(Not yet approved)

WADHURST PARISH COUNCIL

**THE MINUTES OF A MEETING OF THE FINANCE & RESOURCES COMMITTEE OF WADHURST PARISH COUNCIL HELD AT THE PAVILLLION, HIGH STREET, WADHURST ON THURSDAY 09TH NOVEMBER 2017 AT 6.00PM**

**Present:** Cllr Harvest (Chair), Cllr Wells (Vice chair), Cllr Standley, Cllr Morris, Cllr Meredeen

and Cllr Dunnett.

1. To receive apologies and reasons for absence.

*No Apologies received*

2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members’ register of interests.

*None*

3. Public Forum – time limit 15 minutes

*No members of the public present*

4. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of the Public Bodies (admissions to meetings) Act 1960.

*No items of the agenda needed exclusion due to confidentiality*

5. To approve the minutes of the meeting of the Finance and Resources Committee on the 27th July 2017 as a true record.

*Members resolved to approve the minutes of the Finance & Resources meeting held on the 27th July 2017 as a true record.*

6. To determine matters arising from previous minutes for updating and noting.

*No Matters arising*

7. Items for decision.

7.1 - To review the amended budget

*This item will be reviewed with item 11*

7.2 - To review specific reserves and make recommendation to full council

*Member’s agreed to remove road safety section on the specific reserves, RFO to action*

7.3 - To discuss and agree internet banking - mandate to sign

*The mandate was given to members to sign; all agree to continue to proceed with internet banking. Members agreed to note the continue difficulties the bank have caused with trying to obtain this method of banking. There has been a constant duplicate of information received and required.*

7.4 - To review the Financial Regulation

*The financial regulations were previously circulated and read by members. Members agreed to make an amendment and bring to the full council meeting for approval. Clerk to action*

Cllr Dunnett arrived and apologies accepted

7.5 - To review items Paid by Direct Debit

*Members noted the direct debit payments and discussed possible duplicate of broadband payments, the RFO will investigate this further and bring to the next meeting.*

7.6 - To discuss the hourly rate for the Bridge Club

*This item will be discussed at the next RGM meeting, all members agreed this proposal.*

8. To review Standing Orders

*The Standing Orders were previously circulated and read by members. Members agreed to make an amendment and bring to the full council meeting for approval. Clerk to action*

9. To review Code of Conduct

*The Code of Conducts were previously circulated and read by members. Members agreed to make amendments and bring to the full council meeting for approval. Clerk to action*

10. to Review Risk Management report

*The Risk Management report was previously circulated and read by members. Members agreed on updating the Staff related issue section. Amendments are to be brought to the full council meeting for approval. Clerk to action*

11. To discuss precept amount required

*Members discussed the previously circulated budget and each area was reviewed, adaptations were made to each area. Non used sections are to be removed and items added such as GPS System and road safety. These adaptations will be circulated and brought to the full council meeting for approval. (Cllr Standley declared an interest in the youth club, Cllr Harvest declared an interest in Wadhurst Culture.)*

*The precept will be discussed and drafted for approval at the next full council meeting following these adaptations.*

12. Items for noting

*None*

13. Urgent issues at the discretion of the chair for noting or inclusion on future agenda

*None*

*The meeting finished at 19.08pm*