

WADHURST PARISH COUNCIL

THE MINUTES OF A MEETING OF WADHURST PARISH COUNCIL HELD AT THE PAVILION, SPARROWS GREEN RECREATION GROUND ON THURSDAY 11 MAY, 2017 AT 7.30PM

Present: Cllrs. Bullock, Dunnett, Giblin (in part), Harvest (Chair), Kent, Meredeen (in part), Murphy, Morris, Oliver, Siegel, Wells and Wynne.

Also in attendance: Amanda Barlow (clerk), Fiona Hensher (rfo) and 1 member of the public.

1. Annual General Meeting

1.1 To elect a Chair.

Members resolved to elect Cllr Harvest as chair.

Cllr Meredeen arrived at the meeting.

1.2 To elect a Vice-Chair.

Members resolved to elect Cllr Wells as vice-chair

Cllr Giblin arrived at the meeting.

1.3 To elect Committee Members.

Resolved as per appendix A.

1.4 To elect Committees Chairs.

Resolved as per appendix A.

1.5 To elect Council Representatives.

Resolved as per appendix A.

2. To receive apologies and reasons for absence.

Apologies received, and reasons accepted, from Cllr Gadd, Moore and Standley.

3. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

None.

4. Public Forum – time limit 15 minutes.

None.

5. To approve the minutes of the meeting 13 April 2017 as a true record.

Members resolved to approve the minutes of the meeting 13 April 2017 as being a true record.

6. To determine matters arising from the previous minutes for updating and noting.

5.5.3 Clerk has received communication from all Cllrs regarding eligibility.

5.7.3/7.4/7.5/7.8 The Clerk has met with Cllr Siegel and the actions from the EHT Committee meeting in March are now underway and will be reported in full at the next meeting of the EHT Committee on 18 May 2017.

7.1 The budget of Community Committee will be reviewed at the next F&R Committee (Action: RFO).

7.2 Cllr Wells advised that the website development is underway and he has begun working on the structure and will discuss this with the sub-group. It was agreed to put a news item on the website advising members of the public that the website is under development. Cllr Meredeen read the following statement:

“At the April Full Council meeting I was, with others, tasked with progressing the 'Working Party's

recommendation to appoint Parish Council Websites to develop a new Parish Council website. I was not

party to Councillor Wells' recommendation and disagreed with it. I made this clear in writing to him, to the

Chair and the Clerk at the time. Consequently I do not understand how I could properly be so tasked.

From reading the minutes and talking with colleagues it appears to me that April Full Council's decision,

recorded at minute 7.2, was made under a misapprehension without full or accurate information.

Were Full Council willing to revisit the issue and be duly diligent in the selection of a website developer I

would be happy to become involved.”

WADHURST PARISH COUNCIL

It was agreed that the Clerk would look into the email with the IT support company, Arron. (Action: Clerk)

7.4 Clerk has instructed East Sussex Highways to undertake the Street Lighting structural survey. Cllr Siegel advised that East Sussex Highways will remove the old street light at no charge.

8.1.1 High Street Report attached at Agenda Item 9.1.1.

8.1.4 Cllr Morris confirmed that the Neighbourhood Plan Group have commissioned Anita Konrad and are awaiting for her recommendations. Cllr Giblin advised that she is very capable and lives locally and the group were very pleased with her approach.

9.3 A budget for the Christmas lights will be discussed at the next F&R Committee meeting.

7. Chairman's Announcements & Correspondence for noting.

Cllr Harvest advised that the Wealden Local Plan timetable has changed due to some new evidence and the Parish Council are awaiting a new timetable.

Cllr Harvest confirmed the Full Council meeting in June has been cancelled due to the General Election and the Community Committee & Finance & Resources Committee meetings in June will need to be re-scheduled.

Cllr Harvest advised that some Members are sending all Council emails and all emails should be sent via the Clerk.

8. Items for decision and allocation of resources, if necessary.

8.1 Annual Return 2016/17

8.1.1 To approve Annual Governance Statements for 2016/17

*Members discussed Item 8 with regard to the tennis court lighting. Members resolved that the Clerk should enter yes in the box. **Members resolved to approve the Annual Governance Statements for 2016/17.***

8.1.2 To approve Accounting Statements for 2016/17

Members resolved to approve the Accounting Statements for 2016/17.

8.2 To discuss and agree next actions in relation to the Annual Parish Meeting

Members resolved that the meeting would start with the formal business, this would be followed by discussions in a groups with set topics followed by a plenary session.

8.3 To approve the Asset Register

Members resolved to adopt the Asset Register. Members resolved to tag all new items purchased.** The Clerk advised that following emergency lighting testing there are four emergency lights that need to be replaced. **Members resolved that the lights should be replaced at a cost of up to £400. (Action: RFO).** The Clerk advised that she had been in contact with Wealden District Council in relation to a complaint about disabled access at the Pavilion. **Members resolved that the Clerk should arrange for a disabled space to be put in the car park and additional signage on the fence at a cost of up to £1,000.** Members agreed that the Clerk should write to Charles Lant, Chief Executive of Wealden District Council to thank him and his staff for their excellent handling of this complaint. **(Action: Clerk).

8.4 To adopt minutes of the meetings of the Planning Committee held on 22 April 2017 (not yet approved).

Members resolved to adopt the Planning Committee minutes of 22 April 2017 (not yet approved).

8.5 To discuss and agree if appropriate setting the Full Council and Committee meeting dates for the following year after the Annual General Meeting

Members resolved that the meeting dates should be set for the Council year i.e. from June to May.

8.6 To approve/note items payable and paid.

Members resolved to approve/note the list of items payable and paid totalling £7,163.17.

9. Items for report.

9.1 Reports from committees/working parties/representatives etc.

9.1.1 High Street report

*Noted. **Members resolved that the Clerk should arrange for the plans to be on display at the Annual Village Meeting. (Action: Clerk)***

9.1.2 District report – May 2017

WADHURST PARISH COUNCIL

Noted. Cllr Wells advised that he had discussed illegal parking with the police and the Members noted that the EHT Committee would be discussing parking at their meeting next week.

10. Items for noting

10.1 To note spend, to date, against budget for 2016/17.

Noted.

10.2 To note minutes (not yet approved) of the Recreation Ground Management Committee meeting held on the 27 April 2017.

Noted.

10.3 To note report from Recreation Ground Management Committee.

Noted.

11. To agree details of items of interest for FOCUS and forwarding to 'The Courier'.

It was agreed that to include the Annual General Meeting,

12. Urgent issues at the discretion of the Chair for noting or inclusion on future agenda

There were none.

There being no further business the meeting closed at 21.00.

WADHURST PARISH COUNCIL

Date: 02/05/2017

Wadhurst Parish Council Current Year

Page 1

Time: 14:41

Current Bank A/c

List of Payments made between 01/04/2017 and 30/04/2017

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
13/04/2017	East Sussex ALC Limited	4380	1,443.64		SUBSCRIPTIONS
13/04/2017	East Sussex County Council	4381	1,633.72		Streetlighting
13/04/2017	RBS Software Solutions	4382	84.00		Training
13/04/2017	City Escapes	4383	117.10		City Escapes
13/04/2017	Southern Water	4384	76.71		Southern Water
13/04/2017	Cllr Serena Gadd	4385	35.00		Cllr Serena Gadd
13/04/2017	Wealden District Council	4386	40.00		Wealden District Council
13/04/2017	Europlants Ltd	4387	58.58		Europlants Ltd
13/04/2017	S.R Services	4389	589.00		S.R Services
13/04/2017	Mrs F Hensher	4393	63.95		RFO Expenses
13/04/2017	Mrs A Barlow	4394	312.37		Expenses
13/04/2017	Mrs A Barlow	4395	42.23		Expenses
13/04/2017	Mr R Penny	4396	30.00		Expenses
13/04/2017	Thorpe Building Ltd	4397	96.00	Dog bin	Thorpe Building Ltd
13/04/2017	Ironmongers	4399	199.12		Ironmongers
13/04/2017	Wadhurst Inst Hall & Field	4400	52.00		hire hall apm
24/04/2017	Mrs A Barlow	4390	1,243.34		Mrs A Barlow
24/04/2017	Mrs F Hensher	4391	410.54	RFO Salary	Mrs F Hensher
24/04/2017	Mr R Penny	4392	635.87		Mr R Penny
Total Payments			7,163.17		

WADHURST PARISH COUNCIL

April 11 to 17 2017

1. Rural Services Network - Free RSN Seminar - (Re)defining rural places
2. WDC - Minutes for Licensing Sub-Committee, Tuesday, 4th April, 2017, 1.30 p.m.
3. Gatwick Airmail - Spring Edition
4. WDC - Agenda for Licensing Sub-Committee, Tuesday, 25th April, 2017, 2.30 p.m.
5. WDC - Minutes for Overview and Scrutiny Committee, Monday, 20th March, 2017, 9.30 a.m
6. WDC - Minutes for Local Plan Sub-Committee, Monday, 13th March, 2017, 10.00 a.m.
7. Rural Services Network - Rural Vulnerability Service - Rural Broadband - April 2017
8. RSPB - Weald Reserves Update
9. SSALC - FW: Chief Executive's Bulletin 14 - 13 April 2017
10. WDC - Wealden Crematorium Update
11. WDC - Chairman and Vice Chairman's Newsletter
12. Wealden District Association of Local Councils - Draft Minutes from last night's Association Meeting
13. The Office of the Sussex Police & Crime Commissioner - CC Newsletter 13/4/17 - A round-up from HMIC

April 18 to 24 2017

1. Rural Services Network - Weekly Email News Digest - Tuesday, 18 April, 2017
2. 3VA e-Newsletter 302
3. WDC - Minutes for Standards Committee, Thursday, 16th March, 2017, 11.30 a.m.
4. Rural Services Network
5. SSALC - FW: Sussex Fraud Newsletter - March 2017
6. The Office of the Sussex Police & Crime Commissioner - PCC Newsletter 21/4/17 - An award for restorative justice
7. SSALC - NALC Chief Executive's Bulletin 15 - 21 April 2017
8. Brian Rusling - Cousley Wood illegal and improper development - Leeland, Monks Lane
9. 3VA e-Newsletter 303
10. Rural Services Network - Weekly Email News Digest - Monday, 24 April, 2017
11. WDC - Re. Meeting cancelled - 07/06/2017, 10:00, Cabinet
12. WDC - Newly published plan Forward Plan: May 2017 to August 2017
13. WDC - Newly published decision: Constitution Review 2017 (Recommendation to Council)

April 25 to May 1 2017

1. WDC - Newly published decision: Frant Parish Council: Application for designation as a Neighbourhood Area for the purposes of preparation of a Neighbourhood Plan
2. WDC - Wealden Dementia Action Alliance Celebration on Tuesday 16th May – sent to all Cllrs
3. Rural Services Network - Rural Vulnerability Service - Fuel Poverty - April 2017
4. WDC - Re. Meeting cancelled - 01/06/2017, 10:00, Planning Committee North
5. WDC - Dementia Events
6. WDC - Minutes for Licensing Sub-Committee, Tuesday, 25th April, 2017, 2.30 p.m.
7. The Office of the Sussex Police & Crime Commissioner - PCC Newsletter 28/4/17 - National Stalking Awareness Week
8. Nus Ghani MP - News from Nus