

THE MINUTES OF A MEETING OF THE FINANCE & RESOURCES COMMITTEE OF WADHURST
PARISH COUNCIL HELD AT THE PAVILLION, HIGH STREET, WADHURST ON THURSDAY 5TH
JULY 2018 AT 7.30PM

Present: Cllr Wells (Chair), Cllr Dunnett (Vice chair), Cllr Stanley and Cllr Harvest

Minutes

1. To receive apologies and reasons for absence.

Apologies were received by Cllr Bullock.

2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

None

3. Public Forum – time limit 15 minutes

None

4. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of the Public Bodies (admissions to meetings) Act 1960.

No Items

5. To approve the minutes of the meeting of the Finance and resources Committee on the 2nd February 2018 as a true record.

The minutes were agreed and signed a true record.

6. To determine matters arising from previous minutes for updating and noting.

*Members discussed that not all councillors are using parish email addresses and this needs to be addressed further. Cllr Wells suggested all correspondence will only be sent to parish council email address in the future and this will be reported at the full council meeting. All agreed with the suggestion. **Action Cllr Wells***

Members noted the grass cutting contracts are still being finalised and this item is to be discussed in the full council meeting.

7. Items for decision and allocation of resources if necessary

7.1 - To discuss and update new bank account, including a new internet banking set up - mandate to sign.

*The RFO explained internet banking is working but no payments can be made until the limit request form is implemented for the account. This form was recently sent, but due to certain limits requested it needs to be completed again. Once completed all payments can be made by bank transfer. **Action RFO***

7.2 – To discuss income and expenditure against the budget for 2018-2019

Members noted Christmas lights have not been allocated in the budget and the amounts agreed at a future date will taken from reserves.

Members noted the playground maintenance section is over budget due to the repairs and purchase of equipment.

Cllr Dunnett reported a backdated litter bill could be invoiced from Carilion Cottage, this was noted by members and the RFO

The RFO reported a backdated rates bill for the community toilets was received, this is being investigated and will be reported back at the next finance and resources meeting.

*Members also discussed modifications to the budget sheet to improve clarity. All agreed this action. **Action RFO***

It was agreed in principle to allocate money from reserves for the waste recycling site, this will be taken to full council for further discussion and agreement.

7.3 – To discuss and agree amounts to be placed in savings/reserve accounts

Members notes the various interest rates on bank savings account. As at the 22nd June 2018, the parish account was £259,173.20.

*It was agreed £101,000 will be place in a 60-day savings account. The current account will hold around £50,000 at a time. The rest of the £108173.20 will be placed in a working reserve account. Please note the current and savings account figures are estimated at this date. **Action RFO***

7.4 – To discuss and agree Earmark reserves

*Members agreed to include a reserve for the neighbourhood plan £10,000.00. **RFO to Action***

8. To discuss new Village Hall project

Cllr Wells outlined the current project's plans with members. It was agreed in principle by members that Wadhurst Parish Council should have its name on the planning applications to Wealden District Council. All agreed to take this to full council for approval.

9. To discuss an installation of a bench inside the bus stop outside the Greyhound Inn

Members discussed a quote received for £150.00 to install the bench. It was agreed to take to the full council for approval.

*Cllr Harvest mentioned there are bins next to the bus shelter area where the bench is to be placed which need removing. All agreed to be placed on the EHT agenda. **Action Cllr Dunnett***

10. To discuss the reprint of History Walk pamphlet

*Members discussed whether copies of the History Walk pamphlet are required. All agreed this should be taken to full council for approval. **Action RFO** to obtain a second quotation for print run of 750.*

11. Communications – issues to highlight

Members discussed the parish app and twitter account currently held. At present they do not seem viable resources. It was recommended that a review is carried out on the usage of the app, twitter and website and discuss the appropriate actions at the October meeting. All agreed to include on the full council agenda for approval.

12. Items for noting

None

13. Urgent issues at the discretion of the chair for noting or inclusion on future agenda

None

Meeting closed at 20.40