THE MINUTES OF A MEETING OF WADHURST PARISH COUNCIL HELD AT

THE PAVILION, SPARROWS GREEN RECREATION GROUND

ON THURSDAY 14 SEPTEMBER, 2017 AT 7.30PM

Present: Cllrs. Bullock, Dunnett, Gadd, Giblin, Kent, Meredeen (in part), Murphy, Moore, Oliver, Standley, Wells (Vice Chair), and Wynne

Also in attendance: Amanda Barlow (clerk), Fiona Hensher (rfo) and 8 members of the public.

1. To receive apologies and reasons for absence.

*Apologies received, and reasons accepted, from Cllr Harvest and Morris. In the absence of the Chair Cllr Wells took the Chair of the meeting.*

1. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members’ register of interests.

*Cllr Standley declared an interest in 7.2 and 8.2.*

1. Public Forum – time limit 15 minutes.

*Helen Yemm together with 2 members of the public discussed introducing wildflowers into the Sparrows Green area and would like some more support from the Parish Council and to develop a relationship with Ms Siegel’s replacement. The Chair asked that they contact the Parish Council with a proposal and this will be dealt with by the Environment, Highways and Transport (EHT) Committee. Cllr Dunnett advised that the EHT Committee have included this project in its plans.*

*Cllr Meredeen arrived at the meeting.*

*A member of the public queried some of the issues over the previous minutes due to the launch of the new website.*

1. To approve the minutes of the meeting 13 July 2017 as a true record.

***Members resolved to approve the minutes of the meeting 13 July 2017 as being a true record.***

1. To determine matters arising from the previous minutes for updating and noting.

*6.6.7.1 – Finance & Resources Committee meeting minutes attached at 9.4.*

*6.6.7.2 – The new website will be discussed at Agenda at 7.5.*

 *8.1 – The Neighbourhood Plan is on Agenda at 7.1*

*8.2 - Commemoration Hall – Cllr Wells advised that there has been no Steering Group since the last meeting. Cllr Wells confirmed that he had passed on the concerns of the Parish Council.*

*8.3 – The issue of disability access to the Pavilion is on Agenda at 7.2*

 *8.5 – Adult Sports Equipment - this will be discussed under the RGM Committee minutes.*

 *8.6 – Grass cutting contract is included in Finance papers at 7.3.*

 *8.7 – The noticeboard is to be discussed at Communications Sub Committee meeting in October.*

 *8.12 - The membership of the Communications Sub Committee is on Agenda at 7.6.*

 *12.0 – The RFO confirmed that the plumbing work was carried out at the public conveniences.*

1. Chairman’s Announcements & Correspondence for noting.

*The Vice Chair advised that Claire Siegel has resigned from this Committee as she has moved out the area. The Members commented that she would be sadly missed and wished her well in your new home. Cllr Wells advised that he had another meeting with the police and discussed the main issues over antisocial behaviour and bad driving/parking. He reiterated the issue that neighbourhood policing is almost non-existent. The police advised that Operation Blitz only deals with antisocial behaviour of mainly young people on Friday and Saturday evenings. Cllr Wells stressed the importance of notifying the police of all crime and getting a crime incident number. Cllr Standley advised that this is problem across all the County not just with Wealden.*

***The Members resolved that the Chair should suspend the meeting for a presentation by Anita Konrad of the Neighbourhood Plan.***

*Cllr Giblin introduced the Neighoubrhood Plan with comments from Anita Konrad.*

***The Chair reconvened the meeting.***

1. Items for decision and allocation of resources, if necessary.

7.1 To discuss and agree, if appropriate, the next actions for the Neighbourhood Plan

7.1a Progress Report

*Noted.*

***Members resolved to suspend the meeting to allow Anita Konrad to give advice.***

***The Chair reconvened the meeting.***

 7.1b Neighbourhood Area Designation

***Members resolved that the letter to Wealden District Council be agreed in principle and that Members should contact the Steering Committee with their comments and suggestions. It was agreed that Cllr Giblin would agree with Cllr Wells a final version of the document reflecting the comments of the Members for submission by the Clerk to Wealden District Council.***

 7.1c Terms of Reference

*Members discussed some issues regarding the Terms of Reference and agreed to contact the Steering Committee with any comments.* ***Members resolved that the Terms of Reference would be amended and bought to the next Full Council Meeting. (Action: All Cllrs and Clerk).***

7.2 To discuss and agree, if appropriate, the next actions with regard to disability access to the Sparrow’s Green Pavilion.

***Members resolved that the fence, signage and a disabled space should be implemented at the Sparrow’s Green Recreation Ground to a cost of £2,500. (Action: Clerk)***

7.3 To discuss and agree, if appropriate, the next actions with regard to finance matters.

***Members resolved that the grass cutting contract should be continued until the end of October. (Action: RFO). Members resolved that both the ponds owned by the Parish Council should inspected by ROSPA. (Action: RFO). The Members resolved to pay 50% of the cost of the CiLCA training for the RFO and for an increase of four hours to cover the CiLCA training for the Clerk and RFO.***

7.4 To discuss and agree, if appropriate, the next actions with regard to the Christmas lights.

***Members resolved that the Parish Council should spend up to £3,000 on the Christmas lights and then ask for contributions from local organisations. (Action: Cllr Gadd and Clerk).***

7.5 To discuss and agree, if appropriate, the next actions with regard to the website.

*Members commented that the new website was very good*.

7.6 To discuss and agree, if appropriate, appointing a member of the public to the Communications Sub Committee

***Members agreed that Cllr Wells would attend the Communications Sub Committee in the meantime and when a new Member is appointed they will be invited to join the Communications Sub Committee.***

7.7 To discuss and agree, if appropriate, the next actions with regard to Remembrance Sunday

***Members resolved to spend £100 to provide items of road safety for the Remembrance Sunday ceremony. (Action: Cllr Standley)***

7.8 To adopt minutes of the meetings of the Planning Committee held on 22 July, 12 August, 26 August and on 9 September 2017 (not yet approved).

***Members resolved to adopt the Planning minutes of 22 July, 12 August, 26 August and on 9 September 2017.***

7.9 To approve/note items payable and paid.

***Members resolved to approve/note the items payable and paid totalling £6,985.76.***

1. Items for report.

8.1 Reports from committees/working parties/representatives etc.

8.1.1 County report – September 2017

*Noted.*

8.1.2 District report – September 2017

*Noted.*

 8.2 To note Wealden Local Plan update

 *Noted.*

1. Items for noting

9.1 To note spend, to date, against budget for 2017/18.

*Noted.*

9.2 To note minutes (not yet approved) of the Recreation Ground Committee meeting held on the 13 July 2017.

*Noted. John Burlison has offered a £3,000 donation for adult play equipment*

9.3 To note minutes (not yet approved) of the Environment, Highways & Transport Committee held on 20 July 2017.

*Noted. Cllr Dunnett advised that he will be unable to attend the forthcoming EHT Meeting and it was agreed that the Clerk would contact the Members to rearrange the dates. Cllr Dunnett advised that he will be reviewing the option of getting GPS map of the Parish with all the Parish assets. There will also be a review of the proposal of all the contracts.*

9.4 To note minutes (note yet approved) of the Finance & Resources Committee held on 27 July 2017.

*Noted.*

9.5 To note the minutes (note yet approved) of the Community Committee held on 7 September 2017.

*Noted.*

1. Urgent issues at the discretion of the Chair for noting or inclusion on future agenda.

*None.*

There being no further business the meeting closed 21.18.

