THE MINUTES OF A MEETING OF WADHURST PARISH COUNCIL HELD AT

THE PAVILION, SPARROWS GREEN RECREATION GROUND

ON THURSDAY 14 DECEMBER, 2017 AT 7.30PM

Present: Cllrs. Bishop, Dunnett, Gadd, Giblin, Harvest, Kent, Moore, Morris, Murphy, Oliver, Wells (Vice Chair), and Wynne

Also in attendance: Amanda Barlow (clerk), Fiona Hensher (rfo) and 0 members of the public.

1. To receive apologies and reasons for absence.

*Apologies received, and reasons accepted, from Cllr Bullock and Standley.*

1. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members’ register of interests.

*There were none.*

1. Public Forum – time limit 15 minutes.

*Cllr Harvest disclosed an interest in Agenda Item 7.6.*

*Cllr Morris disclosed an interest in Agenda Item 7.6.*

*Cllr Gadd disclosed an interest in Agenda Item 7.8.*

1. To approve the minutes of the meeting 9 November 2017 as a true record.

***Members resolved to approve the minutes of the meeting 9 November 2017 as being a true record.***

1. To determine matters arising from the previous minutes for updating and noting.

*Cllr Murphy arrived at the meeting.*

*5.7.5 Parish Email – Nearly all Cllrs are now using the Parish email.* ***It was agreed that those Cllrs who do not are not using their Parish emails should try and set them up. (Action: All Cllrs)***

*8.1 Neighbourhood Plan – on Agenda 7.5*

*8.2 Christmas Lights – on Agenda at 7.8*

*8.3 The Committee meetings are taking place at Carillon Cottage*

*8.4 Village Maintenance Contract – update in EHT Report at 8.2*

*8.5 Precept – on Agenda at 7.1*

*8.7 Code of Conduct on Agenda at 7.11*

*8.11 Internet Banking on Agenda at 7.4*

*10.2 Community Committee agreed for the Neighbourhood Plan Working Group to purchase a notice board for the High Street site by Crittles.*

*10.3 Street naming – update in EHT Report at 8.2.*

1. Chairman’s Announcements & Correspondence for noting.

*Cllr Harvest announced that Cllr Oliver has resigned due to pressure of work and will be leaving the Council in February 2018.* *Cllr Harvest advised that she has been tweeting on behalf of the Parish Council and cannot continue with this task.* ***It was agreed that the Communications Sub-Committee would discuss who will take over the tweeting. (Action: Communications Sub-Committee)***

1. Items for decision and allocation of resources, if necessary.

7.1 To discuss and approve the budget and set precept for 2017/18

***Cllrs resolved to set the budget as presented and to set the precept at £136,231.***

7.2 To appoint an external and internal auditor

***Members resolved to appoint Steve Brentnall as the internal auditor and PKF Littlejohn as the external auditor. (Action: RFO)***

7.3 To discuss and agree if appropriate, a new broadband provider

***Members resolved to appoint British Telecommunications as the line and broadband provider for the Pavilion. (Action: RFO)***

7.4 To discuss and agree next actions, if appropriate, with regard to internet banking

***Cllrs resolved to approve the authorisation form for internet banking and noted the Cllrs who can authorise payments.***

7.5 To discuss and agree, if appropriate, the next actions with regard to the Neighbourhood Plan

*Cllr Morris advised that Cllr Bishop is also on the Neighbourhood Plan Steering Group so there are 4 Cllrs on the Steering Group. Members discussed the costing of a facilitator to aid the campaign.* ***Members resolved that the Neighbourhood Plan should use the £10,000 in the budget to engage a facilitator and carry out an advertising campaign. Members discussed issue over the £5,000 funding that was initially thought to be coming from Wealden District Council and it was agreed that the Cllr Morris should look further into this issue. (Action Cllr Morris).***

7.6 To discuss and approve, if appropriate, the recommendation from the Community Committee to

award a grant to Wadhurst Culture

***Members resolved to award Wadhurst Culture a grant of £1,000. (Action: RFO)***

7.7 To discuss and agree the next actions, if appropriate, with regard to the Jardin

***Members resolved that the Community Committee should proceed with planting poppies in the Jardin and take advice from David Weeks regarding the best options. (Action: Clerk) It was agreed that Cllr Morris would advise Wadhurst History Society that the Parish Council would not be organising any events for the 1918 commemoration but would be able to support any events and it would be a priority of the small grant fund. (Action: Cllr Morris)***

7.8 To discuss and agree, if appropriate, making a donation to the Wadhurst Warriors for the

Christmas Lights

***Members resolved that Cllr Morris advise the Wadhurst Warriors about the grant process and invite them to attend the next Community Committee. (Action: Cllr Morris)***

7.9 To discuss and agree the next actions, if appropriate, with regard to the follow up on the Annual

Parish Meeting 2017

***Member agreed that all Cllrs should contact the Clerk with any further items by Wednesday December 20 2017 when the paper will then be circulated to all attendees who left their email addresses. (Action: All Cllrs and Clerk).***

7.10 To discuss and agree the new Committee membership

***Members resolved to adopt the new Committee membership. It was agreed to discuss the Committee structure at the next Full Council Meeting. (Action: Clerk)***

7.11 To adopt the reviewed Code of Conduct

***Members agreed to review further issues on the Code of Conduct. (Action: Clerk)***

7.12 To adopt minutes of the meetings of the Planning Committee held on 2 December (not yet

approved) 2017

***Members resolved to adopt the Planning minutes of 2 December (not yet approved) 2017.***

7.13 To approve/note items payable and paid.

***Members resolved to approve/note the items payable and paid totalling £10,962.01.*** ***Members noted that there is a item missing on the items paid and payable and resolved to approve £500 payment for the station feasibility study.***

1. Items for report.

8.1 Reports from committees/working parties/representatives etc.

8.1.1 County report – December 2017

*Noted.*

8.1.2 District report – December 2017

*Noted.*

 8.2 Report from EHT Committee

 *Noted.*

1. Items for noting

9.1 To note spend, to date, against budget for 2017/18.

*Noted.*

9.2 To note minutes (not yet approved) of the Finance & Resources Committee meeting held on 9 November 2017

*Noted.*

9.3 To note minutes (not yet approved) of the Recreation Ground Management Committee meeting held on 23 November 2017

*Noted.*

9.4 To note minutes (not yet approved) of the Community Committee meeting held on 30 November 2017

*Noted.*

1. Items for Focus and Communication

*No items as the Focus had to be done early due to the Christmas deadlines.* ***Members agreed that Cllr Oliver should contact the Courier and advertise the pay and play options at the tennis courts. Cllrs agreed to advertise the Wealdlink Service. Members agreed that in future the 2 page Parish Council Focus article should be one page for the Parish Council business and one page for the Neighbourhood Plan.***

1. Urgent issues at the discretion of the Chair for noting or inclusion on future agenda.

*Members noted that the NatWest is closing and the Parish Council items will need to be removed from the bank’s vault.*

*There being no further the meeting closed at 21.00.*



**November 10 to 17 2017**

1. RSPB - Weald Reserves E-update
2. WDC - Newly published decision: Adoption of Public Spaces Protection Order (dog fouling) (Recommendation to Council)
3. 3VA e-Newsletter 331
4. Gatwick Airport and Noise Management Board public meeting invitation
5. SSALC - Watch Out magazine for November
6. News from Nus Ghani
7. East Sussex Highways Newsletter - November 2017
8. WDC - Community Governance Review
9. WDC- Minutes for Planning Committee South, Thursday, 9th November, 2017, 10.00 a.m.
10. WDC - Supplement: Item 8 - Consultation response to BCE parliamentary constituency proposals to the agenda for Full Council, Wednesday, 22nd November, 2017, 10.00 a.m.

**November 18 to 24 2017**

1. Published evidence next step towards Wealden Local Plan - Council - Wealden District Council – sent to all Cllrs
2. 3VA e-Newsletter 332
3. WDC - Newly published plan Forward Plan: December 2017 - March 2018
4. WDC - Newly published decision: Joint Waste Contract - Garden Waste Collections
5. WDC - Flat to rent in Wadhurst – poster displayed on notice board
6. East Sussex Highways - Upcoming works on Best Beech Hill, Wadhurst – sent to all Cllrs
7. WDC – Wealden District Breakfast re: Transport– sent to Cllr Dunnett
8. SSALC Newsletter

**November 25 to December 1 2017**

1. WDC - Minutes for Planning Committee North, Thursday, 16th November, 2017, 10.00 a.m.
2. 3VA e-Newsletter 333
3. East Sussex Highways - Temporary Road Closure - U7548 Brinkers Lane, Wadhurst - 31/1/2018 – sent to all Cllrs
4. WDC - Wealden Business e\_focus Nov 17
5. WDC - Minutes for Overview and Scrutiny Committee, Monday, 13th November, 2017, 9.30 a.m.

**December 2 to 14 2017**

1. WDC - Flat to let i n Queens Cottages – poster displayed on notice board
2. 3VA Training Update - DECEMBER 2017
3. The Source Winter 2017/18 - news from South East Water
4. WDC - Warm Homes Fund
5. NatWest Wadhurst – closing of the branch
6. 3VA e-Newsletter 335
7. WDC - Newly published decision: Calculation of the Council Tax Base 2018/19
8. WDC - Minutes for Planning Committee South, Thursday, 7th December, 2017, 10.30 a.m
9. WDC - Decision sheet for Cabinet, Wednesday, 13th December, 2017, 10.00 a.
10. WDC - FINAL Council Tax Base 2018 – sent to Chair and RFO.