies, and reasons for absence, received and accepted from Cllrs. Mace, Siegel and Wynne.
 2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
None.
 3. Public Forum – time limit 15 minutes.
Members agreed to a request from one member of the public to photograph proceedings and the clerk is to report on how best the background papers relating to agenda items can be viewed by the public and press should the Council agree to making them available.
 4. Presentation by Carillon Cottage.
Presentation cancelled as presenter unwell.
 5. Items for decision and allocation of resources, if necessary.
 - 5.5 To discuss and approve proposal for recommendation to full council relating to request for grant towards churchyard maintenance.
Members learnt of a number of exceptional expenditure items incurred at the churchyard in addition to a shortfall in maintenance costs and resolved to recommend to full council the award of a grant of £3,000 towards maintenance, leaving any decision regarding contributions towards any of the exceptional items to the full council.
 - 5.4 To discuss next stage of consultation on Commemoration Hall and, if appropriate, approve proposal for recommendation to full council of associated costs.
Mr. McFarlan updated members regarding the Wadhurst Institute, Hall and Field Trust project and detailed facilities and amenities that any new Commemoration Hall might include.
- (8.50 Cllr. Harvest arrives)
- The Trust seek funding of £10,000 +vat to enable them to commission an architect to draw up plans that would be used as the basis for a public examination and consultation. Members unanimously resolved to recommend to the full council that a grant of £6,000 be awarded to the Trust to assist the Trust in taking the project forward.*
- 5.3 To discuss and approve proposal for recommendation to full council for public conveniences at the Commemoration Hall.
Cllr. Gadd referred members to her earlier paper presented to full council and detailed annual maintenance costs of some £6,000 per annum that would be required if the Council were to take over the running of the public toilets when the District Council withdrew. Members felt that support should be given to maintaining toilets in the village and agreed that a detailed, costed, proposal would be presented to full council after discussions including the Wadhurst Institute, Hall and Field Trust and the District Council. Cllr. Harvest cautioned that there might be a period of closure before a new proposal to operate the toilets had been agreed.
(ACTION: Cllrs. CM, SG)
- (9.35 Cllr. Gadd leaves)
- 5.6 To discuss and approve proposal for recommendation to full council for 2016/17 budget allocation.

Wadhurst Parish Council

Members discussed areas of the budget for the new committee and recommended that, when compared with last year's budget, it would be prudent to increase the amounts set aside for churchyard maintenance, a parish plan, WIHFT grants, maintenance of the War Memorial garden and include a provision for notice boards.

- 5.1 To agree recommendation to full council for committee remit.
Not discussed; to next meeting.
- 5.2 To discuss threat to Youth Club funding and, if appropriate, approve recommendation to full council for funding.
Not discussed; to next meeting.
6. Items for discussion
 - 6.1 To discuss Wadhurst Village Profile.
Not discussed; to next meeting.
 - 6.2 To discuss how to progress a Community Plan.
Not discussed; to next meeting.
7. Urgent issues at the discretion of the Chair for noting or inclusion on future agenda.
None.

The meeting closed at 9.55 pm

AGENDA ITEM 10.1

BUDGET ATTACHED

AGENDA ITEM 10.2

Wadhurst Parish Council –
Cllr Anthony Dunnett (Chair of EHT)
Cllr Graham Wells (Chair of Parish Council)
Cllr Niamh Murphy
Cllr Bob Standley
Cllr Felicity Harvest
Amanda Barlow (Clerk)
Ross Wingfield, High Weald AONB Unit
Nessie Ram

15 November 2018 at 930am
 The Pavilion, Sparrows Green,

Traffic & Safety Manager – Ian Johnson (IJ)
Highway Steward – Dominic Ward (DW)
Customer Service Manager – Liam Reilly (LR)

Strengthening Local Relationships

Minutes

| | |
|---|--|
| 1 | Apologies <i>Cllr Buckle and Bishop.</i> |
| 2 | Approve minutes from the meeting held on 24 April 2018 <i>The minutes were approved.</i> |
| 3 | Matters arising from minutes of previous meeting (not elsewhere on the Agenda) <i>10.b Cllr Standley asked about the signage. IJ advised that this was the sign to the school by the war memorial. Cllr Standley advised that he has asked the Co-op not to have deliveries during the school drop off and pick up times. Cllr Harvest advised about the Neighbourhood Plan suggestion to put a footpath around the back of the school. Cllr Standley also discussed the idea of using the fire station forecourt. Considerate Parking – this will be discussed at the EHT Committee meeting in January.</i> |
| 4 | Progress on the timing for final consultation, planning and procurement regarding the Wadhurst High Street pedestrian safety scheme. <i>Cllr Dunnett and Cllr Standley have been in contact with Chris Tree (ESH) and they are awaiting a date for the consultation letter to be sent out and the work will take place next Summer 2019 at the earliest. Action: Cllr Standley and IJ will contact Christ Tree.</i> |
| 5 | Update Household Waste Recycling Centre <i>Cllr Dunnett advised that he had been asked by the Clerk to respond to East Sussex County Council confirming that WPC will not be able to continue with the Household Waste Recycling Centre proposal.</i> |

Wadhurst Parish Council

| | |
|----|--|
| 6 | <p>Subsidence on northern side of carriageway on B2100 between Bassets Lane and Earls Farm</p> <p><i>DW advised that the area needs to be patched. He advised that he is awaiting from assessment to see if the area will have a temporary repair or a permanent repair. Cllr Standley advised that he would follow this up as well. Cllr Dunnnett asked about an issue with Three Oaks Lane and DW agreed to have a look at potential solution. Action: DW and Cllr Standley</i></p> |
| 7 | <p>B2100 progress on the costing assessment</p> <p><i>LR advise that Karen Young has left ESH and it was agreed the Clerk would send an email chasing the feasibility survey and who has replaced Karen Young. Action: Clerk</i></p> |
| 8 | <p>Potholes - strategy for Winter 2018</p> <p><i>DW advised that he raises potholes for repair and he explained the measurements and targets for meeting them. Action: It was agreed for the Clerk to put a link on the WPC website to ESH website regarding reporting potholes. Action: Clerk</i></p> |
| 9 | <p>Road re-surfacing schedule - determining priorities and the poor state of minor roads in particular 3 Oak Lane, Whitegates, Dewhurst</p> <p><i>Cllr Dunnnett asked the ESH Team if they knew of any planned works in the Wadhurst area. LR advised that there is now a link the website. Action: Clerk to circulate link with these minutes and advise Members.</i> https://www.eastsussexhighways.com/roadworks <i>Cllr Dunnnett asked about the resurfacing of the road to Ticehurst and DW stated that he has put the road on the list. LR advised that the ESH County Asset Team review the roads listed and give each road a score. There is nothing planned this year. Cllr Dunnnett asked about the scouring of the road by the new development in Mayfield Lane.</i></p> |
| 10 | <p>Dark Sky lighting/Lighting policy regarding any maintenance/replacement of street lights</p> <p><i>Cllr Dunnnett advised the Parish Council have a Dark Skies Policy. However, when maintenance is carried out there is no policy to replace lightbulbs with lightbulbs compliance with the Dark Skies Policy. Action: It was agreed that the Clerk would write to Eric Ware at ESH.</i></p> |
| 11 | <p>Results of two speed surveys at Wadhurst station and timing of options review.</p> <p><i>The Clerk confirmed the speed surveys have been completed. Action: It was agreed that the Clerk would submit a feasibility request.</i></p> |
| 12 | <p>Next steps re triangles and Lund Fund Grant</p> <p><i>Cllr Murphy advised that they are looking at wooden bollards rather than kerbing as it is cheaper. WPC currently hold 2 licences. Cllr Murphy asked about the issues on putting bollards and it was agreed that advice should be sought from the ESCC regarding licences. LR advised that a license is required for each triangle and that an independent contractor can be used to put in the posts as long as they have £10 million insurance and qualifications to work on the road. Action: LR agreed to talk to the licensing team and send a form within 7 days.</i></p> <p>Clerk to organise a multi-party meeting including WPC, ESH and Enforcement between now and Christmas. A draft application will be bought by WPC.</p> |
| 13 | <p>Pell Hill Crossing</p> <p><i>Cllr Dunnnett advised that there has been a request from parents taking children to school regarding crossing the road to the pathway. Action: It was agreed that the Clerk would email IJ with the exact specifications of the request.</i></p> |

Wadhurst Parish Council

| | | |
|----|---|--|
| 14 | Blocked drain at the corner of Mayfield Lane & Station Road | |
| | <p><i>Cllr Standley commented on the flooding on Mayfield Lane. Cllr Harvest advised that the blocked drain has been an issue raised by many residents over a long period. DW commented that he has raised this job for some time and he would now raise this with the drainage team. Cllr Dunnett advised of the flooding by the B2100 and DW advised that this is due to a blocked drain. Action: DW agreed to jet the above areas and will raise the issues. However once DW has raised the issues he has no control over the timings. Action: Cllr Standley agreed to talk to the responsible person.</i></p> | |
| 15 | Old lamppost that stands on the passageway from Jonas Lane to Queens Cottages which was replaced, but not removed | |
| | <p><i>Action: It was agreed that LR would email the Clerk with information about when the lamppost would be removed.</i></p> | |
| 16 | Any other business | |
| | <p><i>Cllr Harvest advised that there are a lot of flyers attached to county property is illegal.</i></p> | |
| 17 | <p>Next meeting – date, time and location Wednesday 6 February 2019 at 9.30 am – The Pavilion, Sparrow’s Green Recreation Ground Wednesday 10 April 2019 at 9.30 am – The Pavilion, Sparrow’s Green Recreation Ground</p> | |

AGENDA ITEM 10.3

THE MINUTES OF A MEETING OF THE COMMUNITY COMMITTEE OF WADHURST PARISH COUNCIL HELD AT SPARROWS GREEN RECREATION GROUND PAVILION, WADHURST THURSDAY NOVEMBER 22 2018 AT 19:30

Present: Cllrs. Bishop, Gadd (in part), Harvest (Chair), Morris, Meredeen and Moore,

Also present: Amanda Barlow (clerk), 1 member of the public

1. To receive apologies and reasons for absence.
Apologies were received and accepted from Cllr Giblin
 2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
Cllr Harvest and Cllr Morris declared an interest in Agenda item 6.7.
 3. Public Forum – time limit 15 minutes.
Niamh Murphy raised the issue of access to the allotment as the Old Station Road application has now been approved. It was agreed that the Clerk would look further into the issue with the Chair, Cllr Wells.
Action: Cllr Harvest, Cllr Wells and Clerk
 4. To approve the minutes of the meeting held on 21 June 2018 as a true record.
Members resolved to approve the minutes of the meeting held on 21 June 2018 as being a true record.
 5. To determine matters arising from the previous minutes for updating and noting.
6.8/6.9 The Clerk confirmed that the grants have been sent to The Samaritans and Wadhurst Gardeners.
7.4 Flags – The Clerk has been in contact with Mr Eldridge.
 6. Items for decision and allocation of resources, if necessary.
It was agreed to take items 6.5 and 6.8 at the start of this section as Cllr Gadd had to leave the meeting to attend the Wadhurst Institute Hall & Field meeting.
 - 6.5 To discuss and agree, if appropriate, the next actions with regard to the Christmas Lights
Members noted the updated information from Wadhurst Warriors regarding the Christmas Lights.
Members agreed that the Clerk should purchase mince pies under delegated budget.
 - 6.8 To discuss and agree, if appropriate, the Emergency Plan
Members agreed that Cllr Gadd would send the appropriate letters to the Clerk to be sent out. (Action: Cllr Gadd and Clerk).
- Cllr Gadd left the meeting.*
- 6.1 To discuss and agree, if appropriate, the Grant Policy and publicising the grants
Members resolved to adopt the Grant Policy and it was agreed that the Grant Policy would be more widely advertised. Including being regularly flagged up in the Focus articles, Twitter and the ap, given prominence on the website and placed more prominently on the notice board.
 - 6.2 To discuss and agree, if appropriate, the Jardin Notice Policy
Members resolved to adopt the Jardin Notice Policy and it was agreed that Cllr Morris would investigate having a permanent notice board on the Jardin. Action: Cllr Morris. In addition, they resolved to investigate ways of ensuring that the policy was followed. Action: Clerk
 - 6.3 To discuss and agree, if appropriate, the Village Donations Scheme
Members discussed ideas and amendments and it was agreed that an amended Village Donations Scheme would be passed to the Environment, Highways and Transport Committee for consideration. Action: Cllr Harvest and Clerk.
 - 6.4 To discuss and agree, if appropriate, the next actions with regard to the Memorial Garden
Members resolved that Your Head Gardener should be appointed to plant one flower bed at a cost of £535. (Action: RFO and Clerk).

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6.6 To discuss and agree, if appropriate, awarding a grant to Wealden Citizen Advice
Members resolved that Wealden Citizen Advice should be awarded a grant of £1,000.

Action: Clerk and RFO.

6.7 To discuss and agree, if appropriate, awarding a grant to Wadhurst Culture

Members resolved to award a grant of £1,000 to Wadhurst Culture. Action: Clerk and RFO.

7. Items for report.

7.1 To note spend to date.

Noted.

7.2 To note report on Commemoration Hall

There was nothing to report as the Wadhurst Institute, Hall and Field had not met since the vote.

7.3 To note report on Neighbourhood Plan

Noted.

7.4 To note report on Youth Provision

Members agreed that this report would be discussed with Cllr Wells at the Full Council meeting.

7.5 To note report on the Jardin

Cllr Morris reported that a silver birch was planted by Nus Ghani MP as part of the Commonwealth Canopy of Trees. The Parish Council are moving towards one contractor to make the maintenance more coherent. Cllr Harvest discussed an idea of putting a woodland walk for children going to the primary school rather than accessing the school via the road.

7.6 To note Community Committee Policy schedule

Noted.

8. Urgent issues at the discretion of the Chair for noting or inclusion on future agenda.

There being no further business the meeting closed at 20.55

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AGENDA ITEM 10.4

9 November to 9 December 2018

1. WDC - The Wealden Police News – sent to all Cllrs
2. Andrea Tincombe – Parish Poll
3. WDC - Minutes for Licensing Sub-Committee, Friday, 9th November, 2018, 10.00 a.m.
4. Gatwick draft master plan 2018 – consultation update
5. Invitation to Gatwick Airport and Noise Management Board Public Meeting
6. SSALC - FW: Chief executive's bulletin
7. WDC - Minutes for Overview and Scrutiny Committee, Monday, 12th November, 2018, 9.30 a.m.
8. WDC - Minutes for Planning Committee South, Thursday, 8th November, 2018, 10.30 a.m.
9. SSALC - FW: NALC Newsletter
10. WDC - Minutes for Planning Committee North, Thursday, 15th November, 2018, 10.30 a.m.
11. Invitation to Discover Gatwick 2018/19
12. WDC - Maisonette to rent in Wadhurst – on Notice Board and Website
13. WDC - Minutes for Full Council, Wednesday, 21st November, 2018, 10.00 a.m.
14. Rural Sussex - Action in rural Sussex PAT Testing Training
15. SSALC - FW: Chief executive's bulletin
16. SSALC - Sussex Police funding 2018-2022 – Survey
17. WDC - FW: Members' Allowances 2019/20 – sent to all Cllrs
18. SSALC FW: Elections Material and Guidance – sent to all Cllrs
19. WDC - Provisional Council Tax Base 2019/20 – sent to all Cllrs
20. SLCC - News Bulletin 7th December 2018
21. HWCAAG Group - HWCAAG Royal Mail door to door leaflet drop